

TOWN OF OSOYOOS

Policy Manual



SECTION	Planning and Development
TITLE	Mobile Vendor Policy
POLICY NUMBER	PLA-020

1.0 PURPOSE

To provide clear guidance on appropriate locations for mobile vendors (e.g. food trucks) operating on land owned by the Town of Osoyoos, balancing community preferences, business needs, and operational considerations.

2.0 BACKGROUND

The following are intended to provide a foundation for decisions regarding the placement and operation of mobile vendors on land owned by the Town of Osoyoos.

These “principles” reflect a balance between the following:

- the Town’s operational experience in managing the siting of mobile vendors on public land;
- the implementation of a new Zoning Bylaw in 2024;
- the implementation of a new Business Licence Bylaw in 2025; and
- the results of a community survey completed in 2025.

In considering these principles, Council can ensure that mobile vending is introduced in a way that supports community enjoyment, complements existing businesses and facilities, and maintains the safe and efficient use of public spaces:

1. **Community Support:** reflect support for mobile vendors in parks, waterfront & event spaces.
2. **Compatibility:** ensure vendors complement rather than conflict with established businesses and municipal facilities.
3. **Fair Access:** provide opportunities across multiple public locations.
4. **Public Safety & Functionality:** maintain traffic flow, emergency access & pedestrian safety.
5. **Flexibility for Events:** allow expanded opportunities during special events or festivals.

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3.0 POLICY

3.1 Pre-Identified Mobile Vendor Sites

It is the Policy of the Town of Osoyoos Council that a “first come, first serve” system be applied to the assignment of pre-identified mobile vendor sites on the following Town-owned lands:

1. 85 th Street Plaza	6. Legion Beach, Safari Beach & Splashpark
2. Cottonwood Beach	7. Lions Park
3. Goodman Park	8. Pioneer Walkway
4. Gyro Beach (Bandshell)	9. West Bench Complex
5. Gyro Beach (Promenade)	

The number and location of pre-identified mobile vendor sites vary at each site, depending on the location and extent of servicing.

3.2 Site Assignment Process

Any vendor seeking to utilize Town-owned land, must obtain a Licence to Use Agreement from the Town prior to locating on any such lands.

The assignment of such Agreements will be as follows:

1. All interested vendors shall apply for a Licence to Use Agreement no earlier than January 1st and no later than March 1st of the year in which they wish to begin operations on Town owned land.
2. Applicants shall select their top three (3) siting choices based on the list of pre-identified mobile vendor sites (see Section 3.1 above).
3. Upon receipt of a complete application for a Licence to Use Agreement, Town staff shall determine a suitable location based on the applicant’s identified siting preferences.
4. In determining site assignments, Town staff may take into consideration the proximity of the applicant’s identified siting preferences to existing restaurants with similar menus, vendor energy needs, and other factors unique to the vendor and/or the preferred location.
5. Siting determinations are at the sole discretion of the Town.
6. Following the determination of a siting location, Town staff will:
 - i) notify the applicant with the determination, and work with the applicant to complete a Licence to Use Agreement; or
 - ii) where an applicant’s top three (3) choices are no longer available (i.e., they have already been assigned), the applicant would be notified and would be provided with an opportunity to request alternative siting locations based on the availability of remaining sites.

3.3 Latecomer Applications

Latecomer applications will only be accepted after March 1st of the year in which a Vendor is seeking to begin operations on Town owned land when pre-identified mobile vendor sites (see

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Section 3.1 above) remain available.

3.4 Licence to Use Agreement Validity

Licence to Use Agreements are valid for a term of two (2) years, and do not automatically renew.

Applicants who wish to obtain another Licence of Use Agreement following the expiry of their current Agreement would need to apply to the Town.

NOTE: It is not guaranteed that the operator would be able to obtain a Licence of Use Agreement for the same site when applying for a new licence.

3.5 Early Termination of Agreement

Where an operator terminates their agreement prior to the expiry of their Licence of Use Agreement, the subject site may be offered to other agreement holders who ranked the subject site higher than the site under their agreement.

3.6 Exceptions – Special Events

Despite the above, during a “Special Event”, such as Canada Day or a music festival, additional “mobile vendors” may be permitted to locate on Town owned land approved for the “Special Event”, subject to space availability and issuance of a special event permit by the Town.

ADMIN/COUNCIL	Council	MEETING	REGULAR
APPROVAL DATE	April 13, 2021	REVIEW DATE:	December 9, 2025

