



Town of Osoyoos

2025 Operating and 5 Year Capital/Project Plan

FINANCIAL / BUDGET INFORMATION

Updated August 12, 2025

Table of Contents

	Pages
General Budget	
Budget Framework Principals	6
Five Year Financial Plan Bylaw No. 1401	7-11
Report on General Fund 2025-2029	12-16
General Budget Income Statement	17-28
Operating Request – New Multi Channel Resident Notification System	29
Operating Request – Facility Asset Management Funding	30-32
Operating Request – Short Term Rentals (STR) Regulation	33-34
Potential Additional Staffing Requirements	35-36
Fire Department Budget	37-45
RCMP Budget	46-47
2024 Projects carried forward to 2025 for completion – General Fund	48
2025 General Capital Projects	49-50
o Land	
o Easements/Right of Ways/Park Land	51
o Cemetery – Consultant Review	52
o Planning	
o Implementation of Legislative Changes – Planning	53
o Office Equipment	
o Computer Equipment	54
o Office Equipment	55
o Electronic Records Management (Ricoh Scanning)	56
o Roads	
o Hummingbird Lane Resurfacing	57-58
o Magnolia Place	59-60
o Quail Place	61-64
o Road Marking	65
o Airport	
o Airport Gate Locks	66
o Accessibility	
o Age Friendly Accessibility Upgrades	67
o Equipment	
o Replacement 1989 Jacobsen – 720E Landscape Broom	68-69
o Replacement HPX Gator – John Deere – replace with 2 UTV's	70-71
o Replacement 2009 Chevy Silverado ½ Ton	72-73

○ Replacement Kabota Tractor	74-75
○ Replacement 1980 Joy 125 Air Compressor	76-77
○ Replacement 2004 Ford ¾ Ton	78-79
○ Replacement Kabota Front-Mount Mower	80-81
○ Replacement JCB Backhoe	82-83
○ Replacement 2009 Acura with Mavarick	84-85
○ Replacement Trailer	86-87
○ 2 New ¾ Ton 4x4 complete with service box	88-89
○ Community Services	
○ Southeast Meadowlark Playground	90
○ Outdoor Pickleball Court Improvement	91-92
○ Fitness Equipment – Weight Room	93
○ Desert Park Exterior Doors	94-95
○ Sonora Entrance Door x 2	96
○ Table/Chair/Cabinet Replacement	97
○ Gymnasium Floor Refinishing	98
○ Parks-Trails	
○ Gyro Park Dock	99-100
○ Lakeshore Walkway Path Improvements	101-102
○ Boat Launch Repairs	103
○ Trail System Usage Etiquette Signs	104
○ Buildings	
○ Operational Services – Roof Replacement	105-106
○ Housing Initiative	107-108
○ Asbestos Removal – Civic Buildings	109-110
○ Town Hall – HVAC and Radon Mitigation	111-112
○ Alarm System Upgrades – Town Facilities	113
○ Other	
○ Hydrogeology and Hydrology Characterization Report	114-115
○ Curbside Collection Carts	116
2025-2029 General Capital Projects	117-129
General Reserve Balances	130-133
General DCC's	134
Sewer Budget	
Report on Sewer Fund 2025-2029	135-136
1389.02 Town of Osoyoos Sewer Regulations and Rates Amendment Bylaw	137-142
Sewer Budget Income Statement	143-144
2024 Projects carried forward to 2025 for completion – Sewer Fund	145
2025 Sewer Capital Projects	146
○ Manhole Smart Covers	147
○ Piazza Lift Station Replacement	148
○ Quail Place Reconstruction	149-150
○ Ponderosa Dr Sanitary Upgrades	151-153

○ Harbour Key – CIPP Sanitary Sewer Lining	154-155
○ WWTP – Preliminary Design & Planning	156
○ 89 th St Relining 74 th to 70 th Part B	157
○ 89 th St Relining 70 th to Main Lift Station Part C	158
○ 62 nd Avenue Relining	159
○ SCADA System Upgrades	160
○ Chlorine Contact Tank Recirculation	161
○ Gala Lift Station Replacement	162-163
2025-2029 Sewer Capital Projects	164
Sewer Reserves	165-166
Sewer DCC's	167
Sewer Rates	168

Water Budget

Report on Water Fund 2025-2029	169-171
1388.03 Town of Osoyoos Water Regulations and Rates Amendment Bylaw	172-175
1357.09 Water District Rates and Regulations Amendment Bylaw	176-179
Water Budget Income Statement	180-182
2024 Projects carried forward to 2025 for completion – Water Fund	183
2025 Water Capital Projects	184
○ Ponderosa Dr. Watermain Replacement	185-187
○ Water District Agricultural Asset Management Plan	188-189
○ Quail Place Watermain Upgrades	190-191
○ Water Rate Development, Implementation and Conservation Plan	192
○ Surface Water Treatment Plant	193-197
○ Portable Electronic Signs	198-199
○ Well #10 Implementation	200-201
○ Watermain Replacement – Gala Cres	202-203
○ Harbour Key Dr Watermain Upsizing	204-205
○ WMR&U 89 th St – 78 th to Main	206-207
○ WMR&U 89 th St – Main to 70 th	208-209
○ WMR&M 89 th St – 70 th to Kingfisher	210
○ East Osoyoos Reservoir – Construction	211-212

○ Wells #3, #4, #5 Electrical & Pumps	213-214
2025-2029 Water Capital Projects	215
Proposed Borrowing on 2025-2029 Water	216
Water Reserves	217-218
Water DCC's	219
Water Rates	220-221

2025 Budget Framework Principles:

- 1. Ensure service levels in all operations and facilities are cost effective and meeting expectations of residents and visitors.**
- 2. Complete priority projects identified by Council and department Directors.**
- 3. Identify sufficient contingency to respond to unforeseen expenditures.**
- 4. Adjust capital expenditures to maintain current service levels.**
- 5. Link the Town's financial plan to other planning processes such as strategic, land-use, asset management and business planning.**
- 6. To stimulate long-term thinking - to allow decision makers to examine and consider the long-range financial implications of current day decisions.**
- 7. To stimulate 'big-picture' thinking - to enable the Town to step back and think more strategically and holistically about the Town's financial position and requirements.**
- 8. To create dialogue - to create an avenue for dialogue about the Town's future with all stakeholders, i.e. Town Council, management, the public, other impacted organizations, etc.**
- 9. To create transparency and understanding - to make the public and taxpayers fully aware of the Town's financial outlook including its related challenges and constraints.**
- 10. To strategically take advantage of grant opportunities to acquire, replace and renew capital infrastructure.**

TOWN OF OSOYOOS
BYLAW NO. 1401.01, 2025

A Bylaw to amend the Town of Osoyoos respecting the five-year financial plan.

WHEREAS Council deems it necessary and desirable to amend, 5 Year Financial Plan Bylaw 1401, 2025;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Town of Osoyoos, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “5 Year Financial Plan Amendment Bylaw No. 1401.01, 2025”.
2. That Schedule "A" of “5 Year Financial Plan Bylaw No. 1401, 2025” is deleted in its entirety and replaced with a revised Schedule “A” that is attached to, and forms a part of, this Bylaw.
3. That Schedule “B” of “5 Year Financial Plan Bylaw No. 1401, 2025” is deleted in its entirety and replaced with a revised Schedule “A” that is attached to, and forms a part of, this Bylaw.

Read a first, second and third time this day of , 2025.

Adopted this day of , 2025.

Original signed by Mayor Sue McKortoff

MAYOR

Original signed by Amy Robinson

CORPORATE OFFICER

Town of Osoyoos
2025 - 2029 Financial Plan
Schedule "A" of Bylaw No. 1401, 2025

	2025	2026	2027	2028	2029
REVENUES					
Property Taxes – Municipal	4,995,234	5,145,091	5,299,444	5,458,427	5,622,180
Property Taxes - Policing	1,282,734	1,330,690	1,357,680	1,385,210	1,413,290
Property Taxes – General Debt	33,320	33,320	273,834	607,383	607,383
Property Taxes – Fire Protection	957,092	960,928	958,456	976,182	994,438
Property Taxes – Fire Hall Debt	173,336	169,397	169,397	169,397	169,397
Utility Taxes	137,078	137,078	137,078	137,078	137,078
Parcel Taxes	536,190	536,190	536,190	536,190	536,190
USER FEES & CHARGES					
Sale of Services	2,300,690	2,397,848	2,446,500	2,496,486	2,547,847
Other	1,854,465	682,340	682,920	683,510	684,110
User Fees	9,502,500	10,019,571	11,148,967	12,373,148	13,295,387
BORROWING PROCEEDS	2,000,000	13,449,075	15,797,432	6,878,806	17,000,000
OTHER REVENUE					
Interest/Donations	320,000	320,000	320,000	320,000	320,000
Grants	7,412,144	19,328,406	27,016,248	11,894,222	547,951
Other	1,279,643	1,019,180	1,969,997	1,669,297	875,165
TRANSFERS FROM FUNDS					
Reserve Funds	8,828,805	7,175,316	6,404,047	4,513,459	4,470,914
Development Cost Charge Fund	1,429,304	986,260	881,922	740,584	240,150
Accumulated Surplus	3,472,193	484,153	2,179,080	60,298	265,923
TOTAL	46,514,728	64,174,843	77,579,192	50,899,677	49,727,403
EXPENDITURES					
Debt Interest	294,343	371,343	889,132	1,497,333	1,762,167
Debt Principal	330,498	399,779	865,660	1,412,889	1,651,174
Capital Expenses	26,023,141	43,204,378	55,289,102	27,039,921	23,963,500
OTHER MUNICIPAL PURPOSES					
General	6,743,580	6,860,535	6,931,875	7,055,635	7,181,875
Fire Protection	1,318,365	1,334,675	1,358,390	1,389,116	1,420,760
Policing	1,423,078	1,370,690	1,397,680	1,425,210	1,453,290
Water	2,775,300	2,853,150	2,927,590	3,009,230	3,093,300
Sewer	2,320,900	2,421,310	2,521,160	2,630,920	2,746,160
TRANSFER TO					
Reserve Funds	5,276,923	5,350,383	5,390,003	5,430,823	6,446,577
Other Government	8,600	8,600	8,600	8,600	8,600
TOTAL	46,514,728	64,174,843	77,579,192	50,899,677	49,727,403

**Town of Osoyoos
2025-2029 Financial Plan
Statement of Objectives and Policies
Schedule 'B' of Bylaw No. 1401, 2025**

In accordance with Section 165(3.1) of the *Community Charter*, the Town of Osoyoos (Town) is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2025. Property taxes form a large proportion of revenue of the municipality. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, bylaw enforcement, parks maintenance, snow removal, recreation, roads maintenance, sidewalks and street lighting.

Sale of Service and User Fees are another large portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, cemetery, landfill and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

Objective

- Over the next four years, the Town will increase the proportion of revenue that is received from user fees and charges by at least 3 percent over the current levels.

Policies

- The Town will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the Town will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

Table 1: Sources of Revenue

Revenue Source	% of Total Revenue	Dollar Value
Property Taxes - Municipal	10.74%	4,995,234
Property Taxes - Policing	2.76%	1,282,734
Property Taxes – General Debt	0.07%	33,320
Property Taxes – Fire Protection	2.06%	957,092
Property Taxes – Fire Hall Debt	0.36%	169,397
Utility Taxes	0.29%	137,078
Parcel Taxes	1.15%	536,190
Sales of Services	4.95%	2,300,690
Fees and Charges - Other	3.99%	1,854,465
User Fees	20.43%	9,502,500

Borrowing	4.30%	2,000,000
Interest/Donations	0.69%	320,000
Grants	15.94%	7,412,144
Other sources	2.75%	1,279,643
Transfer from Funds	29.52%	13,730,302
Total	100.00%	46,514,728

Distribution of Municipal Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Town services.

Objectives

- Over the next four years, keep the property tax increase close to the cost of living, with adjustments for PSAB, asset management plans, service level deficiencies and emergent situations.
- Maintain the property tax rate for business and other (Class 6) at the current ratio of 1.7 times the residential rate.

Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base.
- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.
- Regularly review and compare the Town's distributions of tax burden relative to other municipalities in the South Okanagan.

Table 2: Distribution of Property Tax Rates

Estimated with 2024 Revised Assessment Roll

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	80.64%	\$4,027,968
Utilities (2)	0.16%	\$7,962
Social Housing (3)	0.00%	\$0
Major Industrial (4)	0.00%	\$0
Light Industrial (5)	0.56%	\$27,776
Business and Other (6)	18.47%	\$923,232
Recreation/Non-profit (8)	0.15%	\$7,398
Farmland (9)	0.02%	\$898
Total	100.00%	\$4,995,234

Permissive Tax Exemptions

The Town has an existing permissive tax exemption policy which guides the administration and approval of permissive tax exemptions. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:

- The tax exemption must demonstrate benefit to the community and residents of the Town by enhancing the quality of life (economically, socially and culturally) within the community.
- The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the Town.

- The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial and private gain.
- Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the Town; (b) the potential demands for Town services or infrastructure arising from the property; and (c) the amount of revenue that the Town will lose if the exemption is granted.

Objective

- The Town will continue to provide permissive tax exemptions to non-profit societies. Over the next three years, the Town will look at expanding its offering of permissive tax exemptions to include revitalization tax exemptions targeted at green development for the purposes of encouraging development that will meet our *Climate Action Charter* commitments.

Policies

- Expand the permissive tax exemption policy to include eligibility requirements for green revitalization tax exemptions.
- Develop a revitalization tax exemption program which details the kind of green activities that the exemption program will target.

REPORT



Council

MEETING DATE: March 4, 2025

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: Highlighted changes for the 2025-2029 General Operating Budget

BACKGROUND

Budget presentation for the 2025-2029 General Operating Fund, highlighted changes in the budget.

OVERVIEW

Operating Environment change:

- CPI (Consumer Price Index Vancouver) 2.6%.
- Estimated TCPI (Transportation Consumer Price Index) 3.0% (maximum as per Waste contract).
- CUPE contract renewed to December 31, 2026.

Highlighted changes:

- Real Property Levy – Municipal will increase in 2025 by \$13.35 per month (\$160.15 annually) for an average single-family residence.

Municipal Taxation		Month	Annual
Non Market Change – New Taxation	\$57,328		
Property Taxation	\$176,000	\$3.08	\$36.91
Inflation Adjustment - Fleet	\$12,780	\$0.22	\$2.68
Additional-Transportation, Recreation&Buildings plus inflation adjustment	\$153,000	\$2.67	\$32.08
Additional-Sustainability Funding plus inflation adjustment	\$159,910	\$2.79	\$33.53
PSAB3280 increase per Council resolution Aug 13, 2024	\$150,000	\$2.62	\$31.45
New – Multi Channel Resident Notification System	\$5,065	\$0.09	\$1.06
New - Facility Asset Management Funding	\$100,000	\$1.75	\$20.97
New – Short Term Rentals (STR) Regulation	\$7,000	\$0.13	\$1.47
Total	\$821,083	\$13.35	\$160.15

- New construction (Non Market change) This is \$57,328 in new tax dollars.
- Real Property Levy – Debt Services will increase in 2025 by \$0.04 per month (\$0.42 annually) for an average single family residence.
- Real Property Levy – Fire Protection will increase in 2025 by \$1.24 per month (\$14.84 annually) for an average single family residence.
- Real Property Levy – Fire Hall Debt will decrease in 2025 by \$0.21 per month (\$2.57 annually) for an average single family residence.
- Real Property Levy – Policing will decrease in 2025 by \$0.15 per month (\$1.80 annually) for an average single-family residence.

- Taxes Collection for other governments
 - OK Regional Library - will decrease in 2025 by \$0.18 per month (\$2.16 annually) for an average single family residence.
Tax Requisition for 2025 has increased from \$300,153 plus prior year adjustment of \$12,672 to \$314,266.
 - Other requisitions for BCAA, MFA, Hospital, School and RDOS will be provided in 2025.
- Utility Taxes:
 - 1% Utility taxes collected for Telus, Fortis Gas, Fortis Electric and Eastlink have decreased by \$3,879 from \$140,957 to 137,078 for 2025.
- Cemetery
 - Revenues increased by \$2,180.
- Licenses/Permits and Rentals
 - Revenues increasing by \$14,630.
- Miscellaneous Revenue
 - Revenues increased by \$82,922, which includes \$52,500 revenues from utilities for the additional costs associated with quarterly billing. \$20,000 for penalties, municipal ticketing and fines.
- Solid Waste
 - Garbage/Recycling and Landfill Revenues increased by \$61,200.
- Development and Building Services
 - Revenues increased by \$23,500.
- Community Services Facility Rentals
 - Revenues have increased by \$17,010.
- Community Services Program Revenue
 - Revenues have decreased by \$27,340 mostly due to reduction in donations, swim programming preschool and children programs.
- Unconditional Transfers from Governments
 - Revenues decreased by \$26,380 due to reduced funding from the Province.
- Administrative
 - \$123,555 increase, \$55,000 was for the additional costs associated with billing utilities quarterly, \$30,000 for legal and \$33,450 for wages and \$5,065 for the resident notification system.
- Civic Buildings
 - \$17,850 increase, \$16,050 related to maintenance and the balance for wages.
- Data Processing
 - \$18,200 increase, software for Vadim, Booking software for Sonora and IT managed services.
- Insurance
 - \$21,720 increase to insurance costs.
- Public Works Building
 - \$6,330 increase, \$960 maintenance, \$3,130 wages and \$2,240.
- Policing
 - \$61,128 increase in RCMP contract cost.

- Bylaw Enforcement
 - \$19,860 increase, \$3,000 materials and \$16,860 wages.
- Development Services
 - \$13,040 increase, \$210,000 contracts for RDOS providing planning and development services for the Town and a reduction to wages of \$199,460.
- Transportation – Engineering
 - \$7,980 increase, \$5,000 engineering, \$500 GIS and \$2,480 wages.
- Transportation – General Equipment
 - \$25,380 increase, \$15,810 tools and maintenance and \$9,570 wages.
- Street Lighting
 - \$9,480 increase, \$4,920 maintenance, \$4,460 power.
- Town Cleanup
 - \$6,050 increase, \$3,000 materials and \$3,050 wages.
- Cemetery
 - \$2,750 increase, \$2,530 wages.
- Desert Park
 - \$2,776 increase, \$2,340 maintenance and \$436 power.
- Sonora
 - \$13,015 increase, \$8,715 maintenance and \$4,300 utilities.
- Community Services – Other
 - \$9,080 decrease, \$1,330 vehicles and \$6,630 programs.
- Community Services – Fields
 - \$4,610 increase, \$4,590 maintenance.
- Community Services – Wages & Instructors
 - \$57,230 increase, \$48,400 wages and \$9,870 miscellaneous.
- Parks
 - \$46,212 increase, \$10,590 maintenance and \$35,622 wages.
- Debt Charges
 - \$2,800 increase, due to Bylaw 1290 debt renewed in 2024, 10 years remaining on debt.
- **General Operating Expenditures** less transfers to other governments, transfers to reserves, resort municipality, contingencies and capital/project expenditures has increased by \$572,521 to \$9,542,733 for 2025. A 6.38% increase.

Transfers to Reserves: \$1,869,753

- General Fund

○ Fleet Equipment	\$426,000		
▪ 2025 Increase – Inflation Adjustment	\$12,780		
	Total		\$438,780
○ Transportation, Recreation & Buildings	\$100,000		
▪ 2025 Additional Funding	\$150,000		
▪ 2025 Increase – Inflation Adjustment	\$3,000		
	Total		\$253,000

○ General Sustainability Fund		\$330,063	
▪ 2025 Increase – Additional Funding		\$150,000	
▪ 2025 Increase – Inflation Adjustment		\$9,910	
	Total		\$489,973
○ (New) Asset Management – Town Facilities			\$100,000
○ PSAB 3280	\$100,000		
▪ 2025 Increase	\$150,000		
	Total		\$250,000
○ Fire Department Fleet			\$338,000

• Avg Class 1 Assessment	2025 Completed Roll			
Land	\$324,010			
Improvements	\$408,617			
Total	\$732,627			
Mill Rates (Class 1)		2025 Amount	2024 Amount	Increase/-Decrease
Municipal		\$1,177.26	\$1,017.11	\$160.15
Library*		\$74.07	\$76.23	-\$2.16
Regional District *	*	\$221.06	\$221.06	\$0.00
Hospital *	*	\$132.43	\$132.43	\$0.00
School *	*	\$1,118.34	\$1,118.34	\$0.00
Police		\$302.12	\$303.92	-\$1.80
BC Assessment Authority *	*	\$25.00	\$25.00	\$0.00
Municipal Finance Authority *	*	\$0.14	\$0.14	\$0.00
Debt		\$7.91	\$7.49	\$0.42
Total (land and improvements)		\$3,058.33	\$2,901.72	\$156.61
Sterile Insect Release*(land only)	*	\$10.41	\$10.41	\$0.00
911 *(improvements only)	*	\$26.46	\$26.46	\$0.00
Fire (improvements only)		\$236.18	\$221.34	\$14.84
Fire Hall Debt (improvements only)		\$42.78	\$45.35	-\$2.57
Avg. Residential Property Taxes		\$3,374.16	\$3,205.28	\$168.88

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
General Rev Operating						
TAXES - REAL PROPERTY LEVY						
1-1-105-000 REAL PROPERTY LEVY	-4,995,234	-4,174,151	-821,083	19.67	-4,179,754.54	-3,192,372.23
1-1-105-001 REAL PROPERTY LEVY - DEBT SERVICE	-33,320	-30,500	-2,820	9.25	-30,799.77	-30,485.68
1-1-105-002 REAL PROPERTY LEVY - FIRE PROTECTION	-957,092	-847,317	-109,775	12.96	-851,397.64	-645,410.53
1-1-105-003 REAL PROPERTY LEVY - FIRE HALL DEBT	-173,336	-173,561	225	-0.13	-174,449.93	-173,263.52
1-1-105-100 REAL PROPERTY LEVY - POLICING	-1,282,734	-1,247,106	-35,628	2.86	-1,248,965.56	-1,185,884.66
Total TAXES - REAL PROPERTY LEVY	-7,441,716	-6,472,635	-969,081	14.97	-6,485,367.44	-5,227,416.62
TAXES - COLLECTED FOR OTHER GOV'TS						
1-1-106-000 TAXES COLLECTED - B C A A	-116,878	-116,878	0	0.00	-116,761.14	-110,153.23
1-1-106-001 TAXES COLLECTED - M F A	-643	-643	0	0.00	-644.11	-620.36
1-1-106-002 TAXES COLLECTED - HOSPITAL	-587,592	-587,592	0	0.00	-587,907.47	-538,602.00
1-1-106-003 TAXES COLLECTED - SCHOOL DISTRICT #5	-4,890,635	-4,890,635	0	0.00	-4,892,896.68	-4,593,298.95
1-1-106-006 TAXES COLLECTED - OK REG. LIBRARY	-314,266	-300,153	-14,113	4.70	-300,615.06	-283,308.72
1-1-106-007 TAXES COLLECTED - R.D.O.S.	-1,121,030	-1,121,030	0	0.00	-1,123,062.99	-1,026,168.19
1-1-106-008 TAXES COLLECTED - S.I.R. ASSESSMENT	-4,921	-4,921	0	0.00	-4,921.07	-4,831.81
Total TAXES - COLLECTED FOR OTHER GOV'	-7,035,965	-7,021,852	-14,113	0.20	-7,026,808.52	-6,556,983.26
TAXES - COLLECTED FROM UTILITIES						
1-1-107-000 UTILITY TAXES - TELUS 1% LEVY	-9,700	-11,074	1,374	-12.41	-11,074.61	-12,434.06
1-1-107-001 UTILITY TAXES - FORTIS GAS 1% LEVY	-32,500	-34,877	2,377	-6.82	-34,877.23	-25,831.58
1-1-107-002 UTILITY TAXES - EASTLINK 1% LEVY	-10,278	-12,023	1,745	-14.51	-12,023.39	-12,471.22
1-1-107-003 UTILITY TAXES - FORTIS 1% LEVY	-84,600	-82,983	-1,617	1.95	-82,982.52	-83,709.65
Total TAXES - COLLECTED FROM UTILITIES	-137,078	-140,957	3,879	-2.75	-140,957.75	-134,446.51
CEMETERY						
1-1-110-000 CEMETERY - INTEREST ON INVESTMENT	-5,000	-4,000	-1,000	25.00	-5,531.28	-5,521.67
1-1-110-001 CEMETERY - LINERS SOLD	-9,200	-9,200	0	0.00	-7,858.00	-5,474.00
1-1-110-002 CEMETERY - OPENING & CLOSING	-29,300	-29,300	0	0.00	-24,475.00	-15,950.00
1-1-110-003 CEMETERY - PLACING MEMORIALS	-5,500	-4,680	-820	17.52	-5,494.00	-3,865.00
1-1-110-004 CEMETERY - SALE OF PLOTS	-18,000	-17,640	-360	2.04	-14,045.05	-3,746.20
1-1-110-005 CEMETERY - TOWN GRANT	-3,000	-3,000	0	0.00	-3,000.00	-3,000.00
1-1-110-006 CEMETERY - RDOS GRANT	-1,000	-1,000	0	0.00	-1,000.00	-1,000.00
Total CEMETERY	-71,000	-68,820	-2,180	3.17	-61,403.33	-38,556.87
LICENSES/PERMITS/RENTALS						
1-1-112-000 OTHER REVENUE - BUSINESS LICENCES	-52,000	-52,000	0	0.00	-52,752.10	-54,039.59
1-1-112-001 OTHER REVENUE - DOG TAGS & FINES	-10,500	-10,000	-500	5.00	-10,072.50	-11,595.00
1-1-112-007 OTHER REVENUE - BOAT TRAILER PARKING	-67,000	-67,000	0	0.00	-43,268.00	-43,100.01
1-1-112-008 OTHER REVENUE - LIBRARY RENT	-56,880	-52,050	-4,830	9.28	-55,770.00	-52,052.04
1-1-112-010 OTHER REVENUE - EQUIPMENT RENT	-2,500	-2,500	0	0.00	-2,500.00	-2,500.00
1-1-112-012 OTHER REVENUE - GYRO PARK LEASE REI	-7,800	-6,300	-1,500	23.81	-7,897.50	-7,035.00
1-1-112-013 OTHER REVENUE - RENTAL INCOME MARIN	-30,000	-23,000	-7,000	30.43	-21,500.00	-23,000.00
1-1-112-023 OTHER REVENUE - ARTS BLDG. RENT	-4,000	-4,000	0	0.00	0.00	0.00
1-1-112-026 OTHER REVENUE - DESERT SUN COUNSEL	-10,400	-9,600	-800	8.33	-11,016.00	-9,792.00

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
Total LICENSES/PERMITS/RENTALS	-241,080	-226,450	-14,630	6.46	-204,776.10	-203,113.64
MISCELLANEOUS						
1-1-115-009 GENERAL - ACTUARIAL ADJUSTMENT	0	0	0	0.00	0.00	-26,788.30
1-1-115-014 OTHER REVENUE - TRANSIT FARES & DON	0	0	0	0.00	-152.40	0.00
1-1-115-015 OTHER REVENUE - FIRE DEPT RECOVERIE	-35,000	-25,000	-10,000	40.00	-77,451.04	-76,324.83
1-1-115-016 OTHER REVENUE - MISC. RECOVERIES	-35,000	-35,000	0	0.00	-98,808.80	-36,732.04
1-1-115-017 OTHER REVENUE - PENALTIES EARNED	-90,000	-80,000	-10,000	12.50	-122,277.17	-92,927.83
1-1-115-018 OTHER REVENUE - INTEREST ON O/S TAXE	-17,000	-15,000	-2,000	13.33	-27,618.10	-19,394.75
1-1-115-019 OTHER REVENUE - BASIC SCHOOL TAX CO	-7,000	-7,000	0	0.00	-6,891.67	-6,599.77
1-1-115-020 OTHER REVENUE - MISC INCOME	-80,000	-80,000	0	0.00	-53,856.44	-43,602.30
1-1-115-022 OTHER REVENUE - TICKET FINES (MTI)	-5,000	-1,700	-3,300	194.12	-5,069.25	-9,987.00
1-1-115-023 OTHER REVENUE - RCMP TRAFFIC FINE	-40,000	-35,000	-5,000	14.29	-41,621.01	-40,474.99
1-1-115-024 OTHER REVENUE - BYLAW INFRACTION FI	-3,000	-3,000	0	0.00	-1,555.61	-4,426.00
1-1-115-027 OTHER REVENUE - FRANCHISE FEE - FOR	-97,800	-97,678	-122	0.12	-97,677.97	-104,631.69
1-1-115-028 OTHER REVENUE - ADMIN CHARGE WATE	-160,000	-125,000	-35,000	28.00	-125,000.00	0.00
1-1-115-029 OTHER REVENUE - ADMIN CHARGE SEWE	-137,500	-120,000	-17,500	14.58	-120,000.00	0.00
1-1-115-030 OTHER REVENUE - ADMIN CHARGE CEMET	-1,500	-1,500	0	0.00	-1,500.00	0.00
1-1-115-032 OTHER REVENUE - RECOVERY FROM CUS	-1,172,665	0	-1,172,665	0.00	-63,456.10	-27,160.90
Total MISCELLANEOUS	-1,881,465	-625,878	-1,255,587	200.61	-842,935.56	-489,050.40
SOLID WASTE MANAGEMENT						
1-1-114-000 REVENUE - RESIDENTIAL REFUSE COLLEC	-412,000	-393,300	-18,700	4.75	-397,065.15	-375,346.18
1-1-114-001 REVENUE - LANDFILL TIPPING FEES	-595,000	-570,000	-25,000	4.39	-665,399.18	-551,168.89
1-1-114-002 REVENUE - LANDFILL SEPTAGE FEES	-130,000	-130,000	0	0.00	-81,671.00	-107,789.00
1-1-114-005 REVENUE - MMBC	-97,000	-79,500	-17,500	22.01	-96,373.56	-93,967.84
Total SOLID WASTE MANAGEMENT	-1,234,000	-1,172,800	-61,200	5.22	-1,240,508.89	-1,128,271.91
DEVELOPMENT AND BUILDING SERVICE						
1-1-113-001 PLAN INSPECTION FEES	-2,000	-2,000	0	0.00	0.00	0.00
1-1-113-002 BUILDING PERMIT FEES	-200,000	-160,000	-40,000	25.00	-230,078.50	-198,782.20
1-1-113-003 PLUMBING PERMIT FEES	-5,000	-7,000	2,000	-28.57	-3,600.00	-3,387.00
1-1-113-004 DEMOLITION PERMIT FEES	-400	-400	0	0.00	-540.00	-180.00
1-1-113-005 REZONING FEES	-5,000	-8,000	3,000	-37.50	-3,500.00	-6,000.00
1-1-113-006 SUBDIVISION FEES	-4,000	-4,000	0	0.00	-2,500.00	0.00
1-1-113-007 DEVELOPMENT PERMIT FEES	-6,000	-20,000	14,000	-70.00	-7,450.00	-3,500.00
1-1-113-008 ALC APPLICATION FEES	-1,500	-1,500	0	0.00	0.00	-1,000.00
1-1-113-010 REVENUE - CUSTOMER LOT CLEANING	-1,000	-1,000	0	0.00	-455.28	-850.00
1-1-113-011 RECOVERY FROM UTILITIES	-21,000	-20,000	-1,000	5.00	-20,000.00	-19,000.00
1-1-113-012 LANDSCAPE FEES	-1,000	-1,000	0	0.00	-250.00	0.00
1-1-113-013 MISCELLANEOUS - FEES	-4,000	-2,500	-1,500	60.00	-3,915.00	-6,010.00
1-1-113-015 SHORT TERM RENTAL REVENUE	-200,000	0	-200,000	0.00	0.00	0.00
Total DEVELOPMENT AND BUILDING SERVICE	-450,900	-227,400	-223,500	98.28	-272,288.78	-238,709.20
INVESTMENT INCOME & DONATIONS						
1-1-117-000 REVENUE - BANK INVESTMENT INCOME	-300,000	-300,000	0	0.00	-1,588,935.97	-2,085,819.74

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
1-1-117-001 REVENUE - DONATIONS RECEIVED	-20,000	-20,000	0	0.00	-16,666.65	-23,857.12
Total INVESTMENT INCOME & DONATIONS	-320,000	-320,000	0	0.00	-1,605,602.62	-2,109,676.86
LAND & EQUIPMENT SALES						
1-1-118-001 REVENUE - SALE OF SURPLUS EQUIPMEN	-10,000	-10,000	0	0.00	-39,895.84	-9,114.20
Total LAND & EQUIPMENT SALES	-10,000	-10,000	0	0.00	-39,895.84	-9,114.20
COMMUNITY SERVICES - FACILITY REVENUE						
1-1-120-000 SQUASH COURT REVENUE	0	0	0	0.00	-171.00	0.00
1-1-120-001 MEMBERSHIP REVENUE	-85,100	-61,200	-23,900	39.05	-88,925.61	-70,852.60
1-1-120-002 GYM RENTAL	-5,100	-6,630	1,530	-23.08	-6,263.41	-10,509.34
1-1-120-007 NON RECREATIONAL ROOM RENTAL	-25,500	-30,600	5,100	-16.67	-34,906.29	-37,177.56
1-1-120-009 FIELD RENTAL REVENUE	-250	-510	260	-50.98	-152.38	-204.29
Total COMMUNITY SERVICES - FACILITY RE	-115,950	-98,940	-17,010	17.19	-130,418.69	-118,743.79
COMMUNITY SERVICES - PROGRAM REVENUE						
1-1-121-000 SWIM PROGRAM REVENUE	-6,120	-8,670	2,550	-29.41	-5,670.00	-6,579.48
1-1-121-001 PLAYGROUND PROGRAM REVENUE	-37,220	-38,250	1,030	-2.69	-36,492.00	-35,982.00
1-1-121-002 RDOS RECREATION GRANT	-70,000	-70,000	0	0.00	-70,000.00	-70,000.00
1-1-121-006 MISC. REVENUE - COMMUNITY SERVICES	-19,600	-15,300	-4,300	28.10	-24,319.18	-22,068.88
1-1-121-007 DONATIONS COMMUNITY SERVICES	-2,500	-26,020	23,520	-90.39	-1,000.00	-2,072.00
1-1-121-010 PRESCHOOL PROGRAMS	-500	-3,570	3,070	-85.99	-776.38	-2,403.35
1-1-121-011 CHILDRENS PROGRAMS	-4,080	-12,240	8,160	-66.67	-6,484.00	-12,564.25
1-1-121-012 TEEN PROGRAMS	-5,100	-5,100	0	0.00	-6,377.01	-6,252.53
1-1-121-013 ADULT PROGRAMS	-23,520	-22,440	-1,080	4.81	-27,997.36	-28,564.62
1-1-121-014 SPECIAL EVENTS	-6,120	-510	-5,610	1,100.00	-9,000.76	-1,358.31
Total COMMUNITY SERVICES - PROGRAM REV	-174,760	-202,100	27,340	-13.53	-188,116.69	-187,845.42
UNCONDITIONAL TRANSFERS FROM GOV'TS						
1-1-125-000 FEDERAL - GRANTS IN LIEU	-25,300	-14,680	-10,620	72.34	-25,311.20	-28,094.62
1-1-125-005 PROV - MUNICIPAL GRANT	-490,000	-527,000	37,000	-7.02	-541,800.00	-494,000.00
Total UNCONDITIONAL TRANSFERS FROM GOV	-515,300	-541,680	26,380	-4.87	-567,111.20	-522,094.62
CONDITIONAL TRANSFERS FROM GOV'TS						
1-1-126-002 CONDITIONAL - PROV STREET LIGHT GRA	-2,150	-2,150	0	0.00	-2,233.08	-2,233.08
1-1-126-006 CONDITIONAL - RDOS ARENA ADMINISTRA	-12,000	-12,000	0	0.00	-12,000.00	-12,000.00
1-1-126-009 FIRE PROTECTION - O.R.F.P.D.	-349,242	-349,953	711	-0.20	-338,165.84	-215,064.93
1-1-126-010 FIRE-HALL DEBT - O.R.F.P.D.	-50,988	-53,605	2,617	-4.88	-52,742.44	-53,602.46
1-1-126-012 CONDITIONAL - RESORT MUNICIPALITY PR	0	-473,000	473,000	-100.00	0.00	0.00
1-1-126-013 FIRE PROTECTION - O.I.B.	-315,031	-264,804	-50,227	18.97	-267,827.11	-198,031.27
1-1-126-014 FIRE-HALL DEBT - OIB	-57,066	-54,224	-2,842	5.24	-54,438.01	-60,088.65
1-1-126-015 CONDITIONAL - GRANTS	-200,366	-725,000	524,634	-72.36	-766,510.84	-432,334.03
Total CONDITIONAL TRANSFERS FROM GOV'T	-986,843	-1,934,736	947,893	-48.99	-1,493,917.32	-973,354.42
BORROWINGS AND TRANSFERS FROM OWN FUND						
1-1-128-000 TRANSFER FROM SURPLUS	-3,104,128	-2,048,753	-1,055,375	51.51	-1,353,236.00	-388,409.00

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

		2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND							
1-1-128-001	TRANSFER FROM OWN FUNDS	-1,647,900	-13,236	-1,634,664	12,350.14	-8,013.00	-2,250,000.00
1-1-128-002	TRANSFER FROM PARKS DCC'S	-1,300,000	0	-1,300,000	0.00	0.00	0.00
1-1-128-010	TRANSFER FROM COVID RESTART FUND	0	0	0	0.00	0.00	-229,490.00
1-1-128-011	TRANSFER FROM RESORT MUNICIPALITY F	-860,499	-1,724,283	863,784	-50.10	-993,268.52	-707,857.42
1-1-128-012	TRANS IN FROM FIRE DEPT RESERVES	-160,000	-698,126	538,126	-77.08	-698,126.00	-132,892.00
1-1-128-013	TRANSFER IN FROM SEWER RESERVE FUI	-173,333	0	-173,333	0.00	0.00	0.00
1-1-128-014	TRANSFER IN FROM WATER RESERVE FUI	-346,667	0	-346,667	0.00	0.00	0.00
1-1-128-015	FIRE DEPT - MFA BORROWING	0	-600,000	600,000	-100.00	0.00	0.00
1-1-128-016	TRANSFER FROM RCMP RESERVES	-100,344	-78,844	-21,500	27.27	-78,844.00	0.00
Total BORROWINGS AND TRANSFERS FROM OW		-7,692,871	-5,163,242	-2,529,629	48.99	-3,131,487.52	-3,708,648.42
Total General Rev Operating		-28,308,928	-24,227,490	-4,081,438	16.85	-23,431,596.25	-21,646,026.14
General Rev Expense							
GENERAL GOV'T - LEGISLATIVE							
1-2-210-002	COUNCIL - U.B.C.M. DUES	4,300	4,200	100	2.38	4,080.13	4,111.91
1-2-210-006	COUNCILLOR KING - TRAVEL & SEMINARS	8,000	8,000	0	0.00	4,711.99	5,782.59
1-2-210-007	COUNCILLOR - CHEONG - TRAVEL & SEMIN	8,000	8,000	0	0.00	5,054.81	5,262.49
1-2-210-008	COUNCILLOR PORTURICA - TRAVEL & SEM	8,000	8,000	0	0.00	5,656.19	8,024.22
1-2-210-010	COUNCILLOR BENNETT - TRAVEL & SEMIN	8,000	8,000	0	0.00	5,852.10	7,345.09
1-2-210-012	MAYOR MCKORTOFF - TRAVEL & SEMINAR	11,000	11,000	0	0.00	6,883.47	5,553.41
1-2-210-400	COUNCIL - STIPEND	69,450	67,430	2,020	3.00	64,788.90	62,344.42
Total GENERAL GOV'T - LEGISLATIVE		116,750	114,630	2,120	1.85	97,027.59	98,424.13
GENERAL GOV'T - ADMINISTRATIVE							
1-2-212-002	AUDIT	36,750	35,000	1,750	5.00	37,275.00	41,917.49
1-2-212-003	LEGAL	80,000	50,000	30,000	60.00	119,094.42	151,746.70
1-2-212-004	OFFICE SUPPLIES/STATIONERY/EQUIP MAI	40,000	32,000	8,000	25.00	34,727.92	34,059.46
1-2-212-005	POSTAGE & COURIER SERVICES	44,000	13,900	30,100	216.55	6,695.40	21,296.43
1-2-212-006	DUES - SUBSCRIPTIONS - REGISTRATIONS	8,400	8,200	200	2.44	7,759.88	8,310.14
1-2-212-007	RECEPTION & ENTERTAINMENT	15,000	14,000	1,000	7.14	18,887.03	14,887.87
1-2-212-008	VOLUNTEER APPRECIATION	6,500	6,500	0	0.00	0.00	0.10
1-2-212-009	MISCELLANEOUS EXPENSE	35,000	35,000	0	0.00	58,500.40	34,943.73
1-2-212-200	ADVERTISING	31,500	17,510	13,990	79.90	36,068.73	20,925.58
1-2-212-201	RESIDENT NOTIFICATION SYSTEM	5,065	0	5,065	0.00	0.00	0.00
1-2-212-500	CORPORATE SERVICES - WAGE EXPENSE	511,700	478,250	33,450	6.99	359,231.44	308,590.61
1-2-212-800	TELEPHONE	15,000	15,000	0	0.00	14,041.02	12,202.59
1-2-212-901	ALLOCATION OF ADMINISTRATIVE CHARGE	0	0	0	0.00	0.00	-246,500.00
Total GENERAL GOV'T - ADMINISTRATIVE		828,915	705,360	123,555	17.52	692,281.24	402,380.70
GENERAL GOV'T - CIVIC BUILDINGS							
1-2-214-000	VISITOR INFO CENTRE - REP. & MAINT	1,000	1,030	-30	-2.91	119.36	0.00
1-2-214-001	CIVIC HALL - MAINTENANCE (MATE	30,000	14,420	15,580	108.04	29,997.98	17,138.23
1-2-214-002	ARTS BLDG - REPAIRS, MAIT.	1,500	1,030	470	45.63	752.50	0.00
1-2-214-003	RENTAL UNIT - REP, MAINT. & UTILITIES	5,000	5,150	-150	-2.91	2,204.90	494.45
1-2-214-500	CIVIC HALL REP. & MAINT. - WAGES	30,000	28,030	1,970	7.03	11,288.57	10,220.98
1-2-214-501	VISITOR INFO CENTRE - MTNC WAGES	2,950	2,770	180	6.50	0.00	0.00

TOWN OF OSOYOOS

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
1-2-214-502 ARTS BLDG MTNC WAGES	1,450	1,360	90	6.62	0.00	0.00
1-2-214-800 CIVIC BUILDINGS UTILITIES	19,000	19,260	-260	-1.35	18,933.62	16,154.46
Total GENERAL GOV'T - CIVIC BUILDINGS	90,900	73,050	17,850	24.44	63,296.93	44,008.12
GENERAL GOV'T - DATA PROCESSING						
1-2-216-000 DATA PROCESSING & SUPPORT COSTS	173,865	155,665	18,200	11.69	130,071.75	138,699.25
Total GENERAL GOV'T - DATA PROCESSING	173,865	155,665	18,200	11.69	130,071.75	138,699.25
GENERAL GOV'T - INSURANCE						
1-2-218-000 INSURANCE - LIABILITY (M.I.A.)	75,600	67,760	7,840	11.57	68,788.00	67,590.92
1-2-218-001 INSURANCE - BUILDINGS, B&M, CRIME	131,000	120,390	10,610	8.81	116,902.00	109,446.00
1-2-218-004 INSURANCE - VEHICLES	38,500	35,230	3,270	9.28	35,372.00	33,640.77
1-2-218-006 INSURANCE - CLAIMS EXPENSE	20,000	20,000	0	0.00	17,829.86	25,425.00
Total GENERAL GOV'T - INSURANCE	265,100	243,380	21,720	8.92	238,891.86	236,102.69
GENERAL GOV'T - TRAVEL						
1-2-224-000 TRAVEL- CAO	10,000	10,000	0	0.00	7,541.70	9,972.01
1-2-224-001 TRAVEL - OTHER	9,000	9,000	0	0.00	1,499.56	582.15
1-2-224-002 STAFF TRAINING EXPENSE	15,000	15,000	0	0.00	14,205.02	6,386.24
1-2-224-003 TRAVEL & TRAINING - DIR OF FIN	4,000	4,000	0	0.00	3,148.69	1,365.64
1-2-224-004 TRAVEL & TRAINING - DIR OF CORP SERV	4,000	4,000	0	0.00	1,701.18	5,633.39
Total GENERAL GOV'T - TRAVEL	42,000	42,000	0	0.00	28,096.15	23,939.43
MUNICIPAL EVENTS / CELEBRATIONS						
1-2-225-000 FESTIVE DECOR - MATERIAL	15,500	15,450	50	0.32	13,717.11	13,505.08
1-2-225-500 FESTIVE - WAGES	23,400	21,950	1,450	6.61	33,993.54	26,225.15
Total MUNICIPAL EVENTS / CELEBRATIONS	38,900	37,400	1,500	4.01	47,710.65	39,730.23
GENERAL GOV'T - GRANTS ISSUED						
1-2-226-001 GRANTS - OTHER	64,000	64,000	0	0.00	61,100.00	53,925.68
1-2-226-002 GRANTS - DESTINATION OSOYOOS	75,000	75,000	0	0.00	75,000.00	75,000.00
1-2-226-003 GRANTS - CEMETERY	3,000	3,000	0	0.00	3,000.00	3,000.00
1-2-226-005 GRANTS - COMM. EVENTS INSURANCE	3,000	3,000	0	0.00	3,710.00	1,291.50
1-2-226-007 GRANTS - MUSEUM	60,000	60,000	0	0.00	60,000.00	60,000.00
1-2-226-008 GRANTS - DESERT CENTER	15,000	15,000	0	0.00	15,000.00	15,000.00
1-2-226-009 GRANTS - OSOYOOS ARTS COUNCIL	4,000	4,000	0	0.00	0.00	0.00
Total GENERAL GOV'T - GRANTS ISSUED	224,000	224,000	0	0.00	217,810.00	208,217.18
PUBLIC WORKS BUILDING						
1-2-228-000 OP FACILITIES - MAINT MAT'LS	34,800	33,840	960	2.84	39,145.88	39,234.53
1-2-228-500 OP FACILITIES - WAGES	48,100	44,970	3,130	6.96	36,224.31	31,716.45
1-2-228-800 OP FACILITIES - UTILITIES	24,900	22,660	2,240	9.89	23,846.02	31,532.34
Total PUBLIC WORKS BUILDING	107,800	101,470	6,330	6.24	99,216.21	102,483.32
OLD SHOP BUILDING						
1-2-229-001 OLD SHOP - REPAIRS& MAITENANCE	0	0	0	0.00	149.56	0.00

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
Total OLD SHOP BUILDING	0	0	0	0.00	149.56	0.00
PROT. SERVICES - FIRE DEPARTMENT						
1-2-230-000 FIRE - BENEFITS	35,000	40,500	-5,500	-13.58	32,142.32	27,918.37
1-2-230-001 FIRE - BUILDING RENTAL	27,990	18,100	9,890	54.64	23,373.05	16,992.27
1-2-230-002 FIRE - EQUIPMENT GAS & OIL	12,000	10,100	1,900	18.81	10,785.54	11,011.26
1-2-230-003 FIRE - VEHICLE INSURANCE	11,400	10,500	900	8.57	9,157.00	6,497.00
1-2-230-004 FIRE - EQUIP. MAINT. & REPLACEMENT	80,000	66,000	14,000	21.21	70,194.04	76,680.82
1-2-230-005 FIRE - EQUIPMENT FINANCING	329,200	202,800	126,400	62.33	204,268.40	118,267.66
1-2-230-006 FIRE - HALL - MAINT & JANITORIAL	15,000	15,000	0	0.00	12,031.11	21,891.94
1-2-230-007 FIRE - HALL- GROUND S MAINT	5,500	5,500	0	0.00	5,286.15	3,706.92
1-2-230-008 FIRE - TRAINING	50,000	45,000	5,000	11.11	47,123.69	50,416.87
1-2-230-009 FIRE - DUES/MEMBERSHIP & LICENCES	7,100	7,100	0	0.00	6,559.12	4,144.71
1-2-230-010 FIRE - ANNUAL TESTING & MAINTENANCE	8,000	5,600	2,400	42.86	13,960.57	7,033.93
1-2-230-011 FIRE - RADIOS & PAGERS	4,500	3,500	1,000	28.57	4,293.05	2,525.55
1-2-230-012 FIRE - CRITICAL INCIDENT STRESS MGMT	1,000	1,000	0	0.00	99.55	0.00
1-2-230-013 FIRE - FIRE PREVENTION	3,500	3,500	0	0.00	724.82	2,662.98
1-2-230-014 FIRE - FIRE PREVENTION PROGRAMS	4,000	4,000	0	0.00	1,420.09	6,061.12
1-2-230-015 FIRE - OFFICE SUPPLIES	2,000	0	2,000	0.00	0.00	0.00
1-2-230-101 FIRE - ENGINE 191 - MAINT & REP	6,000	4,500	1,500	33.33	15,535.26	5,184.65
1-2-230-102 FIRE - ENGINE 192 - MAINT & REP	6,000	4,500	1,500	33.33	3,695.48	4,311.06
1-2-230-103 FIRE - ENGINE 193 - MAINT & REP	0	2,000	-2,000	-100.00	2,375.20	2,147.78
1-2-230-105 FIRE - TENDER 192 - MAINT & REP	2,000	2,000	0	0.00	683.50	6,463.38
1-2-230-106 FIRE - TENDER 191 - MAINT & REP	3,000	3,000	0	0.00	2,362.15	2,945.06
1-2-230-107 FIRE - RESCUE 191 - MAINT & REP	2,000	2,000	0	0.00	6,862.12	2,462.76
1-2-230-110 FIRE - CAR 191 - MAINT & REP	2,000	2,000	0	0.00	2,764.92	292.62
1-2-230-111 FIRE - CAR 192 - MAIN & REP	2,000	2,000	0	0.00	1,650.88	688.09
1-2-230-112 FIRE - BRUSH 191 - MAINT & REP	2,000	2,000	0	0.00	1,133.40	2,867.83
1-2-230-585 FIRE - WAGES - Volunteers	171,200	160,000	11,200	7.00	152,705.97	123,601.19
1-2-230-586 FIRE - WAGES - SALARIED	455,175	433,500	21,675	5.00	459,654.59	424,483.85
1-2-230-587 FIRE - WAGES - ADMIN SUPPORT	42,800	40,000	2,800	7.00	34,263.32	35,004.59
1-2-230-800 FIRE - UTILITIES	28,000	25,000	3,000	12.00	25,781.21	27,299.77
1-2-230-999 TRANS OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	0.00	-91,207.94
Total PROT. SERVICES - FIRE DEPARTMENT	1,318,365	1,120,700	197,665	17.64	1,150,886.50	902,356.09
PROT. SERVICES - POLICING						
1-2-232-001 POLICING - RCMP	1,401,578	1,339,450	62,128	4.64	1,074,836.82	1,022,517.38
1-2-232-002 VICTIM SERVICES - TOWN CONTRIBUTION	21,500	21,500	0	0.00	0.00	9,963.19
Total PROT. SERVICES - POLICING	1,423,078	1,360,950	62,128	4.57	1,074,836.82	1,032,480.57
PROT. SERVICES - ANIMAL CONTROL						
1-2-234-200 BYLAW ENFORCEMENT - MATERIALS	18,000	15,000	3,000	20.00	21,144.49	14,738.67
1-2-234-500 BYLAW - WAGES	258,400	241,540	16,860	6.98	218,265.24	208,974.70
Total PROT. SERVICES - ANIMAL CONTROL	276,400	256,540	19,860	7.74	239,409.73	223,713.37
PROT. SERVICES - COMMUNITY DEVELOPMENT						

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
1-2-236-000 COMMUNITY DEVELOPMENT - MATERIALS	10,000	10,000	0	0.00	0.00	8,617.41
1-2-236-010 ECONOMIC DEVELOPMENT	85,000	85,000	0	0.00	51,093.96	23,600.00
Total PROT. SERVICES - COMMUNITY DEVEL	95,000	95,000	0	0.00	51,093.96	32,217.41
PROT. SERVICES - BUILDING INSP & DEVEL						
1-2-240-000 DEVELOPMENT SERVICES - SURVEYS/APP	10,000	10,000	0	0.00	2,900.00	0.00
1-2-240-004 DEVELOPMENT SERVICES - SUPPLIES	11,000	11,000	0	0.00	9,466.44	11,874.68
1-2-240-005 DEVELOPMENT SERVICES - TRAVEL & SEN	6,300	6,300	0	0.00	276.00	9,832.78
1-2-240-006 DEVELOPMENT SERVICES - VEHICLE ALLO	2,800	2,800	0	0.00	939.00	878.00
1-2-240-007 DEVELOPMENT SERVICES - CONTRACTS	230,000	20,000	210,000	1,050.00	80,453.15	32,777.75
1-2-240-010 DEV SERVICES - FILING/APPLICATION FEE'S	2,500	2,000	500	25.00	2,005.00	1,500.00
1-2-240-200 DEVELOPMENT SERVICES - ADVERTISING	15,000	12,000	3,000	25.00	10,435.70	8,830.71
1-2-240-500 DEVELOPMENT SERVICES - WAGES	77,300	276,760	-199,460	-72.07	275,692.47	246,782.81
1-2-240-550 SHORT TERM RENTAL - WAGES	207,000	0	207,000	0.00	0.00	0.00
1-2-240-800 DEVELOPMENT SERVICES - TELEPHONE	1,000	2,000	-1,000	-50.00	642.00	631.63
Total PROT. SERVICES - BUILDING INSP & PROT. SERVICES - JOINT SAFETY COMMITTEE	562,900	342,860	220,040	64.18	382,809.76	313,108.36
1-2-242-000 OHSC - PROGRAM MAINTENANCE AND DE'V	37,500	37,500	0	0.00	4,532.99	25,503.39
1-2-242-002 OHSC - SAFETY EQUIPMENT SUPPLIES/MA	15,750	15,000	750	5.00	17,827.17	8,959.28
Total PROT. SERVICES - JOINT SAFETY CO	53,250	52,500	750	1.43	22,360.16	34,462.67
TRANSPORTATION - ENGINEERING SERVICES						
1-2-244-000 ENGINEERING	20,000	15,000	5,000	33.33	31,463.75	32,874.20
1-2-244-001 TRAVEL,SEMINARS,TRAINING - P.W. STAFF	25,000	25,000	0	0.00	27,235.10	18,183.64
1-2-244-002 GIS	4,000	3,500	500	14.29	2,937.78	3,046.82
1-2-244-550 EQUIPMENT - SUPERVISORS SALARIES	38,500	36,020	2,480	6.89	15,924.13	32,133.85
Total TRANSPORTATION - ENGINEERING SER	87,500	79,520	7,980	10.04	77,560.76	86,238.51
TRANSPORTATION - GENERAL EQUIPMENT						
1-2-245-000 EQUIPMENT - GAS & OIL	117,000	116,390	610	0.52	93,783.86	103,433.40
1-2-245-001 EQUIP - TOOLS & SHOP	25,000	15,000	10,000	66.67	18,590.77	6,207.98
1-2-245-002 EQUIPMENT - MAINTENANCE (MATERIAL)	108,000	103,000	5,000	4.85	126,322.63	98,913.85
1-2-245-003 EQUIPMENT - SHOP (MATERIAL)	7,000	6,800	200	2.94	4,422.96	3,444.81
1-2-245-004 GENERAL - EQUIPMENT COSTS	28,200	28,200	0	0.00	28,206.72	46,072.12
1-2-245-500 EQUIPMENT - MAINTENANCE (WAGES)	146,700	137,130	9,570	6.98	111,524.64	82,929.50
1-2-245-999 TRANS OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	0.00	-41,458.59
Total TRANSPORTATION - GENERAL EQUIPME	431,900	406,520	25,380	6.24	382,851.58	299,543.07
TRANSPORTATION - STORM DRAINS						
1-2-246-000 STORM DRAINS - MATERIAL	14,000	14,710	-710	-4.83	2,731.99	7,348.33
1-2-246-001 STORM DRAIN - MAJOR MAINT.	10,000	10,000	0	0.00	0.00	0.00
1-2-246-500 STORM DRAINS - WAGES	20,500	19,190	1,310	6.83	2,624.35	18,732.27
Total TRANSPORTATION - STORM DRAINS	44,500	43,900	600	1.37	5,356.34	26,080.60
TRANSPORTATION - TRAFFIC SIGNS						

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
1-2-248-000 TRAFFIC SIGNS - MATERIAL	10,200	10,160	40	0.39	6,241.60	9,479.80
1-2-248-500 TRAFFIC SIGNS - WAGES	8,000	7,520	480	6.38	3,868.69	5,935.00
Total TRANSPORTATION - TRAFFIC SIGNS	18,200	17,680	520	2.94	10,110.29	15,414.80
TRANSPORTATION - ROAD MARKING						
1-2-249-000 ROAD MARKING - MATERIAL	46,400	46,350	50	0.11	40,782.25	59,579.32
1-2-249-500 ROAD MARKING - WAGES	1,500	1,470	30	2.04	0.00	0.00
Total TRANSPORTATION - ROAD MARKING	47,900	47,820	80	0.17	40,782.25	59,579.32
TRANSPORTATION - ROAD MAINTENANCE						
1-2-250-000 ROAD MAINTENANCE - MATERIAL	42,900	42,860	40	0.09	50,056.22	43,367.00
1-2-250-500 ROAD MAINTENANCE - WAGES	46,500	43,440	3,060	7.04	40,834.59	51,222.74
Total TRANSPORTATION - ROAD MAINTENANC	89,400	86,300	3,100	3.59	90,890.81	94,589.74
TRANSPORTATION - SIDEWALK MAINTENANCE						
1-2-251-000 SIDEWALK MAINTENANCE - MATERIAL	10,000	10,000	0	0.00	6,653.38	10,456.45
1-2-251-500 SIDEWALK MAINTENANCE - WAGES	21,700	20,310	1,390	6.84	9,212.23	4,575.20
Total TRANSPORTATION - SIDEWALK MAINTE	31,700	30,310	1,390	4.59	15,865.61	15,031.65
TRANSPORTATION - SNOW REMOVAL						
1-2-252-000 SNOW REMOVAL - MATERIAL	27,500	27,500	0	0.00	8,138.94	11,114.59
1-2-252-500 SNOW REMOVAL - WAGES	51,500	50,930	570	1.12	34,090.00	32,936.34
Total TRANSPORTATION - SNOW REMOVAL	79,000	78,430	570	0.73	42,228.94	44,050.93
TRANSPORTATION - STREET LIGHTING						
1-2-254-000 STREET LIGHTING - MAITENANCE & MATEF	42,000	37,080	4,920	13.27	56,118.83	54,883.83
1-2-254-500 STREET LIGHTING - WAGES	1,900	1,800	100	5.56	0.00	50.40
1-2-254-850 STREET LIGHT POWER	95,100	90,640	4,460	4.92	97,640.40	93,607.82
Total TRANSPORTATION - STREET LIGHTING	139,000	129,520	9,480	7.32	153,759.23	148,542.05
TRANSPORTATION - AIRPORT						
1-2-256-000 AIRPORT - MAINTENANCE (MATERIALS)	2,100	2,160	-60	-2.78	1,418.84	822.42
1-2-256-500 AIRPORT MAINTENANCE (WAGES)	2,900	2,760	140	5.07	0.00	0.00
Total TRANSPORTATION - AIRPORT	5,000	4,920	80	1.63	1,418.84	822.42
ENVIRON. HEALTH - GARBAGE						
1-2-258-000 LANDFILL - SITE MAINTENANCE MATERIALS	43,000	42,030	970	2.31	73,443.82	64,780.22
1-2-258-001 REFUSE - LANDFILL CONTRACTOR	456,000	474,830	-18,830	-3.97	472,449.90	421,966.69
1-2-258-002 REFUSE - COLLECTION CONTRACTOR	330,000	349,170	-19,170	-5.49	251,878.52	279,247.16
1-2-258-003 RECYCLING PROGRAM	194,000	193,640	360	0.19	200,399.67	193,616.54
1-2-258-004 LANDFILL - ENGINEERING	20,000	20,000	0	0.00	0.00	0.00
1-2-258-006 LANDFILL - POST CLOSURE	35,000	35,000	0	0.00	0.00	0.00
1-2-258-500 LANDFILL - SITE MAITENANCE WAGES	100,000	144,270	-44,270	-30.69	66,911.44	67,764.64
Total ENVIRON. HEALTH - GARBAGE	1,178,000	1,258,940	-80,940	-6.43	1,065,083.35	1,027,375.25
ENVIRON. HEALTH - TOWN CLEANUP						

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

		2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND							
1-2-260-000	TOWN CLEANUP - MATERIAL & GARBAGE C	13,000	10,000	3,000	30.00	12,966.02	7,804.31
1-2-260-500	TOWN CLEANUP - WAGES	46,200	43,150	3,050	7.07	66,759.73	40,318.68
Total ENVIRON. HEALTH - TOWN CLEANUP		59,200	53,150	6,050	11.38	79,725.75	48,122.99
HEALTH & WELFARE - CEMETERY							
1-2-264-000	CEMETERY - LINERS PURCHASED	7,950	7,720	230	2.98	8,174.11	5,441.40
1-2-264-001	CEMETERY - MAINTENANCE (MATERIAL)	7,200	7,210	-10	-0.14	3,046.30	10,400.38
1-2-264-002	CEMETERY - ADMINISTRATION	1,500	1,500	0	0.00	1,500.00	1,500.00
1-2-264-003	CEMETERY - EQUIPMENT	2,500	2,500	0	0.00	2,500.00	2,500.00
1-2-264-500	CEMETERY - MAINTENANCE (WAGES)	21,700	20,320	1,380	6.79	13,352.17	8,797.45
1-2-264-501	CEMETERY - OPEN & CLOSE WAGES	17,800	16,650	1,150	6.91	17,855.10	11,234.28
Total HEALTH & WELFARE - CEMETERY		58,650	55,900	2,750	4.92	46,427.68	39,873.51
COMMUNITY SERVICES - DESERT PARK							
1-2-265-002	DESERT PARK - BLDG/GROUNDS MAINT.	10,500	8,160	2,340	28.68	13,789.12	10,338.85
1-2-265-800	DESERT PARK - UTILITIES & TELEPHONE	8,800	8,364	436	5.21	10,334.23	9,966.38
Total COMMUNITY SERVICES - DESERT PARK		19,300	16,524	2,776	16.80	24,123.35	20,305.23
COMMUNITY SERVICES - SONORA							
1-2-266-000	SONORA - MAINTENANCE	36,000	27,285	8,715	31.94	26,922.92	25,064.44
1-2-266-800	SONORA - UTILITIES	45,100	40,800	4,300	10.54	42,108.92	46,551.81
Total COMMUNITY SERVICES - SONORA		81,100	68,085	13,015	19.12	69,031.84	71,616.25
COMMUNITY SERVICES - OTHER EXPENSE							
1-2-268-000	EQUIPMENT & SUPPLIES - COMM. SERVICE	18,400	18,360	40	0.22	16,522.33	14,819.32
1-2-268-001	VEHICLE EXPENSE - COMM. SERVICES	6,600	7,340	-740	-10.08	3,774.36	4,894.02
1-2-268-003	BUS MAINTENANCE	4,000	4,590	-590	-12.85	1,381.36	2,396.17
1-2-268-004	OFFICE EXPENSE - COMM. SERVICES	8,000	8,360	-360	-4.31	9,192.92	8,072.26
1-2-268-005	MEMORIAL BENCHES	25,000	25,000	0	0.00	0.00	0.00
1-2-268-007	YOUTH INITIATIVE	0	0	0	0.00	0.00	75.00
1-2-268-010	PRESCHOOL PROGRAMS	1,600	3,570	-1,970	-55.18	1,263.16	3,490.06
1-2-268-011	CHILDRENS PROGRAMS	12,300	15,600	-3,300	-21.15	9,231.05	15,896.98
1-2-268-012	TEEN PROGRAM	1,100	1,020	80	7.84	1,045.00	118.29
1-2-268-013	ADULT PROGRAMS	22,500	22,440	60	0.27	30,594.52	31,462.01
1-2-268-014	SPECIAL EVENTS	3,600	5,100	-1,500	-29.41	3,742.94	7,403.73
1-2-268-200	ADVERTISING - COMM. SERVICES	14,300	15,100	-800	-5.30	12,758.24	16,039.51
Total COMMUNITY SERVICES - OTHER EXPEN		117,400	126,480	-9,080	-7.18	89,505.88	104,667.35
COMMUNITY SERVICES - FIELDS							
1-2-269-000	FIELD MAINT. - MATERIALS	7,650	3,060	4,590	150.00	7,698.50	3,528.90
1-2-269-500	FIELD MAINTENANCE - WAGES	19,300	19,280	20	0.10	11,252.95	16,208.92
Total COMMUNITY SERVICES - FIELDS		26,950	22,340	4,610	20.64	18,951.45	19,737.82
COMMUNITY SERVICES - WAGES & INSTRUCTI							
1-2-270-001	PROGRAM INSTRUCTORS	61,200	56,100	5,100	9.09	57,687.76	56,774.21
1-2-270-004	RINGETTE	0	0	0	0.00	21.49	0.00

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
1-2-270-005 EQUIP REPAIRS & MAINT. - COMM. SERVICE	16,300	17,340	-1,040	-6.00	16,072.04	27,934.91
1-2-270-006 STAFF TRAINING - COMM. SERVICES	14,300	14,800	-500	-3.38	12,631.96	10,304.61
1-2-270-007 MISC. EXPENSE - COMM. SERVICES	12,500	2,630	9,870	375.29	3,215.19	9,362.85
1-2-270-500 COMMUNITY SERVICES - WAGES	510,000	466,200	43,800	9.40	560,336.73	520,796.52
Total COMMUNITY SERVICES - WAGES & INS	614,300	557,070	57,230	10.27	649,965.17	625,173.10
PUBLIC WORKS BLDGS - MUSEUM						
1-2-272-000 MUSEUM - MAINTENANCE (MATERIALS)	0	0	0	0.00	0.00	772.96
Total PUBLIC WORKS BLDGS - MUSEUM	0	0	0	0.00	0.00	772.96
PUBLIC WORKS - PARKS						
1-2-273-000 PARKS - MAINTENANCE (MATERIAL)	82,500	60,000	22,500	37.50	104,935.49	158,487.39
1-2-273-001 PARKS - TREES	10,000	15,000	-5,000	-33.33	15,578.31	8,954.48
1-2-273-002 PARKS - WASHROOM MAINTENANCE MATE	32,700	22,440	10,260	45.72	33,723.65	25,115.64
1-2-273-003 MARINA - MAINTENANCE	9,000	8,670	330	3.81	13,077.59	12,405.67
1-2-273-004 PARKS - IRRIGATION	10,000	10,000	0	0.00	8,599.28	0.00
1-2-273-005 PARKS - SEASONAL VEGETATION	10,000	27,500	-17,500	-63.64	11,077.20	11,472.25
1-2-273-010 PARKS - VANDALISM MATERIALS	8,000	8,000	0	0.00	6,538.82	13,410.61
1-2-273-500 PARKS - MAINTENACE (WAGES)	369,800	345,578	24,222	7.01	536,065.27	421,694.03
1-2-273-503 MARINA - WAGES	0	0	0	0.00	226.35	224.55
1-2-273-510 PARKS - VANDALISM WAGES	10,900	10,190	710	6.97	2,068.97	759.92
1-2-273-520 PARKS - WASHROOM - WAGES	91,800	81,110	10,690	13.18	107,590.60	83,320.88
Total PUBLIC WORKS - PARKS	634,700	588,488	46,212	7.85	839,481.53	735,845.42
PUBLIC WORKS - SPRAYING						
1-2-275-000 SPRAYING - MATERIAL	7,000	12,620	-5,620	-44.53	4,000.77	2,545.46
1-2-275-500 SPRAYING - WAGES	34,200	31,960	2,240	7.01	18,222.94	12,402.53
Total PUBLIC WORKS - SPRAYING	41,200	44,580	-3,380	-7.58	22,223.71	14,947.99
PUBLIC WORKS - TREE PRUNING						
1-2-276-000 TREE PRUNING - MATERIAL & RENTALS	3,000	5,150	-2,150	-41.75	408.65	2,453.93
1-2-276-500 TREE PRUNING - WAGES	4,400	4,070	330	8.11	21,832.51	16,340.58
Total PUBLIC WORKS - TREE PRUNING	7,400	9,220	-1,820	-19.74	22,241.16	18,794.51
SOUTH OKANAGAN EMERGENCY PREPAREDNESS						
1-2-290-102 SOEP - TELEPHONE	800	2,400	-1,600	-66.67	715.61	720.07
Total SOUTH OKANAGAN EMERGENCY PREPARE	800	2,400	-1,600	-66.67	715.61	720.07
EMERGENCY SOCIAL SERVICES						
1-2-292-002 ESS - DIRECTOR FEES	2,400	2,400	0	0.00	0.00	600.00
1-2-292-100 E.S.S. - TRAINING/TRAVEL	2,000	2,000	0	0.00	0.00	0.00
1-2-292-101 E.S.S. - SUPPLIES & MISC	300	300	0	0.00	0.00	0.00
Total EMERGENCY SOCIAL SERVICES	4,700	4,700	0	0.00	0.00	600.00
FISCAL SERVICES - DEBT CHARGES						
1-2-280-000 GENERAL - INTEREST BYLAW 1258	2,520	2,520	0	0.00	2,517.34	2,517.34

For Period Ending 31-Dec-2025

		2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND							
1-2-280-001	GENERAL - PRINCIPAL BYLAW 1258	7,250	7,250	0	0.00	7,229.82	7,229.82
1-2-280-002	GENERAL - INTEREST BYLAW 1290	12,990	11,100	1,890	17.03	12,983.70	11,059.12
1-2-280-003	GENERAL - PRINCIPAL BYLAW 1290	10,560	9,650	910	9.43	10,559.80	9,646.36
1-2-280-004	GENERAL - FIRE-HALL - DEBT - INTEREST	160,730	160,730	0	0.00	160,724.12	160,724.12
1-2-280-005	GENERAL - FIRE-HALL - DEBT - PRINCIPAL	120,660	120,660	0	0.00	120,653.64	120,653.64
1-2-280-008	BAD DEBT EXPENSE	0	0	0	0.00	0.00	1,219.69
1-2-280-030	GENERAL ACCRUED INTEREST	0	0	0	0.00	0.00	506.19
1-2-280-900	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	1,675,199.00
1-2-280-999	TRANSFER OF PRINCIPAL DEBT TO EQUITY	0	0	0	0.00	0.00	-137,529.82
Total FISCAL SERVICES - DEBT CHARGES		314,710	311,910	2,800	0.90	314,668.42	1,851,225.46
FISCAL SERVICES - TRANSFER OF TAXES							
1-2-282-000	TRANS OF TAXES - SCHOOL DISTRICT #53	4,890,635	4,890,635	0	0.00	4,887,780.81	4,591,308.34
1-2-282-001	TRANS OF TAXES - SCHOOL GRANT IN LIEU	8,200	8,200	0	0.00	6,582.90	6,291.70
1-2-282-003	TRANS OF TAXES - BCAA	116,878	116,878	0	0.00	117,078.93	110,153.23
1-2-282-004	TRANS OF TAXES - MFA	643	643	0	0.00	645.66	620.36
1-2-282-005	TRANS OF TAXES - BCAA GRANT IN LIEU	400	400	0	0.00	177.83	172.64
1-2-282-006	TRANS OF TAXES - R.D.O.S. GENERAL	1,125,951	1,125,951	0	0.00	1,125,951.00	1,031,000.00
1-2-282-007	TRANS OF TAXES - OK LIBRARY BOARD	314,266	300,153	14,113	4.70	300,153.48	283,308.72
1-2-282-008	TRANS OF TAXES - R.D.O.S. HOSPITAL	587,592	587,592	0	0.00	587,592.00	538,602.00
Total FISCAL SERVICES - TRANSFER OF TAXES		7,044,565	7,030,452	14,113	0.20	7,025,962.61	6,561,456.99
FISCAL SERVICES - CONTINGENCIES							
1-2-284-000	CONTINGENCY	50,000	50,000	0	0.00	35,778.07	2,919.33
1-2-284-009	TRANSFER TO RESORT MUNICIPALITY FUND	0	473,000	-473,000	-100.00	0.00	0.00
1-2-284-010	TRANSFER TO RESERVES	1,531,753	956,063	575,690	60.21	975,284.10	517,819.00
1-2-284-011	TRANS TO RESERVE - FIRE DEPT. EQUIPMENT	338,000	338,000	0	0.00	360,520.18	33,592.37
1-2-284-012	TRANSFER TO RESERVES - RCMP	0	0	0	0.00	215,749.75	193,879.08
Total FISCAL SERVICES - CONTINGENCIES		1,919,753	1,817,063	102,690	5.65	1,587,332.10	748,209.78
GENERAL CAPITAL EXPENDITURES							
1-2-286-001	CAPITAL - CIVIC HALL EQUIPMENT	137,742	52,100	85,642	164.38	35,858.66	2,282,359.87
1-2-286-002	CAPITAL - CIVIC HALL BLDG IMPROVEMENTS	378,605	143,569	235,036	163.71	39,964.03	15,842.90
1-2-286-005	ASBESTOS REMOVAL - CIVIC BUILDINGS	87,000	75,000	12,000	16.00	68,750.00	0.00
1-2-286-012	CAPITAL - ACCESSIBILITY TRAILER	0	25,000	-25,000	-100.00	12,987.98	0.00
1-2-286-013	ACCESSIBILITY UPGRADES	33,000	34,650	-1,650	-4.76	26,418.65	32,880.73
1-2-286-014	CAPITAL - PLANNING	295,431	365,560	-70,129	-19.18	305,580.18	175,574.59
1-2-286-015	CAPITAL - MAIN STREET IMPROVEMENTS	0	0	0	0.00	0.00	2,247.00
1-2-286-020	CAPITAL - AIRPORT UPGRADES	21,000	15,000	6,000	40.00	0.00	0.00
1-2-286-025	CAPITAL - CEMETERY REVIEW	85,000	0	85,000	0.00	0.00	0.00
1-2-286-031	CAPITAL - LAND PURCHASE	2,500,000	0	2,500,000	0.00	0.00	0.00
1-2-286-040	CAPITAL - DESERT PARK COMPLEX	20,000	110,000	-90,000	-81.82	106,582.89	0.00
1-2-286-047	CAPITAL - PARKS/GREENSPACE	110,000	0	110,000	0.00	0.00	0.00
1-2-286-055	CAPITAL - FIRE DEPT EQUIPMENT	160,000	1,326,500	-1,166,500	-87.94	1,305,683.62	985,340.07
1-2-286-062	CAPITAL - LANDFILL UPGRADES	466,541	340,000	126,541	37.22	238,458.72	23,554.75
1-2-286-068	CAPITAL - ROADS	1,280,200	275,000	1,005,200	365.53	0.00	117,153.74
1-2-286-077	CAPITAL - OIB - CEDAR LANE	1,142,665	0	1,142,665	0.00	57,334.60	0.00

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
1-2-286-085 CAPITAL - STORM SEWERS	0	0	0	0.00	0.00	836.22
1-2-286-089 CAPITAL - SONORA UPGRADES	105,000	46,926	58,074	123.76	38,329.50	75,365.40
1-2-286-093 CAPITAL - PW EQUIPMENT	1,162,000	1,076,175	85,825	7.98	1,020,430.90	268,009.76
1-2-286-095 CAPITAL - PARKS AND TRAILS	371,194	0	371,194	0.00	0.00	388,293.62
1-2-286-096 CAPITAL - PARK IMPROVEMENTS	379,000	250,000	129,000	51.60	112,375.58	14,134.94
1-2-286-097 RMI - TRAILS	0	22,852	-22,852	-100.00	60,760.44	38,632.67
1-2-286-098 RMI - WAYFINDING INTERACTIVE SIGNAGE	0	0	0	0.00	175,044.10	7,500.00
1-2-286-099 RMI - BEACH CLEANER	40,741	46,117	-5,376	-11.66	5,375.77	4,289.88
1-2-286-100 RMI - PUBLIC ART HERITAGE DISPLAY	25,000	25,000	0	0.00	0.00	25,000.00
1-2-286-101 RMI - 45th STREET PEDESTRIAN CONNECT	168,820	168,820	0	0.00	0.00	0.00
1-2-286-102 RMI - BOAT TRAILER PARKING	18,415	21,678	-3,263	-15.05	3,332.97	19,297.48
1-2-286-103 RMI - WATERFRONT FACILITY ENHANCEME	557,523	617,004	-59,481	-9.64	75,319.70	412,197.80
1-2-286-105 RMI - VISITOR ACTIVITY ENHANCEMENT	0	104,727	-104,727	-100.00	86,400.00	62,117.51
1-2-286-106 RMI- COMMUNITY BEAUTIFICATION	0	0	0	0.00	59,161.63	35,118.40
1-2-286-107 RMI - DOWNTOWN REVITALIZATION	0	1,003,454	-1,003,454	-100.00	1,095,154.16	96,545.87
1-2-286-110 RMI - WATERFRONT SAFETY	0	160,339	-160,339	-100.00	23,047.51	5,473.05
1-2-286-111 RMI - PROGRAM ADMINISTRATION	0	9,292	-9,292	-100.00	9,292.00	1,684.76
1-2-286-112 RMI - ACCESSIBLE FISHING pIER AT SWIWS	50,000	50,000	0	0.00	0.00	0.00
1-2-286-114 RMI - ENVIRONMENTAL SUSTAINIBILITY	0	45,000	-45,000	-100.00	42,485.68	0.00
1-2-286-999 TRANS OF TANGIBLE CAP ASSETS TO EQU	0	0	0	0.00	0.00	-4,273,495.00
Total GENERAL CAPITAL EXPENDITURES	9,594,877	6,409,763	3,185,114	49.69	5,004,129.27	815,956.01
Total General Rev Expense	28,308,928	24,227,490	4,081,438	16.85	22,216,342.40	17,327,617.30
Total GENERAL OPERATING FUND	0	0	0	0.00	-1,215,253.85	-4,318,408.84

REPORT



Operating Budget Increase Request

Request YEAR:	2025
Increase NAME:	Multi-Channel Resident Notification System
Budget Increase:	\$5,065
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Director of Corporate Services

Increase DESCRIPTION (What is to be completed)

Transition from the eNews system to a more robust and flexible system to allow notification to residents by email, text and/or phone call. The set up cost is \$350 and annual subscription (based on population) is \$5,065 annually. Resident contact data would remain in Canada and be owned by the Town of Osoyoos.

PURPOSE/GOALS (Why do we need this project)

The current eNews system is limited to contact via email only. To engage our residents via several communication channels - and in the case of emergencies - it would be ideal to have the capacity to text and phone residents as well to notify residents of e.g. evacuation alerts, last-minute road closures.

ESTIMATED TIME FRAME FOR COMPLETION

Installation of the system takes a few hours. A self- sign-up link on the website would be provided or residents could sign up through the municipal office.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Town would continue using the existing eNews service.

REPORT



Operating Budget Increase Request

Request YEAR:	2025
Increase NAME:	Asset Management Finance Modelling – Facilities/Structures
Budget Increase:	\$100,000
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services Jim Zakall, Director of Finance, Deputy CAO

Increase DESCRIPTION (What is to be completed)

To establish a reserve fund for Asset Management of Town facilities.

PURPOSE/GOALS (Why do we need this project)

The Town of Osoyoos has over 40 facilities with a replacement cost of over \$150 million dollars. As part of our Asset Management program, Administration brought a report to the COTW to discuss options on how the Town can be proactive in keeping our facilities up to date. The table below indicates that we require over \$12 million dollars annually to put into a reserve for the end of life and replacement of these facilities. This was based on the replacement value in today's dollars with the anticipated life cycle for each facility and structure. The figures do not include the cost to demolish the facility nor has the RCMP building been included in the review which is nearing the end of its life. The Town cannot dedicate that amount of funding as it would be a financial burden that our tax base cannot support. The Committee agreed to review numbers to see how it would affect our financial position as we move forward.

Currently we have no reserve funding for facilities and the majority are nearing their life expectancy. Council will need to look at different options to see what can be achieved by dedicating any amount on an annual basis. Dedicating a reserve fund that can be used for emergencies on any facility may be a start.

Most facilities that are managed directly by Town Administration and have a maintenance budget or capital budget that addresses the larger building issues. At times there have been some hiccups. This past year we had an emergency on several roof top units at the Sonora Community Center. Administration did not have a financial option to address the issue. Administration presented a report to Council to make a budget amendment, and it was approved. However, if the emergency needed to be repaired immediately, we would have been in trouble. Not having any reserve whatsoever can be debilitating in these circumstances. The age of our facilities may be an indication that a dedicated reserve is greatly needed.

Asset value and estimated replacement cost per year:

Facility	Value	Life Years	Condition	Replacement Per Year
Desert Park Recreation Facility	\$ 8,750,000.00	7	Poor	\$ 1,250,000.00
Horse Barrn A	\$ 900,000.00	5	Very Poor	\$ 180,000.00
Horse Barn B	\$ 900,000.00	5	Very Poor	\$ 180,000.00
Horse Barn C	\$ 1,800,000.00	15	Good	\$ 120,000.00
Horse Barn D	\$ 900,000.00	10	Fair	\$ 90,000.00
Horse Barn E	\$ 900,000.00	10	Fair	\$ 90,000.00
Sonora Community Center	\$ 42,750,000.00	15	Good	\$ 2,850,000.00
Sun Bowl Arena	\$ 44,233,750.00	15	Good	\$ 2,948,916.67
Fire Hall	\$ 15,300,000.00	25	Very Good	\$ 612,000.00
Portuguese Canadian Hall	\$ 1,216,000.00	5	Very Poor	\$ 243,200.00
House at Skate Park	\$ 880,000.00	5	Very Poor	\$ 176,000.00
Desert Sun Building-Rental	\$ 1,089,080.00	10	Fair	\$ 108,908.00
Town Hall	\$ 8,378,050.00	5	Very Poor	\$ 1,675,610.00
Art Council (2nd Floor)	\$ 1,912,000.00	5	Very Poor	\$ 382,400.00
Art Gallery (Main Floor)	\$ 750,000.00	5	Very Poor	\$ 150,000.00
Painters and Potters	\$ 455,000.00	5	Very Poor	\$ 91,000.00
Landfill Scale Building	\$ 152,000.00	20	Very Good	\$ 7,600.00
Gyro Washroom/Concession	\$ 1,800,000.00	15	Good	\$ 120,000.00
Legion Washroom	\$ 750,000.00	20	Very Good	\$ 37,500.00
Goodman Park Washroom	\$ 300,000.00	15	Good	\$ 20,000.00
Kinsmen Washroom	\$ 450,000.00	10	Fair	\$ 45,000.00
Kinsmen Park Playground**	\$ 125,000.00	5	Very Poor	\$ 25,000.00
Kinsmen Picnic Shelter	\$ 30,000.00	7	Poor	\$ 4,285.71
Jack Shaw Splashpark	\$ 600,000.00	10	Fair	\$ 60,000.00
Jack Shaw Clubhouse	\$ 323,000.00	10	Fair	\$ 32,300.00
Cactus Center	\$ 1,284,000.00	7	Poor	\$ 183,428.57
Cottonwood Park Washroom	\$ 450,000.00	10	Fair	\$ 45,000.00
Sailing Clubhouse	\$ 614,080.00	15	Good	\$ 40,938.67
Seniors Center	\$ 2,550,560.00	20	Very Good	\$ 127,528.00
Desert Park Washroom	\$ 375,000.00	7	Poor	\$ 53,571.43
Lions Park Washroom	\$ 450,000.00	10	Fair	\$ 45,000.00
Lions Playgrd Equip	\$ 100,000.00	10	Fair	\$ 10,000.00
Lions Picnic Shelter	\$ 24,000.00	10	Fair	\$ 2,400.00
Pioneer Park Washroom	\$ 375,000.00	7	Poor	\$ 53,571.43
Pinoeer Park Gazebo	\$ 20,000.00	10	Fair	\$ 2,000.00
Pioneer Walk Fountain	\$ 62,000.00	7	Poor	\$ 8,857.14
Osoyoos Park Washroom	\$ 525,000.00	15	Good	\$ 35,000.00
Marina Wash/Cooncession	\$ 375,000.00	20	Very Good	\$ 18,750.00
West Bench Washroom	\$ 225,000.00	15	Good	\$ 15,000.00
Public Works Building	\$ 5,200,000.00	15	Good	\$ 346,666.67
Marina	\$ 600,000.00	20	Very Good	\$ 30,000.00
Westbench Baseball Fencing	\$ 2,000,000.00	15	Good	\$ 133,333.33
West Bench Dog Park Fenicng	\$ 35,000.00	15	Good	\$ 2,333.33
West Bencg Gazebo x 2	\$ 35,000.00	15	Good	\$ 2,333.33
West Bench Lower Fencing	\$ 57,000.00	15	Good	\$ 3,800.00
West Bench Lower Dugouts	\$ 12,000.00	10	Fair	\$ 1,200.00
WB Pickleball Crt	\$ 60,000.00	10	Fair	\$ 6,000.00
WB Tennis Crts	\$ 85,000.00	10	Fair	\$ 8,500.00
Total	\$ 151,157,520.00			\$ 12,674,932.29

The cost for the average single family resident (ASFR) and potential available funding to assist with the asset management of Town facilities with an annual inflation adjustment of 3% included:

ASFR Cost 2025	Annual Contribution	Reserve 2025	Reserve 2030	Reserve 2035	Reserve 2040	Reserve 2045	Reserve 2050
\$12.18	\$50,000	\$50,000	\$323,420	\$640,390	\$1,007,844	\$1,433,824	\$1,927,652
\$24.35	\$100,000	\$100,000	\$646,841	\$1,280,780	\$2,015,688	\$2,867,649	\$3,855,304
\$48.71	\$200,000	\$200,000	\$1,293,682	\$2,561,559	\$4,031,376	\$5,735,297	\$7,710,608
\$121.84	\$500,000	\$500,000	\$3,234,205	\$6,403,898	\$10,078,441	\$14,338,243	\$19,276,521
\$3,088.43	\$12,674,932	\$12,674,932	\$81,986,655	\$162,337,939	\$255,487,100	\$363,472,507	\$488,657,189
	Included in budget.						

ESTIMATED TIME FRAME FOR COMPLETION

A reserve fund would be established in 2025 with annual funding provided for the reserve fund.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If funding is not established the ability to repair or replace the Town's facilities when required will become more difficult.

REPORT



Operating Budget Increase Request

Request YEAR:	2025
Increase NAME:	Short Term Rentals (STR) Regulation
Budget Increase:	\$207,000 (offsetting revenues \$200,000)
TO:	Mayor and Council
CC:	
FROM:	Rod Risling, CAO

Increase DESCRIPTION (What is to be completed)

Provincial housing policy changes have brought about the establishment of a BC short-term rental host registry, and a need for municipalities to align their bylaws with the provincial requirements. As a result, municipalities will have an increased role in inspection, administration, and enforcement for short-term rentals (STR). Additional staffing will be required in Osoyoos in 2025 to establish and administer the new processes related to STRs. The ongoing resource requirements for inspection and administrative services will diminish following the initial rush of applications but be ongoing.

The following estimate of resource requirements was extrapolated from the experience of other municipalities who have initiated their STR programs. Given that Osoyoos does not have as many positions over which to spread additional workload requirements, the impact will be greater than for municipalities with more staff. Other administrative pressures in 2025 related to the shift to quarterly utility billing and the water meter project will further hamper the ability of those positions to absorb extra tasks. It is anticipated that Osoyoos' bylaw enforcement complaints will increase due to the large number of existing rental suites we are aware of and the limited number of suites that will ultimately be licensed.

STR regulation establishment resource needs:

Legal Challenges \$10,000

1 administrative coordinator at \$36.81 = \$79,000

.5 building/fire inspector at \$51.05 = \$55,000

.5 bylaw enforcement officer at \$38.46 = \$44,000

.25 intake administrative support and communication at \$35.11 = \$19,000

\$207,000

Revenues from licensing is expected to offset a portion of the first year implementation and typical operational costs.

Based on a projected 200 applications at \$500 per licence revenues would be \$100,000. However if we added a one time fee of an additional \$500 for set up we would get closer to the break even point. Administration recommends that as we get more more information on the direction of STR's that the program be at or close to revenue neutral.

All estimates include salary and benefits. The budget estimates are preliminary and will require refinement as plans are formalized.

PURPOSE/GOALS (Why do we need this project)

New provincial regulatory framework for Short-Term Rentals has created ongoing municipal resource requirements starting in 2025.

ESTIMATED TIME FRAME FOR COMPLETION

Initial applications for rentals are expected to come on stream 2025 Q1-Q2. Resources are requested for the entire calendar year in order to allow time to establish procedures. Resource needs will peak for the initialization of the program, then level out. Ongoing resource requirements will be assessed at that time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If additional staff resources are not allocated to supporting the new STR regulations, the work will be added to existing staff workloads resulting in a “poor” to “non-functional” level of service for the program.

REPORT



Council

MEETING DATE: December 10, 2024

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **Potential additional Staffing Requirements**

BACKGROUND

There are a number of areas where administrative staff have realized that could utilize additional staff in specialized areas. These requirements are not incorporated within the budget but would assist in the overall operations of the Town.

Due to the financial constraints within the proposed budget, Administration did not include the skill sets identified below within the base budget. Not filling the positions increases the inherent risks within the identified area/subject. If Council would like to enhance a service and/or reduce the overall corporate risk, a motion could be made to increase the budget to support the resource.

OVERVIEW

Asset Management/Project Coordinator:

- The objective would be a longer term commitment to maintain the asset management program once completed. In the short term we are utilizing consultants to gather basic data. This requirement would assist with the ongoing maintenance. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$121,000, including benefits.

Efficiency – program review/documentation of existing processes:

- The objective would be to document existing processes as well as identifying potential process improvements/efficiencies. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$110,000, including benefits.

Emergency Program Coordinator:

- The objective would be to have a dedicated person for the Town of Osoyoos. It is estimated that 12 hours per week would be required, however, the exact amount depends on the outcome of the RDOS EOC ECC review. For the amount of time required this would be an increase of 0.34 FTE at an annual cost of \$44,000, including benefits.

Non-profit group coordinator/liaison:

- The objective of this position would be the contact for non-profits. They would also assist with finding and potentially assisting with grant applications. There is also an opportunity to assist with front line work to reduce staffing shortages which results in early closing of facilities. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$99,000, including benefits, with approximately 10 hours per week allocated as the liaison, but would fluctuated based on the season.

-

Occupational Health and Safety:

- The objective would be to administer the corporate OH&S requirements including updating policies and conducting research on best practices. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$110,000, including benefits. Currently \$37,500 is in the budget to allow for some contracted services, therefore to incorporate this change, the budget would need to be increased by \$72,500.

Policy/Bylaw Review Updates:

- The objective of this position would assist with bylaw/policy reviews as well as complete grant applications as required when they become available. This would be in the form of a contract position at an annual cost of \$22,000.

Project Coordinator:

- The objective would be to have resources to research and implement new programs as well as assist in keeping projects on schedule. Operational Services has numerous projects that could require a full time position and other projects within the corporation could utilize support of 0.5 FTE. The cost of the 1.5 FTE's is \$198,000.

REPORT



Council

MEETING DATE: March 4, 2025

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **Highlights for the 2025-2029 Fire Department Budget**

BACKGROUND

Budget presentation for the 2025-2029 Fire Department, highlighted changes in the budget.

OVERVIEW

The Osoyoos Fire Department services three areas, the Town of Osoyoos, Osoyoos Indian Band and the Osoyoos Rural Fire Protection District. Cost sharing based on 2025 completed assessments rolls are:

- Town of Osoyoos 59.03%
- Osoyoos Indian Band 19.43%
- Osoyoos Rural Fire Protection District 21.54%

The requisition for Fire Protection for the Town of Osoyoos portion in 2025 is increasing by \$109,775, this is a 12.96% increase, an increase of \$1.24 per month (\$14.84 annually).

The requisition for Fire Hall Debt for the Town of Osoyoos portion in 2025 is decreasing by \$225, this is a 0.13% decrease, a decrease of \$0.21 per month (\$2.57 annually).

Operating expenditures have increased by \$197,665 and are summarized as follows:

- Reduction in benefits \$5,500 to reflect projected actual costs.
- Increase in costs for East Side Firehall \$9,890. Lease renewed in 2024.
- Increase in Gas \$1,900
- Increase in Fleet Insurance \$900
- Increase in Equipment Maintenance of \$14,000, turnout gear removed from annual capital request and incorporated into operating budget \$16,000 for replacement of 5 sets of turnout gear per year and a reduction of \$2,000 to separate out office supplies into its own account
- Increase in Equipment Financing \$126,400 for the financing costs of the new fire engine coming in 2025.
- Increase Training \$5,000
- Increase Annual Testing and Maintenance \$2,400
- Increase Radios & Pagers \$1,000
- New account Office Supplies \$2,000
- Increase in Fleet Equipment Repairs and Maintenance \$1,000
- Increase in Wages \$35,675
- Increase in Utilities \$3,000

2025 Fire Department Capital Projects:

- Overhead Door Replacement \$75,000
- Battery Operated Jaws of Life \$25,000
- Used Aerial – equipped \$60,000

Items not included in budget but require discussion from Council:

- Establishing a Building Replacement Reserve Fund
 - In order to continue to move towards sustainability a reserve fund should be established to start saving for the future replacement of the Fire Hall. The estimated cost in 2024 to build a new Fire Hall is \$15,000,000 and factoring in a 3% inflation rate and 3% rate of return on investments the annual reserve contributions and cost per average single family resident would be:

Annual Reserve Contribution	Years it will take to Fund the Liability	Value of new Fire Hall when fully funded	Annual cost per Single Family Residence
\$500,000	64	\$96,568,707	\$77.18
\$750,000	29	\$34,318,915	\$115.79
\$1,000,000	19	\$25,536,496	\$154.40
\$1,250,000	15	\$22,688,846	\$192.97

TOWN OF OSOYOOS
FIRE DEPARTMENT



For Period Ending 31-Dec-2024

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
REVENUE						
TAXES - REAL PROPERTY LEVY						
1-1-105-002 REAL PROPERTY LEVY - FIRE PROTECTION	-957,092	-847,317	-109,775.00	12.96	-851,397.64	-652,404
1-1-105-003 REAL PROPERTY LEVY - FIRE HALL DEBT	-173,336	-173,561	225.00	-0.13	-174,449.93	-175,137
Total TAXES - REAL PROPERTY LEVY	-1,130,428	-1,020,878	-109,550.00	10.73	-1,025,847.57	-827,541
MISCELLANEOUS						
1-1-115-015 OTHER REVENUE - FIRE DEPT RECOVERIE	-35,000	-25,000	-10,000.00	40.00	-77,451.04	-25,000
Total MISCELLANEOUS	-35,000	-25,000	-10,000.00	40.00	-77,451.04	-25,000
CONDITIONAL TRANSFERS FROM GOV'TS						
1-1-126-009 FIRE PROTECTION - O.R.F.P.D.	-349,242	-349,953	711.00	-0.20	-338,165.84	-258,462
1-1-126-010 FIRE-HALL DEBT - O.R.F.P.D.	-50,988	-53,605	2,617.00	-4.88	-52,742.44	-53,239
1-1-126-013 FIRE PROTECTION - O.I.B.	-315,031	-264,804	-50,227.00	18.97	-267,827.11	-197,416
1-1-126-014 FIRE-HALL DEBT - OIB	-57,066	-54,224	-2,842.00	5.24	-54,438.01	-53,014
Total CONDITIONAL TRANSFERS FROM GOV'T	-772,327	-722,586	-49,741.00	6.88	-713,173.40	-562,131
BORROWINGS AND TRANSFERS FROM OWN FUND						
1-1-128-012 TRANS IN FROM FIRE DEPT RESERVES	-160,000	-698,126	538,126.00	-77.08	-698,126.00	-50,738
1-1-128-015 FIRE DEPT - MFA BORROWING	0	-600,000	600,000.00	-100.00	0.00	-350,000
Total BORROWINGS AND TRANSFERS FROM OW	-160,000	-1,298,126	1,138,126.00	-87.67	-698,126.00	-400,738
Total REVENUE	-2,097,755	-3,066,590	968,835.00	-31.59	-2,514,598.01	-1,815,410
EXPENSES						
PROT. SERVICES - FIRE DEPARTMENT						
1-2-230-000 FIRE - BENEFITS	35,000	40,500	-5,500.00	-13.58	32,142.32	40,500
1-2-230-001 FIRE - BUILDING RENTAL	27,990	18,100	9,890.00	54.64	23,373.05	18,100
1-2-230-002 FIRE - EQUIPMENT GAS & OIL	12,000	10,100	1,900.00	18.81	10,785.54	10,000
1-2-230-003 FIRE - VEHICLE INSURANCE	11,400	10,500	900.00	8.57	9,157.00	10,500
1-2-230-004 FIRE - EQUIP. MAINT. & REPLACEMENT	80,000	66,000	14,000.00	21.21	70,194.04	61,000
1-2-230-005 FIRE - EQUIPMENT FINANCING	329,200	202,800	126,400.00	62.33	204,268.40	224,800
1-2-230-006 FIRE - HALL - MAINT & JANITORIAL	15,000	15,000	0.00	0.00	12,031.11	12,000
1-2-230-007 FIRE - HALL- GROUNDS MAINT	5,500	5,500	0.00	0.00	5,286.15	5,500
1-2-230-008 FIRE - TRAINING	50,000	45,000	5,000.00	11.11	47,123.69	46,000
1-2-230-009 FIRE - DUES/MEMBERSHIP & LICENCES	7,100	7,100	0.00	0.00	6,559.12	7,100
1-2-230-010 FIRE - ANNUAL TESTING & MAINTENANCE	8,000	5,600	2,400.00	42.86	13,960.57	5,600
1-2-230-011 FIRE - RADIOS & PAGERS	4,500	3,500	1,000.00	28.57	4,293.05	3,500
1-2-230-012 FIRE - CRITICAL INCIDENT STRESS MGMT	1,000	1,000	0.00	0.00	99.55	1,200
1-2-230-013 FIRE - FIRE PREVENTION	3,500	3,500	0.00	0.00	724.82	3,500
1-2-230-014 FIRE - FIRE PREVENTION PROGRAMS	4,000	4,000	0.00	0.00	1,420.09	6,000
1-2-230-015 FIRE - OFFICE SUPPLIES	2,000	0	2,000.00	0.00	0.00	0
1-2-230-101 FIRE - ENGINE 191 - MAINT & REP	6,000	4,500	1,500.00	33.33	15,535.26	4,500
1-2-230-102 FIRE - ENGINE 192 - MAINT & REP	6,000	4,500	1,500.00	33.33	3,695.48	4,500
1-2-230-103 FIRE - ENGINE 193 - MAINT & REP	0	2,000	-2,000.00	-100.00	2,375.20	3,000
1-2-230-105 FIRE - TENDER 192 - MAINT & REP	2,000	2,000	0.00	0.00	683.50	2,500

TOWN OF OSOYOOS
FIRE DEPARTMENT



For Period Ending 31-Dec-2024

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
GENERAL OPERATING FUND						
1-2-230-106 FIRE - TENDER 191 - MAINT & REP	3,000	3,000	0.00	0.00	2,362.15	2,500
1-2-230-107 FIRE - RESCUE 191 - MAINT & REP	2,000	2,000	0.00	0.00	6,862.12	2,500
1-2-230-110 FIRE - CAR 191 - MAINT & REP	2,000	2,000	0.00	0.00	2,764.92	2,000
1-2-230-111 FIRE - CAR 192 - MAIN & REP	2,000	2,000	0.00	0.00	1,650.88	2,000
1-2-230-112 FIRE - BRUSH 191 - MAINT & REP	2,000	2,000	0.00	0.00	1,133.40	2,000
1-2-230-585 FIRE - WAGES - Volunteers	171,200	160,000	11,200.00	7.00	152,705.97	160,600
1-2-230-586 FIRE - WAGES - SALARIED	455,175	433,500	21,675.00	5.00	459,654.59	412,870
1-2-230-587 FIRE - WAGES - ADMIN SUPPORT	42,800	40,000	2,800.00	7.00	34,263.32	39,450
1-2-230-800 FIRE - UTILITIES	28,000	25,000	3,000.00	12.00	25,781.21	25,000
Total PROT. SERVICES - FIRE DEPARTMENT	1,318,365	1,120,700	197,665.00	17.64	1,150,886.50	1,118,720
FISCAL SERVICES - DEBT CHARGES						
1-2-280-004 GENERAL - FIRE-HALL - DEBT - INTEREST	160,730	160,730	0.00	0.00	160,724.12	160,730
1-2-280-005 GENERAL - FIRE-HALL - DEBT - PRINCIPAL	120,660	120,660	0.00	0.00	120,653.64	120,660
Total FISCAL SERVICES - DEBT CHARGES	281,390	281,390	0.00	0.00	281,377.76	281,390
FISCAL SERVICES - CONTINGENCIES						
1-2-284-011 TRANS TO RESERVE - FIRE DEPT. EQUIPMI	338,000	338,000	0.00	0.00	360,520.18	0
Total FISCAL SERVICES - CONTINGENCIES	338,000	338,000	0.00	0.00	360,520.18	0
GENERAL CAPITAL EXPENDITURES						
1-2-286-055 CAPITAL - FIRE DEPT EQUIPMENT	160,000	1,326,500	-1,166,500.00	-87.94	1,305,683.62	415,300
Total GENERAL CAPITAL EXPENDITURES	160,000	1,326,500	-1,166,500.00	-87.94	1,305,683.62	415,300
Total EXPENSES	2,097,755	3,066,590	-968,835.00	-31.59	3,098,468.06	1,815,410
Total GENERAL OPERATING FUND	0	0	0.00	0.00	583,870.05	0
Total Surplus (-)/Deficit	0	0	0.00	0.00	583,870.05	0

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025 - 2029**

6-Dec-24

Fire Department

Director Responsible for Report		2025	2026	2027	2028	2029
	Project Description					
Robert/Ryan	Overhead Door Replacement	75,000				
Robert/Ryan	Computer Replacement		12,000			
Robert/Ryan	Battery Operated Jaws of Life	25,000				
Robert/Ryan	Paving		16,000			
Robert/Ryan	Marine Rescue Craft - equipped		75,000			
Robert/Ryan	Command Truck - equipped			65,000		
Robert/Ryan	Aerial Apparatus Used 191	60,000				
Robert/Ryan	Fire Engine Replacement - equipped					1,500,000
		160,000	103,000	65,000	0	1,500,000

Source of funding

	Amount	Operating	GRANTS	MFA	RESERVES	OTHER	TOTAL
2025	160,000	0	0	0	160,000	0	160,000
2026	103,000	0	0	0	75,000	28,000	103,000
2027	65,000	0	0	0	65,000	0	65,000
2028	0	0	0	0	0	0	0
2029	1,500,000	0	0	500,000	1,000,000	0	1,500,000
	1,828,000	0	0	500,000	1,300,000	28,000	1,828,000

Cost Sharing	Town	59.10%
	ORFPD	22.43%
	OIB	18.47%

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Firehall Overhead Door Replacement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$75,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Robert Huttema, Deputy Fire Chief

PROJECT DESCRIPTION (What is to be completed)

Replace the last four existing glass overhead doors with poly-carbonate doors at firehall 191.

PURPOSE/GOALS (Why do we need this project)

The current overhead doors are not closing securely. This has been an issue since they were installed in 2016. Investigating the deficiencies, administration has been informed that the glass doors are grossly overweight for the frames, the motors that lift and lower the doors and the hardware that secures the door to the firehall.

Switching the doors to a poly-carbonate door will solve two issues; the heat buildup during the summer months, where the temperature in the bays can reach upwards of 40 to 50° Celsius, it will also dramatically reduce the weight and excessive loads currently stressing on the door assemblies.

ESTIMATED TIME FRAME FOR COMPLETION

2024, the northern doors are being replaced and the southern doors to be completed in 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

A contractor will be required to complete the work.

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

We have had two contractors inspect the overhead doors and assemblies. They confirm the findings that the doors are too heavy for the mounting brackets, motors and the tracks. This could result in a catastrophic failure which could lead to property damage, injury or death to an employee.

REPORT



Capital Budget Project

PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Jaws of Life Combination Tool Battery Operated
GRANT FUNDED:	Yes <input type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$25,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Robert Huttema Deputy Chief

PROJECT DESCRIPTION (What is to be completed)

To purchase a Combination Battery Operated Hydraulic Rescue Tool with battery and charger.

PURPOSE/GOALS (Why do we need this project)

Combi tools can be used in various rescue scenarios. The common purpose: to quickly and safely extricate an entrapped patient from a vehicle. A secondary use is for forcible entry into businesses and homes, and this is needed more and more as businesses and homes have more secure doors to keep breaking and entering from happening. This tool will enable firefighters to action vehicles quicker, ultimately providing better patient care and a faster response to entering buildings with high security doors. With battery technology ever increasing and better batteries being made, this could be the start of our Jaws of Life replacement in the future as all the new tools become battery operated. This tool will also be used as back-up for our only set of Jaws that we currently have. The new tools have more safety features to ensure fire fighter safety and reduce the risk of firefighter injury.

ESTIMATED TIME FRAME FOR COMPLETION

2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

There are a variety of different tools on the market, and we would like to find a tool that will best suit our needs. We will have a demonstration from various suppliers on tool use and durability and suitability for our needs. .

PUBLIC CONSULTATION (Will this be required)

None Required

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Osoyoos Fire Rescue members could be placed at risk because of a delayed response to a fire that requires forceable entry. The public could be faced with a greater risk at automobile incidents because of a delay in extraction.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Used Aerial 191 Purchase
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$60,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Robert Huttema Deputy Chief

PROJECT DESCRIPTION (What is to be completed)

To purchase a used Aerial apparatus.

PURPOSE/GOALS (Why do we need this project)

The proposal to purchase a used aerial apparatus for the Town of Osoyoos' Fire Department appears to be a strategic move, aligning with the recommendations from the "Fire Department Master Plan (2019)" and the "Fleet Study" by Firewise Consulting in 2023. Here's a summary and analysis of the key points:

SUMMARY:

- **Background:** The 2019 Master Plan and 2023 Fleet Study both recommended the purchase of an aerial apparatus to meet the growing needs of the Town's fire protection services. A new apparatus was initially proposed for purchase in 2028 at an estimated cost of \$2.2 million.
- **Proposal:** Instead of waiting until 2028 for a new aerial truck, the Town is considering purchasing a used aerial apparatus now. This would allow the deferral of the new purchase until 2032.
- **Financial Benefits:**
 - **Cost Savings:** Purchasing a used truck would allow the Town to save funds over the next several years and defer the substantial expenditure required for a new apparatus until 2032.
 - **Operating Costs:** The operating costs for the used apparatus over the seven years would be cost-effective, with the possibility of recouping some of the costs upon resale.
- **Operational Benefits:**
 - **Fire Protection:** A used aerial apparatus would enhance the Fire Department's ability to protect large buildings within the fire protection area, which includes the Town of Osoyoos, the Osoyoos Indian Band, and the Osoyoos Rural Fire Protection District.
 - **Safety:** The apparatus would improve firefighter safety and reduce the risk of injuries to both firefighters and the public.

- **Considerations:** While there are pros and cons to purchasing a used apparatus, as outlined in the Fleet Study, the overall goal is to find a well-maintained used vehicle with comprehensive maintenance records.

Analysis:

- **Pros:**
 - **Cost Efficiency:** The financial benefits of deferring the purchase of a new apparatus and opting for a used one can be significant, especially if the used vehicle is in good condition.
 - **Enhanced Capabilities:** Acquiring an aerial apparatus sooner rather than later would immediately bolster the Fire Department's capacity to handle fires in larger buildings, which are becoming more common in the area.
 - **Safety Improvements:** The increased safety for firefighters and the public is a crucial factor that supports the decision.
- **Cons:**
 - **Maintenance Risks:** Used apparatuses might come with hidden maintenance issues that could lead to higher-than-expected operating costs.
 - **Limited Lifespan:** The lifespan of the used truck is shorter than a new one. There will be increased maintenance costs compared to a new truck although they are expected to be significantly less than the depreciation on a new truck.
 - Due to its age, the truck will not assist with our Fire Underwriters Survey rating.

CONCLUSION:

Purchasing a used aerial apparatus appears to be a well-considered decision that balances immediate operational needs with long-term financial planning. By deferring the purchase of a new apparatus to 2032, the Town can allocate resources more efficiently while still ensuring that the Fire Department is equipped to handle the growing demands of the community.

ESTIMATED TIME FRAME FOR COMPLETION

2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Private purchase from another Firehall.

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

This maybe not be used as part of the Fire Underwriters Survey (with application to FUS) for total fire water flow from apparatus as the unit is 20 years old. NFPA 1901 the standard for Automotive Fire Apparatus; Annex D-the guideline for replacement of front line and reserve apparatus highlights are as follows.

- Fire apparatus should be equipped with the latest safety features and operating capacities,
- Apparatus more than 15 years old might include only a few of the safety upgrades required by the current editions of the NFPA standards.

As the Town of Osoyoos grows, the buildings become larger the fire department will have less ability to safely, effectively and control fire in larger buildings and the downtown core. This could potentially put fire fighters at risk of injury or death.

REPORT



Council

MEETING DATE:	December 10, 2024
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jim Zakall, Director of Financial Services
SUBJECT:	Highlighted changes for the 2025 RCMP Budget

BACKGROUND

Budget presentation for 2025 RCMP, highlighted changes in the budget.

OVERVIEW

This budget is being presented to Council with a \$35,628 increase in Policing costs. This will increase revenues by \$35,628 to offset the net increase in operating expenditures of \$62,128, which includes the final retroactive payment for 2025 of 78,844.

In 2025 the RCMP requisition has increased to accommodate a 3.5% increase to RCMP wages, a 2.5% increase for public service employees and new for 2025, the costs associated with body worn cameras. Reserves in the amount of \$21,500 are being utilized to reduce the impact on the increase to the Police Tax requisition by 0.0073 per \$1,000 of assessment for a class 1 residential property.

The effect on taxation, based on the 2024 Revised Assessment Roll would see an increase of \$0.72 per month (\$8.65 annually).

The current staffing for the Osoyoos detachment are 1 Sergeant and 5 Constables, the municipality funds 70%.

The current RCMP reserve balance is \$1,209,887, with \$78,844 being utilized for the second and final retroactive payment and \$21,000 to offset 2025 increase leaving a reserve balance of \$1,109,543.



For Period Ending 31-Dec-2024

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL
GENERAL OPERATING FUND					
Revenues					
TAXES - REAL PROPERTY LEVY					
1-1-105-100 REAL PROPERTY LEVY - POLICING	-1,282,734	-1,247,106	-35,628	2.86	-1,248,965.56
Total TAXES - REAL PROPERTY LEVY	-1,282,734	-1,247,106	-35,628	2.86	-1,248,965.56
MISCELLANEOUS					
1-1-115-023 OTHER REVENUE - RCMP TRAFFIC FINE	-40,000	-35,000	-5,000	14.29	-41,621.01
Total MISCELLANEOUS	-40,000	-35,000	-5,000	14.29	-41,621.01
BORROWINGS AND TRANSFERS FROM OWN FUND					
1-1-128-016 TRANSFER FROM RCMP RESERVES	-100,344	-78,844	-21,500	27.27	-78,844.00
Total BORROWINGS AND TRANSFERS FROM OW	-100,344	-78,844	-21,500	27.27	-78,844.00
Total Revenues	-1,423,078	-1,360,950	-62,128	4.57	-1,369,430.57
Expenditures					
PROT. SERVICES - POLICING					
1-2-232-001 POLICING - RCMP	1,401,578	1,339,450	62,128	4.64	780,711.83
Total PROT. SERVICES - POLICING	1,401,578	1,339,450	62,128	4.64	780,711.83
PROT. SERVICES - POLICING					
1-2-232-002 VICTIM SERVICES - TOWN CONTRIBUTION	21,500	21,500	0	0.00	0.00
Total PROT. SERVICES - POLICING	21,500	21,500	0	0.00	0.00
Total Expenditures	1,423,078	1,360,950	62,128	4.57	780,711.83
Total GENERAL OPERATING FUND	0	0	0	0.00	-588,718.74
Total Surplus (-)/Deficit	0	0	0	0.00	-588,718.74

REPORT



Council

MEETING DATE:	January 28, 2025
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jim Zakall, Director of Financial Services
SUBJECT:	2024 Projects carried forward to 2025 for completion – General Fund

BACKGROUND

To report to Council on the projects being carried forward that were approved in 2024 under Financial Plan Bylaw 1386.01 and 1401.

OVERVIEW

The projects carried forward in the General Fund are:

	Budget	Spent to date	Carry Forward
Parks Master Plan/Strategic Park Planning	\$92,860	\$62,246	\$37,614 Increase cost
Zoning, Foreshore & Short Term Rental	\$48,544	\$24,682	\$67,451 Increase cost
Lake Health and Bouy Capacity Assessment Project	\$40,000	\$0	\$40,000
Temporary Flood Mitigation Equipment Plan	\$150,000	\$84,634	\$65,366
Computer Equipment	\$52,100	\$35,858	\$16,242
Trans Master Plan/AM/Condition Assessment	\$200,000	\$0	\$240,000 Increased cost
Active Transportation Network Improvements	\$75,000	\$0	\$75,000
OIB – Cedar Lane (Development funded)	\$1,200,000	\$57,335	\$1,142,665
Runway Painting	\$15,000	\$0	\$15,000
Kinsmen Park Equipment	\$125,000	\$0	\$125,000
Generator Placement & Hookup	\$43,569	\$39,964	\$3,605
Operations – Increased Office Space – Design	\$100,000	\$0	\$100,000
Solid Waste Projects	\$340,000	\$238,459	\$101,541

2025 Budget

7/18/2025 15:09

General Fund

General Fund		SOURCE OF FUNDING :										
Project Description		Responsible Director	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Land												
Easement/Rightof Ways/Parkland		Rod	12286-031	2,500,000	0			1,200,000	1,300,000		2,500,000	
Cemetery - Consultant Review		Rod	12286-025	85,000	0			85,000			85,000	
Planning												
Parks Master Plan/Strategic Park Planning (2024 CF)		Gerald	12286-014	37,614	0			37,614			37,614	
Zoning, Foreshore & Short Term Rental (2024 CF)		Rod	12286-014	67,451	0			67,451			67,451	
Lake Health and Buoy Capacity Assessment Project (2024 CF)		Rod	12286-014	40,000	0			40,000			40,000	
Temporary Flood Mitigation Equipment Plan (2024 CF)		Rod	12286-014	65,366	0	65,366					65,366	
Implementation of Legislative Changes - Planning		Rod	12286-014	85,000	0	85,000					85,000	
Office Equipment												
Computer Equipment (2024 CF)		Jim	12286-001	16,242	0			16,242			16,242	
Computer Equipment		Jim	12286-001	50,000	50,000						50,000	
Office Equipment		Kahlua	12286-001	14,500	14,500						14,500	
Electronic Records Management		Amy	12286-001	57,000	0			57,000			57,000	
Roads												
Transportation Master Plan/AM Plan/Condition Assessment (2024 CF)		Rod	12286-068	240,000	0			240,000			240,000	
Active Transportation Network Improvements (2024 CF)		Rod	12286-068	75,000	22,219			52,781			75,000	
OIB - Cedar Lane (2024 CF)		Rod	12286-077	1,142,665	0				1,142,665	1,142,665	OIB	
Hummingbird Lane Resurfacing		Rod	12286-068	137,000	137,000						137,000	
Magnolia Place		Rod	12286-068	117,600	62,600			55,000			117,600	
Quail Place		Rod	12286-068	697,000	0			697,000			697,000	
Road Marking		Rod	12286-068	13,600	0			13,600			13,600	
Airport												
Runway Painting (2024 CF)		Tyler	12286-020	15,000	0			15,000			15,000	
Airport Gate Locks		Tyler	12286-020	6,000	0			6,000			6,000	
Accessibility												
Age Friendly and Accessibility Upgrades		Gerald	12286-013	33,000	33,000						33,000	
Equipment												
Replacement 1989 Jacobsen - 720E Landscape Broom		Tyler	12286-093	20,000	0			20,000			20,000	
Replacement HPX Gator - John Deere - replace with 2 UTV's (25-03/25-04)		Tyler	12286-093	80,000	0			80,000			80,000	
Replacement 2009 Chevy Silverado 1/2 Ton		Tyler	12286-093	120,000	0					120,000	120,000	1/3Sewer;1/3WaterDistrict;1/3Water
Replacement Kabota Tractor (25-07)		Tyler	12286-093	60,000	0			60,000			60,000	
Replacement 1980 Joy 125 Air Compressor		Tyler	12286-093	80,000	0			80,000			80,000	
Replacement 2004 Ford 3/4 Ton		Tyler	12286-093	120,000	0					120,000	120,000	1/3Sewer;1/3WaterDistrict;1/3Water
Replacement Kabota Front-Mount Mower		Tyler	12286-093	70,000	0			70,000			70,000	
Replacement JCB Backhoe (25-05)		Tyler	12286-093	270,000	0			270,000			270,000	
Replacement 2009 Acura		Tyler	12286-093	50,000	0			50,000			50,000	
Flatdeck Low Boy Trailer (25-02)		Tyler	12286-093	12,000	0			12,000			12,000	
2 New 3/4 Ton 4x4 complete with service box		Tyler	12286-093	280,000	0					280,000	280,000	1/3Sewer;1/3WaterDistrict;1/3Water
Community Services												
Southeast Meadowlark Playground		Gerald	12286-047	110,000	0			110,000			110,000	
Kinsmen Park Equipment (2024CF)		Gerald	12286-096	125,000	0			125,000			125,000	
Outdoor Pickleball Court Improvements		Gerald	12286-096	250,000	0			220,000		30,000	250,000	
Fitness Equipment Weight Room		Gerald	12286-089	25,000	25,000						25,000	
Desert Park Exterior Doors		Gerald	12286-040	20,000	20,000						20,000	
Sonora Entrance Door x 2		Gerald	12286-089	40,000	40,000						40,000	
Table/Chair/Cabinet Replacement		Gerald	12286-089	30,000	30,000						30,000	
Gymnasium Floor Refinishing		Gerald	12286-089	10,000	10,000						10,000	
Parks-Trails												
Irrigation Upgrades - Parks (2024 CF)		Tyler	12286-095	61,194	0			61,194			61,194	
Gyro Park Dock		Tyler	12286-095	100,000	100,000						100,000	
Lakeshore Walkway Path Improvements		Tyler	12286-095	60,000	60,000						60,000	
Boat Launch Repairs		Rod	12286-095	150,000	0			150,000			150,000	
Trail system Usage Etiquette Signs		Rod	12286-097	4,000	0			4,000			4,000	
Buildings												
Generator Placement & Hookup (2024CF)		Tyler	12286-002	3,605	0			3,605			3,605	
Operations - Building Roof Replacement		Rod	12286-002	125,000	0			125,000			125,000	
Operations - Modular Office Complex		Tyler	12286-002	320,000	0			320,000			320,000	
Arts Building Roof		Gerald	12286-002	40,000	0			40,000			40,000	
Housing Initiative		Rod	12286-002	75,000	0			75,000			75,000	
Asbestos Removal - Civic Buildings		Tyler	12286-005	87,000	0			87,000			87,000	

2025 Budget

7/18/2025 15:09

General Fund

SOURCE OF FUNDING :

Project Description	Responsible	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Town Hall - HVAC and Radon Mitigation	Tyler	12286-002	50,000	0	50,000					50,000	
Alarm System Upgrades - Town Facilities	Amy	12286-002	25,000	25,000						25,000	
Other											
Solid Waste Projects (2024CF)	Tyler	12286-062	101,541	0			101,541			101,541	
Hydrogeology and Hydrology Characterization Report	Tyler	12286-062	15,000	0			15,000			15,000	
Curbside Collection/Carts	Tyler	12286-062	350,000	0			350,000			350,000	
Fire Department											
Overhead Door Replacement	Robert/Ryan	12286-055	75,000	0			75,000			75,000	
Battery Operated Jaws of Life	Robert/Ryan	12286-055	25,000	0			25,000			25,000	
Aerial Apparatus Used 191	Robert/Ryan	12286-055	60,000	0			60,000			60,000	
Resort Municipality Projects											
Waterfront Enhancement	Rod	12286-103	557,523	0					557,523	557,523	RMI Funding
Visitor Enhancement		12286-105									
Downtown Revitalization		12286-107									
Waterfront Safety		12286-110									
Program Administration		12286-111									
Environmental Sustainability		12286-114									
Accessible Fishing Pier at Swiws	Rod	12286-112	50,000	0					50,000	50,000	RMI Funding
45th Street Pedestrian Connection & Emergency Egress	Rod	12286-101	168,820	0					168,820	168,820	RMI Funding
Public Art & Heritage Display	Rod	12286-100	25,000	0					25,000	25,000	RMI Funding
Boat Trailer Parking	Rod	12286-102	18,415	0					18,415	18,415	RMI Funding
Beach Cleaning	Rod	12286-099	40,741	0					40,741	40,741	RMI Funding
Total			9,854,877	629,319	200,366	0	5,172,028	1,300,000	2,553,164	9,854,877	
Available Funds			629,319								
Available Funds for 2024 \$571,991											
Available Funds for 2023 \$544,391											
Available Funds for 2022 \$516,629											
Available Funds for 2021 \$474,036											
Available Funds for 2020 \$522,068											
Available Funds for 2019 \$552,068											
				11126-015	-200,366						
				11128-000	-3,243,756						
				11128-001	-1,768,272						
				11128-012	-160,000						
				11128-002	-1,300,000						
				11128-011	-860,499						
				11115-032	-1,172,665						
				11128-013	-173,333						
				11128-014	-346,667						

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Easement/Right of ways/park land
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$2,500,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	
FROM:	Rod Risling, CAO

PROJECT DESCRIPTION (What is to be completed)

Over the past few years, administration has informed Council of many issues with right of ways and other property issues. Addressing these issues over a period of time will clean up files and provide cost effective ways in addressing infrastructure deficiencies. This project will more than offset the expenditures required to replace some infrastructure projects.

PURPOSE/GOALS (Why do we need this project)

The upfront costs will be offset by future savings to planned infrastructure replacement.

ESTIMATED TIME FRAME FOR COMPLETION

Depending on the timing of the budget approval, the project may extend into 2026.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project will be led by Administration with the assistance of consultants.

PUBLIC CONSULTATION (Will this be required)

Not applicable.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Not improving this request will increase costs of future infrastructure projects by more than the cost of this project.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Cemetery Review
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$85,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	
FROM:	Rod Risling, CAO

PROJECT DESCRIPTION (What is to be completed)

The cemetery is nearing its capacity for burials (less than 10 years) as well as the Columbarium (less than 5 years however there is space for expansion).

Having a plan on what services the Town will provide in the future is imperative especially considering the lack of Town owned land and the time requirements and uncertainty of utilizing land in the ALR for purposes other than agriculture.

This project was proposed for the 2024 budget was not approved.

PURPOSE/GOALS (Why do we need this project)

To provide the Town of Osoyoos with a strategic document on how to proceed with the existing land available for burials /columbarium as well as into the future.

ESTIMATED TIME FRAME FOR COMPLETION

The project should be completed within a year of budget approval.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be completed by an external contractor.

PUBLIC CONSULTATION (Will this be required)

Yes.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

A plan for the cemetery is well overdue. Knowing what the Town's long term strategy is will enable a more cost effective implementation if the decision is to continue providing this service. Agricultural land is now in the \$400K-\$450K range whereby only a few years ago land could have been purchased for less than \$100K an acre. In effect, delaying decisions costs taxpayers more.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Implementation of legislative changes – Planning Documents
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$85,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jim Zakall, Director of Finance

PROJECT DESCRIPTION (What is to be completed)

To complete the DCC Bylaw and update the Subdivision and Development Servicing Bylaw to conform to the new legislative requirements established by the Province.

PURPOSE/GOALS (Why do we need this project)

To utilize the capacity funding provided from the Province to update the Town of Osoyoos planning documents.

ESTIMATED TIME FRAME FOR COMPLETION

Work started in 2024 to be completed by second quarter of 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

PUBLIC CONSULTATION (Will this be required)

Public consultation will be required during the Bylaw development process of the DCC and Subdivision and Development Servicing Bylaws.

BUDGET

2025	\$85,000
------	----------

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

We would not be in compliance with the new provincial regulations.

REPORT

Capital Budget Project



PROJECT YEAR:	2025						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Computer Equipment						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$50,000						
BUSINESS PLAN NO.:	FS1-2011-04						
TO:	Mayor and Council						
CC:	Rod Risling, CAO						
FROM:	Jim Zakall, Director of Finance/Deputy CAO						

PROJECT DESCRIPTION (What is to be completed)

The Town of Osoyoos' information technology infrastructure and systems are all operational and performing as expected. The older equipment has been refreshed economically in accordance with planned outcomes and users are fairly well supported. The IT system ran well during 2024 with very few problems and little downtime. The 2025 Capital Budget is \$50,000. The main goals for 2025 include:

1. Replacement of 8 workstations \$12,400.
2. Network Firewall Upgrades \$2,000.
3. Replacement of 3 Laptops \$6,900.
4. Server Replacement Project – Phase II \$28,700.

PURPOSE/GOALS (Why do we need this project)

Provides staff with efficient equipment to get their jobs done.

ESTIMATED TIME FRAME FOR COMPLETION

To plan to complete the majority of the goals by August 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

All these will be installed and set up by ONE Technologies. The hardware will be sourced as per the Town's purchasing policy.

PUBLIC CONSULTATION (Will this be required)

No consultation required.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

As computer equipment ages, systems work slower, less efficient and are not able to keep up to the ever changing technology.

REPORT



Capital Budget Project

PROJECT YEAR:	2025-2027					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Office Equipment					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/> \$
PROJECT COSTS:	\$14,500 for first unit, \$11,500 for other units, \$49,000 in total					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Jim Zakall, Director of Finance/Deputy CAO					

PROJECT DESCRIPTION (What is to be completed)

The Town of Osoyoos' information technology infrastructure and systems are all operational and performing mostly as expected. There is some older equipment that should be refreshed in accordance with planned outcomes however users are fairly well supported. The IT system ran well during 2024 with some issues and little downtime. The 2025 Capital Budget is \$14,500 for 2025 and \$49,000 in total. The main goals for 2025-2027 include:

1. 2025 – Replacement of Town Hall Main downstairs Multifunctional Printer at a cost of \$14,500
2. 2026 – Replacement of Operational Services Main Multifunctional Printer at a cost of \$11,500
3. 2027 – Replacement of Community Services & Town Hall Upstairs multifunction printers at a cost of \$11,500 each, totaling \$23,000.

PURPOSE/GOALS (Why do we need this project)

Provides staff with efficient equipment to get their jobs done.

ESTIMATED TIME FRAME FOR COMPLETION

Spring of upgrade year

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Two quotes received per purchasing policy FIN-002.

PUBLIC CONSULTATION (Will this be required)

No consultation required.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

As computer equipment ages, systems work slower, less efficient and are not able to keep up to the ever changing technology.

REPORT

Capital Budget Project

PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Electronic Records Management (Ricoh Scanning)
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 57,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Amy Robinson, Deputy Corporate Officer

PROJECT DESCRIPTION (What is to be completed)
Complete necessary scanning of documents to the R Drive.

PURPOSE/GOALS (Why do we need this project)
To scan all permanent documents in the R Drive. To make arrangements to have a redundant electronic copy of the scans produced to be kept in a secure offsite location.

ESTIMATED TIME FRAME FOR COMPLETION

2 years

2025 – 50% of low prep scanning to be completed

2026 – the remainder of the scanning will be heavy prep scanning. This type of scanning is all the old plans, large scale building plans and any misc old documents.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)
This project is being sourced out to Ricoh Canada.

PUBLIC CONSULTATION (Will this be required)
No consultation is required.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The documents that are left to be scanned are old plans, zoning files, subdivision files and Development permits. If the documents are not scanned, they are very hard to find and to review as we have had to refer to them. In the case of a request for records they may be missed if someone does not know that they exist. The Town has contracted out the Planning and Development, the staff work at different locations and need access to the files electronically. If the documents are not scanned in and are unavailable the applications, permits or other files are delayed or unable to move forward until the unscanned documents are retrieved. These older documents require further preparation to be scanned correctly. Some of these documents are larger than the standard size.



Our File: 302-658
October 1, 2024

2025 Capital Plan

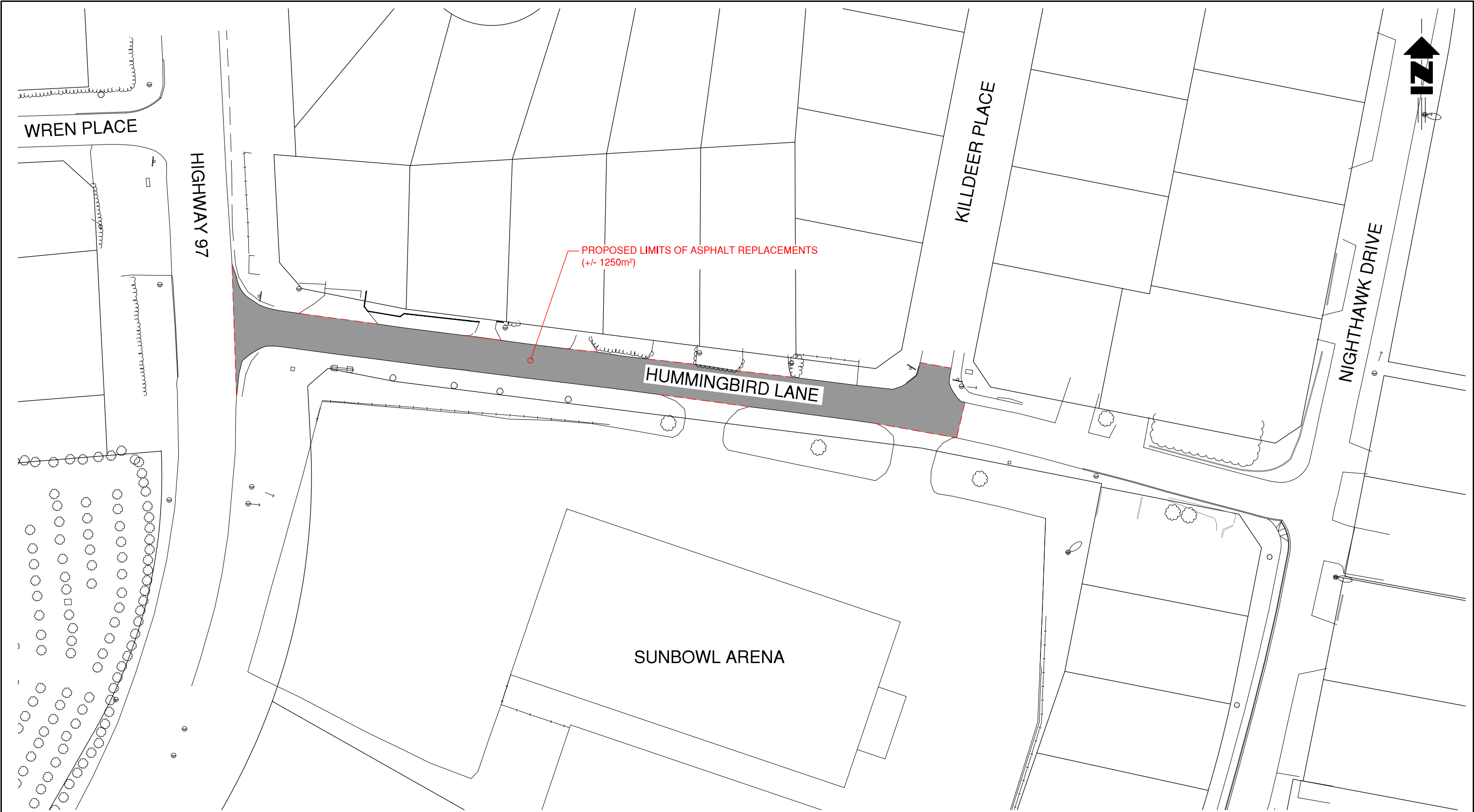
Project R2: Hummingbird Lane Resurfacing

As noted in the *Road Condition Assessment and Upgrade Plan* in July 2015, Hummingbird Lane is slated to be upgraded by milling and repaving beginning at Highway 97 and ending just beyond Killdeer Place. This segment is +/-155m in length and has an average pavement width of 7m. The lower portion of this road was completed in 2021 as part of the Twin Domestic Water Distribution System No.9 contract.


The Project scope is defined on drawing 302-658-SK1 following along with the Capital project cost estimate and includes localized storm sewer installations and asphalt curbing.

Capital cost (including 30% contingency, excluding GST) estimate:

\$136,435 (Roads)



TOWN OF OSOYOOS
HUMMINGBIRD LANE RESURFACING

		DESIGN BY: TT	
		SCALE: 1:750	
DRAWN BY: TT		DWG NO.:	REV:
DATE: SEPT 2024		SK1 302-658 58	

F:\IT\clients\300-399\302\302-658\03 drawings\02 design drawings\01-302-658-roads.dwg



Our File: 302-658
November 28, 2024

2025 Capital Plan

Project W6, S3 and R3: Magnolia Place Sanitary Sewer and Water Replacement

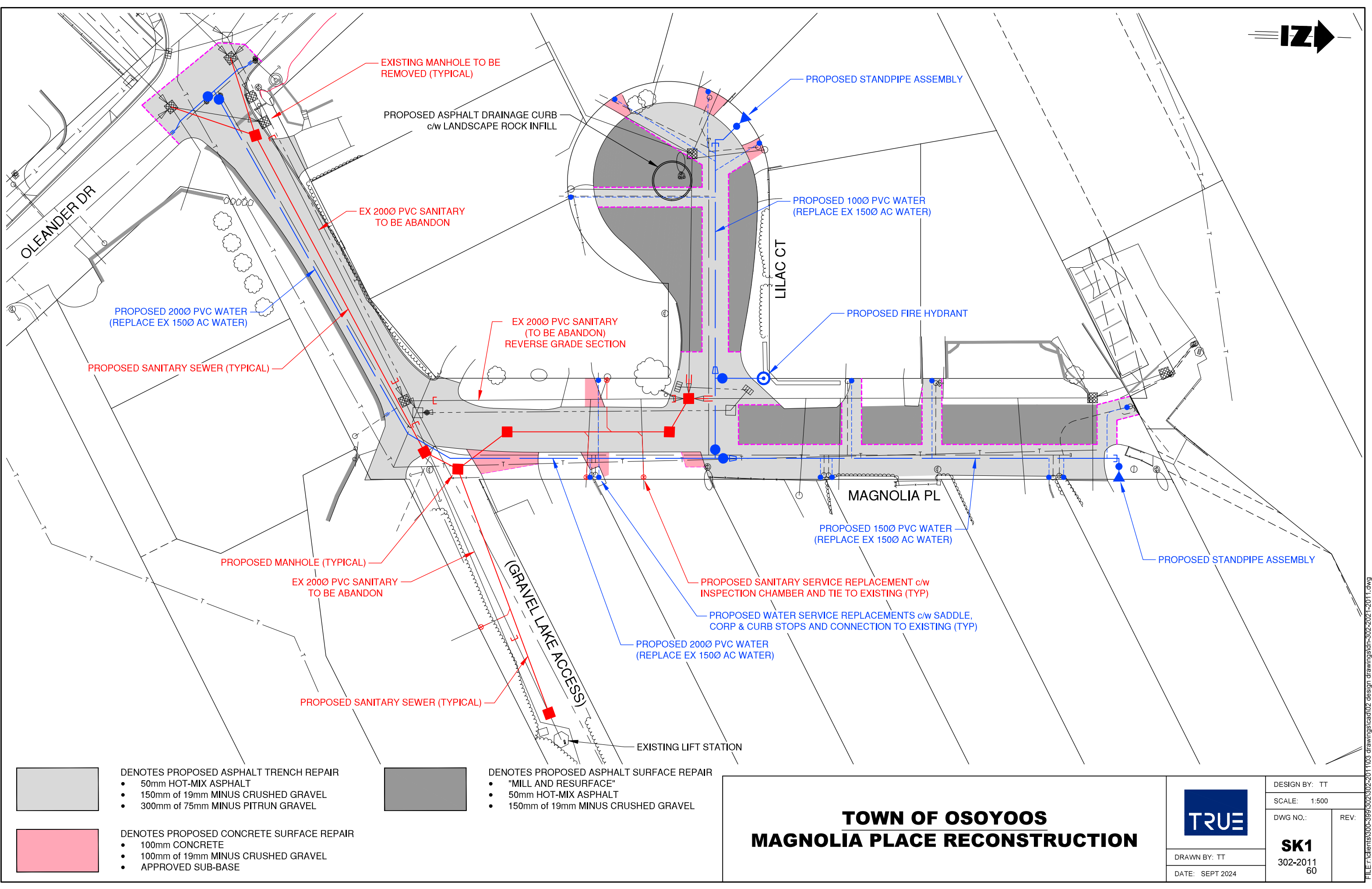
Magnolia Place is a low volume local residential street from which Lilac Court is accessed. The 2015 Road Condition Assessment and Upgrading Plan categorized it in the low priority for asphalt surface overlay. This road was conceptually designed spring of 2022 for the feasibility of widening with the addition of concrete curbs and retaining walls nearest Oleander Drive. It was found the existing 12.192m (40 ft) road dedication was too narrow to construct a wall for widening purposes and the proposed road construction would only be to match existing widths. In the fall of 2022, we conducted a CCTV inspection of the existing sanitary sewers which include Magnolia Place and Lilac Court. The results found that one sanitary mainline was reverse grade and causing back-up and odour issues at the Lilac Court intersection; furthermore, pipes were found to be installed in the wrong direction, sagging / trapping solids, and some cracking. The project design was redirected to replace and repair the infrastructure followed by replacing the road surface with trench and surface restorations as indicated on attached drawing 302-2011-SK1.

In addition to sanitary works, existing watermain at Magnolia Pl. are 150 mm AC watermain that are past their service life and undersized for new fire flow requirements resulting from infilling (small scale, multi-unit housing). For this reason, this project replaces the existing system with 200 PVC watermain in conjunction with road replacement.

Capital cost (including 25% contingency, excluding GST) estimate:

\$117,600 (Roads)
\$320,762 (Water)
\$375,138 (Sanitary)
\$813,500

R:\Clients\300-399\302\302-658\06 Cost Estimates\DRAFTS\FINAL Project Sheets\Roads\302-658-Osoyoos-Magnolia-November 2024.docx



DENOTES PROPOSED ASPHALT TRENCH REPAIR
 • 50mm HOT-MIX ASPHALT
 • 150mm of 19mm MINUS CRUSHED GRAVEL
 • 300mm of 75mm MINUS PITRUN GRAVEL

DENOTES PROPOSED CONCRETE SURFACE REPAIR
 • 100mm CONCRETE
 • 100mm of 19mm MINUS CRUSHED GRAVEL
 • APPROVED SUB-BASE

DENOTES PROPOSED ASPHALT SURFACE REPAIR
 • "MILL AND RESURFACE"
 • 50mm HOT-MIX ASPHALT
 • 150mm of 19mm MINUS CRUSHED GRAVEL



DATE: SEPT 2024

302-2011
60



Our File: 302-658
October 8, 2024

2025 Capital Plan

Project W13, S7 and R6A: Quail Place Reconstruction

Quail Place provides access to 20 residential lots and is 200m in length and has an average pavement width is 6.5m. The existing sanitary sewers and watermain are aging AC with the latter being undersized. Localized storm sewers exist yet the underground drywells are not performing as intended due to their age.

The conceptual project scope is illustrated on drawing 302-658-SK5 and outlined following:

- Replacement of gravel road structure
- 8m paved road surface c/w concrete curb & gutter
- Water system upsizing / replacements of aging AC pipe
- Sanitary sewer replacement of aging AC
- Localized storm sewers consisting of catch basins and drywells

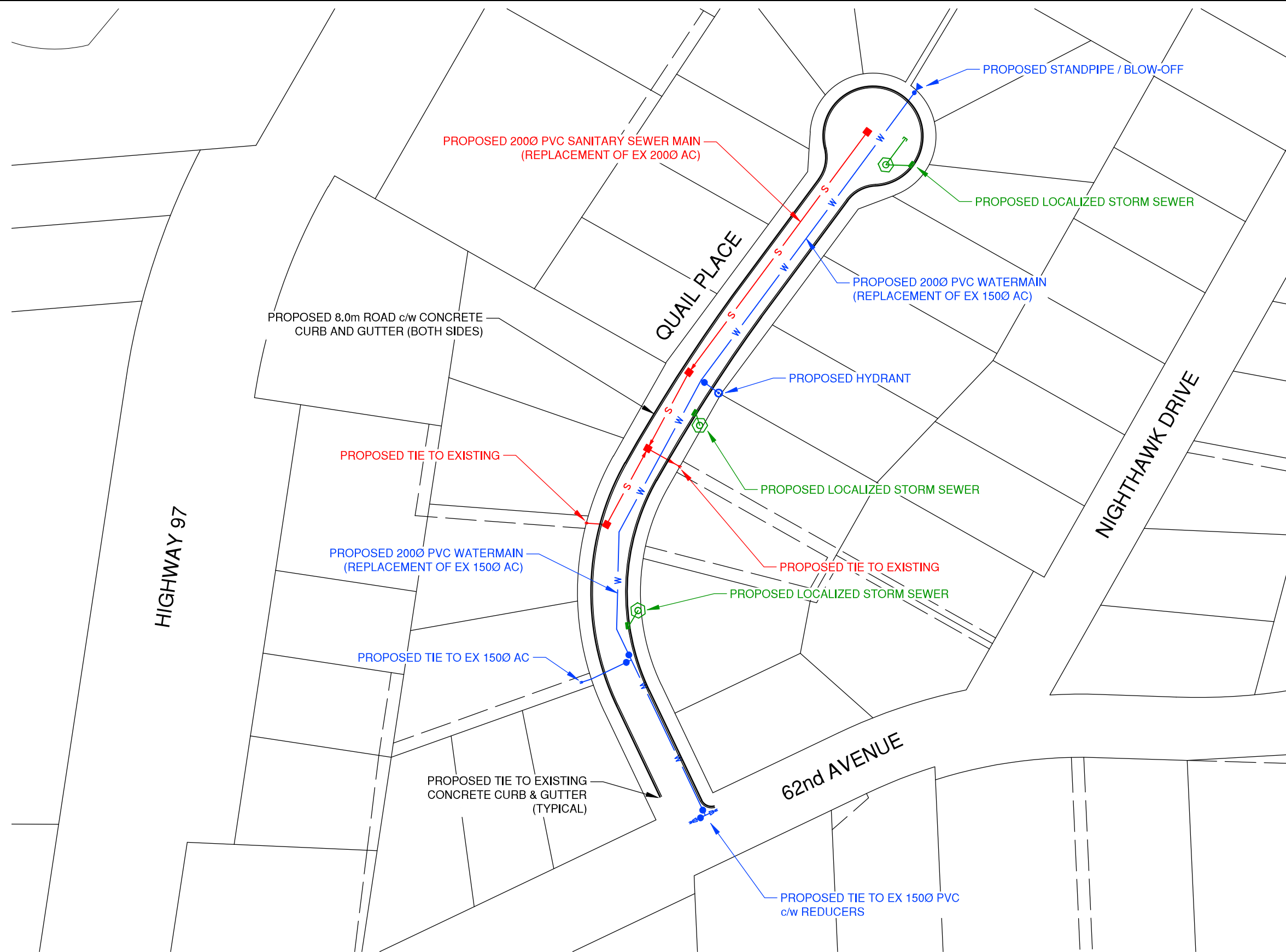
Capital cost (including 30% Contingency, excluding GST) estimate:

\$912,424(Roads)

\$231,452(Water)

\$146,328(Sanitary)

\$1,290,204



TOWN OF OSOYOOS
QUAIL PLACE RECONSTRUCTION



DRAWN BY: TT
DATE: OCT 2024

DESIGN BY: TT
SCALE: 1:1000
DWG NO.:
REV:
SK5
302-658
62

FILE: \\clients\300-399\302\302-658\03 drawings\02 design drawings\01-302-658-roads.dwg

2025 Capital Plan

Project W13, S7 and R6B: Quail Place Reconstruction to existing 6.5m width

Quail Place provides access to 20 residential lots and is 200m in length and has an average pavement width is 6.5m. The existing sanitary sewers and watermain are aging AC with the latter being undersized. Localized storm sewers exist yet the underground drywells are not performing as intended due to their age.

The conceptual project scope is illustrated on drawing 302-658-SK6 and outlined following:

- Replacement of gravel road structure
- 6.5m paved road surface c/w asphalt curb on east side
- Water system upsizing / replacements of aging AC pipe
- Sanitary sewer replacement of aging AC (pending CCTV results)
- Localized storm sewers consisting of catch basins and drywells

Capital cost (including 30% Contingency, excluding GST)

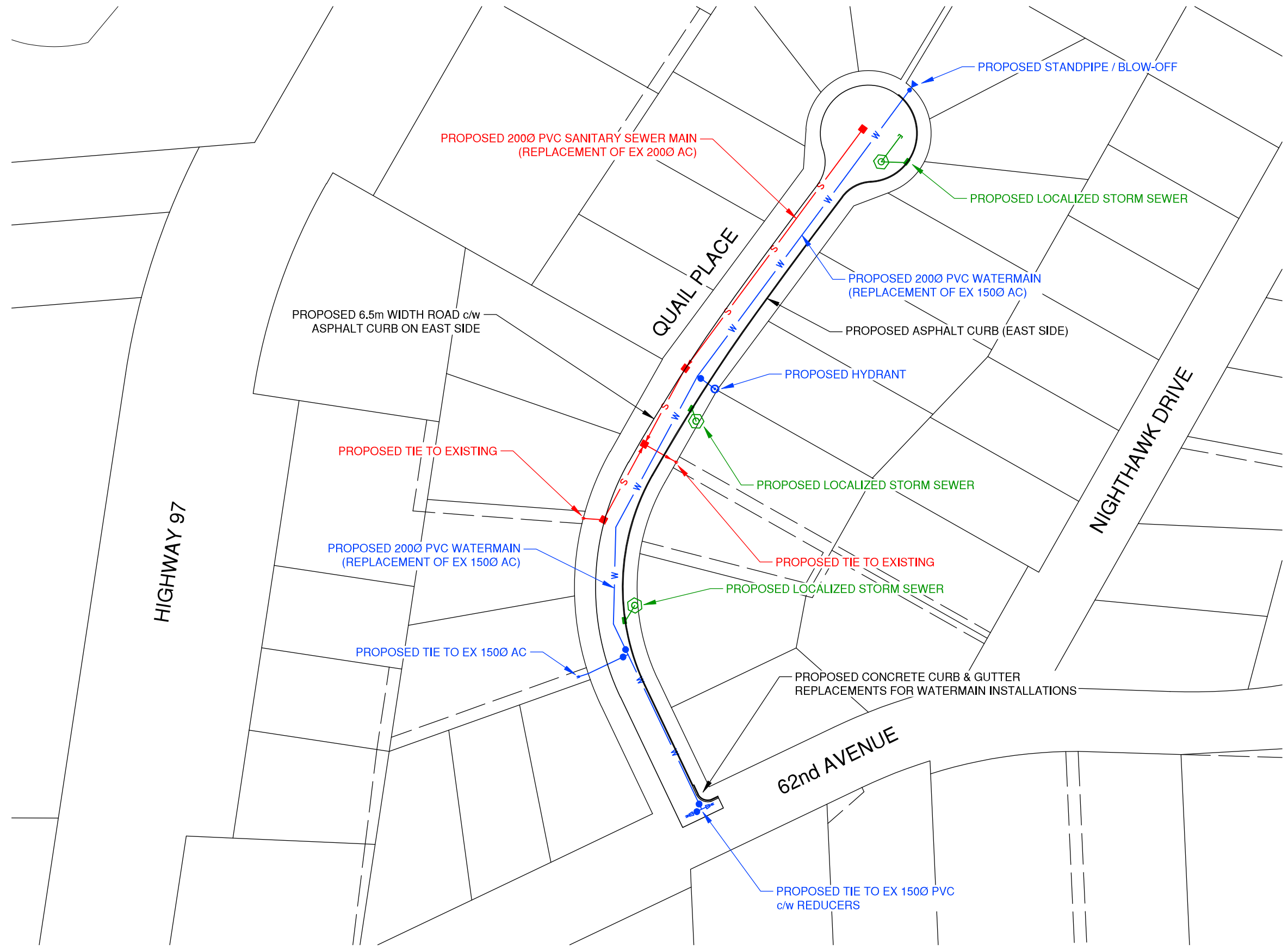
estimate:estimate:

\$696,593 (Roads)

\$231,452 (Water)

\$146,328 (Sanitary)

\$1,074,373



TOWN OF OSOYOOS
QUAIL PLACE RECONSTRUCTION
TO EXISTING 6.5m WIDTH



DRAWN BY: TT
DATE: OCT 2024

DESIGN BY: TT	
SCALE: 1:1000	
DWG NO.:	REV:
SK6	
302-658	
64	

FILE: \\clients\300-399\302\302-658\03 drawings\dwg\02 design drawings\01-302-658-roads.dwg

REPORT

Capital Budget Project



PROJECT YEAR:	2025						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Road Marking						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$13,600						
BUSINESS PLAN NO.:							
TO:	Mayor and Council						
CC:	\						
FROM:	Rod Risling, Acting Director of Operational Services						

PROJECT DESCRIPTION (What is to be completed)

Annual funding is dedicated to line painting for things like pedestrian crosswalks, parking stall lines, handicap stalls etc. However, the funding is not adequate to do all the required markings annually. Priority is given to the higher traffic areas and lower traffic areas are done less frequently.

Markings along sidewalk curbs where parking should not occur has not been done for several years. Several complaints have been received especially lines next to crosswalks which create setbacks to create better sightlines for pedestrians as well as traffic at crosswalks.

The intent of this service package is to provide additional funding to complete all the lines and the sidewalk markings in 2025. Operational funding will be increased in future years to remark 50% of the sidewalk curb markings per year as well as additional markings on a two-year rotating basis in areas that are less frequently used.

PURPOSE/GOALS (Why do we need this project)

To improve safety, compliance with various no parking areas and to keep the town aesthetically appealing

ESTIMATED TIME FRAME FOR COMPLETION

Depending on the timing of the budget approval and supply chain availability, administration will attempt to have the work completed at the time the contractor is in the community completing the regular annual spring marking program.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be added to the regular annual road marking program completed by contractors.

PUBLIC CONSULTATION (Will this be required)

Not applicable.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Improving the safety of our pedestrians, poor compliance with no parking areas and poor aesthetic appeal. and continued poor trail system provides for an improved usage experience of both our local residents and tourists.

REPORT

Capital Budget Project



PROJECT YEAR:	2025						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Airport Gate Locks						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$6,000						
BUSINESS PLAN NO.:							
TO:	Mayor and Council						
CC:	Rod Risling, CAO						
FROM:	David Gordin, Acting Public Works Superintendent						

PROJECT DESCRIPTION (What is to be completed)

The Town of Osoyoos Airport has experienced some damage to aircraft while parked. In addition, there are unauthorized incidents of the public accessing the airstrip to race vehicles.

One measure to improve unauthorized access is to place locks on the gates.

The Airport Committee discussed trespassing incidents and made the following motion for Councils consideration:

Moved By Rob Rausch

Seconded by Councillor Poturica

That Town Council improve the security at the airport by allocating budget funds to install locks that are similar to that of other community airports on the two gates.

PURPOSE/GOALS (Why do we need this project)

To improve security at the airport.

ESTIMATED TIME FRAME FOR COMPLETION

Locks can be installed within 60 days of the budget approval depending on contractor availability.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be completed by an external contractor.

PUBLIC CONSULTATION (Will this be required)

Not applicable.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

No security measures are currently in place at the airport. Locking the gates is one measure that can potentially reduce trespassing on the airport land. There are numerous other security measures that could compliment locks which include lighting and security cameras. Due to significant budget pressures locks are a good fairly inexpensive first step to improving security.

REPORT



Capital Budget Project

PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Age Friendly and Accessibility Upgrades
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$33,000
BUSINESS PLAN NO.:	CI2-2017-02
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services

PROJECT DESCRIPTION (What is to be completed)

Accessibility and Age Friendly upgrades to Town facilities. Projects are to be determined based on discussions with the Accessibility and Age Friendly committee and may include: accessible pathways in parks, adapted fitness equipment, accessible beach areas, adapted playground equipment and audible signals for pedestrians. These projects will be brought forward to Council for approval before proceeding.

PURPOSE/GOALS (Why do we need this project)

To make the community and town facilities more accessible. As an official "Age Friendly" community we are obligated to monitor our accessible needs and keep a record of items that are completed. .

ESTIMATED TIME FRAME FOR COMPLETION

Throughout the year

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internal/Consultants/Contractor

PUBLIC CONSULTATION (Will this be required)

No

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Accessibility takes time, but we are slowly making changes and do so every year. If funding is not approved there will be no improvements to increase accessibility in our community.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet – 1989 Jacobsen -720E – Landscape Broom Replacement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$ 20,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	John Lynch and David Gordin

PROJECT DESCRIPTION (What is to be completed)

Replacement of the 1989 Jacobsen 70-E Landscape Broom with a new unit. This equipment replacement is deemed essential as replacement parts for the current model are scarce and costly. The new unit will support the Town of Osoyoos in keeping parks clean and aligns with the “Town of Osoyoos Equipment Lifecycle Management Strategy.”

PURPOSE/GOALS (Why do we need this project)

Replacing the 1989 Jacobsen 70-E Landscape Broom with a new model. The broom is used by the Public Works Department to clear debris from parks, effectively preventing it from entering and clogging stormwater catch basins. The replacement will ensure that park debris is managed efficiently and that stormwater systems are protected from blockages.

ESTIMATED TIME FRAME FOR COMPLETION

Anticipating delivery in late 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement – RDOS Purchasing Officer

Specifications – Operational Services

Training – Operational Services

PUBLIC CONSULTATION (Will this be required)

No public consultation is required.

BUDGET

2025	\$20,000
------	----------

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If this project is not approved, the current unit will remain in use, but operational efficiency will likely decline due to scarce and costly parts. Maintenance costs are expected to increase, and potential downtime may impact park cleanliness. Without efficient debris removal, the risk of clogging stormwater catch basins will increase, potentially leading to localized flooding and additional maintenance costs.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet – Replacement HPX Gator with two UTV's
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$80,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project proposes replacing the aging John Deere HPX Gator, a critical component of the parks maintenance fleet, with two UTV's. The UTV's offer greater versatility and functionality, supporting a range of applications more cost-effectively over the long term. Additionally, the UTV's can be fitted with attachments, such as a snow plow, to assist in sidewalk clearing during winter, further extending their usefulness.

PURPOSE/GOALS (Why do we need this project)

The goal of this project is to equip parks and trails maintenance teams with reliable, adaptable utility vehicles capable of performing tasks across varied terrains and seasons. The UTV's provide greater versatility and efficiency than the HPX Gator, enhancing safety and operational effectiveness throughout the year. This investment aims to reduce maintenance costs, improve reliability, and raise service quality for parks and trails upkeep, including winter operations. Importantly, replacing one Gator with two UTV's will double our team's efficiency for the noxious weed spray program, allowing for increased coverage and faster response in managing invasive species.

ESTIMATED TIME FRAME FOR COMPLETION

Procurement: Q1 2025
Implementation and Training: Q2 2025
Project Completion: Q2 2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services will oversee initial training to ensure safe and effective use of the UTV's

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this project.

BUDGET

2025 \$80,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The HPX Gator currently serves as an integral part of the parks maintenance fleet but is beyond its serviceable life and in poor condition. Repairing it is not feasible, as the likelihood of further breakdowns remains high due to its age and wear.

- **Noxious Weed Spray Program:** Without reliable utility vehicles, the noxious weed spray program would be significantly compromised. Purchasing two Mules at a comparable cost to one Gator would double our efficiency in managing invasive species, increasing our coverage and responsiveness. Without these replacements, unchecked invasive growth could lead to greater environmental impact and increased future containment costs.
- **Winter Operations:** Without the replacement UTV's, the team will lack essential snow plowing capabilities to assist in sidewalk clearing, potentially affecting service response and safety on trails and sidewalks during winter months.
- **Operational Efficiency:** Retaining the Gator in its current state would continue to limit the team's responsiveness and service standards for year-round park and trail maintenance. The UTV's enhanced versatility would better support the parks maintenance team across all seasons, ensuring efficient and reliable operations.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet – Unit 9 Replacement 2009 ½ Ton with new ¾ ton pickup with service body for Utility Department
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$120,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	John Lynch and David Gordin

PROJECT DESCRIPTION (What is to be completed)

This project involves the replacement of the Department's aging 2009 Chevrolet Silverado half-ton pickup with a new ¾-ton pickup, which will be equipped with a custom stainless steel service body. This replacement is identified in the "Town of Ossoyos Vehicle Fleet Assessment and Replacement Strategy."

PURPOSE/GOALS (Why do we need this project)

The goal of this project is to enhance the operational capabilities of the Utility Department. The current half-ton pickup is crucial for tasks related to water/wastewater operations and emergency response. The new ¾-ton pickup will feature a durable custom stainless steel service body, ensuring longevity and efficiency that extends beyond two vehicle replacements. This upgrade will significantly improve the department's capacity to handle routine maintenance and emergency situations effectively.

CONCLUSION

In summary, this project not only aims to replace the aging 2009 Chevrolet Silverado half-ton with a new ¾-ton pickup equipped with a custom stainless steel service body but also aligns with our broader fleet management objectives. By reallocating fleet vehicles to optimize their positions within the fleet, we can maximize the value from units leaving the service line while enhancing our operational efficiency. Specifically, we plan to reallocate unit 9 within Community Services. This strategic approach ensures that we maintain a reliable and effective fleet to support essential services, ultimately improving our ability to respond to water/wastewater operations and emergency situations within the community.

ESTIMATED TIME FRAME FOR COMPLETION

We anticipate a delivery timeframe of late 2025/early 2026, factoring in ongoing supply chain issues affecting vehicle availability.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this project.

BUDGET

2025 **\$120,000** (Funded 1/3 by sewer reserves and 2/3 by water reserves)

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Should this project not be approved, the existing vehicle will remain in the fleet, resulting in increased maintenance costs and reliability concerns. The aging unit may compromise the Utility Department's operational efficiency and response capabilities during emergencies, adversely affecting service delivery to the community.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Replacement Kubota Tractor
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$60,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new tractor for an estimated cost of \$60,000 to replace an aging and inefficient unit currently used in parks maintenance and snow removal. The new tractor will be more versatile, reliable, and better suited for operational needs. This upgrade aligns with the Town's strategic fleet replacement program by enhancing operational efficiency and reducing long-term maintenance costs.

PURPOSE/GOALS (Why do we need this project)

Replace outdated equipment with a reliable and versatile tractor to support year-round operations in parks and snow removal.
Enhance operational efficiency, particularly during peak winter snow removal and seasonal parks maintenance.
Reduce maintenance costs and downtime associated with the aging unit.
Contribute to the Town's structured and cost-effective fleet replacement strategy.

ESTIMATED TIME FRAME FOR COMPLETION

The tractor will be procured and integrated into operations by mid-2025, subject to procurement lead times and delivery schedules.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: Competitive pricing will be sought through RDOS or Canoe, adhering to procurement policies.
Integration: Upon delivery, the tractor will be incorporated into operations, and staff will be trained as required.

Disposition of Existing Unit: The current unit will be sold or traded in, partially offsetting the new purchase cost.

Funding: The project will be funded through the 2025 capital budget.

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

BUDGET

2025 \$60,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Operational inefficiencies in parks maintenance and snow removal due to outdated equipment.
Higher maintenance costs and extended downtime from continued use of the aging unit.
Delays in meeting fleet replacement objectives, leading to increased long-term costs.
Reduced ability to meet service standards during peak operational periods.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Replacement Towable Compressor
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$80,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new towable air compressor at an estimated cost of \$80,000 to replace the current practice of renting compressors for winterizing larger irrigation systems. The new compressor will support efficient irrigation system winterization and provide year-round availability for operating pneumatic tools, enhancing maintenance and emergency response capabilities.

PURPOSE/GOALS (Why do we need this project)

Eliminate the recurring cost and logistical challenges of renting compressors by acquiring a reliable, high-capacity unit. Ensure timely and efficient winterization of larger irrigation systems to prevent costly freeze damage. Improve readiness for maintenance tasks and emergency response by providing on-demand access to pneumatic tools. Align with the Town's fleet replacement strategy by investing in durable and versatile equipment that meets operational needs.

ESTIMATED TIME FRAME FOR COMPLETION

The procurement and integration of the compressor will be completed by mid-2025, subject to procurement and delivery schedules.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: Competitive pricing will be sought through RDOS or Canoe, ensuring compliance with procurement policies. Integration: The new compressor will be deployed immediately upon delivery, with training provided to staff as necessary. Disposition of Existing Practice: Discontinue the rental of compressors for irrigation system winterization, resulting in long-term cost savings. Funding: This project will be funded through the 2025 capital budget.

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

BUDGET

2025 \$80,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Continued reliance on renting compressors, leading to recurring costs and logistical delays in winterizing larger irrigation systems. Increased risk of freeze damage to irrigation infrastructure due to potential rental delays or equipment availability issues. Reduced efficiency in maintenance and emergency response operations due to the lack of on-demand access to a reliable compressor. Delays in achieving fleet replacement objectives, resulting in higher long-term operational costs.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet – Replacement Unit 22 – 2004 Ford ¾ Ton with new ¾ ton 4x4 with service box - for Utility Department
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$120,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	John Lynch and David Gordin

PROJECT DESCRIPTION (What is to be completed)

Replacement of a 2014 GMC 2500HD 4x4 light 3/4 ton with a new 3/4 ton 4x4 truck equipped with a custom stainless steel service body. This replacement is essential for the utility department's operations, particularly for water/wastewater and emergency response tasks.

PURPOSE/GOALS (Why do we need this project)

The current 2014 GMC 2500HD does not meet the operational demands of a frontline fleet vehicle. By replacing it with a new service truck, we can achieve the following goals:

- **Enhanced Capability:** The new 3/4 ton 4x4 truck will improve access to various job sites, especially those requiring off-road capability.
- **Increased Efficiency:** A custom service body will provide organized storage for tools and equipment, streamlining operations and reducing downtime. This service body is designed to last multiple vehicles, maximizing our investment.
- **Improved Reliability:** Replacing the older vehicle will decrease maintenance costs and reduce the likelihood of breakdowns, ensuring consistent service delivery.
- **Fleet Optimization:** This replacement allows us to modify Unit 16 with a lift gate and relocate it within our fleet, replacing Unit #22. This strategic move will enhance safety and operational output while leading to reduced fleet costs.

CONCLUSION

In conclusion, reallocating fleet vehicles to different positions within the fleet will help us work towards our fleet management goals by replacing aging vehicles while maximizing the highest value from units leaving the service line. This approach will enhance safety, operational efficiency, and effectiveness, ensuring we maintain a reliable fleet to support essential services.

ESTIMATED TIME FRAME FOR COMPLETION

Given current supply chain issues, we anticipate a delivery timeline in late 2025/26.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this project.

BUDGET

2025 **\$120,000** (Funded 1/3 by sewer reserves and 2/3 by water reserves)

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Failing to approve this replacement will have several negative consequences:

- Increased Maintenance Costs: The older truck will require more frequent repairs, leading to escalating costs.
- Operational Inefficiency: Limitations of the current vehicle will hinder the utility department's ability to respond effectively to emergencies and perform routine maintenance.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Replacement Kubota Front-Mount Mower
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$70,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new Kubota front-mount mower at an estimated cost of \$70,000 to replace the current aging unit used in parks maintenance and snow removal. The new mower will provide enhanced efficiency, versatility, and reliability, meeting the operational needs for year-round service. This investment supports the Town's fleet replacement strategy and ensures continued service quality for both summer and winter operations.

PURPOSE/GOALS (Why do we need this project)

Replace the outdated front-mount mower with a modern, reliable unit optimized for parks maintenance and snow removal. Improve operational efficiency and reduce downtime caused by frequent repairs and maintenance of the aging mower. Support a structured and cost-effective fleet replacement strategy, optimizing long-term asset management. Enhance staff productivity by providing a versatile piece of equipment suitable for multiple operational needs.

ESTIMATED TIME FRAME FOR COMPLETION

The mower will be procured and integrated into operations by mid-2025, considering procurement lead times and delivery schedules.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: The purchase will be conducted through RDOS or Canoe to secure competitive pricing and ensure compliance with procurement policies.

Integration: Upon delivery, the mower will be incorporated into operations, and training will be provided to staff as required.

Disposition of Existing Unit: The current mower will be sold or traded in to offset part of the purchase cost.

Funding: This project will be funded through the 2025 capital budget

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

BUDGET

2025	\$70,000
-------------	-----------------

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Operational inefficiencies in maintaining parks and removing snow due to outdated equipment.
Increased maintenance costs and extended repair times associated with the aging mower.
Delays in achieving fleet replacement objectives, resulting in higher long-term operational costs.
Reduced ability to maintain high service standards, particularly during peak periods of parks maintenance and snow removal.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Replacement JCB Backhoe
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$270,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new backhoe at an estimated cost of \$270,000, to replace the current JCB backhoe. The new backhoe will be smaller, more versatile, and better suited for operational needs. It will offer improved efficiency, easier access to replacement parts, and a higher resale value, supporting the Town's strategic fleet replacement program.

PURPOSE/GOALS (Why do we need this project)

Replace the aging JCB backhoe with a more versatile and reliable backhoe to improve functionality and efficiency. Ensure better access to replacement parts, reducing downtime and maintenance delays. Invest in equipment with a higher resale value to optimize long-term asset management. Contribute to the ongoing development of a structured and cost-effective fleet replacement program.

ESTIMATED TIME FRAME FOR COMPLETION

The purchase and integration of the backhoe is expected to be completed by late-2025, considering procurement lead times and delivery schedules.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: Conducted through RDOS or Canoe to ensure competitive pricing and adherence to procurement policies. Integration: Upon delivery, the backhoe will be incorporated into operations, including staff training. Disposition of the JCB: The existing JCB backhoe will be sold or traded in to offset part of the cost. Funding for this project will be sourced from the 2025 capital budget.

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

BUDGET

2025 \$270,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Increased operational inefficiencies due to the size and limited versatility of the JCB backhoe. Higher maintenance costs and extended repair times due to the difficulty of obtaining parts for the aging JCB. Reduced resale value of the JCB backhoe as it continues to depreciate. Delays in progressing towards the Town's fleet replacement program, resulting in higher long-term costs and operational risks.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet – Replacement 2009 Acura with Mavarick
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$50,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	John Lynch and David Gordin

PROJECT DESCRIPTION (What is to be completed)

Replacement of the Community Services Director's 2010 Toyota Prius with a Ford Maverick. This replacement is essential for maintaining a consistent and efficient vehicle fleet across the organization.

PURPOSE/GOALS (Why do we need this project)

The 2010 Toyota Prius currently in use may not fully meet the operational needs of the Community Services Department moving forward. Replacing it with a Ford Maverick will standardize vehicles across the organization, ensuring consistency in servicing and maintenance. This transition will enhance overall operational efficiency and better support the Community Services Director in fulfilling their duties effectively.

Instead of selling the Prius for approximately \$7,000, we propose to repurpose it within the organization for use by Victim Services. The Prius has only 60,000 kilometers on the unit and considerable life remaining, making it a valuable asset for another department. This approach allows us to maximize the utility of the vehicle while maintaining a standardized fleet throughout the organization. The Acura is in need of replacement.

CONCLUSION

In summary, reallocating fleet vehicles to different roles within the organization will contribute significantly to our fleet management objectives. By replacing aging vehicles and ensuring that we maximize the value from units transitioning out of service, we can enhance operational efficiency. This strategy will enable us to maintain a reliable and effective fleet that supports essential services while working towards our fleet management goals in the future.

ESTIMATED TIME FRAME FOR COMPLETION

We anticipate the procurement and delivery of the Ford Maverick to occur within the next fiscal year, contingent on supply chain conditions.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this vehicle replacement.

BUDGET

2025 \$50,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If this project is not approved, the Community Services Department may face challenges in operational efficiency due to the limitations of the current Prius. While the Prius could remain in the fleet, repurposing it for Victim Services would provide a strategic benefit by effectively utilizing the vehicle's remaining lifespan. By not replacing the vehicle, the organization risks compromising the quality of service delivery across departments as the needs of both Community Services and Victim Services evolve.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet – Flatdeck Lowboy Trailer
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$12,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	John Lynch and David Gordin

PROJECT DESCRIPTION (What is to be completed)

Acquisition of a Flatdeck Lowboy Trailer for the Public Works Department. This acquisition is essential for maintaining an efficient vehicle fleet for transporting mowers to parks and greenspaces throughout the Town of Osoyoos.

PURPOSE/GOALS (Why do we need this project)

The existing trailer currently in use is nearing its weight restrictions while loaded, impacting operational efficiency. This existing trailer will be sold in 2025 with the proceeds of the sale going back into fleet reserves. Acquiring a new flatdeck lowboy trailer will standardize equipment within the organization, ensuring consistent loading and unloading capabilities. This transition will enhance overall efficiency for the Public Works Department, allowing for effective transportation of mowers to various locations.

ESTIMATED TIME FRAME FOR COMPLETION

We anticipate the procurement and delivery of the flatdeck lowboy trailer to occur within the next fiscal year, contingent on supply chain conditions.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this equipment acquisition.

BUDGET

2025	\$12,000
------	----------

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If this project is not approved, the Public Works Department may face challenges in operational efficiency due to the limitations of the current trailer. While the existing trailer could remain in use, its limitations will hinder effective transportation of mowers, potentially compromising service delivery across parks and greenspaces. By not acquiring the new flatdeck lowboy trailer, the organization risks operational inefficiencies.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet – Acquisition of 2 new ¾ Ton Extended Cab Pickups with Service Body for Utility Department – For new FTE's approved
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$280,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	John Lynch and David Gordin

PROJECT DESCRIPTION (What is to be completed)

This project involves the procurement of two new ¾ ton 4x4 extended cab pickup trucks equipped with a custom service body. These vehicles are essential for supporting the operational needs of the Utilities Department, specifically for daily operations in water and wastewater management, and effectively utilizing our newly hired staff.

PURPOSE/GOALS (Why do we need this project)

Objectives:

To provide additional transportation and equipment support for the Utilities Department's daily operations in water and wastewater. To enhance operational efficiency and response capabilities with the addition of a reliable vehicle.

Rationale for new Vehicle Acquisition:

Increased Staffing Levels in 2024 but vehicles were not.

The recent hiring of additional staff in the Utilities Department necessitates a dedicated vehicle to ensure that all personnel have the resources they require to perform their duties effectively. The new vehicle will facilitate efficient transportation for team members, enabling them to reach various job sites promptly.

ESTIMATED TIME FRAME FOR COMPLETION

We anticipate a delivery timeframe of late 2025/early 2026, factoring in ongoing supply chain issues affecting vehicle availability.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Provided by Operational Services to ensure staff are equipped to utilize the new vehicle effectively.

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this project.

BUDGET

2025 **\$240,000** (Funded 1/3 by Sewer reserves and 2/3 by water reserves)

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If this project is not approved, the staffing increases authorized by Council will not be fully optimized, leading to reduced operational effectiveness within the Utilities Department. The absence of the new vehicle may hinder our ability to respond efficiently to community needs and infrastructure challenges, particularly in critical areas like water and wastewater management.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Southeast Meadowlark Playground
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$110,000
BUSINESS PLAN NO.:	CL4-2017-07
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services

PROJECT DESCRIPTION (What is to be completed)

This is a carry forward project from 2020 that is now being considered for 2025. Southeast Meadowlark playground will be completely fenced with benches onsite. This was discussed in the past and was forwarded for discussion in the 2021 and 2022 capital budgets. The land identified at this site has increased in size as the adjacent property owners have dedicated more property to increase the park size. Staff has met with a few playground representatives who have provided a site plan and quote. The parks master plan will reference how this park area will be developed. The funding that is currently in place may indicate a need to phase this project over a couple of years as the current funding may not be sufficient.

PURPOSE/GOALS (Why do we need this project)

The Town has dedicated funding for parkland development and this would be a great enhancement to attract younger families with children. We have been contacted by local residents who are very interested on this development and would appreciate the project being completed ASAP.

ESTIMATED TIME FRAME FOR COMPLETION

Summer, 2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Consultant/Contractor/Internal

PUBLIC CONSULTATION (Will this be required)

No

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Having a playground in this area will be an excellent feature to showcase the new development. It will hopefully influence the people looking to purchase property and to provide services to families who have already bought homes in the development.

REPORT



Capital Budget Project

PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	West Bench Pickleball Court Improvement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$250,000 (\$30,000 coming from Pickleball Club)
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

The local pickleball club occupy the courts from 8am – 12 noon daily. They are constantly getting requests from their membership for more court time, whether at the Sonora Community Center, Desert Park or outdoors at West Bench. At the 2022 budget planning session, staff received a quote to re-surface the outdoor pickleball courts. Council asked staff to get a quote on re-doing the courts instead of just re-surfacing. The original quote to re-surface from Tomko was approximately \$17,000 (this included keeping everything the same, preparing the surface and painting) and the quote from Orca to redo the entire courts was approximately \$230,000. This included accessible pathway, drainage, new sub-base and asphalt, re-orientation of the courts and painting. Council approved a budget of \$25,000.

In preparing to follow through on the project for 2022, staff followed up with Orca to obtain a new quote to re-surface and make the orientation of the courts to a North/South direction. This quote included the resurfacing and moving of poles along with fencing to separate the courts. Unfortunately, the new quote was well over budget and came in at \$100,000.

The expense is approximately half the cost to fully re-do the entire court according to the installer and the life cycle can be incorporated for at least 10 years with regular maintenance. Depending on the extreme heat and weather the fully restored courts may last longer but cannot guarantee a duration longer than 10 years.

Update 2023:

The local Pickleball club has asked to postpone this project so they can fundraise and plan to replace the court surface rather than just doing an overlay. They have a number of fundraising activities in place and have targeted a fundraising goal of \$30,000. The estimated cost of the new configuration is \$250,000, leaving an additional \$100,000 as a request for 2024.

Administration met with the pickleball club and the tennis club to discuss options related to the use of the courts. Following this meeting the pickleball club asked to be a delegate at the Community Services Advisory Committee meeting. They presented their plan, which included the \$120,000 budget from 2022, their fundraising budget of \$30,000 and the additional request of \$100,000 for the 2024 budget year. This would ensure that the courts would be completely done. During this meeting the club also asked about the possibility of using court # 3 on the tennis courts. They would like to expand and use that area to build 4 more courts. Another option was to expand towards the dog park to get an additional 2 courts. Results from the Park Assessment Charrette will help with the progression of this project and confirm the most suitable location.

The goal of the club would be to apply to Pickleball BC to host the provincials. One other aspect that was discussed had to do with accessing gaming grants. If the Town had a lease agreement with the club for the courts, they may be able to access grant funding. If the provincial completion was the goal and the Town leased the courts, gaming revenues could be 50 cent dollars. Ultimately a potential of \$250,000.

Update 2024:

The Parks Master Plan is scheduled to be completed by December, 2024. We will have a better understanding of developing or creating new courts if they are needed. Expanding into the tennis court area is not feasible and installing temporary or permanent lines on tennis courts does not work. The budget of \$250,000 is a carryover from 2023 and 2024. There is no request for extra funding for 2025.

PURPOSE/GOALS (Why do we need this project)

Pickleball has been increasing in popularity for the last few years and shows no signs of slowing down. We have allocated 33 hours of time every week at Sonora and the club has booked a portion of the outdoor courts every day. They constantly ask for more.

ESTIMATED TIME FRAME FOR COMPLETION

Up to one month. Discussing this project with the local club, they are concerned about the time where they won't have outdoor courts, but we can't complete this project any sooner. The courts will need to cure once they are done.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

This will be procured through the RDOS and completed by a contractor. Project will not proceed until after a Park Master Plan is completed to confirm the most suitable location.

PUBLIC CONSULTATION (Will this be required)

Na

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Insufficient facilities and potentially unsafe courts. Lower level of service for recreational opportunities.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fitness Equipment Weight Room Upgrades
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$25,000
BUSINESS PLAN NO.:	CI4-2017-05
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services

PROJECT DESCRIPTION (What is to be completed)

Replacement for aging equipment. Some of the current equipment in the weight room is 9 to 10 years old. Based on the usage and popularity of the weight room the replacement of some of our older equipment would be beneficial. This project was approved for 2024, but we made a budget amendment not to complete the upgrades as we needed to re-allocate these funds to cover the cost of the roof top unit repairs at the Sonora Community Center .

PURPOSE/GOALS (Why do we need this project)

Equipment to be replaced includes:

- Multi Gym
- Leg Press
- Assisted Pull-up Machine
- Stair Climber
- Bar Bell Sets

ESTIMATED TIME FRAME FOR COMPLETION

Summer 2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internal/Contractor

PUBLIC CONSULTATION (Will this be required)

No

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Not be able to meet the needs of fitness room users.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Desert Park Exterior Doors
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$20,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

Desert Park Recreation building exterior door replacement. This is a continuation of exterior doors for the facility.

PURPOSE/GOALS (Why do we need this project)

Following our most current fire inspection, the building was not compliant on a number of items. One of the outstanding items were the exterior doors. We have replaced some of the doors in the past but the doors that we need to be operational for fire purposes are not up to date. Doors have to be able to be accessed from the outside and the inside in order for the fire department to enter the building and also the public to be able to escape. We will be replacing only a select number of doors as we are not at capacity when the building is being used. This will allow us to be open for use of the building and to be compliant.

Administration is in the process of completing an asset management plan for recreation facilities. The outcome of the AM plan will provide a more detailed scenario of what is needed. The infrastructure strategy plan also identifies a number of options that should be investigated in more detail. This could include combining services, amalgamating buildings to save on operating and maintenance costs and looking at the cost benefits analysis of older buildings.

Recently Council approved a budget to repair the roof and install exterior doors to the facility. There are 8 sets of exterior doors that need to be replaced. Once these doors and the main doors that were recently approved are completed, we will be more compliant with fire code and user safety. Results of the Parks Master Plan will also have an effect on the building itself.

ESTIMATED TIME FRAME FOR COMPLETION

Spring, 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Contractor. Project will not proceed until after a building assessment is completed and its asset management plan to ensure this project is cost effective in the long term to align with Council's Infrastructure Strategy "Amalgamated buildings/facilities where possible to save costs which could include shared facilities with others" and "Town owned facilities and services should be combined where it is fiscally responsible to do so."

PUBLIC CONSULTATION (Will this be required)

Budget

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Not meeting fire code, unsafe for public use and potentially cancelling recreation programs such as archery, squash and dog agility.

REPORT



Capital Budget Project

PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Sonora Community Center Entrance Doors
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$40,000
BUSINESS PLAN NO.:	CI2-2017-02
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services

PROJECT DESCRIPTION (What is to be completed)

Replacement of doors at both entrances on the main level. The new doors will slide open from side to side. They are rated for commercial use and will meet accessibility requirements.

PURPOSE/GOALS (Why do we need this project)

The existing doors are over 20 years old. The hardware on both entrances has been repaired or replaced. They are past their life cycle and should be replaced. At times staff have a problem locking the doors as the hardware does not work properly. We have put up a temporary inside lock mechanism to ensure the building is safe when we close.

ESTIMATED TIME FRAME FOR COMPLETION

This can be completed in the first quarter of 2025 and once the doors are onsite they can be done in a day or two..

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Contractor

PUBLIC CONSULTATION (Will this be required)

No

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Safety for staff closing at night or potential break-ins if the doors do not close properly.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Board Room Table/Chair/Cabinet Replacement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$30,000
BUSINESS PLAN NO.:	CI2-2017-02
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services

PROJECT DESCRIPTION (What is to be completed)

The Sonora Community Center has approximately 100 tables and 600 chairs. These items have not been addressed for some time. Administration would like to start the process of replacing all the tables and chairs over the next three to five years. We also require storage units for rooms 4 and 5 to keep equipment in that area when it is used for fitness and activity classes.

PURPOSE/GOALS (Why do we need this project)

The tables and chairs are not in good condition. We have not replaced all the items since we opened 20 years ago. Tables are marked up and bent and chairs are worn out. We have replaced some of the tables and chairs but the ones we replaced are now almost 8 years old. Special functions such as weddings require nicer equipment, especially when they pay a fair price for the rental of the gymnasium. Our level of service would dramatically increase with the purchase of the new items.

ESTIMATED TIME FRAME FOR COMPLETION

May, 2025. Once the budget is approved, we can order and it will take 2-4 weeks for delivery.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internally

PUBLIC CONSULTATION (Will this be required)

No

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Safety and aesthetic issues for special events and facility use, which would result in poor service delivery.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Sonora Community Center Gymnasium Floor Refinishing
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$10,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

The floor at the Sonora gymnasium gets a heavy load of traffic on a regular basis. In 2010, we sanded the floor down to bare wood. New lines, sealer and finish were applied. This project will include 2 coats of sealers and 3 coats of finish. We will keep the same orientation for the lines. This is a new product that is non-toxic and has a warranty for 5 years against cracking, peeling and yellowing.

PURPOSE/GOALS (Why do we need this project)

The gym floor has 14 years of wear and tear since it was last completed. The floor is original to the building and completing this finishing can extend its life for an additional 8-10 years.

ESTIMATED TIME FRAME FOR COMPLETION

Spring-Summer, 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Contractor who specializes in sandless refinishing.

PUBLIC CONSULTATION (Will this be required)

Budget

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The floor needs attention and is heavily used. Completing this work will enhance the floor and extend its useful life.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Gyro Park Dock
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$100,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project involves the replacement of the floating dock at Gyro Park, which has been identified as a hazard and has been discarded. The new dock will serve as a swim platform for community members and tourists, enhancing access to recreational water activities.

PURPOSE/GOALS (Why do we need this project)

The primary goal of this project is to provide a safe and durable swim platform that facilitates recreational activities for families during the summer months. The existing dock has been a cherished feature at Gyro Park, allowing users to enjoy safe access to the water for swimming and sunbathing. Replacing the dock will ensure safety, improve user experience, and maintain the community's enjoyment of this beloved space.

ESTIMATED TIME FRAME FOR COMPLETION

The anticipated delivery and installation timeframe for the new dock is **spring 2025**, considering the current supply chain challenges affecting equipment availability.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement:

The procurement process will be handled through the Interior Purchasing Office.

Specifications:

The specifications for the new dock will be developed by Operational Services.

Training:

Training for staff on the maintenance and use of the new dock will be conducted by Operational Services.

PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this project, as it involves the direct replacement of an existing facility that is critical to the community's recreational activities.

BUDGET

2025 \$100,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Failure to approve this project will result in the absence of a swim platform, which is vital for the summer experience of many families and tourists. The dock's absence could lead to decreased visitation to Gyro Park and a diminished recreational experience for community members. Additionally, without a replacement, maintenance costs for alternative access points may increase, negatively impacting overall user satisfaction and accessibility.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Lakeshore Drive Walking Path
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$60,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project involves the removal and replacement of six 20-foot sections of the Lakeshore Drive walking path, which have been compromised by tree roots breaking through the surface. These damaged areas present a significant safety hazard and require immediate attention.

PURPOSE/GOALS (Why do we need this project)

The primary objective is to ensure pedestrian safety by addressing sections of the path damaged by underlying tree root growth. Restoring these areas will prevent potential injuries and maintain the path's accessibility and appeal to the community.

ESTIMATED TIME FRAME FOR COMPLETION

The anticipated completion date is May 2025, dependent on scheduling and weather conditions.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Execution Plan:

The Town's operations team will conduct the initial removal and preparation work, ensuring efficient use of resources. A qualified contractor will then complete the patch work to guarantee durability and safety in the repaired sections.

PUBLIC CONSULTATION (Will this be required)

Public consultation is not necessary for this project, as it involves essential maintenance to address immediate safety needs.

BUDGET

2025 \$60,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If the project does not proceed, the damaged sections will likely continue to degrade, further increasing safety risks for pedestrians and potentially incurring higher future repair costs due to worsening root damage.

REPORT



Capital Budget Project

PROJECT YEAR:	2025						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Boat Launch Repairs						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$150,000						
BUSINESS PLAN NO.:							
TO:	Mayor and Council						
CC:							
FROM:	Rod Risling, Acting Director of Operational Services						

PROJECT DESCRIPTION (What is to be completed)

The Boat Launch is in need of repair. The lower portion of the boat trailer ramp is severely damaged. Last year the launch was closed for a period of time and was ultimately opened once additional signage and markings were placed in the area to identify the hazards.

The best most cost-effective option available is to install a product known as the Armourflex Mattress. This product has been used in other marinas within the Okanogan and does not require a significant amount of maintenance

PURPOSE/GOALS (Why do we need this project)

To repair the boat launch. The launch is usable currently but could be potentially closed with additional movement of the boat ramp blocks.

ESTIMATED TIME FRAME FOR COMPLETION

Due to the timing of the budget approval process, the repairs will not take place till water levels subside either in late 2025 or early 2026.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be completed by an external contractor.

PUBLIC CONSULTATION (Will this be required)

Not applicable.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Without repairs, the boat launch will at some point in the near future need to be closed.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Trail System Usage Etiquette Signs
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$4,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	
FROM:	Rod Risling, Acting Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Over the past few years, electric bikes and scooters have become increasingly popular. The result is more usage of the pathway system. Education on trail etiquette is even more important when it is used by tourists who come and go and may not be aware of rules within our trail system.

To assist in communicating proper etiquette, the installation of signage is an important step in improving the enjoyment of the trail system for all users.

PURPOSE/GOALS (Why do we need this project)

The Town has enrolled in the provincial pilot electric scooter program. Scooters as well as increased electric bike usage has resulted in increased use of the trail system. Multiple complaints have been registered with the Town requesting improved rule enforcement of scooters and to a lesser extent electric bikes. Increasing public education on proper etiquette of the trail system and signage to provide electric scooter users with instructions on permitted use areas would hopefully improve trail system safety and reduce conflict between user types.

ESTIMATED TIME FRAME FOR COMPLETION

Depending on the timing of the budget approval and supply chain availability, administration will attempt to have signage in place by July 1.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Signage will be purchased through current suppliers and installed by Town staff.

PUBLIC CONSULTATION (Will this be required)

Not applicable.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Improving the safety of our trail system provides for an improved usage experience of both our local residents and tourists.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Operational Services Building Roof Replacement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$125,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	
FROM:	Rod Risling, Acting Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

The tar and gravel roof of the office portion of the building at the Operational Services yard is failing. The roof is leaking and is causing additional damage to the office area. Upon examination by a roofing contractor, immediate repairs are required to address the leaking which will occur in December/January (hopefully less than \$10,000 which will be incurred in the 2024 budget year) and then a complete replacement is required.

PURPOSE/GOALS (Why do we need this project)

Within the original 2024 budget submission there were two budget requests associated with the Operational Services Department yard. One request was to construct a storage facility for winter sand and salt (which is currently stored at the Chickadee building) as well as other material like soil, bark, backfill sand etc. This budget package was not approved.

The second package was for a review of the overall space at the operations yard and to address the lack of office space. This package was approved and had an estimated completion time of Spring 2025. Unfortunately, due to staff vacancies, this project has not progressed. One of the options discussed administratively was to put a second story on the office portion of the building. As this may be one of the viable options, Administration does not want to proceed with replacing the tar and gravel roof until the study is completed or unless it is absolutely necessary.

Therefore, this budget request will not be completed until there is a better understanding of the potential options to utilize the space on the entire yard, unless it is absolutely necessary or it is determined that the second story option is not financially feasible.

ESTIMATED TIME FRAME FOR COMPLETION

The project will be completed only if patch repairs are failing or we have a good understanding that it is not financially feasible to do a second storey.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The roofing project will be completed by contractors.

PUBLIC CONSULTATION (Will this be required)

N/A.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Additional damage will occur to the interior office finish as well potentially structural damage to the roof. issues Damage will increase Housing is an issue when it comes to attracting staff to fill positions essential to the community. Although the market has softened, it is expected to increase. Cost of housing in Osoyoos is higher than many other jurisdictions and therefore having housing available for future staff will provide an opportunity for those to work here that cannot afford accommodations.

REPORT



Capital Budget Project

PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Housing
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$75,000 2025 and \$1,000,000 in 2026 \$600,000 in 2027
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	
FROM:	Rod Risling, CAO

PROJECT DESCRIPTION (What is to be completed)

Develop 3-4 suites at 6227-97st to provide staff housing.

PURPOSE/GOALS (Why do we need this project)

The Town currently owns the property at 6227-97st which has an older residence that is used for temporary staff housing. The property has a reverter clause on it which in effect means the property will revert back to the province if the use changes to something that is not for the public good. The residence is in need of significant repairs so rather than repairing the existing home on an underutilized site, it would make good business sense to explore other options which would include the construction of a new building that could have multiple suites.

Within the Town's Infrastructure Strategy one of the considerations is "Other uses such as housing can be incorporated with Town facilities". Short term landings for Town staff and potentially other entities such as RCMP officers, health professionals and teachers within the school system would help government organizations with accommodations for their staff that ultimately provide services to our citizens and tourists.

Optimizing the site to accommodate the needs of a few entities will assist in reducing the overall initial cost.

ESTIMATED TIME FRAME FOR COMPLETION

Having the approval of Council will enable administration to start discussions with other government entities on a potential model that meets our needs and theirs. Depending on their interest and budget process approvals, the project will take at minimum 2 years to complete but is likely 3 - 4.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The discussions with other potential users will be completed by administration. Architecture and construction would be completed by external contractors. Having some funding allocated to this project demonstrates the willingness of Council to proceed with the initiative.

PUBLIC CONSULTATION (Will this be required)

Investigate opportunities with the School Board, Interior Health and the RCMP.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Housing is an issue when it comes to attracting staff to fill positions essential to the community. Although the market has softened, it is expected to increase. Cost of housing in Osyoos is higher than many other jurisdictions and

therefore having housing available for future staff will provide an opportunity for those to work here that cannot afford accommodations.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Asbestos Removal – Civic Buildings
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$87,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

The project involves the abatement of asbestos-containing materials in Town-owned facilities categorized as Immediate, Priority 1, and Priority 2.

PURPOSE/GOALS (Why do we need this project)

Protect public health and safety by removing or managing hazardous materials.
Fulfill regulatory compliance requirements for asbestos abatement in municipal facilities.
Proactively address Priority 2 liabilities in conjunction with planned maintenance and renovations, reducing future remediation costs and risks.

ESTIMATED TIME FRAME FOR COMPLETION

Immediate and Priority 1 remediation: By December 2025.
Priority 2 remediation: In conjunction with planned renovations, anticipated for 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Method: The work will be completed through a qualified contractor specializing in asbestos abatement.
Staff Involvement: Oversight and coordination by Operational Services.

PUBLIC CONSULTATION (Will this be required)

Public consultation is not required for this project, as the work pertains to internal facility improvements with no direct impact on public operations during implementation.

BUDGET

2025 \$87,000

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Continued risk to public health and staff safety due to unmanaged hazardous materials.
Increased long-term abatement costs due to potential degradation and stricter future regulations.
Liability risks are associated with non-compliance with health and safety standards.
Delayed facility renovations and potential interruption of municipal services.

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Town Hall – HVAC and Radon Mitigation
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> LGCAP Funding
PROJECT COSTS:	\$50,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	David Gordin, Acting Public Works Superintendent

PROJECT DESCRIPTION (What is to be completed)

This project involves mitigating elevated Radon gas levels at Town Hall to ensure a safe and healthy environment for staff and visitors. The work includes installing a new HVAC system with HEPA filtration, sealing ducts, applying spray foam insulation to the dirt slab crawl space, and installing a Radon gas migration pipe to safely vent Radon to outside air.

PURPOSE/GOALS (Why do we need this project)

Reduce health risks by addressing elevated Radon gas levels through proper mitigation strategies.
Improve indoor air quality with an updated HVAC system and HEPA filtration.
Enhance energy efficiency and Radon containment through thorough duct and crawl space sealing.
Meet health and safety standards while ensuring long-term sustainability of the building's environmental conditions.

ESTIMATED TIME FRAME FOR COMPLETION

The project is scheduled for completion within 60 days of budget approval pending the availability of materials and contractors.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Public Works Staff: Perform preparatory work, including site cleanup, access preparation, and assisting contractors \$5,000.

Contractors: Execute specialized tasks, including HVAC installation, vapor barrier insulation, and Radon gas migration pipe installation.

Funding breakdown:

HVAC System: \$20,000

Vapor Barrier Insulation: \$12,000

Radon Gas Migration Pipe: \$6,000

Preparatory Work: \$5,000

15% Contingency: \$6,450

Total Estimated Cost: \$49,450

PUBLIC CONSULTATION (Will this be required)

Public consultation is not required, as this project addresses internal health and safety needs. Staff and stakeholders will be notified of any temporary disruptions during the work.

BUDGET

2025	\$50,000
-------------	-----------------

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Continued exposure to unsafe Radon levels, posing significant long-term health risks, including increased cancer risk. Poor indoor air quality, leading to decreased staff productivity and well-being. Potential regulatory non-compliance, resulting in financial penalties or emergency remediation at a higher cost.

REPORT

Capital Budget Project

PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Alarm System Upgrade to all Town Facilities
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$25,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Amy Robinson, Deputy Corporate Officer

PROJECT DESCRIPTION (What is to be completed)

Update the Alarm System for the town facilities and bring the alarm system under one contract.

PURPOSE/GOALS (Why do we need this project)

The alarm systems across several Town facilities have not been updated in many since 2012. Initially, the project focused on upgrading the alarm systems for Town Hall, Planning and Development, and the Desert Sun Counselling buildings. However, further investigation revealed that each facility director was independently responsible for managing the security of their building. Some facilities were equipped by a company that has since been acquired multiple times, leaving them with outdated keypads and security features that can no longer be repaired.

Currently, Town facilities are under separate contracts with multiple alarm providers, resulting in inconsistent costs and service levels. This fragmented system is inefficient and fails to provide the optimal level of security needed.

As a result, it was determined moving to a single security company for all facilities would be a more effective approach.

By consolidating all facilities under a single platform and provider, the Town can streamline upgrades, improve response continuity, and simplify system use for employees attending alarm call-outs. This change will enhance security, reduce complexity, and ensure consistent service level through all facilities.

ESTIMATED TIME FRAME FOR COMPLETION

1 year

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

This project is being quoted through a local alarm company. The net total cost to upgrade all the town facilities is \$25,000.

PUBLIC CONSULTATION (Will this be required)

Internal security service - no consultation.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If the project is not approved, there will be a deficiency in one or more of the facilities. There will be no continuity for call-outs. Alarm systems will not be updated and old equipment may not be repairable.



Project L3: Hydrogeology and Hydrology Characterization Report

Priority: High

Type: Operations Review

Trigger: Regulatory Requirement

Location Map



Issue

A hydrogeology and hydrology characterization report is required as part of the BC Landfill Criteria Section 10.1 and Section 4.1 of Operational Certificate No. MR15273.

Scope

The proposed work program is to compile and interpret existing background information and water level / water quality data, assess the adequacy of the current groundwater monitoring program and assess the effect the landfilling activity is having on groundwater. The assessment will also address in at least a cursory way, impacts from the hauled liquid waste disposal and composting operations that occur on the property, as the monitoring well network at the site is likely to be registering the effects of those activities as well. The scope of work includes:

- 1) Obtain and review background information on the Landfill operations and groundwater monitoring system for Osoyoos.
- 2) Complete a brief site visit to view the monitoring well sites, the locations of the hauled liquid waste receiving basins and active landfilling and composting areas. Review sampling procedures employed by the Town when collecting water samples from the monitoring wells.
- 3) Review available information on area geology and hydrogeology, including aquifer mapping, data from provincial groundwater observation wells in the area, and well logs for reported water wells in the area.



- 4) Compile the water level and water quality data from annual monitoring reports and create time series plots for water levels and key indicators of landfill leachate influence in groundwater such as nitrate, phosphorous, chloride, sodium and conductivity.
- 5) Develop geological cross-sections through the area to ascertain aquifer geometry, whether the monitoring wells are in the same or different aquifers, and to help explain any differences observed in water quality data from well to well.
- 6) Using existing water level data and accurate Monitoring Well elevations, generate groundwater contours to determine the direction of groundwater flow and slope of the water table or piezometric surface.
- 7) Prepare a hydrogeological report with the results of our assessment.

The report produced for this project will be signed and sealed by a Professional Hydrogeologist licensed to practice with Engineers and Geoscientists B.C.

Time Frame

Work can be completed within 3-4 months of budget approval.

Cost Estimate

DESCRIPTION	TOTAL PAYMENT
Total Fees	\$15,000

REPORT

Capital Budget Project



PROJECT YEAR:	2025						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Curbside Collection Carts						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$ 350,000.00						
BUSINESS PLAN NO.:							
TO:	Mayor and Council						
CC:	Rod Risling, CAO						
FROM:	Jim Zakall, Director of Financial Services						

PROJECT DESCRIPTION (What is to be completed)

Purchase curbside collection carts.

PURPOSE/GOALS (Why do we need this project)

Council discussed curbside collection carts at the February 27, 2024 Committee of the Whole meeting and passed the following resolution at the March 12, 2024 Council meeting:

That Council moves forward to a fully automated curbside collection program and commits to funding a cart program for the community. The cart program will have an initial investment of \$350,000.00 in 2025 and an ongoing operating cost of \$45,000.00 per year starting in 2026 for cart repair/replacement and renewal; AND that the current Five-Year Financial Plan be amended to reflect the budget commitments.

A regional approach to the curbside collection program was taken to optimize the selection process and provide the most cost-effective curbside collection to property owners. The curbside collection program will improve service levels as residents will be provided with two additional bins, (waste and yard waste). The bins will be able to accommodate the "full automation" system which has been adopted by most municipalities as contract providers are shifting away from non-automated collection to improve safety and work conditions for their operators.

ESTIMATED TIME FRAME FOR COMPLETION

Fourth Quarter 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Will work with the RDOS to get the best value for purchasing the curbside collection carts.

PUBLIC CONSULTATION (Will this be required)

N/A

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

For the years 2025 - 2029

5-Dec-24

Land

Director Responsible for Report	Project Description	2025	2026	2027	2028	2029	
Rod	Easement/Right of Ways/Park Land	2,500,000					\$1.3M Park DCC/\$1.2M Reserves
Rod	Cemetery Consultant Review	85,000					Reserves
Rod	Cemetery Land Acquisition			1,200,000			Borrowing
Totals		2,585,000	0	1,200,000	0	0	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2025	2,585,000	0	0	0	1,285,000	1,300,000	0	2,585,000
2026	0	0	0	0	0	0	0	0
2027	1,200,000	0	0	1,200,000	0	0	0	1,200,000
2028	0	0	0	0	0	0	0	0
2029	0	0	0	0	0	0	0	0
Totals	3,785,000	0	0	1,200,000	1,285,000	1,300,000	0	3,785,000

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025 - 2029**

19-Feb-25

Planning

**Director Responsible
for Report**

	Project Description	2025	2026	2027	2028	2029	
Gerald	Parks Master Plan/Strategic Park Planning	37,614					Reserves
Rod	Zoning, Foreshore & Short Term Rental	67,451					Reserves
Rod	Lake Health and Buoy Capacity Assessment Project	40,000					Reserves
Rod	Temporary Flood Mitigation Equipment Plan	65,366					Grant
Rod	Implementation of Legislative Changes - Planning Documents	85,000					Grant
Totals		295,431	0	0	0	0	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2025	295,431	0	150,366	0	145,065	0	295,431
2026	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0
2028	0	0	0	0	0	0	0
2029	0	0	0	0	0	0	0
Totals	295,431	0	150,366	0	145,065	0	295,431

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025 - 2029**

19-Feb-25

Office Equipment

Director Responsible for Report	Project Description	2025	2026	2027	2028	2029	
Jim	Computer Equipment (2024 CF)	16,242					Reserves
Jim	Computer Equipment	50,000	22,100	18,000	30,300	16,500	Operating
Kahlua	Office Equipment	14,500	11,500	23,000			Operating
Amy	Electronic Records Management	57,000					Reserves
Totals		137,742	33,600	41,000	30,300	16,500	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2025	137,742	64,500	0	0	73,242	0	137,742
2026	33,600	33,600	0	0	0	0	33,600
2027	41,000	41,000	0	0	0	0	41,000
2028	30,300	30,300	0	0	0	0	30,300
2029	16,500	16,500	0	0	0	0	16,500
Totals	259,142	185,900	0	0	73,242	0	259,142

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

19-Feb-25

Roads

Director Responsible for Report		Project Description	2025	2026	2027	2028	2029	
Rod		Transportation Master Plan/Asset Management Plan/Condition Assessment	240,000					Reserves
Rod		Active Transportation Network Improvements	75,000	125,000	600,000	450,000	450,000	Operating/Reserves
Rod		OIB - Cedar Lane	1,142,665					OIB
Rod	R2	Hummignbird Lane Resurfacing	137,000					Operating
Rod	R3	Magnolia Place Sanitary Sewer and Water Replacement	117,600					\$62,600Operating/\$55,000Reserves
Rod	R6B	Quail Place Road Reconstruction	697,000					Reserves
Rod		Road Marking	13,600					Reserves
Rod	R7	Gala Crescent Resurfacing		172,000				Operating
Rod	R8	Harbour Key Drive Reconstruction and Sanitary Sewer CIPP		1,200,000				Borrowing
Rod	R9	89th Street Reconstruction - PART A		392,000				14.3%DCC/\$96,069Operating/Reserves
Rod	R10	89th Street Reconstruction - PART B		809,000				14.3%DCC/Reserves
Rod	R11	89th Street Reconstruction - PART C		1,270,000				14.3%DCC/Borrowing
Rod	R12	Intersection Improvements at 89th Street and 62nd Avenue			3,221,000			14.3%DCC/Borrowing
Rod	R13	Kingfisher Drive Surface Replacement			803,000			Borrowing
Rod	R14	Spartan Drive One-Way			716,000			Borrowing
Rod	R15	Maple Drive Reconstruction				911,000		Reserves
Rod	R16	92nd Avenue Reconstruction - PART A					1,050,000	\$734,927Operating/14.3%DCC/Reserves
Rod		Pedestrian and Fire Dept Lighting-74th at Hwy97 (Design)			50,000			Reserves
Rod		Pedestrian and Fire Dept Lighting-74th at Hwy97 (Construction)				250,000		Reserves
Rod		Seasonal Light Installations - Main Street		52,500				Operating
			2,422,865	4,020,500	5,390,000	1,611,000	1,500,000	

Source of funding	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2025	2,422,865	221,819	0	0	1,058,381	0	1,142,665	2,422,865
2026	4,020,500	445,569	0	2,288,390	933,188	353,353	0	4,020,500
2027	5,390,000	524,524	0	2,760,397	1,644,476	460,603	0	5,390,000
2028	1,611,000	592,943	0	0	1,018,057	0	0	1,611,000
2029	1,500,000	734,927	0	0	614,923	150,150	0	1,500,000
Totals	14,944,365	2,519,782	0	5,048,787	5,269,025	964,106	1,142,665	14,944,365

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

5-Dec-24

Airport

Director Responsible for Report	Project Description	2025	2026	2027	2028	2029	
David G	Runway Painting (2024 CF)	15,000					Reserves
David G	Airport Gate Locks	6,000					Reserves
Totals		21,000	0	0	0	0	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2025	21,000	0	0	0	21,000	0	21,000
2026	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0
2028	0	0	0	0	0	0	0
2029	0	0	0	0	0	0	0
Totals	21,000	0	0	0	21,000	0	21,000

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

5-Dec-24

Accessibility

**Director Responsible
for Report**

	Project Description	2025	2026	2027	2028	2029	
Gerald	Age Friendly and Assessibility Upgrades	33,000	33,000	33,000	33,000	33,000	Operating
	Accessibility and Parking Imp.-West Bench-Design				50,000		Operating
	Accessibility and Parking Imp.-West Bench-Construction					500,000	Reserves
Totals		33,000	33,000	33,000	83,000	533,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	TOTAL
2025	33,000	33,000	0	0	0	33,000
2026	33,000	33,000	0	0	0	33,000
2027	33,000	33,000	0	0	0	33,000
2028	83,000	83,000	0	0	0	83,000
2029	533,000	33,000	0	0	500,000	533,000
Totals	715,000	215,000	0	0	0	215,000

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025 - 2029**

6-Dec-24

Equipment

Director Responsible

for Report	Unit #	Description	2025	2026	2027	2028	2029	
	2	1989 Jacobsen - 720E Landscape Broom	20,000					Reserves
	5	HPX Gator - John Deere - replace with 2 UTV's	80,000					Reserves
	6	2011 Chev 3500 HD 1 Ton		125,000				1/3Sew1/3WD1/3Wat
	7	2019 Ford F250 XL					120,000	Reserves
	8	2014 John Deere Tractor					80,000	Reserves
	9	2009 Chevy Silverado 1/2 Ton	120,000					1/3Sew1/3WD1/3Wat
	11	Kabota Tractor	60,000					Reserves
	15	2008 Ford 1/2 Ton (replace with 1/2 Ton 4x4)			100,000			Reserves
	18	1980 Joy 125 CFM Air Compressor	80,000					Reserves
	19	2017 Ford F550 Dump Truck				300,000		Reserves
	20	2012 International Combination Vac Truck			700,000			40%W40%S20%G
	22	2004 Ford 3/4 Ton	120,000					1/3Sew1/3WD1/3Wat
	27	2007 Ford 1/2 Ton (replace with 1/2 Ton 4x4)			100,000			Reserves
	29	1999 International Dump Truck					300,000	Reserves
	30	Kabota Mower	70,000					Reserves
	31	2014 Chev Silverado			120,000			Reserves
	32	2015 Int Dump Truck			400,000			Reserves
	35	2008 Ford 1/2 Ton (replace with Maverick)		60,000				Reserves
	37	2001 Triton Generator Power Unit 65 kw output					55,000	Reserves
	38	2007 F250		100,000				Reserves
	39	2007 Ford 1/2 Ton (replace with 1/2 Ton 4x4)			100,000			Reserves
	41	2012 CAT Mini Excavator			140,000			Reserves
	42	2009 Toyota Prius - Building Insp (replace with Maverick)		50,000				Reserves
	44	1998 Chev 1/2 Ton - Arena (replace with Unit 6)		20,000				Reserves
	46	2011 Ford Community Bus					100,000	Reserves
	48	2015 JCB Backhoe	270,000					Reserves
	80	2013 Triton Generator Power Unit 65 kw output					55,000	Reserves
	2009-01	2009 Acura (replace with Mavarick)	50,000					Reserves
		Flatdeck Low Boy Trailer	12,000					Reserves
		Portable Gen Set		120,000				Reserves
		2 New 3/4 Ton 4x4 with service box	280,000					1/3Sew1/3WD1/3Wat
Totals			1,162,000	475,000	1,660,000	300,000	710,000	

Source of funding

	Amount	Operating	GRANTS	MFA Finance	RESERVES	Other	TOTAL
2025	1,162,000	0	0	0	642,000	520,000	1,162,000
2026	475,000	0	0	0	350,000	125,000	475,000
2027	1,660,000	0	0	0	1,100,000	560,000	1,660,000
2028	300,000	0	0	0	300,000	0	300,000
2029	710,000	0	0	0	710,000	0	710,000
Totals	4,307,000	0	0	0	3,102,000	1,205,000	4,307,000

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

5-Dec-24

Community Services

Director Responsible for Report	Description	2025	2026	2027	2028	2029	
	Park/Green space						
Gerald	Marina Upgrades		10,000		10,000		Operating
Gerald	Power Upgrade to Desert Park Infield		25,000				Operating
Gerald	Southeast Meadowlark Playground	110,000					Reserve
Gerald	Dog Park Improvements		5,000			5,000	Operating
Gerald	Kinsmen Park Equipment (2024 CF)	125,000					Reserve
Gerald	Outdoor Pickleball Court Improvements	250,000					Reserve/\$30,000Cust
		485,000	40,000	0	10,000	5,000	
	Recreation Equipment						
Gerald	Fitness Equipment Weight Room	25,000	25,000	20,000	25,000	20,000	Operating
Gerald	Squash Court Repair - Desert Park			10,000			Operating
Gerald	Outdoor Fitness Equipment			35,000			Operating
		25,000	25,000	65,000	25,000	20,000	
	Sonora - Desert Park Upgrades						
Gerald	Desert Park Exterior Doors	20,000					Operating
Gerald	Sonora Painting		15,000			10,000	Operating
Gerald	Commercial Kitchen		20,000		20,000		Operating
Gerald	Desert Park Electrical Upgrades		25,000				Operating
Gerald	Sonora Community Centre Entrance Doors	40,000					Operating
Gerald	Table/Chair/Cabinet Replacement	30,000				15,000	Operating
Gerald	Rooftop Unit Replacement			15,000	15,000	15,000	Operating
Gerald	Gymnasium Floor Refinishing	10,000					Operating
		100,000	60,000	15,000	35,000	40,000	
	Totals	610,000	125,000	80,000	70,000	65,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	Other	TOTAL
2025	610,000	125,000	0	0	455,000	30,000	610,000
2026	125,000	125,000	0	0	0	0	125,000
2027	80,000	80,000	0	0	0	0	80,000
2028	70,000	70,000	0	0	0	0	70,000
2029	65,000	65,000	0	0	0	0	65,000
Totals	950,000	465,000	0	0	455,000	30,000	950,000

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

5-Dec-24

Parks - Trails

**Director Responsible
for Report**

	Project Description	2025	2026	2027	2028	2029	
David G	Irrigation Upgrades (2024 CF)	61,194					Reserves
David G	Gyro Park Dock	100,000					Operating
David G	Lakeshore Walkway Path Improvements	60,000					Operating
David G	Boat Launch Repairs	150,000					Reserves
Rod	Trail System Usage Etiquette Signs	4,000					Reserves
Rod	Gyro Park Pier			750,000			Reserves
David G	Irrigation Upgrades - Parks		50,000	50,000	25,000	25,000	Operating
Totals		375,194	50,000	800,000	25,000	25,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2025	375,194	160,000	0	0	215,194	0	0	375,194
2026	50,000	50,000	0	0	0	0	0	50,000
2027	800,000	50,000	0	0	750,000	0	0	800,000
2028	25,000	25,000	0	0	0	0	0	25,000
2029	25,000	25,000	0	0	0	0	0	25,000
Totals	1,275,194	310,000	0	0	965,194	0	0	1,275,194

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

18-Jul-25

Buildings

**Director Responsible
for Report**

	Project Description	2025	2026	2027	2028	2029	
	Operations Yard						
Tyler	Generator Placement & Hookup (2022CF)	3,605					Reserves
Tyler	Operations Building Roof Replacement	125,000					Reserves
Tyler	Increased Material and Equipment Storage		200,000	150,000			Reserves
Tyler	Animal Shelter			350,000			Reserves
Tyler	Increased Office Space (Design) (2024CF)	320,000					Reserves
Gerald	Arts Building Roof	40,000					Reserves
Tyler	New Heavy Lift Hoist System					75,000	Reserves
Rod	Housing Initiative	75,000	1,000,000	600,000			Reserves/Borrowing
	Civic Buildings						
David G	Asbestos Removal - Civic Buildings	87,000					Reserves
David G	Town Hall - HVAC and Radon Mitigation	50,000					Grants
Amy	Alarm System Upgrades - Town Facilities	25,000					Operating
Rod	Town Hall - Design			125,000			Reserves
Rod	Town Hall - Construction					15,000,000	Borrowing
	Totals	725,605	1,200,000	1,225,000	0	15,075,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2025	725,605	25,000	50,000	0	650,605	0	725,605
2026	1,200,000	0	0	1,000,000	200,000	0	1,200,000
2027	1,225,000	0	0	600,000	625,000	0	1,225,000
2028	0	0	0	0	0	0	0
2029	15,075,000	0	0	15,000,000	75,000	0	15,075,000
Totals	18,225,605	25,000	50,000	16,600,000	1,550,605	0	18,225,605

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

5-Dec-24

Stormwater Management

Director Responsible
for Report

Project Description	2025	2026	2027	2028	2029
Totals	0	0	0	0	0

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2025	0	0	0	0	0	0	0	0
2026	0	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0	0
2028	0	0	0	0	0	0	0	0
2029	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

19-Feb-25

Other Capital Projects

Director Responsible for Report		Project Description	2025	2026	2027	2028	2029	
	L1;L4;L5	Solid Waste Projects (2024 CF)	101,541					Reserve
	L3	Hydrogeology and Hydrology Characterization Report	15,000					Reserve
		Curbside Collection/Carts	350,000					Reserve
		Cemetery Columbariums			65,000			Reserve
		Cemetery Scattering Garden			52,000			Operating
		Solid Waste Bylaw and Rate Structure Re-development				25,000		Operating
Totals			466,541	0	117,000	25,000	0	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2025	466,541	0	0	0	466,541	0	0	466,541
2026	0	0	0	0	0	0	0	0
2027	117,000	52,000	0	0	65,000	0	0	117,000
2028	25,000	25,000	0	0	0	0	0	25,000
2029	0	0	0	0	0	0	0	0
Totals	608,541	77,000	0	0	531,541	0	0	608,541

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

5-Dec-24

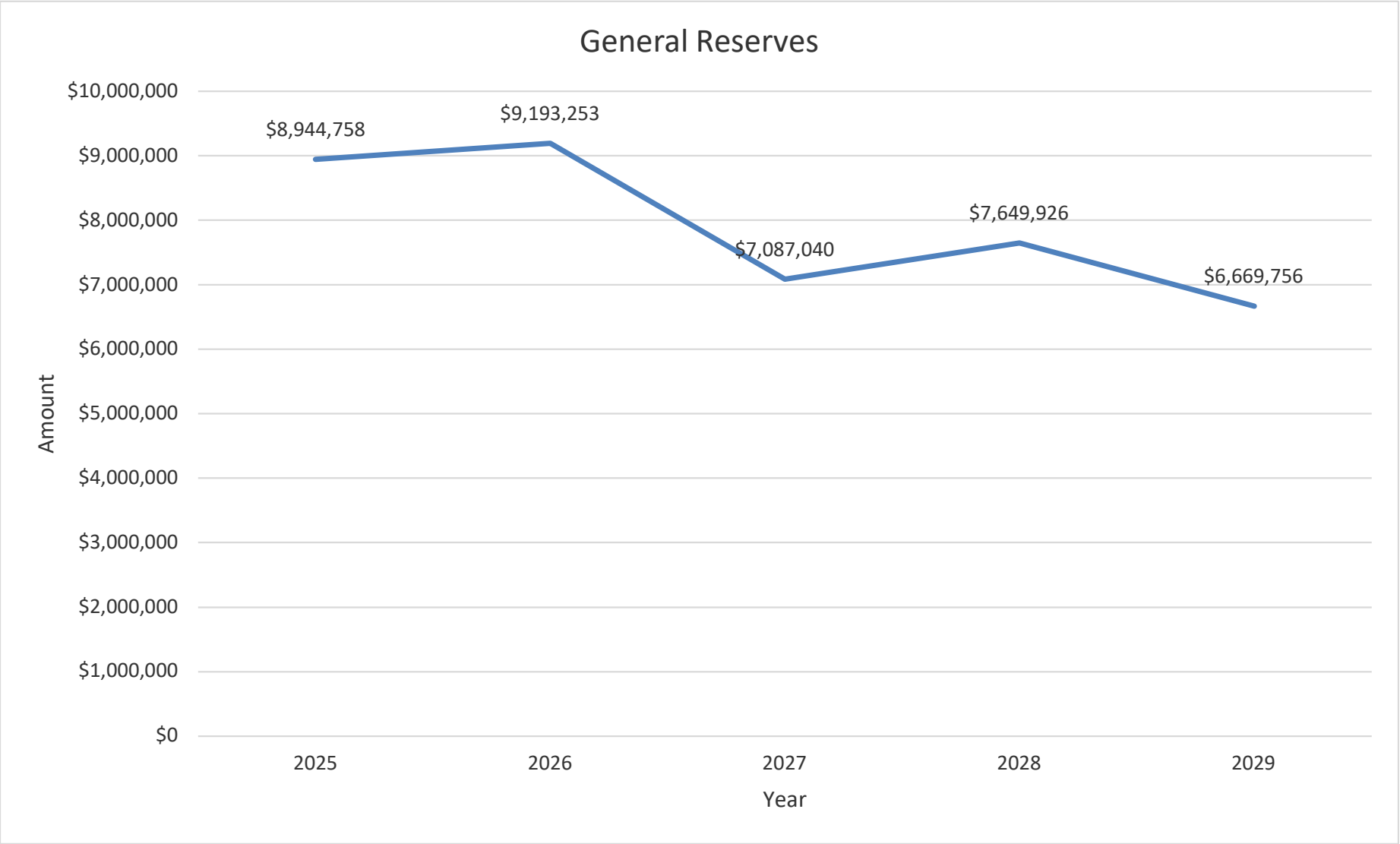
Resort Municipality Fund

Director Responsible for Report	Project Description	2025	2026	2027	2028	2029
Rod	Waterfront Enhancement	557,523				
Rod	DT Revitalization - 85th Street	0				
Rod	Trail Development & Connectivity	0				
Rod	Accessible Fishing Pier at swiws	50,000				
Rod	45th Street Pedestrian Connection & Emergency Egress	168,820				
Rod	Public Art & Heritage Display	25,000				
Rod	Environmental Sustainability	0				
Rod	Waterfront Safety Improvements	0				
Rod	Boat Trailer Parking	18,415				
Rod	Visitor Activity Enhancement	0				
Rod	Beach Cleaning	40,741				
Rod	Program Staff	0				
Totals		860,499	0	0	0	0

Source of funding

	Amount	RMI Funding	Operating	Grant	Reserves	OTHER	TOTAL
2025	860,499	860,499	0	0	0	0	860,499
2026	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0
2028	0	0	0	0	0	0	0
2029	0	0	0	0	0	0	0
Totals	860,499	860,499	0	0	0	0	860,499

New RMI Strategy to be completed for 2025-2028



Reserve Balances 18-Jul-25

Account Number	Description	2023 Yearend	2024 Contributions	2024 Transfers	Balance Remaining	2025	2026	2027	2028	2029
General Fund										
14462000	Res. - Land Acquisition	60,990.00	3,255.44	0.00	64,245.44	64,245	3,255	3,255	3,255	3,255
	Contributions					0	0	0	0	0
	Transfers					-60,990	0	0	0	0
	Balance					3,255	3,255	3,255	3,255	3,255
14462001	Res. - Park Acquisition	21,733.26	1,153.15	0.00	22,886.41	22,886	1,153	1,153	1,153	1,153
	Contributions					0	0	0	0	0
	Transfers					-21,733	0	0	0	0
	Balance					1,153	1,153	1,153	1,153	1,153
14462003	Res. - Desert Park	8,013.00	0.00	8,013.00	0.00	0	0	0	0	0
	Contributions					0	0	0	0	0
	Transfers					0	0	0	0	0
	Balance					0	0	0	0	0
14462009	Res. - Cemetery	25,983.33	1,348.74	0.00	27,332.07	27,332	1,349	1,349	1,349	1,349
	Contributions					0	0	0	0	0
	Transfers					-25,983	0	0	0	0
	Balance					1,349	1,349	1,349	1,349	1,349
14462012	Res. - Joint Fire Dept.	22,770.61	360,346.93	600,000.00	-216,882.46	-216,882	-38,882	224,118	497,118	835,118
	Contributions					338,000	338,000	338,000	338,000	338,000
	Transfers					-160,000	-75,000	-65,000	0	-1,000,000
	Balance					-38,882	224,118	497,118	835,118	173,118
14462013	Res. - Town/OIB Fire Dept	192,312.37	11,642.85	98,126.00	105,829.22	105,829	105,829	77,829	77,829	77,829
	Contributions					0	0	0	0	0
	Transfers					0	-28,000	0	0	0
	Balance					105,829	77,829	77,829	77,829	77,829
14462014	Res. - Waterfront Improvements	427,051.24	22,167.47	0.00	449,218.71	449,219	449,219	449,219	22,168	22,168
	Contributions					0	0	0	0	0
	Transfers					0	0	-427,051	0	0
	Balance					449,219	449,219	22,168	22,168	22,168
14462015	Res. - General	1,029,988.61	53,464.86	0.00	1,083,453.47	1,083,453	1,083,453	383,453	53,464	53,464
	Contributions					0	0	0	0	0
	Transfers					0	-700,000	-329,989	0	0
	Balance					1,083,453	383,453	53,464	53,464	53,464
14462016	General Sustainability Fund	180,063.00	348,639.31	0.00	528,702.31	528,702	268,675	773,348	1,293,171	1,128,594

Reserve Balances 18-Jul-25

Account Number	Description	2023 Yearend	2024 Contributions	2024 Transfers	Balance Remaining	2025	2026	2027	2028	2029
	Contributions					489,973	504,673	519,823	535,423	551,493
	Transfers					-750,000	0	0	-700,000	-624,000
	Balance					268,675	773,348	1,293,171	1,128,594	1,056,087
14462018	Res. - Bursaries	3,000.00	0.00	0.00	3,000.00	3,000	3,000	3,000	3,000	3,000
	Contributions					0	0	0	0	0
	Transfers					0	0	0	0	0
	Balance					3,000	3,000	3,000	3,000	3,000
14462020	Res. - Fleet Equipment	315,260.00	473,565.87	0.00	788,825.87	788,826	587,036	690,456	57,486	238,536
	Contributions					440,210	453,420	467,030	481,050	495,490
	Transfers					-642,000	-350,000	-1,100,000	-300,000	-710,000
	Balance					587,036	690,456	57,486	238,536	24,026
14462021	Res. - Trans, Rec & Buildings	0.00	102,796.29	0.00	102,796.29	102,796	95,796	356,386	524,796	501,266
	Contributions					253,000	260,590	268,410	276,470	284,770
	Transfers					-260,000	0	-100,000	-300,000	-300,000
	Balance					95,796	356,386	524,796	501,266	486,036
14462022	Res. - PSAB	0.00	102,796.29	0.00	102,796.29	102,796	265,796	515,796	765,796	1,015,796
	Contributions					250,000	250,000	250,000	250,000	250,000
	Transfers					-87,000	0	0	0	0
	Balance					265,796	515,796	765,796	1,015,796	1,265,796
14462025	Res. - Landfill - Future Site	220,000.00	11,419.81	0.00	231,419.81	231,420	231,420	231,420	231,420	231,420
	Contributions					0	0	0	0	0
	Transfers					0	0	0	0	0
	Balance					231,420	231,420	231,420	231,420	231,420
14462027	Res. - Environmental Projects	5,223.10	278.78	0.00	5,501.88	5,502	279	279	279	279
	Contributions					0	0	0	0	0
	Transfers					-5,223	0	0	0	0
	Balance					279	279	279	279	279
14462029	Res. - Roads - Mariposa	83,000.00	4,403.90	0.00	87,403.90	87,404	87,404	87,404	87,404	87,404
	Contributions					0	0	0	0	0
	Transfers					0	0	0	0	0
	Balance					87,404	87,404	87,404	87,404	87,404
14462033	Res. - Marina	54,971.00	2,853.43	0.00	57,824.43	57,824	2,853	2,853	2,853	2,853
	Contributions					0	0	0	0	0
	Transfers					-54,971	0	0	0	0

Reserve Balances

4-Mar-25

Account Number	Description	2023 Yearend	2024 Contributions	2024 Transfers	Balance Remaining	2025	2026	2027	2028	2029
	Balance					2,853	2,853	2,853	2,853	2,853
14462034	Res. - RCMP	1,288,731.47	282,075.25	78,844.00	1,491,962.72	1,491,963	1,391,619	1,391,619	1,391,619	1,391,619
	Contributions					0	0	0	0	0
	Transfers					-100,344	0	0	0	0
	Balance					1,391,619	1,391,619	1,391,619	1,391,619	1,391,619
14462035	Res. - Museum Land Restoration	34,014.00			34,014.00	34,014	34,014	34,014	34,014	34,014
	Contributions					0	0	0	0	0
	Transfers					0	0	0	0	0
	Balance					34,014	34,014	34,014	34,014	34,014
14462037	Res. - Asset Management - Facilitie	0.00			0.00	0	100,000	203,000	9,090	118,370
	Contributions					100,000	103,000	106,090	109,280	112,560
	Transfers					0	0	-300,000	0	0
	Balance					100,000	203,000	9,090	118,370	230,930
14495000	Prior Year Surplus (cash)	7,353,598.47	1,215,253.85	1,353,236.00	7,215,616.32	7,215,616	4,111,488	3,706,300	1,778,864	1,760,807
	Contributions					0	0	0	0	0
	Transfers					-3,104,128	-405,188	-1,927,436	-18,057	-265,923
	Balance					4,111,488	3,706,300	1,778,864	1,760,807	1,494,884
Total		11,326,703.46	2,997,462.22	2,138,219.00	12,185,946.68	8,944,758	9,193,253	7,087,040	7,649,926	6,669,756

Development Cost Charges March 4, 2025

Date	Description	Receipt #	Parks	Roads	Storm Drain
1-Jan-24	Balance Forward		1,205,891.47	854,612.60	5,935.82
		163471	53,120.00	20,460.00	3,120.00
		163534	7,968.00	3,844.00	380.00
		165091	23,904.00	11,532.00	1,140.00
		168291	0.00	1,036.76	102.56
		168298	3,320.00	1,581.00	289.00
31-Dec-24	Interest	JV's	67,287.57	47,162.06	424.71
	2024 Expenditures		0.00	0.00	0.00
		Totals	1,361,491.04	940,228.42	11,392.09
				14429-006	14429-007

Bank GL #	13327-003	13327-002	13327-005
Equity GL #	14429-006	14429-007	14429-020

REPORT



Council

MEETING DATE: February 18, 2025

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: Highlights for the 2025-2029 Sewer Operating Budget

BACKGROUND

Budget presentation for the 2025-2029 Sewer Operating Budget, highlighted changes in the budget.

OVERVIEW

Sewer user fees are budgeted with a 6.63% increase in 2025 and 5% in the years 2026-2029. In 2025 the 6.63% increase represents a \$289,656 increase in revenues and distributed as follows:

SEWER FUND			<u>Annual</u>	<u>Monthly</u>
Operations	\$133,874	3.06%	\$20.79	\$1.73
Capital Projects	\$54,682	1.25%	\$8.49	\$0.71
Inflation Adjustment Sewer Sustainability Fund	\$71,100	1.63%	\$11.04	\$0.92
Fleet Reserve	\$30,000	0.69%	\$4.66	\$0.39
		<i>Total</i>	<i>\$44.98</i>	<i>\$3.75</i>

Operations:

Operating expenditures, not including transfers to reserves have increased by \$133,874 as summarized below. The Sewer Operating budget is \$2,180,900 for 2025.

- Wages \$97,364
- Increase in administrative costs associated with quarterly billing \$17,500
- Maintenance \$26,560
- Power -\$7,550

Reserve Funds:

Reserve funds included in the 2025-2029 budget include annual contributions for:

- Sewer Sustainability Fund \$1,323,300
 - Inflation Adjustment \$71,100
 - Total \$1,394,400
- Capital Contingency Fund \$100,000
- PSAB 3280 Fund \$100,000

New for 2025

- Fleet Reserve \$30,000
 - A fleet reserve fund would ensure funds are available when the need to purchase vehicles for servicing the utility department. Past practice would utilize sewer reserves

to pay.

Sewer Capital Projects:

- 2024 Capital projects carried forward to 2025 for completion
 - WWTL – Auxilliary Power
 - Flood Works – renamed Lift Station Electrical Raises, Complete with Portable Kiosk
 - Magnolia Place Reconstruction
 - WWTP Upgrade Prelim Design & Planning
 - Marina WWPS

2025

- WWTP Auxilliary Power (2024 CF) \$219,000
- Lift Station Electrical Raises, Complete with Portable Kiosk (2024 CF) \$903,463
- Magnolia Place Reconstruction (2024 CF) \$360,453
- WWTP Upgrade Preliminary Design & Planning (2024 CF) \$250,000
- Marina WWPS (2024 CF) \$45,000
- Manhole Smart Covers \$75,000
- Piazza Lift Station Replacement \$694,000
- Quail Place Sanitary Sewer Reconstruction \$147,000
- Ponderosa Dr. Sanitary Sewer Upgrades \$492,000

2026

- Harbour Key CIPP Sanitary Sewer Lining \$565,000
- 89th St Relining – Part B \$258,000
- 89th St Relining – Part C \$705,000
- 62nd Avenue Relining \$460,000
- SCADA System Upgrades \$363,000
- Chlorine Contact Tank Recirculation \$370,000
- Gala Lift Station Replacement \$720,000

2027

- Cottonwood Drive Trunk Main Upsizing \$951,000
- Starlite Lift Station Pump Capacity Increase \$300,000
- 44th Ave WWPS \$300,000
- 89th St Foreshore Relining \$400,000
- Oleander Dr Foreshore Relining \$900,000

2028

- Maple Trunk Main Upsizing \$808,000
- Reclaimed Wastewater Storage and Irrigation Study \$109,000
- Master Plan Review \$45,000
- WWTP Desludging \$800,000
- Forcemain Odor Reduction \$370,000
- Border & Cottonwood WWPS \$216,000

2029

- Forcemain Upgrades near WWTL \$300,000
- Air Piping Upgrades \$1,500,000
- Kingfisher Foreshore Relining \$1,100,000

**TOWN OF OSOYOOS
BYLAW NO. 1389.02**

A Bylaw to amend Town of Osoyoos Sewer Regulations and Rates Bylaw 1389.

WHEREAS Council deems it necessary and desirable to amend, Town of Osoyoos Sewer Regulations and Rates Bylaw 1389, 2023;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Osoyoos, in open meeting assembled **ENACTS AS FOLLOWS:**

Part 1 - Citation

1. This Bylaw shall be cited as "Town of Osoyoos Sewer Regulations and Rates Amendment Bylaw No. 1389.02, 2024".
2. That Schedule "B" of "Town of Osoyoos Sewer Regulations and Rates Bylaw 1389, 2023" be deleted in its entirety and replaced with a revised Schedule "B" that is attached to, and forms part of, this Bylaw.
3. That Schedule "C" of "Town of Osoyoos Sewer Regulations and Rates Bylaw 1389, 2023" be deleted in its entirety and replaced with a revised Schedule "C" that is attached to, and forms part of, this Bylaw.

Read a first and second and third time on the 21st day of November 2024.

Adopted on the 10th day of December 2024.

Original signed by Mayor Sue McKortoff
MAYOR

Original signed by Marg Coulson
CORPORATE OFFICER

SEWER REGULATIONS AND RATES BYLAW NO. 1389, 2023
“SCHEDULE B”

CHARGES

Connection Charge – Within *Town* Boundaries

- 1.1. The following one-time *connection charge* shall be payable for provision of a *service connection* to serve a parcel:

- 1.1.1. For a single-family *dwelling unit*:

First 100 mm (4 inch) diameter gravity connection.

Connection Charge: 100% of *actual cost plus 15% administrative fee*

- 1.1.2. Connections for all other users or connections of sizes other than 100 mm (4 inch) diameter, and additional connections to a parcel.

Connection Charge: 100% of *actual cost plus 15% administrative fee*

- 1.1.3. For the first *service connection* included as a part of works chargeable to the owner under a *local service tax* or for connections constructed by developer at no cost to the *Town*:

Connection Charge: 100% of *actual cost plus 15% administrative fee*

- 1.1.4. If the *Town* has *front-ended* the cost of the additional *service connection*, the *connection charge* shall equal the actual cost plus 10%, plus a financing charge calculated at a rate of 5.5% per annum which shall be added on annually on each anniversary of the installation date, until the sum is paid, or for a maximum period of five years, whichever event occurs first, after which no further financing charge shall be added.

- 1.2. Where, for the *sanitary sewerage service*, a *local service tax* or *latecomer charge* is established under a separate bylaw or agreement, that charge shall take precedent over the aforementioned *connection charges*.

- 1.3. Each existing connection or *sanitary developer reimbursed (SDR)* connection:

Connection to an existing *sanitary sewer main connection* or sanitary developer reimbursed (SDR) *connection* for a *Single-Family dwelling unit*, provided that the *connection* was not part of a local area service or other cost recovered project.

Connection Charge: \$5,250.00 Per Connection

Connection to an existing storm water drainage service *connection* or drainage "developer reimbursed" (DDR) *connection*, provided that the *connection* was not part of a local area service or other cost recovered project.

Connection Charge: \$5,250.00 Per Connection

- 1.4. In addition to the applicable connection charge set out above, an applicant must pay an inspection fee of \$115.00 to the *Town*.

Quarterly Users Charge

- 1.5. Every owner of a parcel or the occupant (hereinafter referred to as "the User") whose land is served directly or indirectly by a connection to the sanitary sewerage system of the Town shall pay to the Town the annual user charges based on the actual property use as set out within this Schedule.

Connection Charge – Outside *Town* Boundaries

- 1.6. If the applicable parcel is within the Regional District of Okanagan-Similkameen Area A and abuts the *Town's sanitary sewer system*: \$23,780 per single family equivalent plus the actual cost of connection, plus a 20% administrative fee.
- 1.7. If the applicable parcel is within the Regional District of Okanagan-Similkameen Area A and does not abut the *Town's sanitary sewer system*: \$23,790 per single family equivalent, plus the actual cost required to upgrade the *Town's sanitary sewer system* to offer *sewer services* to the parcel by extending the *sanitary sewer system* to the property line, plus a 20% administrative fee.
- 1.8. In addition to the applicable connection charge set out above, an applicant must pay an inspection fee of \$115.00 to the *Town*.

Users without Metered Water Service

Categories of charges are based on actual use of property.

<u>Table 1 - Quarterly User Charges</u>	
USER RATES FOR SEWER SYSTEM	Quarterly Rates
<u>FLAT RATES</u>	
a. Single and two family dwellings, per unit	180.85
b. Multiple dwellings over two units, per unit	180.85
c. All Retail Stores or Services, Offices, Medical Centres, Churches, Barber Shops, and Light Industrial	180.85
d. Cafes, Coffee Shops, Dining Rooms, Lounges, Legion, Golf Club House, Restaurants, Pubs - up to 50 seats	603.09
e. plus, for each additional 50 seats or part thereof	323.29
f. Rooming Houses, Hotels, Motels, Bed and Breakfast Care Facilities per unit	121.12
g. Campgrounds, R.V. Parks- per site	104.92

h.	Beauty Parlours, Garages, Senior Centre, Service Stations, Supermarkets	342.92
i.	Day Care Centre	504.14
j.	R.C.M.P., Post Office, Health Centre, Curling Club, Desert Park Equestrian Centre, Sterile Insect Release Facility, Waterslide	704.59
k.	Laundromats - per washing machine	71.65
l.	Sun Bowl Arena	1,247.10
m.	Precast Concrete Plant, Redi-Mix Plant	504.14
n.	Car wash – per bay	704.59
o.	Schools – per room	331.82
p.	Joint Port of Entry – basis on the equivalent of 38 residential Units @ \$180.85/unit x US conversion (0.7200 + bank charges 0.03)	5,154.23US
q.	O.I.B. Desert Centre – basis on the equivalent of 8 residential unit	1,446.80

Where two or more uses are made of a single property or building, multiples or combinations of the user rate shall apply. In the case there is a residence accompanying a commercial undertaking without a definite separation of fixtures available to each use, the applicable rate shall be the higher of the two rates but not both.

- 1.9. Quarterly user charges are subject to a 10% penalty if paid after the due date as stated on the utility bill notice. All utility charges including penalties if left unpaid on December 31st of the year will be considered taxes in arrears payable the following year.

Users With Metered Water Service.

METERED RATES

- 1.10. Sewer users with an effluent or sewage flow meter shall be charged at the rate of \$2.52 per cubic metre of measured effluent.
- 1.11. For metered water users without effluent flow meters, the charge for use of the sewage system shall be calculated as 80% of the recorded volume of metered water used times a rate of \$2.52 per cubic metre.

Sewer Cross Connection Surcharge

- 1.12. The *sewer cross-connection surcharge* shall be equivalent to the Users Without Metered Water Service: Quarterly User Charges listed in Table 1 - Quarterly Users Charges.

SEWER REGULATIONS AND RATES BYLAW NO. 1389, 2023
“SCHEDULE C”

USER RATES FOR RURAL SEWER SYSTEM

1. Every owner of a parcel or the occupant (hereinafter referred to as "the User") whose land is served directly or indirectly by a connection to the *sanitary sewerage system* of the *Town* shall pay to the *Town* the quarterly *user charges* based on the actual property use as set out within this Schedule.

USER RATES FOR RURAL SEWER SYSTEM

Quarterly Rates

FLAT RATES

- | | |
|--|--------|
| a. Single- and two-family dwellings, per unit | 204.10 |
| b. Rooming Houses, Hotels, Motels, Bed and Breakfast
Care Facilities per unit | 156.55 |
| c. Light Industrial | 204.10 |

Where two or more uses are made of a single property or building, multiples or combinations of the user rate shall apply. In the case there is a residence accompanying a commercial undertaking without a definite separation of fixtures available to each use, the applicable rate shall be the higher of the two rates but not both.

2. Quarterly user charges are subject to a 10% penalty if paid after the due date. All utility charges including penalties if left unpaid on December 31st of the year will be considered taxes in arrears payable the following year.

TOWN OF OSOYOOS

SEWER OPERATING AND CAPITAL



For Period Ending 31-Dec-2025

		2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
SEWER OPERATING FUND							
REVENUE							
SEWER UTILITY - REVENUE							
3-1-134-000	SEWER - RATES EARNED	-4,168,600	-3,885,144	-283,456	7.30	-3,885,894.81	-2,161,499.83
3-1-134-001	SEWER - USER FEES - NW SECTOR	-112,400	-106,200	-6,200	5.84	-104,097.10	-63,961.84
3-1-134-002	SEWER - CON & INSPECTION FEES	-4,500	-4,500	0	0.00	-4,218.30	-14,130.00
3-1-134-005	SEWER - PARCEL TAX	-326,790	-326,790	0	0.00	-328,011.00	-357,473.91
3-1-134-007	SEWER - OBWB FACILITY GRANT	-16,401	-16,401	0	0.00	-32,802.54	-16,401.27
3-1-134-009	SEWER - ACTUARIAL ADJUSTMENT	0	0	0	0.00	0.00	-37,384.12
Total SEWER UTILITY - REVENUE		-4,628,691	-4,339,035	-289,656	6.68	-4,355,023.75	-2,650,850.97
SEWER - CAPITAL REVENUE							
3-1-135-000	SEWER - INFRASTRUCTURE GRANT	-903,463	-2,857,794	1,954,331	-68.39	-20,997.97	-2,038.67
3-1-135-001	SEWER - APPROPRIATED FROM SURPLUS	-227,953	-1,002,299	774,346	-77.26	0.00	0.00
3-1-135-002	SEWER - TRANSFER FROM DCC'S	-27,202	0	-27,202	0.00	0.00	0.00
3-1-135-004	SEWER - TRANSFER FROM RESERVE	-1,552,562	-2,140,987	588,425	-27.48	-340,244.00	-377,843.00
3-1-135-007	SEWER - MFA DEBT ISSUE REFUND	0	0	0	0.00	-5,722.59	0.00
Total SEWER - CAPITAL REVENUE		-2,711,180	-6,001,080	3,289,900	-54.82	-366,964.56	-379,881.67
Total REVENUE		-7,339,871	-10,340,115	3,000,244	-29.02	-4,721,988.31	-3,030,732.64
EXPENDITURES							
SEWER UTILITY OPERATING EXPENSE							
3-2-297-001	SEWER - ENGINEERING	10,000	10,000	0	0.00	105,034.40	13,298.29
3-2-297-002	SEWER - TRAINING	25,000	20,000	5,000	25.00	19,078.60	14,150.16
3-2-297-003	SEWER - ADMINISTRATION	137,500	120,000	17,500	14.58	120,000.00	120,000.00
3-2-297-004	SEWER - GIS	10,000	3,500	6,500	185.71	6,314.79	0.00
3-2-297-005	SEWER - MAINTENANCE (MATERIAL)	87,500	85,000	2,500	2.94	89,943.48	90,983.40
3-2-297-006	SEWER - PUMP MAINTENANCE (MATERIAL)	51,500	50,000	1,500	3.00	84,979.03	115,325.04
3-2-297-007	SEWER - PUMPHOUSE MAINT. (MATERIAL)	10,500	10,000	500	5.00	3,814.22	8,035.75
3-2-297-008	SEWER - ODOR CONTROL	50,000	50,000	0	0.00	1,206.87	48,522.06
3-2-297-009	SEWER - RIGHT OF WAY & SURVEYS	2,100	2,040	60	2.94	1,670.00	2,500.00
3-2-297-011	SEWER - BLDG INSP/DEV SVS COSTS	10,500	10,000	500	5.00	10,000.00	9,500.00
3-2-297-012	SEWER - EQUIPMENT COSTS	3,800	3,800	0	0.00	3,733.80	5,922.92
3-2-297-013	SEWER - WWT - MAINTENANCE	90,000	70,000	20,000	28.57	83,565.25	86,504.36
3-2-297-014	SEWER - WWT - CHLORINE	35,000	35,000	0	0.00	18,653.75	12,733.30
3-2-297-015	SEWER - SCADA	6,000	10,000	-4,000	-40.00	3,912.56	5,179.23
3-2-297-016	SEWER - MAJOR MAINT.	50,000	50,000	0	0.00	0.00	0.00
3-2-297-017	SEWER - CCTV PROGRAM	140,000	0	140,000	0.00	0.00	0.00
3-2-297-400	SEWER - STIPEND	39,000	37,470	1,530	4.08	35,993.84	34,635.95
3-2-297-500	SEWER - SALARIES	644,000	600,820	43,180	7.19	510,528.02	527,433.97
3-2-297-501	SEWER - MAINTENANCE (WAGES)	698,500	651,846	46,654	7.16	298,796.36	350,125.26
3-2-297-850	SEWER - PUMP POWER	170,000	177,550	-7,550	-4.25	187,601.49	166,012.37
3-2-297-900	SEWER - CONTINGENCY	50,000	50,000	0	0.00	0.00	0.00
3-2-297-910	TRANSFER TO SEWER CAPITAL RESERVE	1,624,400	1,523,300	101,100	6.64	2,022,665.00	284,310.00
3-2-297-999	TRANSFER OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	0.00	-4,885.35

TOWN OF OSOYOOS

SEWER OPERATING AND CAPITAL



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
SEWER OPERATING FUND						
Total SEWER UTILITY OPERATING EXPENSE	3,945,300	3,570,326	374,974	10.50	3,607,491.46	1,890,286.71
SEWER UTILITY - DEBT CHARGES						
3-2-298-000 SEWER - INTEREST BYLAW 1184	0	0	0	0.00	0.00	15,618.00
3-2-298-001 SEWER - PRINCIPAL BYLAW 1184	0	0	0	0.00	0.00	16,572.94
3-2-298-022 SEWER - INTEREST BY-LAW 1347	78,400	78,400	0	0.00	78,400.00	78,400.00
3-2-298-023 SEWER - PRINCIPAL BY-LAW 1347	130,255	130,255	0	0.00	130,254.98	130,254.98
3-2-298-030 SEWER ACCRUED INTEREST	0	0	0	0.00	0.00	3,808.22
3-2-298-900 DEPRECIATION EXPENSE	0	0	0	0.00	0.00	585,595.00
3-2-298-999 TRANS OF PRINCIPAL DEBT TO EQUITY	0	0	0	0.00	0.00	-146,827.92
Total SEWER UTILITY - DEBT CHARGES	208,655	208,655	0	0.00	208,654.98	683,421.22
SEWER - CAPITAL EXPENDITURES						
3-2-299-001 SEWER - LAGOON	219,000	229,223	-10,223	-4.46	0.00	13,776.58
3-2-299-002 SEWER - REPLACEMENT WALTON WWPS	0	559,949	-559,949	-100.00	11,413.50	688.53
3-2-299-008 SEWER - Sodium Hypochlorite Bulk System	0	0	0	0.00	0.00	7,036.00
3-2-299-009 SEWER - ASSET MANAGEMENT/CAPITAL P	0	0	0	0.00	0.00	93,353.68
3-2-299-010 SEWER - SCADA UPGRADES	0	69,072	-69,072	-100.00	86,689.21	238,717.75
3-2-299-020 SEWER - FLOOD WORKS	903,463	924,461	-20,998	-2.27	20,997.97	2,038.67
3-2-299-035 SEWER - GOLF COURSE UPGRADES	0	0	0	0.00	0.00	300,000.00
3-2-299-201 SEWER - MAGNOLIA PLACE	360,453	375,000	-14,547	-3.88	14,547.01	0.00
3-2-299-202 SEWER - SCADA UPGRADES	0	158,429	-158,429	-100.00	57,066.25	0.00
3-2-299-203 SEWER - WWTP ODOUR CONTROL	0	2,900,000	-2,900,000	-100.00	245,211.66	0.00
3-2-299-204 Piazza Lift Station Replacement	694,000	0	694,000	0.00	0.00	0.00
3-2-299-205 SEWER - WWTP UPGRADE PRELIM DES &	250,000	1,000,000	-750,000	-75.00	3,623.13	323.75
3-2-299-206 SEWER - MANHOLE SMART COVERS	75,000	0	75,000	0.00	0.00	0.00
3-2-299-207 Quail Place Sanitary Sewer Reconstructio	147,000	0	147,000	0.00	0.00	0.00
3-2-299-208 Ponderosa Dr. Sanitary Sewer Upgrades	492,000	0	492,000	0.00	0.00	0.00
3-2-299-305 SEWER - PUMP REN - 44TH AVE & MAPLE V	0	300,000	-300,000	-100.00	0.00	0.00
3-2-299-307 SEWER - MARINA WWPS	45,000	45,000	0	0.00	0.00	0.00
3-2-299-999 TRANS OF TANGIBLE CAP ASSETS TO EQU	0	0	0	0.00	0.00	-238,718.00
Total SEWER - CAPITAL EXPENDITURES	3,185,916	6,561,134	-3,375,218	-51.44	439,548.73	417,216.96
Total EXPENDITURES	7,339,871	10,340,115	-3,000,244	-29.02	4,255,695.17	2,990,924.89
Total SEWER OPERATING FUND	0	0	0	0.00	-466,293.14	-39,807.75
Total Surplus (-)/Deficit	0	0	0	0.00	-466,293.14	-39,807.75

REPORT



Council

MEETING DATE: October 25, 2024

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **2024 Projects carried forward to 2025 for completion – Sewer Fund**

BACKGROUND

To report to Council on the projects being carried forward that were approved in 2024 under Financial Plan Bylaw 1386.01

OVERVIEW

The projects carried forward in the Sewer Fund are:

	Budget
WWTL Auxiliary Power	\$218,000 updated to \$219,000
Flood Works (Lift Station Electrical Raises	\$923,000
Magnolia Place Reconstruction	\$375,000
Marina WWPS	\$45,000

All noted projects can be found in the 2024 budget document. Carry forward balances will be adjusted by actual funds spent to date by December 31, 2024.

Project Description		Director	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Sewer												
WWTL - Auxilliary Power (2024 CF)			32299-020	219,000	0			206,298	12,702		219,000	
Lift Station Electrical Raises, Complete with Portable Kiosk (2024 CF)			32299-020	903,463	0	903,463					903,463	
Magnolia Place Reconstruction (2024 CF)			32299-201	360,453	0			360,453			360,453	
WWTP Upgrade Preliminary Design & Planning (2024 CF)			32299-205	250,000	0			250,000			250,000	
Marina WWPS (2024 CF)			32299-307	45,000	0			45,000			45,000	
Manhole Smart Covers			32299-206	75,000	75,000						75,000	
Piazza Lift Station Replacement			32299-204	694,000	252,736			441,264			694,000	
Quail Place Sanitary Sewer Reconstruction			32299-207	147,000	147,000						147,000	
Ponderosa Dr. Sanitary Sewer Upgrades			32299-208	492,000	0			492,000			492,000	
Total				3,185,916	474,736	903,463	0	1,795,015	12,702	0	3,185,916	
Available Funds				474,736								
Available funds for 2024				\$560,054								
Available funds for 2023				\$328,740								
Available funds for 2022				\$326,054								
Available funds for 2021				\$314,290								
Available funds for 2020				\$314,049								
Available funds for 2019				\$521,530								
Available funds for 2018				\$495,195								



Project: S4 – Manhole Smart Covers

Priority: Medium

Type: Information Collection

Trigger: Aging Infrastructure

Location

Various, throughout Town

Issue

The PCSWMM desktop model used to develop the Sanitary Capital plan identified various locations throughout Town where surcharging in certain manholes is possible.

Scope

It is recommended that the Town purchase 1 Smart Cover, as well as install a weather station to gain information on the possibility of surcharging, as well as identifying areas where I&I greatly affects the sanitary flows.

Cost Estimate (Class B)

\$75,000



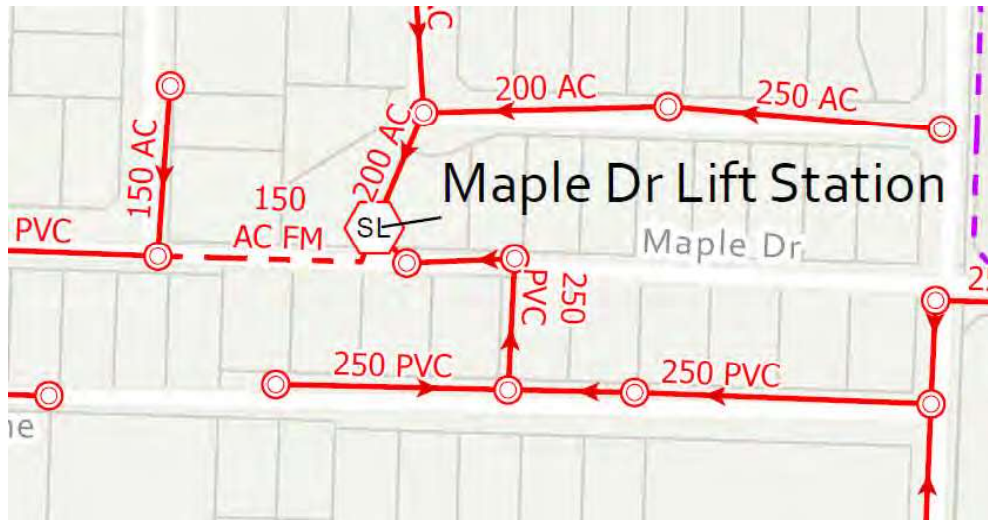
Project: S5 – Piazza (Maple) Lift Station Replacement

Priority: Medium

Type: Asset Replacement

Trigger: Aging Infrastructure

Location



Issue

The town has indicated that they would like to proceed with the replacement of the Piazza Lift Station.

Scope

This project includes a full replacement of the lift station. No predesign has been completed.

Cost Estimate (Class B)

\$695,000 - Budget from Town



Our File: 302-658
October 15, 2024

2025 Capital Plan

Project W13, S7 and R7: Quail Place Reconstruction to existing 6.5m width

Quail Place provides access to 20 residential lots and is 200m in length and has an average pavement width is 6.5m. The existing sanitary sewers and watermain are aging AC with the latter being undersized. Localized storm sewers exist yet the underground drywells are not performing as intended due to their age.

The conceptual project scope is illustrated on drawing 302-658-SK6 and outlined following:

- Replacement of gravel road structure
- 6.5m paved road surface c/w asphalt curb on east side
- Water system upsizing / replacements of aging AC pipe
- Sanitary sewer replacement of aging AC (pending CCTV results)
- Localized storm sewers consisting of catch basins and drywells

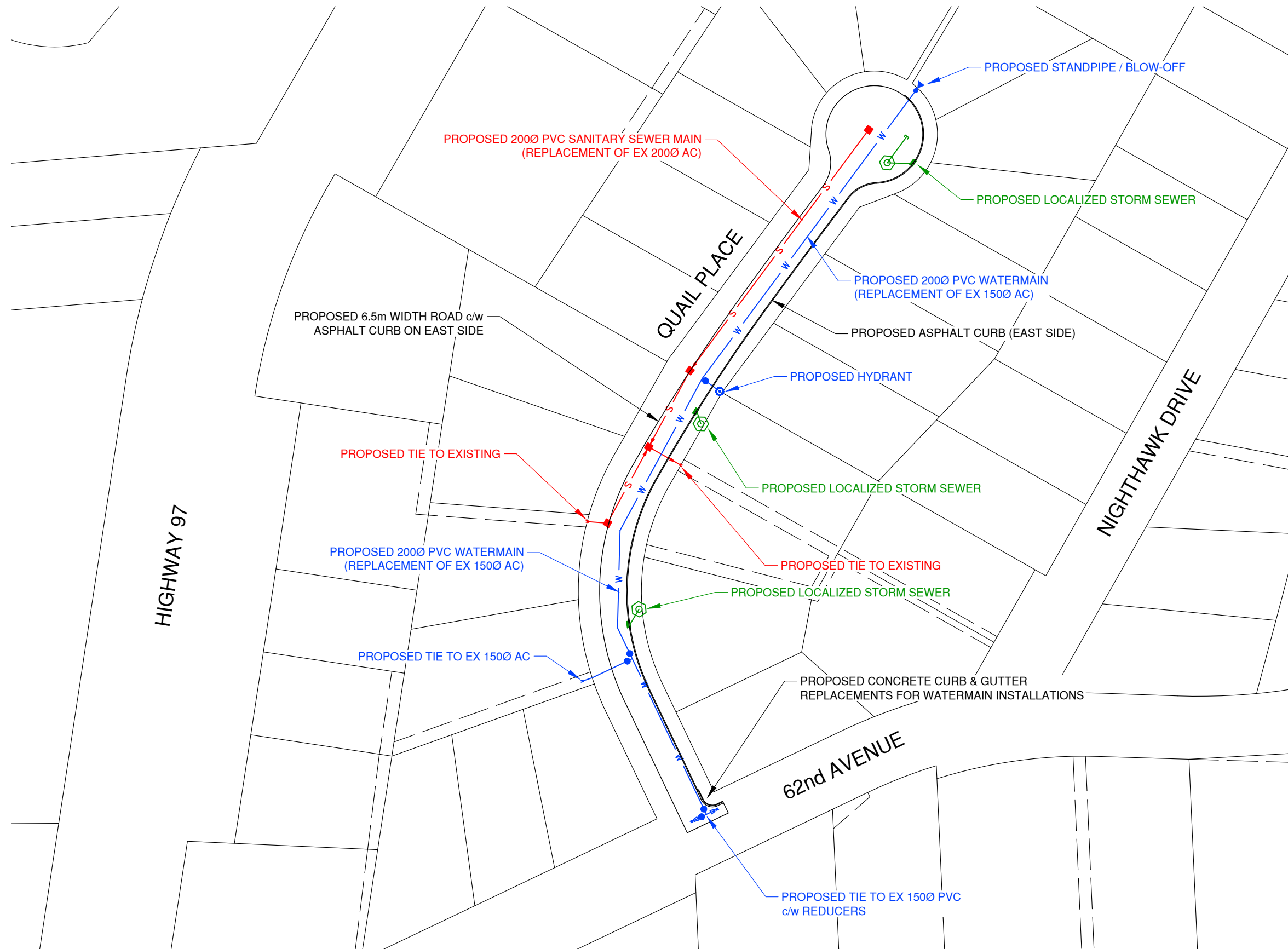
Capital cost estimate:

\$398,593 (Roads)

\$231,452 (Water)

\$146,328 (Sanitary)

\$776,373



TOWN OF OSOYOOS
QUAIL PLACE RECONSTRUCTION
TO EXISTING 6.5m WIDTH



DRAWN BY: TT
DATE: OCT 2024

DESIGN BY: TT	
SCALE: 1:1000	
DWG NO.:	REV:
SK6	
302-658	
150	

FILE: \\clients\300-399\302\302-658\03 drawings\02 design drawings\01-302-658-roads.dwg

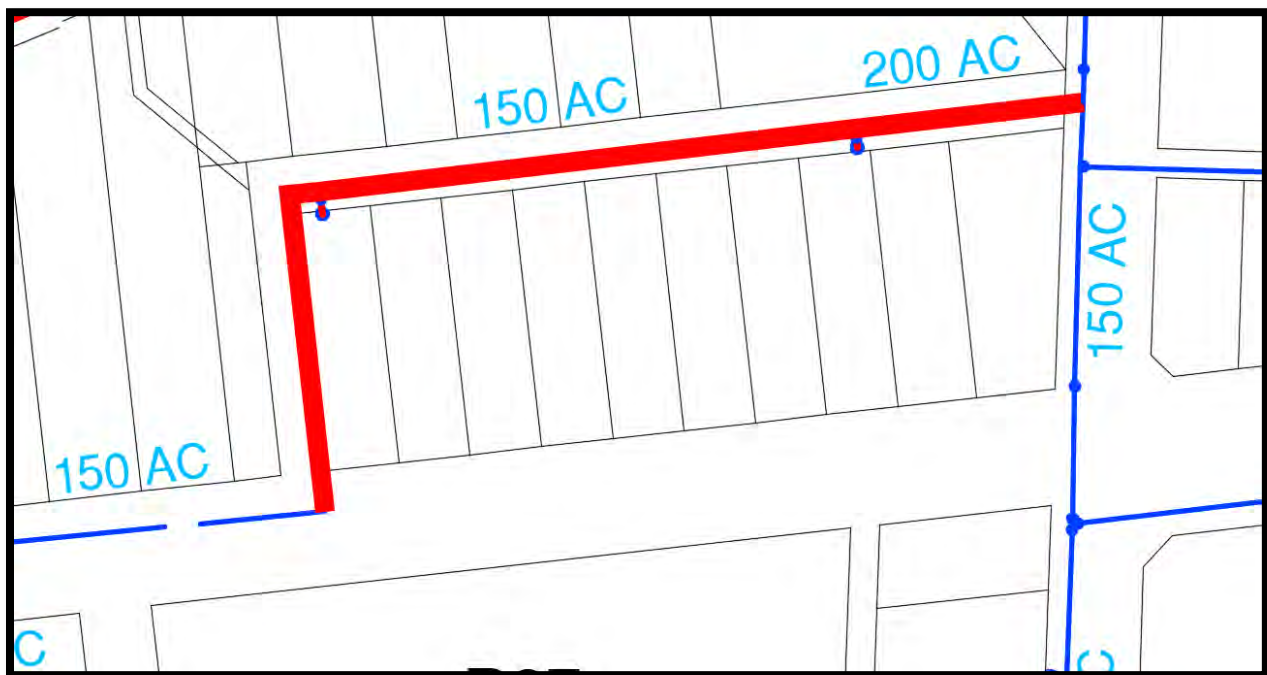
Project W7 and S8: Ponderosa Dr. Sanitary Upgrades and Watermain Replacement

Priority: High

Type: Replacement

Trigger: Asset Management

Location Map



Ponderosa drive is a low volume local road that runs between Highway No.3 and Cottonwood drive to service 17 properties. This segment is 235m in length and averages 5.5m in width.

Sanitary sewers in this section have been a location that required frequent maintenance. Through field investigation, it has been discovered that the sanitary sewer has been constructed with reverse slope for the majority of the segment. It is recommended that this sewer segment be replaced as soon as practical. Surface replacements for this are being done as trench repair (i.e. not full road asphalt surface).

In the best interest of construction practice, the water system should be replaced concurrently followed by full road base gravels and asphalt replacement. The attached capital estimate considers cost beyond the replacements for the sanitary sewer.

The project scope is defined on drawing 797-321-SK1 following:

- Replacement of +/-1180 sq. m of asphalt c/w boulevard restoration
- Water system upsizing / replacements of aging AC piping

Water Cost Estimate (Class D)


DESCRIPTION	TOTAL PAYMENT
Part 1.0 - Removals	\$19,800.00
Part 2.0 - Water System	\$177,860.00
Part 3.0 - Roadworks	\$104,700.00
Subtotal Parts 1.0 – 3.0	\$302,360.00
Contingency & Engineering (30%)	\$90,708.00
Total Contract Sum	\$393,068.00

Sanitary Cost Estimate (Class D)

DESCRIPTION	TOTAL PAYMENT
Part 1.0 - Removals	\$54,230.00
Part 2.0 – Sanitary System	\$229,200.00
Part 3.0 - Roadworks	\$109,400.00
Subtotal Parts 1.0 – 3.0	\$392,830.00
Contingency & Engineering (25%)	\$98,207.50
Total Contract Sum	\$491,037.50



340 RESERVOIR SANITARY SEWER PONDEROSA DR. WATER UPGARDES



DRAWN BY: TT

DATE: SEPT 2024

DESIGN BY: TT

SCALE: 1:500

DWG NO.: SK1

REV: 797-321 153

FILE: Clients\700-799\9797-321\03 drawings\02 design drawings\07-797-321 sanitary mains.dwg



Our File: 302-2041
October 1, 2024

2026 Capital Plan

Project W19, S9, and R8 Harbour Key Drive Reconstruction and Sanitary Sewer CIPP Lining

This section of Harbour Key Drive represents a length of 560m, has an average pavement width of 7.2m and is subject to flooding. The existing pavement surface has extensive cracking and failures of all types suggesting base gravels are deficient. The complete lack of any storm sewer collection is a large contributing factor. CCTV inspections of the existing sanitary sewer system, completed in the fall of 2022, indicate the AC mainlines installed in the late 1960's are beyond their life expectancy. All existing sanitary sewers were found to be sagging, have extreme surface spalling, and contain tension/compression cracking, and be leaking through joints.

Detailed design was completed to 90% during the winter of 2022 which entailed:

- Replacement of gravel road structure and asphalt surface to 7m width
- Water system upsizing / replacements of aging AC pipe
- Localized sanitary sewer repairs followed by CIPP lining of 690m of mainline
- Localized storm sewer catch basins and drywells
- Erosion protection at the eastern end consisting of filter fabric and angular rip-rap

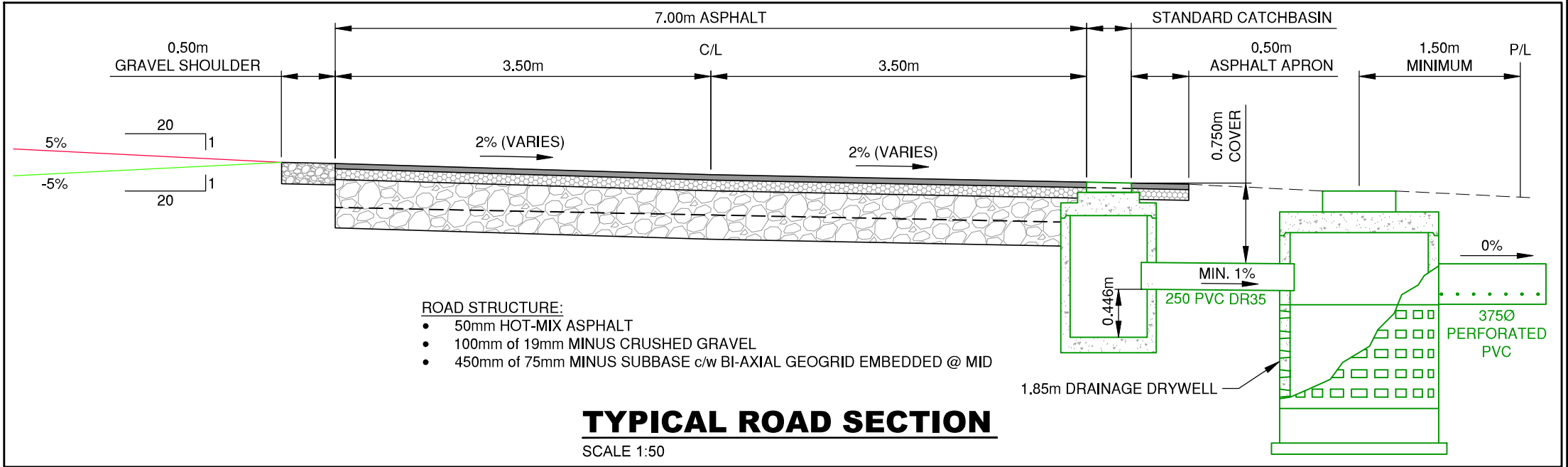
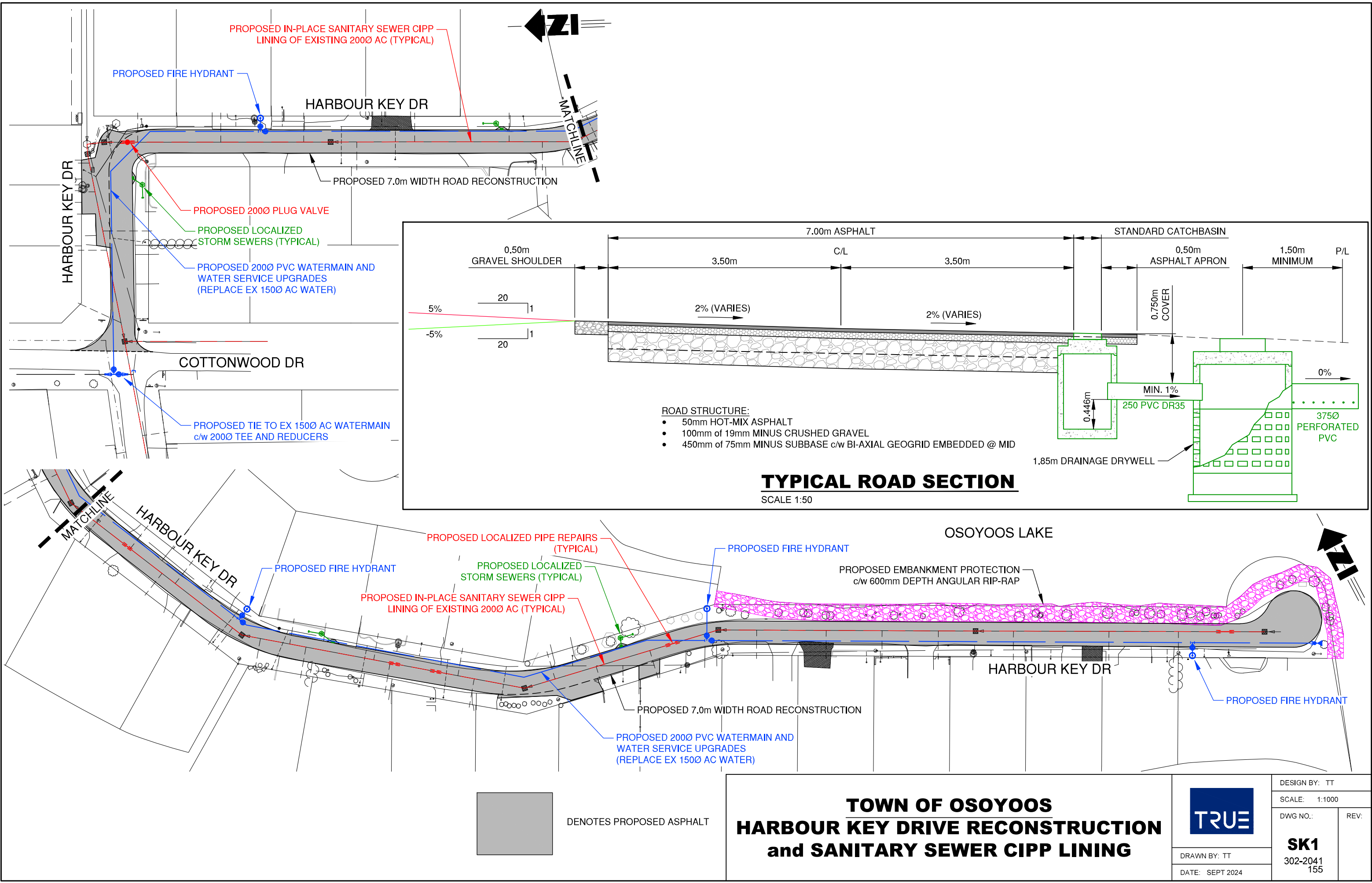
Capital cost estimate:

\$1,200,072 (Roads)

\$564,519 (Sanitary)

\$477,490 (Water)

\$2,242,081



TOWN OF OSOYOOS
HARBOUR KEY DRIVE RECONSTRUCTION
and SANITARY SEWER CIPP LINING



DRAWN BY: TT
DATE: SEPT 2024

DESIGN BY: TT	
SCALE: 1:1000	
DWG NO.:	REV:
SK1	
302-2041	155

F:\L\clients\300-399\302-2041\03 drawings\cad\02 design drawings\302-2041.dwg



Project: S11 – WWTP Preliminary Design and Planning

Priority: Medium

Type: Study

Trigger: Expansion

Location



Issue

Treatment upgrades will be required at the WWTP as growth proceeds. Permitting and treatment upgrades will be required, therefore the purpose of this project is to start the upgrading process.

Scope

Prior to detailed design and process selection, it is recommended that a full study and design options analysis be completed. This will include options for air piping, process upgrades, and any required cell upgrades.

Cost Estimate (Class B)

\$250,000



Project: S12 – 89th Street Relining 74th Street to 70th Street

Priority: Medium

Type: Rehabilitation

Trigger: Aging Infrastructure

Location



Issue

The collector trunk on 89th street is near the end of its service life and should be lined to prevent a complete failure.

Scope

The existing sanitary main on 89th street from 74th Avenue to the Main Wastewater Pumping Station should be relined. The first section of this project will be to 70th Street. This project is split to coincide with roadworks and waterworks projects. It is recommended that this work be completed simultaneously with Projects W21 and R10.

Cost Estimate (Class B)

\$258,000



Project: S13 – 89th Street Relining 70th Street to Main Lift Station

Priority: Medium

Type: Rehabilitation

Trigger: Aging Infrastructure

Location



Issue

The collector trunk on 89th street is near the end of its service life and should be lined to prevent a complete failure.

Scope

The existing sanitary main on 89th street from 74th Avenue to the Main Wastewater Pumping Station should be relined. The second part of this project will be from 70th Street to the Main Lift Station. It is recommended that this work be completed simultaneously with Projects W22 and R11.

Cost Estimate (Class B)

\$705,000



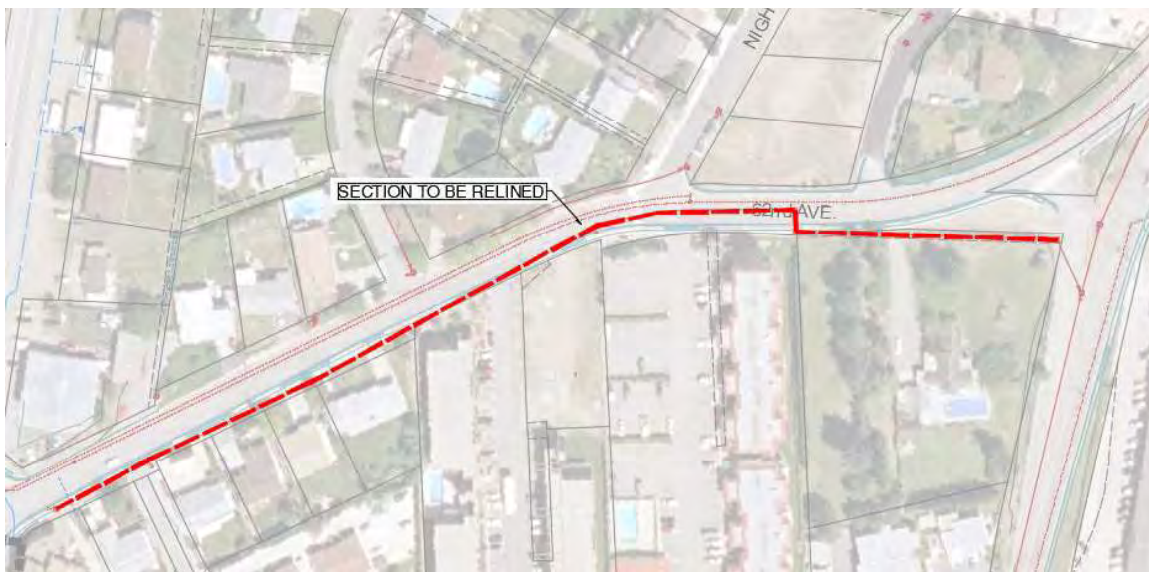
Project: S14 – 62nd Avenue Relining

Priority: Medium

Type: Rehabilitation

Trigger: Aging Infrastructure

Location



Issue

The collector trunk on 62nd Avenue is beyond the end of its service life and should be lined to prevent a complete failure.

Scope

This project includes relining the existing sanitary main that follows 62nd Avenue from Highway 97 along Osprey place.

Cost Estimate (Class B)

\$460,000



Project: S15 – SCADA System Upgrades

Priority: Medium

Type: Information Collection

Trigger: Operations and Maintenance

Location

All Lift Stations

Issue

Various lift stations throughout the sanitary collection network are not currently connected to the SCADA system and logging relevant data. It is recommended to review all lift stations and connect any instrumentation that should be connected. These include: pump on/off, pump run times, flow meters, and level sensors.

Scope

It is recommended to review all lift stations and upgrade/connect any instrumentation that should be connected and providing relevant information. Such information includes pump on/off status, pump run times, flow meters, and level sensors. A full scope can be provided if the Town wishes to reach out to its electrical consultant.

Cost Estimate (Class B)

\$363,000



Project: S16 – Chlorine Contact Tank Recirculation

Priority: Medium

Type: Upgrade

Trigger: Process Improvements

Location



Issue

As reclaimed WW flows increase, there is insufficient CT in the current contact chamber prior to flowing to the storage basins.

Scope

Expansion and/or recirculation will be needed on the reclaimed WW contact chamber to ensure that the proper CT is being achieved.

Cost Estimate (Class B)

\$370,000



Project: S17 – Gala Lift Station Replacement

Priority: Medium

Type: Asset Replacement

Trigger: Aging Infrastructure

Location



Issue

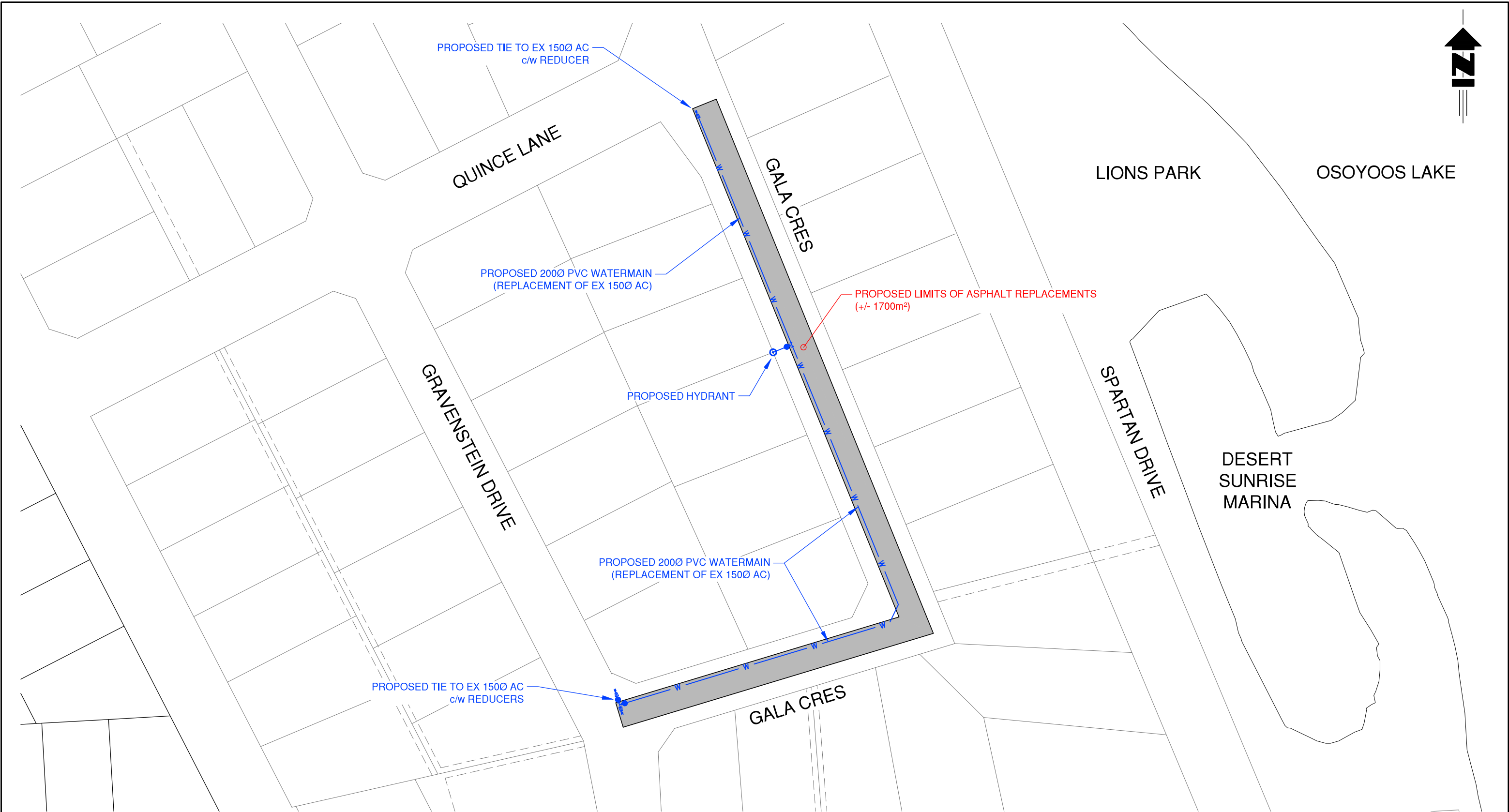
The existing lift station at this location is due for replacement.

Scope

This project involves a full replacement of the existing lift station with a fiberglass reinforced lift station.

Cost Estimate (Class B)

\$560,000



TOWN OF OSOYOOS
GALA CRESCENT RESURFACING



DRAWN BY: TT
DATE: SEPT 2024

DESIGN BY: TT	
SCALE: 1:1000	
DWG NO.:	REV:
SK4	
302-658	
163	

FILE: \\clients\300-399\302\302-658\03 drawings\dwg\302-658-roads.dwg

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029**

25-Nov-24

Sewer

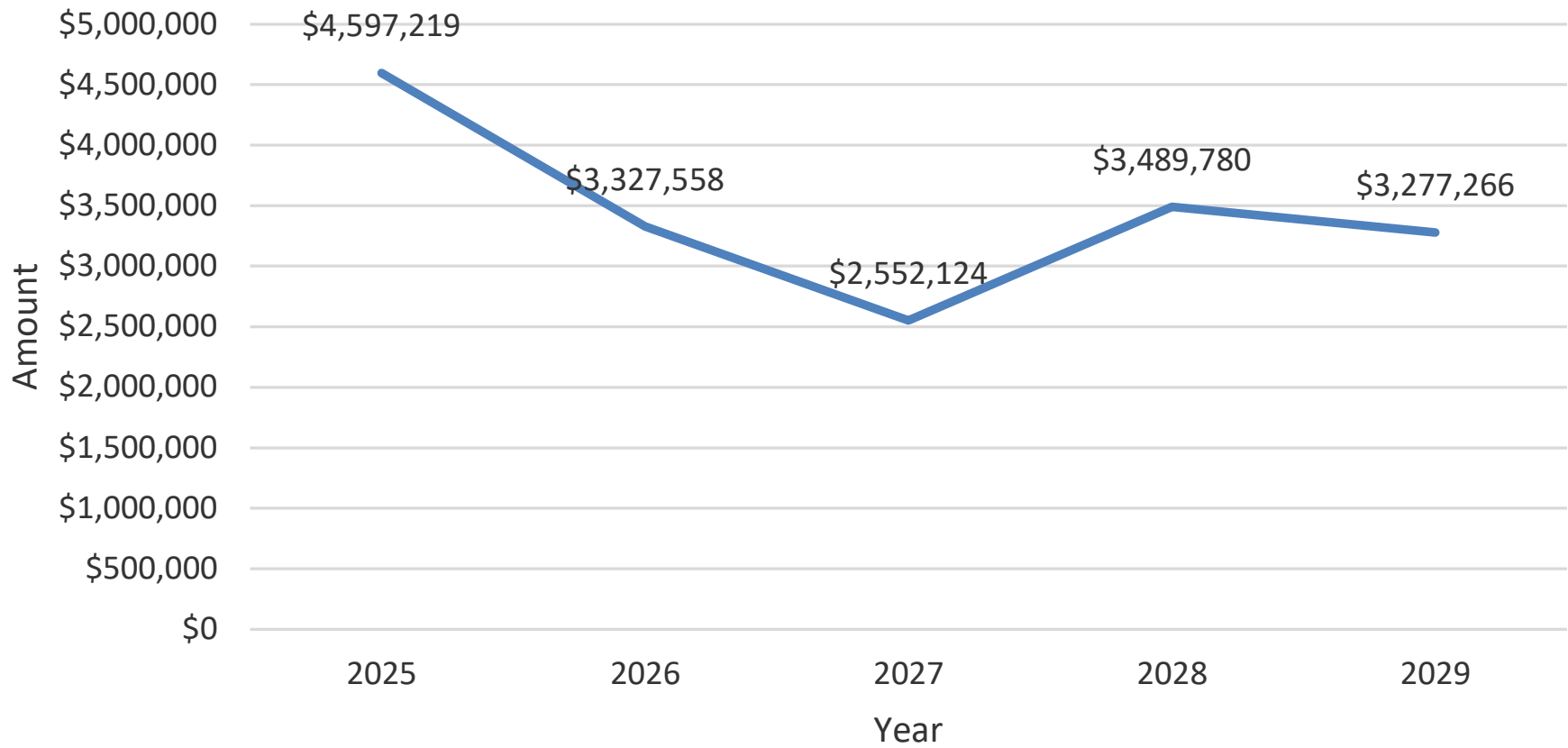
Director Responsible for Report			2025	2026	2027	2028	2029	
		WWTL Auxiliary Power	219,000					5.8% DCC/\$206,298Reserves
	S1	Lift Station Electrical Raises, Complete with Portable Kiosk	923,000					Grant
	S3	Magnolia Place Reconstruction	368,000					Reserves
	S6	Marina WWPS	45,000					Reserves
	S4	Manhole Smart Covers	75,000					Operating
	S5	Piazza Lift Station Replacement	694,000					\$252,736Operating/\$441,264Reserves
	S7	Quail Place Sanitary Sewer Reconstruction	147,000					Operating
	S8	Ponderosa Dr. Sanitary Sewer Upgrades	492,000					Reserves
	S9	Harbour Key CIPP Sanitary Sewer Lining		565,000				Reserves
	S11	WWTP Upgrade Preliminary Design & Planning		250,000				5.8% DCC/\$235,500Operating
	S12	89th St Relining - Part B		258,000				\$146,808Operating/\$111,192Reserves
	S13	89th St Relining - Part C		705,000				Reserves
	S14	62nd Avenue Relining		460,000				Reserves
	S15	SCADA System Upgrades		363,000				Reserves
	S16	Chlorine Contact Tank Recirculation		370,000				\$206,298Operating/\$163,702Reserves
	S17	Gala Lift Station Replacement		720,000				Reserves
	S18	Cottonwood Drive Trunk Main Upsizing			951,000			Reserves
	S19	Starlite Lift Station Pump Capacity Increase			300,000			5.8% DCC/\$282,600Operating
	S20	44th Ave WWPS			300,000			Operating
	S21	89th St Foreshore Relining			400,000			\$131,166Operating/\$268,834Reserves
	S22	Oleander Dr Foreshore Relining			900,000			Reserves
	S23	Maple Trunk Main Upsize				808,000		OIB
	S24	Reclaimed Wastewater Storage and Irrigation Study				109,000		5.8% DCC/\$102,678Operating
	S25	Master Plan Review				45,000		15% DCC/\$38,250Operating
	S26	WWTP Desludging				800,000		\$699,328Operating/\$100,672Reserves
	S27	Forcemain Odor Reduction				370,000		Reserves
	S28	Border & Cottonwood WWPS				216,000		Reserves
	S29	Forcemain Upgrades near WWTL					300,000	30% DCC/\$210,000Operating
	S30	Air Piping Upgrades - WWTL					1,500,000	\$763,086Operating/\$736,914Reserves
	S31	Kingfisher Foreshore Relining					1,100,000	Reserves
		Totals	2,963,000	3,691,000	2,851,000	2,348,000	2,900,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	DCC	OTHER	TOTAL
2025	2,963,000	474,736	923,000		1,552,562	12,702		2,963,000
2026	3,691,000	588,606			3,087,896	14,498		3,691,000
2027	2,851,000	713,766			2,119,834	17,400		2,851,000
2028	2,348,000	840,256			686,744	13,000	808,000	2,348,000
2029	2,900,000	973,086			1,836,914	90,000		2,900,000
Totals	14,753,000	3,590,450	923,000	0	9,283,950	147,600	808,000	14,753,000

Projects Carried forward

Sewer Reserves



Reserve Balances

4-Mar-25

Account Number	Description	2023 Yearend	2024 Contributions	2024 Transfers	Balance Remaining	2025	2026	2027	2028	2029
Sewer Fund										
44478000	Res. - Sewer Capital Projects	1,371,442.77	573,130.51	340,244.00	1,604,329.28	1,604,329	258,065	258,065	258,065	258,065
	Contributions					0	0	0	0	0
	Transfers					-1,346,264		0	0	0
	Balance					258,065	258,065	258,065	258,065	258,065
44478002	Sewer Sustainability Fund	231,300.00	1,361,947.89	0.00	1,593,247.89	1,593,248	2,781,350	1,323,356	597,922	1,305,578
	Contributions (Asset Management Plan)					1,394,400	1,394,400	1,394,400	1,394,400	1,394,400
	Transfers					-206,298	-2,852,394	-2,119,834	-686,744	-1,836,914
	Balance					2,781,350	1,323,356	597,922	1,305,578	863,064
44478003	Res. - Sewer - PSAB	0.00	101,993.14	0.00	101,993.14	101,993	201,993	301,993	401,993	501,993
	Contributions					100,000	100,000	100,000	100,000	100,000
	Transfers					0	0	0	0	0
	Balance					201,993	301,993	401,993	501,993	601,993
44478004	Res. - Sewer - Capital Contingency	0.00	101,993.14	0.00	101,993.14	101,993	201,993	301,993	401,993	501,993
	Contributions					100,000	100,000	100,000	100,000	100,000
	Transfers					0	0	0	0	0
	Balance					201,993	301,993	401,993	501,993	601,993
44478005	Reserve - Fleet	0.00	0.00	0.00	0.00	0	30,000	60,000	90,000	120,000
	Contributions					30,000	30,000	30,000	30,000	30,000
	Transfers					0	0	0	0	0
	Balance					30,000	60,000	90,000	120,000	150,000
34495000	Prior Year Surplus (cash)	1,058,810.00	466,293.14	0.00	1,525,103.14	1,525,103	1,123,817	1,082,150	802,150	802,150
	Contributions					0	0	0	0	0
	Transfers					-401,286	-41,667	-280,000	0	0
	Balance					1,123,817	1,082,150	802,150	802,150	802,150
Total		2,661,552.77	2,605,357.82	340,244.00	4,722,680.31	4,597,219	3,327,558	2,552,124	3,489,780	3,277,266

Development Cost Charges January 31, 2025

Date	Description	Receipt #	Sewer
1-Jan-24	Balance Forward		381,744.20
			43,600.00
			6,540.00
			19,620.00
			1,215.13
			2,725.00
31-Dec-24	Interest	JV's	22,244.01
	2024 Expenditures		0.00
		Totals	477,688.34
			34485-005

Bank GL # 33311-001

Equity GL # 34485-005

Budgeted Expenditures

2025	27,202
2026	0
2027	17,400
2028	13,000
2029	90,000
	<u>147,602</u>

2025 Sewer User Rate changes

Rate Code	Description	2024 Rate	Units	Sewer 31134-000	Rural Sewer 31134-001	Increase Sewer User Rates 6.63%	Adjusted Total Sewer 31134-000	Increase Rural Sewer User Rates 5.83%	Adjusted Total Rural Sewer 31134-001	Quarterly Rates
Utility Billing										
S01	Rural Sewer - Single Family Dwelling	771.40	126.00		97,196.40			816.38	102,863.88	204.1
	New Construction	771.40	3.00		2,314.20			816.38	2,449.14	204.1
S02	Rural Sewer - Rooming House/Hotels/Motels	591.68	10.00		5,916.80			626.18	6,261.80	156.55
S03	Rural Sewer - Light Industrial	771.40	1.00		771.40			816.38	816.38	204.1
Town Property Tax										
S01	Sewer Usage	678.40	4106	2,785,510.40		723.38	2,970,198.28			180.85
S03	Sewer Usage	678.40	41	27,814.40		723.38	29,658.58			180.85
S04	Sewer Usage - Rest. - Basic	2,262.35	30	67,870.50		2,412.34	72,370.20			603.09
S05	Sewer Usage - Rest. - Additional	1,212.76	35	42,446.60		1,293.17	45,260.95			323.29
S06	Sewer Usage - per Unit/Site	454.37	808	367,130.96		484.49	391,467.92			121.12
S07	Sewer Usage - Campground - RV Site	393.58	339	133,423.62		419.67	142,268.13			104.92
S08	Sewer Usage	1,286.37	13	16,722.81		1,371.66	17,831.58			342.92
S09	Sewer Usage	1,891.16	1	1,891.16		2,016.54	2,016.54			504.14
S11	Sewer Usage	2,643.12	3	7,929.36		2,818.36	8,455.08			704.59
S12	Sewer Usage - Laundramat	268.79	15	4,031.85		286.61	4,299.15			71.65
S13	Sewer Usage - Sun Bowl	4,678.24	1	4,678.24		4,988.41	4,988.41			1247.1
S14	Sewer Usage	1,891.16	1	1,891.16		2,016.54	2,016.54			504.14
S15	Sewer Usage - Car Wash - Bay (metered)	2,643.12		7,929.39		2,818.36	8,455.11			704.59
Accounts Receivable										
	FGIL - Canada Post	2,643.12	1	2,643.12		2,818.36	2,818.36			704.59
	FGIL - RCMP	2,643.12	1	2,643.12		2,818.36	2,818.36			704.59
	Osoyoos Duty Free	678.40	1	678.40		723.38	723.38			180.85
	Osoyoos Seniors	1,286.37	1	1,286.37		1,371.66	1,371.66			342.92
	Osoyoos Health Centre AP_VEN_INVOICES@INTERIORHEALTH.CA	2,643.12	1	2,643.12		2,818.36	2,818.36			704.59
	School District 53	1,244.75	22	27,384.50		1,327.28	29,200.16			331.82
	Desert Park Exhibition Society	393.58	11	4,329.38		419.67	4,616.37			104.92
	Nk'Mip Management Services	678.40	15	10,176.00		723.38	10,850.70			180.85
	Pegasys Financial Services	678.40	38	25,779.20		723.38	27,488.44			180.85
	Osoyoos Lake Sailing Club	678.40	1	678.40		723.38	723.38			180.85
	Nk'Mip Campground & RV Park - Rec Veh Sites	393.58	405	159,399.90		419.67	169,966.35			104.92
	Nk'Mip Cellars - Winery	678.40	1	678.40		723.38	723.38			180.85
	Sonora Dunes	678.40	2	1,356.80		723.38	1,446.76			180.85
	Spirit Ridge Vineyard Resort & Spa - Villas (phase 1)	678.40	30	20,352.00		723.38	21,701.40			180.85
	Spirit Ridge Vineyard Resort & Spa - Apt (phase 1)	678.40	64	43,417.60		723.38	46,296.32			180.85
	Spirit Ridge Vineyard Resort & Spa - Comm (phase 1)	678.40	6	4,070.40		723.38	4,340.28			180.85
	Spirit Ridge Vineyard Resort & Spa - Building 1 (phase 2)	678.40	5	3,392.00		723.38	3,616.90			180.85
	Spirit Ridge Vineyard Resort & Spa - Building 2 (phase 2)	678.40	19	12,889.60		723.38	13,744.22			180.85
	Spirit Ridge Vineyard Resort & Spa - Building 3 (phase 2)	678.40	35	23,744.00		723.38	25,318.30			180.85
	Spirit Ridge Vineyard Resort & Spa - Building 4 (phase 2)	678.40	25.5	17,299.20		723.38	18,446.19			180.85
	Spirit Ridge Vineyard Resort & Spa - Building 5 (phase 2)	678.40	17	11,532.80		723.38	12,297.46			180.85
	Spirit Ridge Vineyard Resort & Spa - Conference Centre	678.40	4	2,713.60		723.38	2,893.52			180.85
	Spirit Ridge - Phase 3 (bill "RESI010")	678.40	42	28,492.80		723.38	30,381.96			180.85
	Nk'Mip Gas and Convenience Store	1,286.37	1	1,286.37		1,371.66	1,371.66			342.92
	OIB Indigenous Bloom	678.40	1	678.40		723.38	723.38			180.85
	Nk'Mip Desert and Heritage Centre	678.40	8	5,427.20		723.38	5,787.04			180.85
	Osoyoos Employee Housing	678.40	24	16,281.60		723.38	17,361.12			180.85
	New Construction (partial year billings)	678.40				723.38	9,393.52			180.85
				3,900,524.73	106,198.80		4,168,525.40		112,391.20	
	Rounding			3,901,000.00	106,200.00		4,168,600.00		112,400.00	
Increase to Sewer Revenue							267,600.00		6,200.00	

REPORT



Council

MEETING DATE: February 18, 2025

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: Highlights for the 2025-2029 Water Operating Budget

BACKGROUND

Budget presentation for the 2025-2029 Water Operating Budget, highlighted changes in the budget.

OVERVIEW

Water user fees are budgeted with a 9.65% increase in 2025 and a 3% increase in 2026-2029. In 2025 the 9.65% increase represents a \$467,630 increase in revenues and distributed as follows:

WATER FUND			Annual	Monthly
Operations	\$218,844	4.52%	\$34.06	\$2.84
Capital Projects	\$3,016	0.06%	\$0.47	\$0.04
Inflation Adjustment Water Sustainability Fund	\$215,770	4.45%	\$33.58	\$2.80
Fleet Reserve	\$30,000	0.62%	\$4.67	\$0.39
		Total	\$72.78	\$6.07

Operations:

Operating expenditures, not including transfers to reserves have increased by \$218,844 as summarized below. The Water Operating budget is \$2,775,300 for 2025.

- Wages \$102,750
- Increase in administrative costs associated with quarterly billing \$35,000
- Maintenance \$73,544
- Power \$8,550

Reserve Funds:

Reserve funds included in the 2025-2029 budget include annual contributions for:

- Water Sustainability Fund \$1,337,000
 - Inflation Adjustment \$215,770
 - Total \$1,552,770
- Capital Contingency Fund \$100,000
- PSAB 3280 Fund \$100,000

New for 2025

- Fleet Reserve \$30,000
 - A fleet reserve fund would ensure funds are available for when the need to purchase vehicles for servicing the utility department. Past practice would utilize water reserves to pay.

Water Capital Projects:

- 2024 Capital projects carried forward to 2025 for completion
 - Universal Water Metering
 - Water – Water Service Extension
 - 74th Avenue, Heron Lane and Loon
 - Water Facilities Standby Generation
 - Magnolia Place
 - Floodworks
 - East Osoyoos Reservoir Design
 - 340-402 Booster and 340 Reservoir PRV

2025

- Universal Water Metering (2024 CF) \$3,928,190
- Water – Water Service Extension (2024 CF) \$475,316
- 74th Ave Water Main Upsizing, Heron Lane & Loon (2024 CF) \$714,000
- Water Facilities Standby Generation (2024 CF) \$150,000
- Magnolia Place Water Replacement (2024 CF) \$321,000
- Floodworks (2024 CF) \$531,090
- East Osoyoos Reservoir Design (2024 CF) \$200,000
- 340-402 Booster & 340 Reservoir PRV (2024 CF) \$846,752
- Ponderosa Dr. Watermain Replacement \$394,000
- Water District Agricultural Asset Management Plan \$100,000
- Quail Place Watermain Upgrades \$232,000
- Water Rate Development, Implementation & Conservation Plan \$125,000
- Surface Water Treatment Plant \$4,910,000
- LCD Portable Electronic Signs \$55,000

2026

- 340-402 Booster and 340 Reservoir PRV \$1,150,000
- Surface Water Treatment Plant \$26,829,278
- Well #10 Implementation \$1,463,000
- Watermain Replacement Gala Cr \$221,000
- Harbour Key Dr. Watermain Upsizing \$478,000
- WMU&R – 89th St from 78 Ave to Main \$166,000
- WMU&R – 89th St from Main to 70 Ave \$606,000
- WMU&R 89th St from 70th Ave to Kingfisher \$853,000
- East Osoyoos Reservoir Construction \$1,000,000
- Well #3 Electrical & Pumps \$319,000
- Well #4 Electrical & Pumps \$319,000
- Well #5 Electrical & Pumps \$319,000

2027

- Surface Water Treatment Plant \$33,050,102
- East Osoyoos Reservoir Construction \$4,098,000
- Groundwater Protection Plan \$100,000
- SCADA Upgrades \$96,000
- WMU&R Kingfisher Dr from 89th St to Gyro Park \$1,079,000
- WMU&R 89th St from Kingfisher to Oleander and 62nd \$454,000
- 340 Reservoir Watermain Upgrades \$2,503,000
- Hydrant Program Project #2 \$447,000

2028

- Surface Water Treatment Plant \$15,630,621

- Groundwater Protection Plan \$50,000
- SCADA Upgrades \$96,000
- WMU&R at Maple Dr. \$865,000
- WMU&R Main St from East Lake Crossing to Cottonwood \$3,028,000
- Master Plan Review \$75,000
- Water Conservation Update \$25,000
- Watermain Replacement on 74th, Distribution Main to 402 \$852,000
- Watermain Connecting Nighthawk to 89th \$295,000
- Watermain Upgrades on 74 Ave from 97 St to Nighthawk \$428,000
- Watermain Replacement on 74 Ave from 97 St to Nighthawk 402 Reduced Pressure \$485,000
- Fairway Hills Booster Station Pumps, Piping and Electrical \$718,000

2029

- Groundwater Protection Plan \$50,000
- SCADA Upgrades \$89,000

**TOWN OF OSOYOOS
BYLAW NO. 1388.03**

A Bylaw to amend Town of Osoyoos Water Regulations and Rates Bylaw No. 1388, 2023

WHEREAS Council deems it necessary and desirable to amend, Town of Osoyoos Water Regulations and Rates Bylaw No. 1388, 2023;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Osoyoos, in open meeting assembled **ENACTS AS FOLLOWS:**

Part 1 - Citation

1. This Bylaw shall be cited for all purposes as “Town of Osoyoos Water Regulations and Rates Amendment Bylaw No. 1388.03, 2024”.
2. That Schedule “A” of “Town of Osoyoos Water Regulations and Rates Bylaw No. 1388, 2023” is deleted in its entirety and replaced with a revised Schedule “A” that is attached to, and forms a part of, this Bylaw.

Read a first and second and third time on the 21st day of November 2024.

Adopted on the 10th day of December 2024.

Original signed by Mayor Sue McKortoff

MAYOR

Original signed by Marg Coulson

CORPORATE OFFICER

WATER REGULATIONS AND RATES BYLAW NO. 1388, 2023
“SCHEDULE A”

1. The following flat *rate* charges for *water services* shall apply to all of the *waterworks system* and its existing connections within the *Town*. Categories of charges are based on actual use of the property.

	Quarterly Rates
1) Single- and two-family dwellings - per unit	197.97
2) Multiple dwellings over two units - per unit	197.97
3) All Retail Stores or Services, Offices, Medical Centres, Churches and Barber Shops	197.97
4) Cafes, Coffee Shops, Dining Rooms, Lounges, Legion, Golf Club House, Restaurants, Pubs - up to 50 seats	384.24
5) plus for each additional 50 seats or part thereof	227.66
6) Rooming Houses, Hotels, Motels, Bed and Breakfast Care Facilities per unit	87.12
7) Campgrounds and R.V. Parks – site	71.98
8) Beauty Parlours, Garages, Service Stations, Supermarkets	242.06
9) Day Care Centre	356.34
10) Senior Centre	276.38
11) R.C.M.P., Post Office, Health Centre, Curling Club, Desert Park Equestrian Centre, Sterile Insect Release Facility, Waterslide	566.89
12) Laundromats - per washing machine	49.49
13) Sun Bowl Arena	851.26
14) Precast Concrete Plant, Redi-Mix Plant	851.26
15) Car wash - per bay	566.89
16) Schools - per room	276.38
17) Irrigation – Acre	114.57
18) Construction Purposes – See Schedule “C”	

Where two or more uses are made of a single property or building, multiples

or combinations of the user rate shall apply. In the case there is a residence accompanying a commercial undertaking without a definite separation of fixtures available to each use, the applicable rate shall be the higher of the two rates but not both.

2. Quarterly user charges are subject to a 10% penalty if paid after the due date stated on the utility bill notice. All flat rate charges including penalties if left unpaid on December 31st of the year will be considered taxes payable the following year.

WATER REGULATIONS AND RATES BYLAW NO. 1388, 2023
“SCHEDULE B”

1. The following quarterly meter *rates* shall apply to *water* consumption within the *Town* from metered service connections to the *waterworks system*:

5/8 Inch	\$ 104.70
¾ Inch	\$ 157.37
1 Inch	\$ 234.69
1 ½ Inch	\$ 562.31
2 Inch	\$1,080.25
3 Inch	\$1,543.57
4 Inch	\$3,483.55

In addition to the annual base charge, all consumption shall be charged at the rate of \$1.13 per cubic metre.

New Connections

2. Water charges commence on a newly constructed or installed building immediately upon the expiration of six months (one month in the case of a renovated building) from the date of validation of the building permit, provided however, that this amount will be prorated from the effective date to December 31 of the year in which the building is built or renovated.
3. An extension to the 6-month period will be considered providing the builder applies in writing to the *Building Official* prior to the expiration of the 6-month period. Should a request come from the *applicant* after the expiration of the six-month period, an extension may still be granted upon payment of an administration fee of \$32.20 for the first unit and \$13.35 for each additional unit in the same complex. Extensions will be in multiples of one-month periods and are at the discretion of the *Building Official* based on projected construction completion date.

TOWN OF OSOYOOS
Bylaw No. 1357.09, 2024

A bylaw to amend Water District Rates and Regulations Bylaw No. 1357, 2019

WHEREAS Council deems it desirable to amend Water District Rates and Regulations Bylaw No. 1357, 2019.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Osoyoos, in an open meeting assembled **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as “Water District Rates and Regulations Amendment Bylaw No. 1357.09, 2024”.
2. Water District Rates and Regulations Bylaw No. 1357, 2019 is hereby amended as follows:
 - a) That section 3. (2-7) be struck and amended to read:
“(2) The rates to be paid by all the users for the use of water supplied to their premises from the Osoyoos Water District water system shall be those stated in Schedule “A” which is attached to and forming part of this bylaw.”
 - b) “(3) Quarterly user charges in Schedule “A” are subject to a 10% penalty if paid after the due date stated on the utility bill notice. All charges including penalties if left unpaid on December 31st of the year will be considered taxes payable the following year and transferred to the Surveyor of Taxes.”
 - c) That Schedule “A” of “Osoyoos Water District Rates and Regulations Bylaw 1357, 2019 is deleted in its entirety and replaced with a revised Schedule “A” that is attached to, and forms part of, this Bylaw.
 - d) That That Schedule “B” of “Osoyoos Water District Rates and Regulations Bylaw 1357, 2019 is deleted in its entirety and replaced with a revised Schedule “B” that is attached to, and forms part of, this Bylaw.

Read a first second and third time on the 21st day of November 2024.

Adopted this on the 10th day of December 2024.

Original signed by Mayor Sue McKortoff

MAYOR

Original signed by Marg Coulson

CORPORATE OFFICER

**Town of Osoyoos
Bylaw No. 1357, 2019
Schedule "A"**

A. QUARTERLY FLAT RATES

DESCRIPTION	BASE RATE
Domestic use	\$199.54 per Dwelling unit
Twinned Domestic use	\$221.72 per Dwelling unit
Campground use	\$54.65 per site
Commercial use	\$255.97 per Commercial unit
Heavy Commercial use	\$638.28 per Heavy Commercial unit
Parcel Irrigation Charge	\$101.35 multiplied by acreage
COMMERCIAL GREENHOUSES	FLAT RATE
250 – 500 square feet	\$22.02
501 – 1000 square feet	\$45.43
1001 – 2000 square feet	\$68.48
2001 – 3000 square feet	\$91.30
3001 – 5000 square feet	\$114.14
5001 – 8000 square feet	\$136.96
8001 – 12000 square feet	\$160.25
12001 – 16000 square feet	\$182.59
16001 – 20000 square feet	\$205.43
20001 – 24000 square feet	\$228.26
24001 - 28000 square feet	\$251.08
28001 – 32000 square feet	\$273.88
32001 – and up square feet	0.81 cents per square foot

- The base rate is charged for each property using the water service.
- If a property is served by more than one water service, multiples or combinations of the base rate shall apply.

B. QUARTERLY METERED RATES

5/8 Inch	\$ 109.33
¾ Inch	\$ 164.34
1 Inch	\$ 245.08
1 ½ Inch	\$ 587.21
2 Inch	\$1,128.09
3 Inch	\$1,611.93
4 Inch	\$3,637.82

In addition to the annual base charge, all consumption shall be charged at the rate of \$1.18 per cubic metre.

C. NEW CONNECTIONS

Water charges commence on a newly constructed or installed building immediately upon the expiration of six months (one month in the case of a renovated building) from the date of validation of the building permit, provided however, that this amount will be prorated from the effective date to December 31 of the year in which the building is built or renovated.

An extension to the 6-month period will be considered providing the builder applies in writing to the Building Official prior to the expiration of the 6-month period. Should a request come from a builder after the expiration of the six-month period, an extension may still be granted upon payment of an administration fee of \$32.20 for the first unit and \$13.35 for each additional unit in the same complex. Extensions will be in multiples of one-month periods, and are at the discretion of the Building Official based on projected construction completion date.

**Town of Osoyoos
Bylaw No. 1357, 2019
Schedule "B" - User Fees**

DESCRIPTION	FEE
Installation of a new service where there is an existing water line on the street.	Minimum \$2,440.00 or actual cost, whichever is greater.
Upgrading of an existing service	Minimum \$2,440.00 or actual cost, whichever is greater.
Connection and inspection to Osoyoos Water District water system	Minimum \$168.00 or actual cost, whichever is greater.
Sealing off of abandoned line	Minimum \$168.00 or actual cost, whichever is greater.
Turn-on and turn-off of water at a time other than the beginning or end of the irrigation season.	\$207.00
Irrigation - Early turn-on (no more than fifteen (15) consecutive days prior to irrigation season start date)	\$1.38/ per acre/per day
Irrigation – Late turn-off for a maximum of fifteen (15) (no more than 15 consecutive days immediately following the end of the irrigation season)	\$41.18 per acre



For Period Ending 31-Dec-2025

	2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
WATER OPERATING FUND						
REVENUES						
WATER UTILITY REVENUE - WATER DISTRICT						
5-1-130-000 WATER DISTRICT - RATES EARNED	-547,000	-503,345	-43,655	8.67	-499,861.60	-320,189.55
5-1-130-002 WATER DISTRICT - CONNECT/INSPECT FEI	-5,000	-5,000	0	0.00	0.00	0.00
5-1-130-003 WATER DISTRICT - PENALTIES & INTEREST	-8,000	-8,000	0	0.00	-17,506.08	-16,628.57
5-1-130-005 WATER DISTRICT - PARCEL IRRIGATION CH	-666,000	-613,725	-52,275	8.52	-612,080.02	-391,612.13
Total WATER UTILITY REVENUE - WATER DI	-1,226,000	-1,130,070	-95,930	8.49	-1,129,447.70	-728,430.25
WATER UTILITY - REVENUE						
5-1-131-000 WATER - RATES EARNED	-3,989,000	-3,617,300	-371,700	10.28	-3,612,747.18	-2,185,925.32
5-1-131-002 WATER - CON & INSPECTION FEES	-10,000	-10,000	0	0.00	-15,292.56	-43,300.90
5-1-131-003 WATER - CAPITAL COST RECOVERED FROM	-475,316	-500,000	24,684	-4.94	-24,683.88	0.00
5-1-131-004 WATER MFA DEBT ISSUE REFUND	0	0	0	0.00	-10,315.69	0.00
5-1-131-005 WATER - PARCEL TAX	-209,400	-209,400	0	0.00	-210,600.00	-226,295.60
5-1-131-009 WATER - ACTUARIAL ADJUSTMENT	0	0	0	0.00	0.00	-15,428.17
5-1-131-010 WATER - TRANS FROM CAP RESERVE	-3,700,000	-2,000,000	-1,700,000	85.00	-73,135.00	0.00
Total WATER UTILITY - REVENUE	-8,383,716	-6,336,700	-2,047,016	32.30	-3,946,774.31	-2,470,949.99
WATER - CAPITAL REVENUES						
5-1-132-000 WATER - APPROPRIATED FROM SURPLUS	-140,112	-436,065	295,953	-67.87	0.00	-337,100.00
5-1-132-001 WATER - INFRASTRUCTURE GRANT	-5,762,464	-8,162,742	2,400,278	-29.41	-1,578,551.97	-1,608.13
5-1-132-003 WATER - TRANSFER FROM D.C.C.	-102,102	0	-102,102	0.00	0.00	-160,000.00
5-1-132-004 WATER - TRANSFER IN FROM RMI	-27,500	0	-27,500	0.00	0.00	0.00
5-1-132-007 WATER - MFA BORROWING	-2,000,000	-4,300,000	2,300,000	-53.49	0.00	0.00
Total WATER - CAPITAL REVENUES	-8,032,178	-12,898,807	4,866,629	-37.73	-1,578,551.97	-498,708.13
Total REVENUES	-17,641,894	-20,365,577	2,723,683	-13.37	-6,654,773.98	-3,698,088.37
EXPENSES						
WATER UTILITY - WATER DISTRICT						
5-2-290-000 WATER DISTRICT - SALARIES	162,000	151,100	10,900	7.21	130,013.64	130,605.52
5-2-290-002 WATER DISTRICT - ADMINISTRATION	30,000	20,000	10,000	50.00	20,000.00	20,000.00
5-2-290-003 WATER DISTRICT - MAINT. MATERIALS	92,000	91,840	160	0.17	56,574.09	101,705.52
5-2-290-004 WATER DISTRICT - PUMP MAINT. MATERIAL	52,000	52,000	0	0.00	41,954.72	52,872.56
5-2-290-005 WATER DISTRICT - PUMPHSE MAIT. MATER	3,000	3,120	-120	-3.85	2,541.69	1,594.63
5-2-290-009 WATER DISTRICT - EQUIPMENT COSTS	1,500	1,500	0	0.00	1,652.16	3,577.58
5-2-290-014 WATER DISTRICT - CHLORINE	58,000	50,000	8,000	16.00	57,887.13	42,417.80
5-2-290-015 WATER DISTRICT - SCADA	5,000	5,000	0	0.00	3,912.57	3,601.71
5-2-290-400 WATER DISTRICT - STIPEND	33,000	31,300	1,700	5.43	29,006.17	27,932.37
5-2-290-500 WATER DISTRICT - MAINTENANCE WAGES	339,000	316,540	22,460	7.10	195,561.28	160,524.44
5-2-290-850 WATER DISTRICT - PUMP POWER	220,000	252,150	-32,150	-12.75	203,455.38	175,139.95
5-2-290-999 TRANSFER OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	0.00	-3,048.96
Total WATER UTILITY - WATER DISTRICT	995,500	974,550	20,950	2.15	742,558.83	716,923.12
WATER UTILITY - SUPPLY						
5-2-291-000 WATER - ENGINEERING	20,000	12,500	7,500	60.00	18,953.50	13,675.71



For Period Ending 31-Dec-2025

		2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
WATER OPERATING FUND							
5-2-291-001	WATER - ADMINISTRATION	130,000	105,000	25,000	23.81	105,000.00	105,000.00
5-2-291-002	WATER - MAINTENANCE (MATERIAL)	140,000	100,000	40,000	40.00	132,764.37	98,673.62
5-2-291-003	WATER - PUMP MAINTENANCE (MATERIAL)	50,000	42,030	7,970	18.96	75,042.70	31,746.96
5-2-291-004	WATER - PUMPHOUSE MAINT. (MATERIAL)	10,000	10,000	0	0.00	2,239.53	13,838.19
5-2-291-005	WATER - TRAINING	22,000	20,000	2,000	10.00	19,801.52	14,618.44
5-2-291-006	WATER - GIS	10,000	3,500	6,500	185.71	6,348.12	2,736.16
5-2-291-007	WATER - EQUIPMENT COSTS	2,300	2,300	0	0.00	2,347.78	4,461.25
5-2-291-009	WATER - CONTINGENCY	50,000	50,000	0	0.00	0.00	38,485.66
5-2-291-010	WATER - TRANSFER TO CAPITAL RESERVE	1,782,770	1,536,966	245,804	15.99	2,299,212.00	264,469.02
5-2-291-012	WATER - BLDG INSP/DEV SVC COSTS	10,500	10,000	500	5.00	10,000.00	9,500.00
5-2-291-014	WATER - CHLORINE	100,000	100,000	0	0.00	72,653.45	118,093.38
5-2-291-015	WATER - SCADA	10,000	10,000	0	0.00	3,879.24	5,018.12
5-2-291-016	WATER - MAJOR MAINT.	50,000	50,000	0	0.00	42,821.89	0.00
5-2-291-400	WATER - STIPEND	32,000	30,000	2,000	6.67	28,794.83	27,708.74
5-2-291-500	WATER - MAINTENANCE (WAGES)	548,000	511,600	36,400	7.11	371,166.85	326,292.29
5-2-291-550	WATER - SALARIES	445,000	415,710	29,290	7.05	349,987.32	377,807.26
5-2-291-850	WATER - PUMP POWER	150,000	109,300	40,700	37.24	127,957.07	110,818.01
5-2-291-999	TRANSFER OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	0.00	-3,661.08
Total WATER UTILITY - SUPPLY		3,562,570	3,118,906	443,664	14.22	3,668,970.17	1,559,281.73
WATER UTILITY - DEBT CHARGES							
5-2-292-000	WATER - INTEREST BYLAW 1185	0	0	0	0.00	0.00	8,664.00
5-2-292-001	WATER - PRINCIPAL BYLAW 1185	0	0	0	0.00	0.00	9,193.75
5-2-292-007	WATER - INTEREST BY-LAW 1348	39,703	39,703	0	0.00	39,702.56	39,702.56
5-2-292-008	WATER - PRINCIPAL BY-LAW 1348	61,773	61,773	0	0.00	61,772.99	61,772.99
5-2-292-030	WATER ACCRUED INTEREST	0	0	0	0.00	0.00	-2,148.23
5-2-292-900	DEPRECIATION EXPENSE	0	0	0	0.00	0.00	375,155.00
5-2-292-999	TRANS OF PRINCIPAL DEBT TO EQUITY	0	0	0	0.00	0.00	-70,966.74
Total WATER UTILITY - DEBT CHARGES		101,476	101,476	0	0.00	101,475.55	421,373.33
WATER - CAPITAL EXPENSES							
5-2-293-000	WATER - GROUNDWATER PRODUCTION W	0	0	0	0.00	0.00	171,077.06
5-2-293-001	WATER - TREATMENT PLANT - DESIGN	0	1,291,509	-1,291,509	-100.00	207,085.96	408,491.07
5-2-293-002	WATER - Ponderosa Dr Watermain Replacem	394,000	0	394,000	0.00	0.00	0.00
5-2-293-003	WATER - UNIVERSAL METERING IMPLEMEN	0	1,469,203	-1,469,203	-100.00	73,135.75	31,352.22
5-2-293-004	WATER - PUMP UPGRADE - PARK IRRIGATI	0	0	0	0.00	0.00	36,902.88
5-2-293-005	WATER - ASSET MANAGEMENT/MASTER PI	100,000	0	100,000	0.00	0.00	79,689.03
5-2-293-007	WATER - STANDBY POWER - WELLS/BOOS	0	0	0	0.00	0.00	2,491.26
5-2-293-008	WATER - OH&S UPGRADES-PROCESS REC	0	212,911	-212,911	-100.00	0.00	5,102.82
5-2-293-009	WATER - WATER SERVICE EXTENSION	475,316	500,000	-24,684	-4.94	24,683.88	1,966.50
5-2-293-010	WATER - RESERVOIR UPGRADES - 340 RE	0	0	0	0.00	0.00	123,803.03
5-2-293-012	WATER - Quail Place Watermain Upgrades	232,000	0	232,000	0.00	0.00	0.00
5-2-293-013	WATER - LCD Portable Electronic Signs	55,000	0	55,000	0.00	0.00	0.00
5-2-293-014	WATER - FLOOD WORKS	531,090	555,642	-24,552	-4.42	24,552.93	1,608.13
5-2-293-019	WATER - CHLORINATION	0	137,380	-137,380	-100.00	0.00	12,201.55
5-2-293-023	WATER - SCADA UPGRADES	0	0	0	0.00	0.00	93,875.30
5-2-293-027	Water Rate Dev, Imp & Conservation Plan	125,000	0	125,000	0.00	0.00	0.00



For Period Ending 31-Dec-2025

		2025 BUDGET	2024 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2024 ACTUAL	2023 ACTUAL
WATER OPERATING FUND							
5-2-293-030	WATER - RURAL AREA TWINNING	0	0	0	0.00	0.00	20,673.00
5-2-293-100	WATER - 74TH AVE WATER MAIN UPSIZING	714,000	2,175,000	-1,461,000	-67.17	53,654.15	0.00
5-2-293-101	WATER - WELLS AUXILLIARY POWER	150,000	150,000	0	0.00	0.00	0.00
5-2-293-201	WATER - CONSERVATION PLAN	0	50,000	-50,000	-100.00	0.00	0.00
5-2-293-202	WATER - GROUNDWATER PROTECTION PL	0	100,000	-100,000	-100.00	0.00	0.00
5-2-293-203	WATER - MAGNOLIA PLACE	321,000	375,000	-54,000	-14.40	9,591.99	0.00
5-2-293-205	WATER - 340-402 BOOSTER	846,752	850,000	-3,248	-0.38	3,248.00	0.00
5-2-293-206	WATER - METERING	3,928,190	3,204,000	724,190	22.60	671,876.81	0.00
5-2-293-208	WATER - TREATMENT PLANT	4,910,000	4,900,000	10,000	0.20	618,134.12	0.00
5-2-293-309	WATER - EAST OSOYOOS RESERVOIR	200,000	200,000	0	0.00	0.00	0.00
5-2-293-999	TRANS OF TANGIBLE CAP ASSETS TO EQU	0	0	0	0.00	0.00	-297,674.00
Total WATER - CAPITAL EXPENSES		12,982,348	16,170,645	-3,188,297	-19.72	1,685,963.59	691,559.85
Total EXPENSES		17,641,894	20,365,577	-2,723,683	-13.37	6,198,968.14	3,389,138.03
Total WATER OPERATING FUND		0	0	0	0.00	-455,805.84	-308,950.34
Total Surplus (-)/Deficit		0	0	0	0.00	-455,805.84	-308,950.34

REPORT



Council

MEETING DATE: January 28, 2025

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **2024 Projects carried forward to 2025 for completion – Water Fund**

BACKGROUND

To report to Council on the projects being carried forward that were approved in 2024 under Financial Plan Bylaw 1386.01 and 1401.

OVERVIEW

The projects carried forward in the Water Fund are:

	Budget	Spent to date	Carry Forward
Universal Water Metering	\$4,704,000	\$775,810	\$3,928,190
Water – Water Service Extension	\$500,000	\$24,684	\$475,316
74 th Avenue, Heron Lane, Loon	\$2,175,000	\$53,654	\$714,000 scope change
Water Facilities Standby Generation	\$150,000	\$0	\$150,000
Magnolia Place	\$375,000	\$9,592	\$321,000 decrease cost
Floodworks	\$555,642	\$24,552	\$531,090
East Osoyoos Reservoir Design	\$200,000	\$0	\$200,000
340-402 Booster and 340 Reservoir PRV	\$850,000	\$3,248	\$846,752 2025
			\$1,150,000 2026

2025 Budget

Water Fund

31-Jan-25

		Responsible		SOURCE OF FUNDING :								
Project Description		Director	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Water												
Water Metering (2024 CF)			52293-206	4,674,000	0	1,204,000	2,000,000	1,470,000			4,674,000	GCF
Water - Water Service Extension (2024 CF)			52293-009	500,000	0					500,000	500,000	
74th Ave Water Main Upsizing, Heron Lane Loon (2024 CF)			52293-100	714,000	0	611,898			102,102		714,000	CWF
Water Facilities Standby Generation			52293-101	150,000	0			150,000			150,000	
Magnolia Place Water Replacement (2024 CF)			52293-203	321,000	0			321,000			321,000	
Floodworks (2024 CF)			52293-014	556,000	0	556,000					556,000	Flood Mitigation
East Osoyoos Reservoir Design (2024 CF)			52293-309	200,000	0			200,000			200,000	
340-402 Booster and 340 Reservoir PRV (2024 CF)			52293-205	850,000	0	850,000					850,000	GCF
Ponderosa Dr Watermain Replacement			52293-002	394,000	317,854			76,146			394,000	
Water District Agricultural Asset Management Plan			52293-005	100,000	100,000						100,000	
Quail Place Watermain Upgrades			52293-012	232,000	232,000						232,000	
Water Rate Development, Implementation & Conservation Plan			52293-027	125,000	125,000						125,000	
Surface Water Treatment Plant			52293-208	4,910,000	0	2,210,000		2,700,000			4,910,000	WTP Grant
LCD Portable Electronic Signs			52293-013	55,000	0			27,500		27,500	55,000	RMI
Total				13,781,000	774,854	5,431,898	2,000,000	4,944,646	102,102	527,500	13,781,000	
Available Funds					774,854							
Available funds for 2024				\$771,838								
Available funds for 2023				\$574,521								
Available funds for 2022				\$571,845								
Available funds for 2021				\$653,880								
Available funds for 2020				\$654,616								
Available funds for 2019				\$587,160								

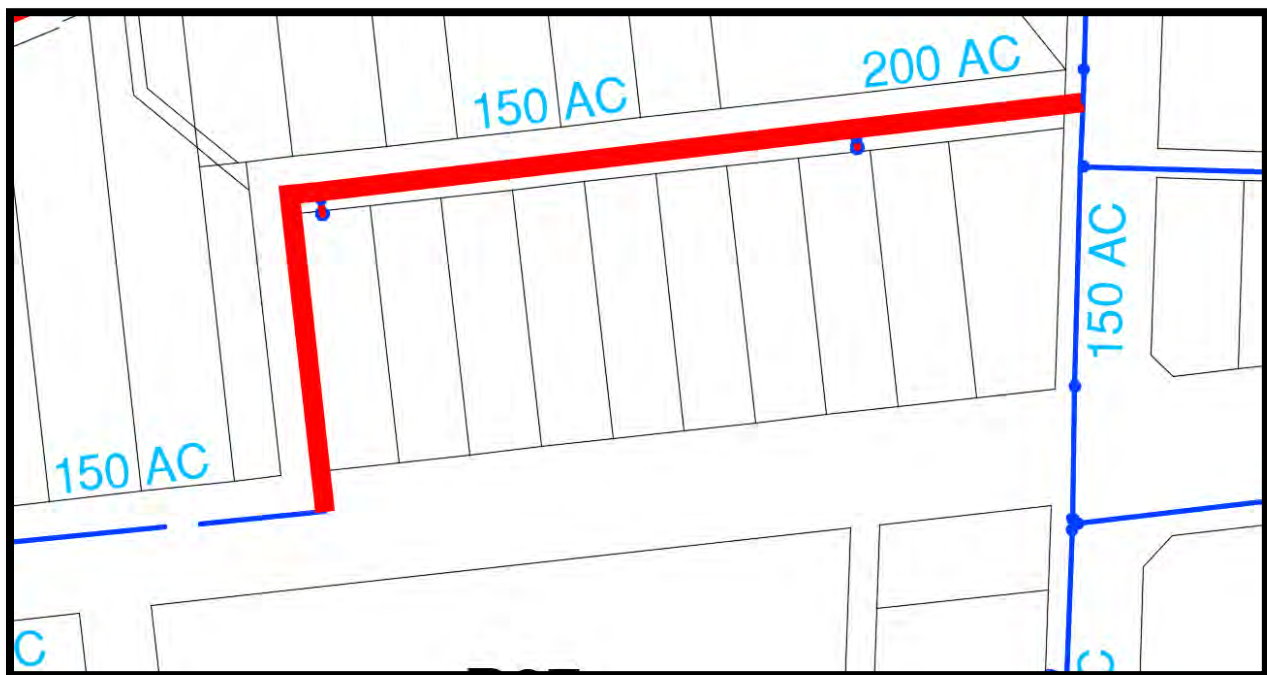
Project W7 and S8: Ponderosa Dr. Sanitary Upgrades and Watermain Replacement

Priority: High

Type: Replacement

Trigger: Asset Management

Location Map



Ponderosa drive is a low volume local road that runs between Highway No.3 and Cottonwood drive to service 17 properties. This segment is 235m in length and averages 5.5m in width.

Sanitary sewers in this section have been a location that required frequent maintenance. Through field investigation, it has been discovered that the sanitary sewer has been constructed with reverse slope for the majority of the segment. It is recommended that this sewer segment be replaced as soon as practical. Surface replacements for this are being done as trench repair (i.e. not full road asphalt surface).

In the best interest of construction practice, the water system should be replaced concurrently followed by full road base gravels and asphalt replacement. The attached capital estimate considers cost beyond the replacements for the sanitary sewer.

The project scope is defined on drawing 797-321-SK1 following:

- Replacement of +/-1180 sq. m of asphalt c/w boulevard restoration
- Water system upsizing / replacements of aging AC piping

Water Cost Estimate (Class D)

DESCRIPTION	TOTAL PAYMENT
Part 1.0 - Removals	\$19,800.00
Part 2.0 - Water System	\$177,860.00
Part 3.0 - Roadworks	\$104,700.00
Subtotal Parts 1.0 – 3.0	\$302,360.00
Contingency & Engineering (30%)	\$90,708.00
Total Contract Sum	\$393,068.00

Sanitary Cost Estimate (Class D)

DESCRIPTION	TOTAL PAYMENT
Part 1.0 - Removals	\$54,230.00
Part 2.0 – Sanitary System	\$229,200.00
Part 3.0 - Roadworks	\$109,400.00
Subtotal Parts 1.0 – 3.0	\$392,830.00
Contingency & Engineering (25%)	\$98,207.50
Total Contract Sum	\$491,037.50



**340 RESERVOIR SANITARY SEWER
PONDEROSA DR. WATER UPGARDES**



DRAWN BY: TT
DATE: SEPT 2024

DESIGN BY: TT
SCALE: 1:500
DWG NO.:
SK1
797-321
187

FILE: Clients\700-799\9797-321\03 drawings\02 design drawings\07-797-321 sanitary mains.dwg

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Water District Agricultural Asset Management Plan
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$ 100,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jim Zakall, Director of Financial Services

PROJECT DESCRIPTION (What is to be completed)

To create a Master plan as well as an accompanying Asset Management Plan for the Town's agricultural system. The project will address the following for the community:

- Master Plan
 - Assess Present and Future Requirements
 - Identify and Prioritize Capital Improvement Projects
- Asset Management
 - Review existing infrastructure
 - Assess life spans
 - Identify replacement schedules

Both the Master Plan and the Asset Management Plan will provide funding related information to achieve the specific goals identified in each plan.

PURPOSE/GOALS (Why do we need this project)

Master Plan

"Substantial infrastructure investment by water utilities is essential in order to keep pace with population growth, meet regulations, deliver adequate services, and protect public health and the environment. These large expenditures in order to maintain and improve water supply, wastewater management, and water reuse require that utilities create a master plan for future needs. A master plan works to define a system-wide integrated water supply, wastewater, and reuse capital improvement strategy to meet needs up to the planning horizon."

A master plan is a road map consisting of a series of programs for a utility to undertake in the short (0-to-5 years), medium (6- to-15 years) and long (16-to-25 years) terms. These timeframes are known as the planning horizon, and

the programs act to guide the utility’s capital improvement projects (CIP) with respect to water, wastewater, and reuse infrastructure.”¹

Asset Management

“Asset management helps communities manage municipal infrastructure assets and make better investment decisions. It also helps you reduce risks so you can provide reliable and affordable services and a high quality of life to the community.”²

These pieces of infrastructures have a defined service life. As these assets age and deteriorate the issue that municipalities are grappling with is how to manage them in such a way to ensure that the full service life is reached and to have in place a mechanism to enable their replacement.

The term asset management, is defined as “the application of sound technical, social and economic principles that considers present and future needs of users, and the service from the asset”.³

ESTIMATED TIME FRAME FOR COMPLETION

Request for Proposals	First Quarter 2025
Data Collection	Second and Third Quarter 2025
Final Report	First Quarter 2026

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Third party engineering consultant and internal staff.

PUBLIC CONSULTATION (Will this be required)

There will be a public engagement aspect of this project to allow for input with regards to capital planning, etc.

BUDGET

Water	\$ 100,000.00
-------	---------------

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Town will continue to address capital renewal and asset management ineffectively and may further jeopardize our ability to apply for and be successful on federal and provincial grant funding.

¹ <https://gaiconsultants.com/water-master-plan-101/>
² <https://fcm.ca/en/programs/municipal-asset-management-program>
³ https://www.assetmanagementbc.ca/wpcontent/uploads/Guide_to_Developing_a_Municipal_Asset_Management_Policy_DRAFT-LGAMWG-October_2009-1.pdf



Our File: 302-658
October 8, 2024

2025 Capital Plan

Project W13, S7 and R6: Quail Place Reconstruction

Quail Place provides access to 20 residential lots and is 200m in length and has an average pavement width is 6.5m. The existing sanitary sewers and watermain are aging AC with the latter being undersized. Localized storm sewers exist yet the underground drywells are not performing as intended due to their age.

The conceptual project scope is illustrated on drawing 302-658-SK5 and outlined following:

- Replacement of gravel road structure
- 8m paved road surface c/w concrete curb & gutter
- Water system upsizing / replacements of aging AC pipe
- Sanitary sewer replacement of aging AC
- Localized storm sewers consisting of catch basins and drywells

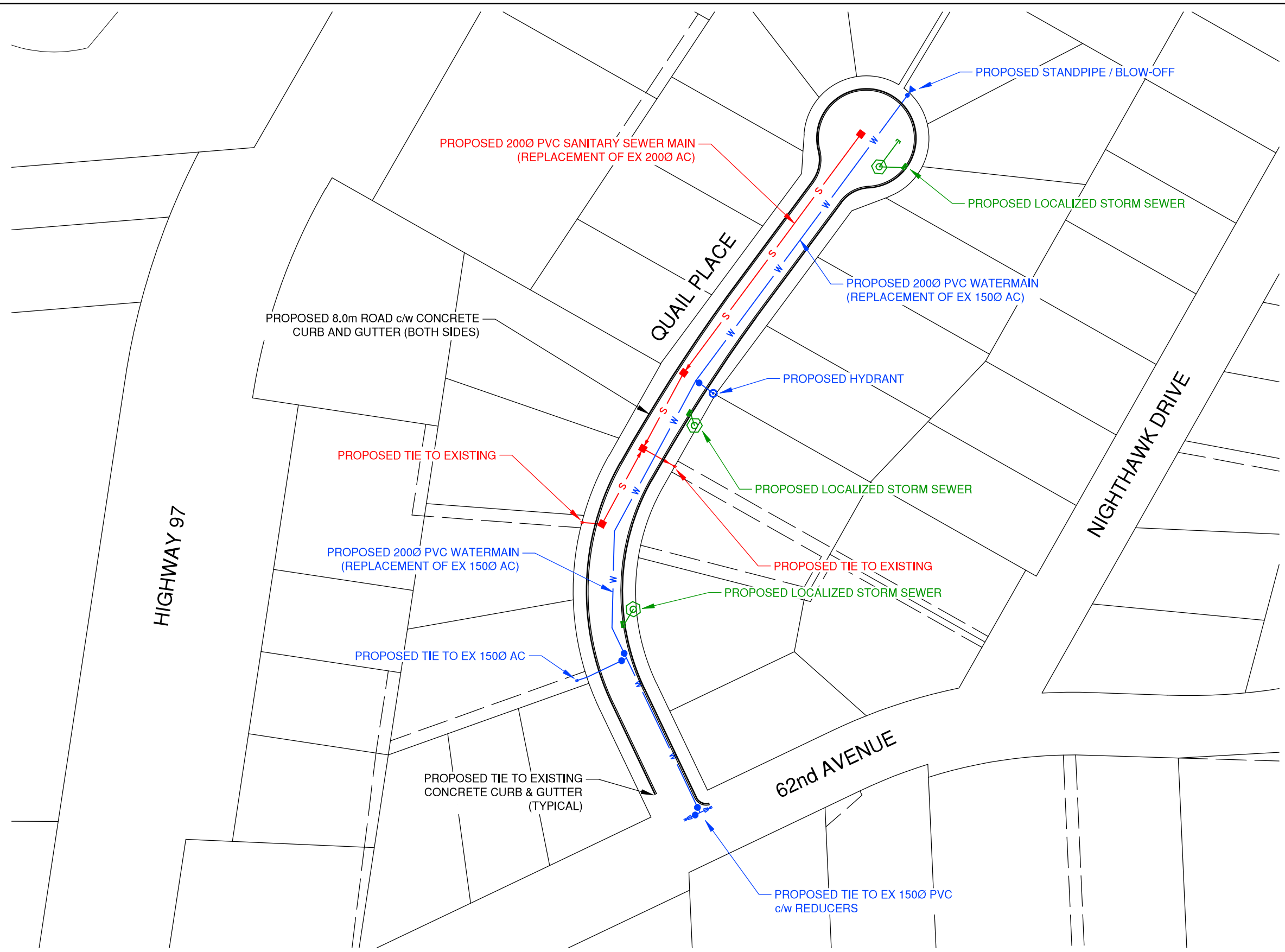
Capital cost estimate:

\$548,424 (Roads)

\$231,452 (Water)

\$146,328 (Sanitary

\$926,204



TOWN OF OSOYOOS
QUAIL PLACE RECONSTRUCTION



DRAWN BY: TT
DATE: OCT 2024

DESIGN BY: TT	
SCALE: 1:1000	
DWG NO.:	REV:
SK5	
302-658	
191	

FILE: \\clients\300-399\302\302-658\03 drawings\dwg design drawings\302-658-roads.dwg

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Water Rate Development, Implementation & Conservation Plan
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 125,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jim Zakall, Director of Financial Services

PROJECT DESCRIPTION (What is to be completed)

Complete water rates restructure, implementation strategy and an update of the community's Water Conservation Plan.

PURPOSE/GOALS (Why do we need this project)

With the installation of water meters and the transition to billing based on metered usage a review and restructure of the water rates needs to be completed along with an implementation strategy. In addition the current Water Conservation Plan was last updated in 2010 and with the installation of water metering, a water treatment facility and other water improvements, the Conservation Plan needs to be updated to reflect our current water system.

ESTIMATED TIME FRAME FOR COMPLETION

Fourth Quarter 2025.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Work will be completed by third party consultants.

PUBLIC CONSULTATION (Will this be required)

Stakeholder engagement will be part of the process.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Town of Osoyoos may have issues with meeting grant funding requirements for future water related projects.

To: Her Worship Mayor McKortoff and Members of Council
From: Rod Risling, CAO
Date: October 22, 2024
Subject: Surface Water Treatment Plant Update
Tracker No: AI-657

RECOMMENDATION:

That the Committee receive this update as information.

CAO Comments:

N/A

Executive Summary:

The water treatment plant project update is provided for Council information purposes. In Q3 and Q4, work has been ongoing related to program development, water quality sampling from Osoyoos Lake, planning and procurement for a surface water piloting facility, and planning for an archaeological overview assessment.

In September 2024, the Province recommended Osoyoos complete a value analysis. The scope of this analysis and its integration into the program of work is underway.

Background:

Program Development

Colliers was retained to support program development and provide advisory support on financial services and project delivery. Below is a summary of the work completed since Colliers was retained in August 2024.

- Project Budget
- Risk Workshop
- Project Delivery Review
- Project Schedule
- Capital Re-Prioritization Workshop

Work that is planned to be complete prior to the end of December, 2024 includes:

- Finalize Program Plan,
- Value Analysis,
- Market Sounding, and
- Financial Analysis.

The request for the value analysis by the Province of British Columbia will require adjustments to project planning, including to the project scope, schedule, and budget. Revisions to the project schedule will be made as the requirements of the value analysis are finalized.

Project Budget & Risk Workshop

The budget for the project was reviewed to consider all project costs. This included the completion of a risk workshop with Town staff, True Engineering, and Colliers Project Leaders. Inputs were provided by Carollo Engineers. A budget for value analysis was added based on the Province recommendation for a value analysis exercise. Risk contingency will be revised after water treatment plant site decision.

	Budget Item	\$	Comments
1	Consultants	\$ 14,694,799	
1.01	Project Management (assume 3.5%)	\$ 2,046,909	
1.02	Engineering Subtotal (assume 15%)	\$ 8,772,465	
1.03	Geotechnical Studies	\$ 150,000	
1.04	Archaeology	\$ 150,000	
1.05	Legal	\$ 150,000	
1.06	Sampling and Piloting Consulting Services	\$ 590,000	Includes engineering services for sampling and piloting, electrical engineering, sampling (excluding labs), as well as operations of piloting facility. Includes \$40K contingency recommended by Carollo in Pilot Testing Plan.
1.07	Communications/Community Engagement	\$ 300,000	
1.08	Funding Reporting Deliverables	\$ 200,000	Energy and Environmental Design, Asset Management - Levels of Service, Water Conservation Plan, Asset Profile
1.09	Design Contingency	\$ 1,935,425	Updated based on risk register; \$1.26M is site-dependent and will be adjusted based on determination of site.
1.10	Value Analysis	\$ 400,000	Province requirement for value analysis
2	Contractors	\$ 59,503,100	
2.01	Capital cost estimate subtotal	\$ 45,237,000	Carollo 2024 Source Water Assessment report - Construction of Intake, Pipeline, Water Treatment Plant per April 2024 Committee of the Whole presentation.
2.02	Sampling and Piloting Contractors	\$ 770,000	Supply and install sampling equipment - diving, sample skid, electrical; Supply and install piloting skid, electrical contractor, civil works.
2.03	30% Capital contingency	\$ 13,496,100	30% capital cost contingency
3	Land Acquisition	\$ 3,000,000	
3.01	Land Acquisition - WTP	\$ 3,000,000	If not required for land acquisition, intent is to transfer budget to contingency to cover rock blasting if Town site is chosen.
4	Permitting and Miscellaneous	\$ 75,000	
4.01	Permitting	\$ 15,000	
4.02	Lab Fees	\$ 40,000	
4.03	Project Signage	\$ 20,000	
5	Contingency	\$ 3,146,800	
5.01	Project Contingency	\$ 3,146,800	Updated based on risk register; \$1.92M assumed for escalation, inflation, and interest rates to cover difference in costs from 2024 to construction contract execution, as well to cover a year in delays due to insufficient budget.
TOTAL		\$ 80,419,699	

Project Delivery Review

A project delivery workshop was held to discuss the advantages and disadvantages of various project delivery methods. The project delivery methods discussed included design bid build, design build, construction management at risk, progressive design-build, and integrated project delivery. The Town, True Engineering, and Colliers Project Leaders were in attendance at the workshop. Town administration confirmed that the preferred project delivery method would be progressive design build for the following reasons.

1. Contractor collaboration
 - a. This model is an integrated project team with the contractor engaged from inception through development of the design, allowing for design and schedule efficiencies which translate into cost efficiencies.
2. Schedule risk management
 - a. This model allows for an award of construction to the awarded Progressive Design Build team if the Guaranteed Maximum Price is deemed acceptable and funding has become available and allows for expediting construction ahead of typical design-bid-build contracts.
3. Cost risk management and option to opt out (Contract Off Ramp)
 - a. In this model the owner retains the right to not proceed with construction after design completion and the Guaranteed Maximum Price (the cost to construct the facilities) is confirmed by the proponent.
4. Balance of resource requirements
 - a. This model allows for collaborative contractor input while minimizing owner input for example compared to an Integrated Project Delivery which requires significant owner input throughout the project lifecycle.

The next step in project delivery selection is to proceed with market sounding to obtain local market input into the project delivery, methodology, and project risk management.

Project Schedule

Below is the program milestone schedule based on a progressive design build delivery. This does not include adjustments for completion of the Province's requested value analysis which will be integrated for the next project update.

Milestone	Anticipated Completion Date
Procurement Options Analysis	November 2024
Sampling and Piloting Completion	October 2025
Progressive Design Build RFP Award	April 2025
Preconstruction Services Contract: <i>Preliminary Design Completion</i>	Q4 2025
Preconstruction Services Contract: <i>Detailed Design</i>	Q1 2026
Confirm Guaranteed Maximum Price	Q1 2026
Construction – Substantial Completion (in Service)	Q1 2028

Milestone	Anticipated Completion Date
Completion	Q3 2028

Osoyoos Lake Water Quality Sampling

Water quality sampling planning initiated in June 2024. A sampling program was developed to enable continuous water sampling from the lake at a depth equal to the existing intake at the irrigation pump station 8, as well as grab samples at a 30 metre depth which is the proposed depth for the proposed surface water intake. The data will be used to improve the design of the new water treatment facility.

Interior health is a proponent of the sampling program and has verbally supported executing the work as soon as possible to better understand the lake water quality during the critical fall period when the lake turns over.

Carollo Engineers was hired to provide oversight and analysis and reporting of data from samples collected by Larratt aquatic.

Sampling began on August 29th, 2024. Quarterly meetings are planned with Interior Health to provide updates on the analysis of data.

Surface Water Piloting

An RFP was developed and advertised in September 2024 to retain a technology vendor to design, supply, and commission a water treatment piloting facility. The Town and an engineering contractor will complete the installation of the facility at the location of the irrigation 8 pump station. Upon completion of the commissioning, it is anticipated that Carollo will oversee the piloting facility operations; operations will be undertaken by Reseau consulting. Reseau consulting was the operator for the groundwater piloting facility in Q4 2023 and Q1 2024.

The RFP is anticipated to close on November 15th, after which the work will be awarded to the highest scored Respondent. The facility is planned to operate until October 2025.

Options / discussion

1. None

Implications:

- a) Community – To provide the Community and outside Town boundary customers with an adequate amount of potable water that meets or exceeds water quality standards/guidelines.
- b) Organizational – The project will require a significant amount of internal resources to complete.
- c) Budget
 - a. Financial/Risk Implications – The largest project ever undertaken by the Town. Firmer estimates will be available as more information becomes available. Additional grant funding is being, and will continue to be, pursued.

Committee of the Whole Report

- d) Significant Dates – Target completion of a water plant is 3rd quarter of 2028.
- e) Sustainability – Providing potable water that meets all water regulations and guidelines is a necessity of a community's health and tourist attraction.

Others Consulted:

Financial Services

Attachments:

None

REPORT

Capital Budget Project



PROJECT YEAR:	2025
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	LCD Portable Electronic Signs – MOTI - approved for use on highways
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> \$27,500 RMI
PROJECT COSTS:	\$55,000 (50% from Resort Municipality Funds and 50% from Water budget)
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Amy Robinson, Deputy Corporate Officer

PROJECT DESCRIPTION (What is to be completed)

Purchase one 63" x 98" and one 37" x 131" LCD Ministry of Transportation and Infrastructure (MOTI)-approved portable public messaging signs to establish an additional channel of civic communication.

PURPOSE/GOALS (Why do we need this project)

The Town currently communicates with residents and visitors through multiple channels including e-news, website, and newspaper and radio ads. During the summer of 2024, the Town installed two of the MOTI-approved message signs on Main Street, one in front of the municipal hall and one on the median in the 8100 block of Main Street (near Nesters food market).

The signs proved to be an effective method of communication. Following placement of the signs with messaging about the Town's watering restrictions, improved compliance was noted which in turn allowed the Town to maintain a two-day-per-week watering schedule all summer. The sign's effectiveness was again demonstrated when they were removed, and compliance dropped. These signs could be moved to various locations throughout the Town to meet different communication needs such as community events, emergency alerts, and special Council meetings.

The Town could continue renting the message boards; however, the rental cost from June 16, 2024, to August 22, 2024, totaled \$13,479.48. If the Town were to purchase the units instead, the cost would be equivalent to approximately 38 weeks of renting. Further, rental customers are unable to move the units if required (ATS must relocate them for a fee) and must contact ATS to update the sign's message, so owners have more flexibility in the use of the sign.

Note that Administration is also researching the possibility of a static colour sign for the entrance to town as a 2025 budget proposal. Should that proposal be submitted, it may recommend an amendment to this request.

ESTIMATED TIME FRAME FOR COMPLETION

1 year

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

This project is being quoted through ATS Traffic. The net total cost to purchase two message boards is \$49,826.21 plus \$3,577.23 PST (GST of \$2,555.17 would be rebated).

PUBLIC CONSULTATION (Will this be required)

No consultation.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The rented LCD signs proved to be an effective tool for improving communication and educating both residents and visitors. Removal of the signs diminished our capacity to communicate and triggered decreased bylaw compliance. If the signs are not approved, the Town would continue to communicate through existing channels..



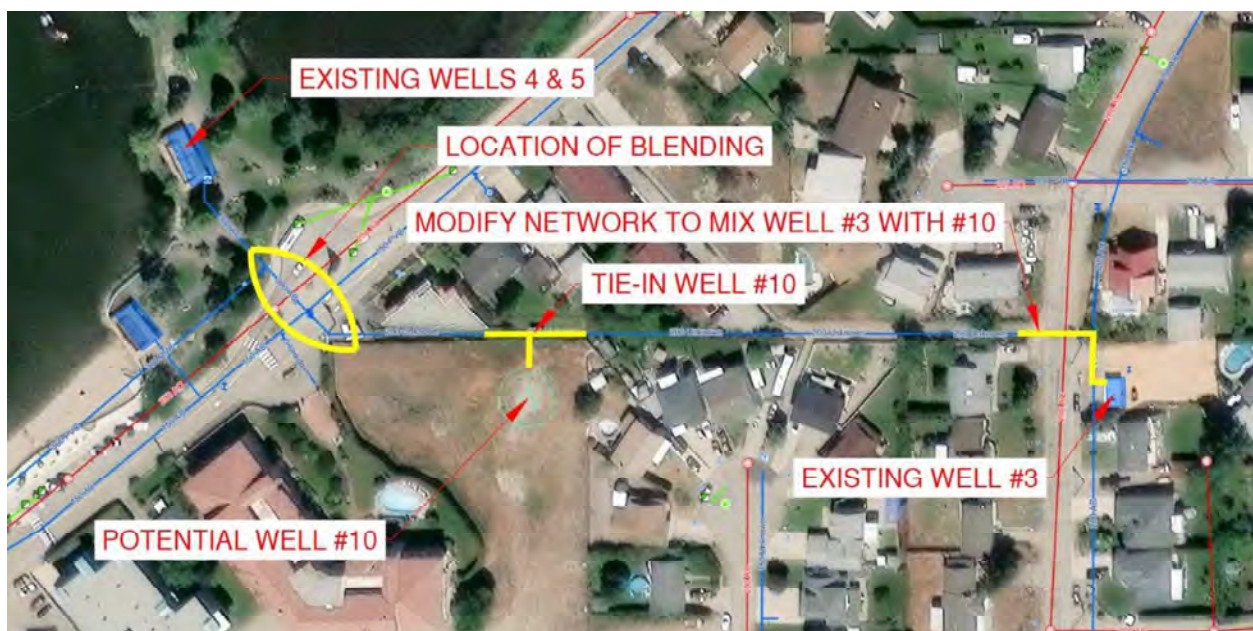
Project W17: Well #10 Implementation

Priority: High

Type: Upgrade

Trigger: Growth, Future Planning

Location Map



Issue

An additional source well is immediately required to meet water demand and achieve system resilience by operating under the n-1 principle. This principle states that the system should meet demand with the largest pump out of service, allowing one pump to fail without a service disruption.

Scope

To bring Well #10 online, the Town would have to conduct the following:

- Drill a 300ø (estimated) production well in the vicinity of WPID 28646
- Perform well development, including sampling to prove water quality
- Install pump, motor, electrical kiosk, headworks, flow meter, power, and SCADA
- Tie the proposed Well 10 to the existing water distribution system
- Modify the existing distribution system to direct and ensure appropriate blending



- Update SCADA control of the wells to ensure appropriate mixing
- Obtain IHA construction permit for the above
- Complete required archeological investigations / studies
- Obtain appropriate discharge permitting for well testing and development

Cost Estimate (Class D)

DESCRIPTION	TOTAL PAYMENT
WWAL Fees	\$ 60,000.00
Well Drilling and Testing	\$ 240,000.00
Kiosk and Controls	\$ 125,000.00
Electrical service	\$ 250,000.00
Vertical Turbine Pump and Motor	\$ 120,000.00
Insulated Seacan Building	\$ 50,000.00
Well #10 Tie-in	\$ 25,000.00
Site Works (grading, dry well, etc)	\$ 75,000.00
Archeological Works	\$ 100,000.00
Mechanical (check valve, flow meter, etc)	\$ 80,000.00
Subtotal	\$ 1,125,000.00
Design and Contingency (30%)	\$ 337,500.00
Total	\$ 1,462,500.00



Our File: 302-658
October 1, 2024

2026 Capital Plan

Project W18 and R7 (S17) Gala Crescent Resurfacing

As noted in the *Road Condition Assessment and Upgrade Plan* in July 2015, Gala Crescent is slated to be upgraded by milling and repaving beginning at Gravenstein Drive and ending at Quince Lane. This segment is +/-245m in length and has an average pavement width of 7m. Storm sewer collection and water system upsizing / replacements would ideally occur at the same time. The Project scope is defined on drawing 302-658-SK4 following along with the Capital project cost estimate.

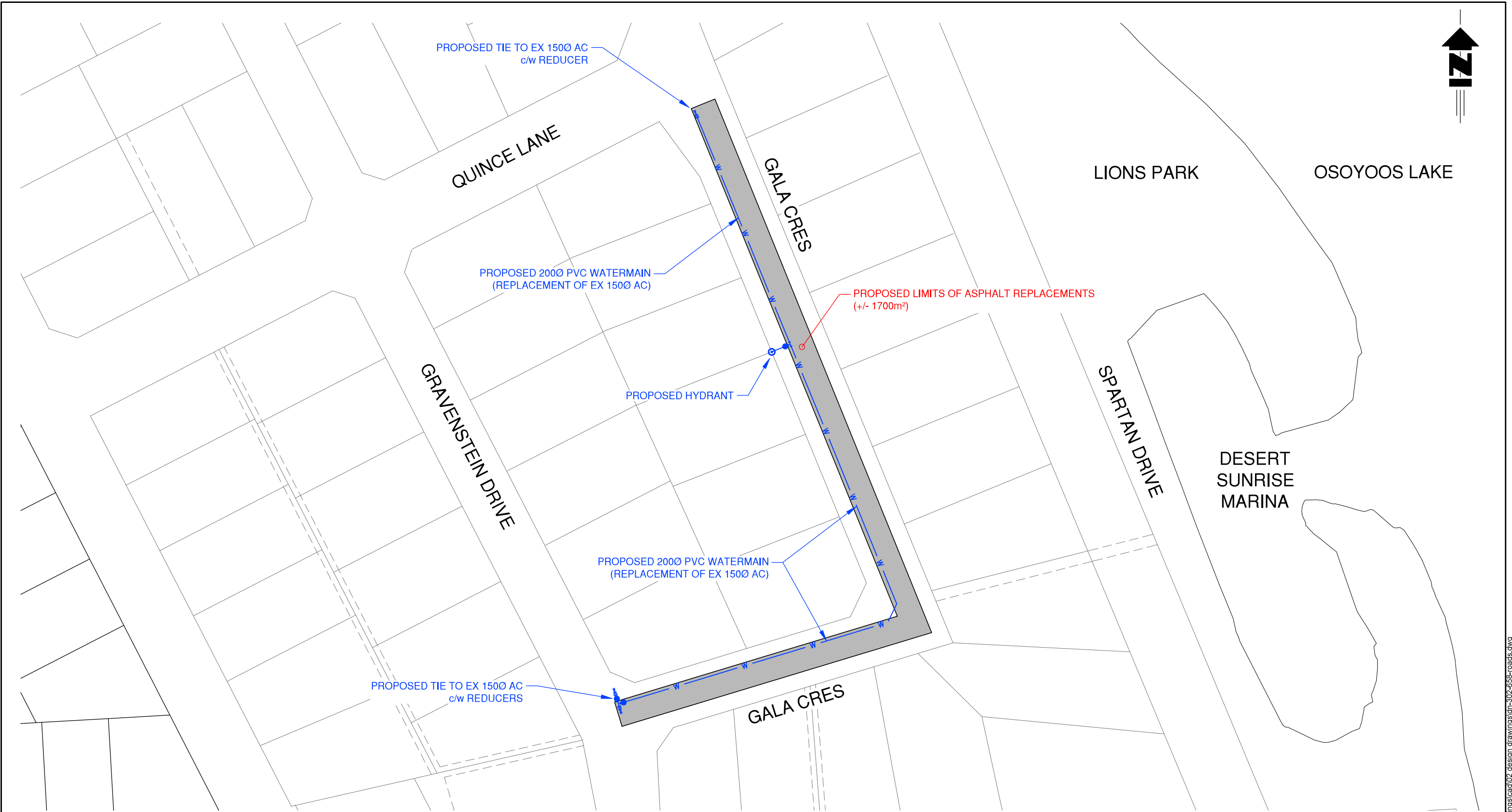
This work is recommended to be completed simultaneously with Project S17: Gala Lift Station Replacement.

Capital cost estimate:

\$171,795 (Roads)

\$220,350 (Water)

\$392,145



TOWN OF OSOYOOS
GALA CRESCENT RESURFACING



DRAWN BY: TT
DATE: SEPT 2024

DESIGN BY: TT
SCALE: 1:1000
DWG NO.:
SK4
302-658
203
REV:

FILE: \\clients\300-399\302\302-658\03 drawings\dwg\302-658-roads.dwg



Our File: 302-2041
October 1, 2024

2026 Capital Plan

Project W19, S9, and R8 Harbour Key Drive Reconstruction and Sanitary Sewer CIPP Lining

This section of Harbour Key Drive represents a length of 560m, has an average pavement width of 7.2m and is subject to flooding. The existing pavement surface has extensive cracking and failures of all types suggesting base gravels are deficient. The complete lack of any storm sewer collection is a large contributing factor. CCTV inspections of the existing sanitary sewer system, completed in the fall of 2022, indicate the AC mainlines installed in the late 1960's are beyond their life expectancy. All existing sanitary sewers were found to be sagging, have extreme surface spalling, and contain tension/compression cracking, and be leaking through joints.

Detailed design was completed to 90% during the winter of 2022 which entailed:

- Replacement of gravel road structure and asphalt surface to 7m width
- Water system upsizing / replacements of aging AC pipe
- Localized sanitary sewer repairs followed by CIPP lining of 690m of mainline
- Localized storm sewer catch basins and drywells
- Erosion protection at the eastern end consisting of filter fabric and angular rip-rap

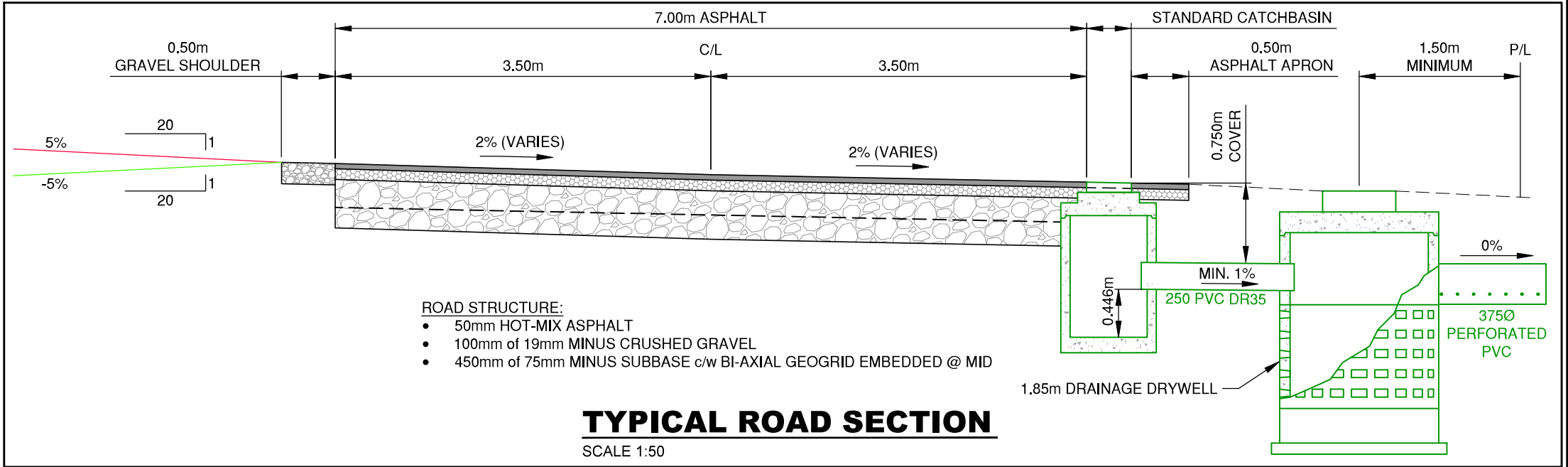
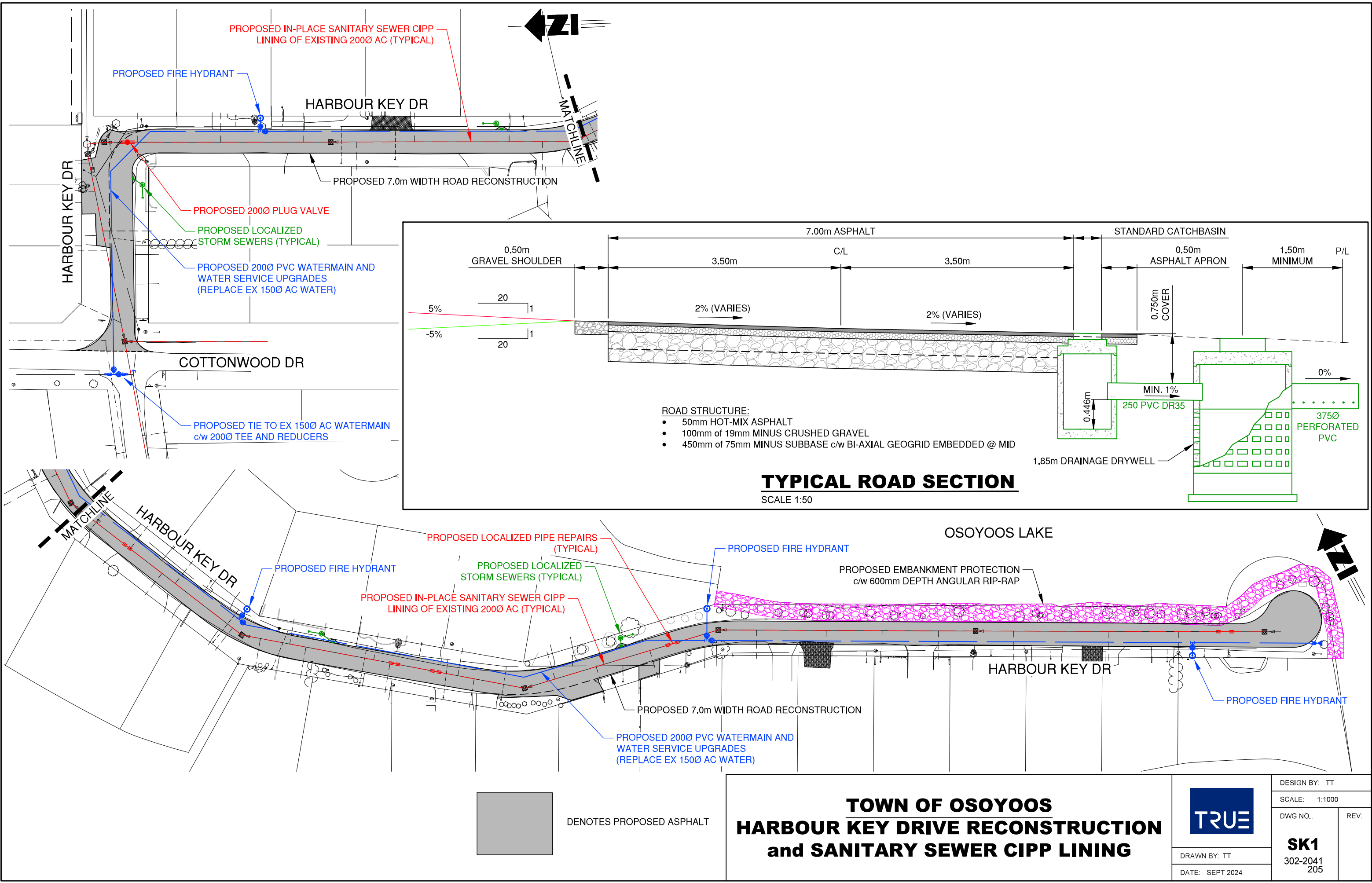
Capital cost estimate:

\$1,200,072 (Roads)

\$564,519 (Sanitary)

\$477,490 (Water)

\$2,242,081





 DENOTES PROPOSED ASPHALT

TOWN OF OSOYOOS

HARBOUR KEY DRIVE RECONSTRUCTION

and SANITARY SEWER CIPP LINING



DESIGN BY: TT

SCALE: 1:1000

DWG NO.: SK1

302-2041

205

DRAWN BY: TT

DATE: SEPT 2024

T:\L1\clients\300-399\302\302-2041\03 drawings\cad\02 design drawings\dr-302-2041.dwg



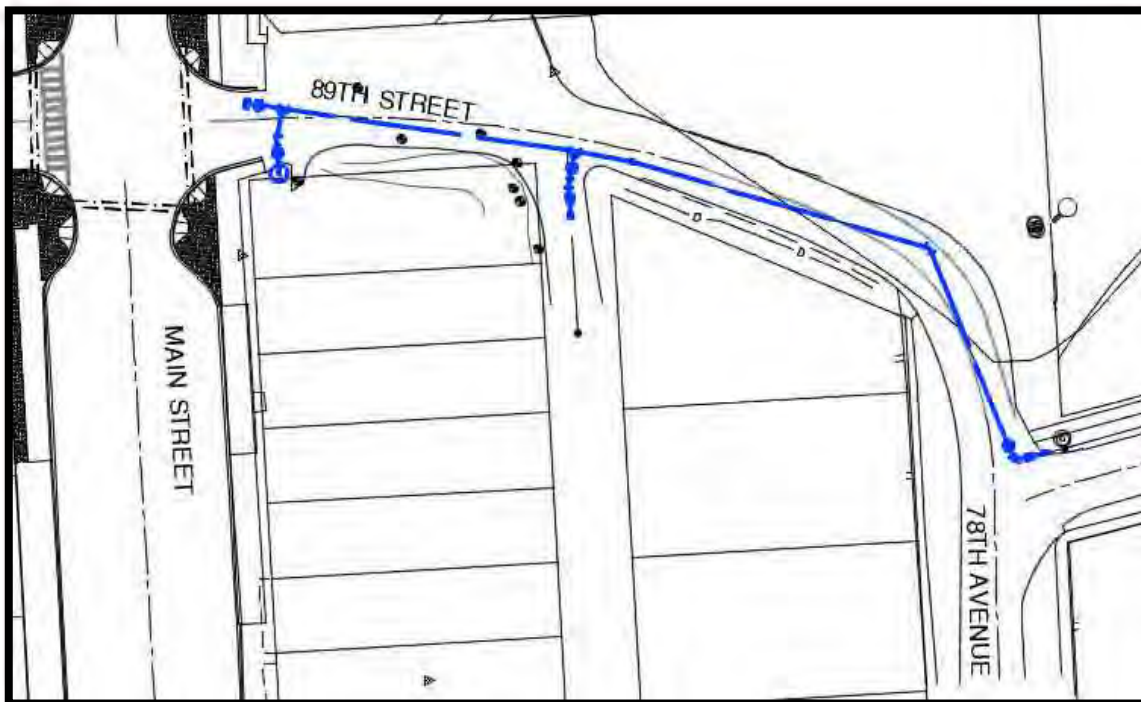
Project W20 (R9): Watermain Upgrades and Replacement on 89th St. from 78th Ave. to Main St.

Priority: High

Type: Upgrade, Replacement

Trigger: Growth, Asset Management

Location Map



Issue

There is not currently a continuous large diameter trunk main from the town core to the residential neighborhoods North of Main Street. This limits distribution capacity for fire flows and system looping resiliency. The proposed trunk main would connect 89th St. (North of Main St.) to the upgraded section of 74th Avenue. This would increase flows to the North more directly from the 340 reservoirs supply main, improving fire flows and allowing alternative distribution pathways. Furthermore, development in this area would be supported by enhanced fire flows and additional water supply for increased demands from densification.



Scope

Works include installing 115 m of 350 mm, and 26 m of 150 mm PVC watermain including a hydrant assembly and appurtenances.

Cost Estimate (Class D, see Project R9 for a project sketch and detailed cost estimate)

DESCRIPTION	TOTAL PAYMENT
Part 2.0 - Water System	\$132,310.00
Contingency & Engineering (25%)	\$33,077.50
Total Contract Sum	\$165,387.50



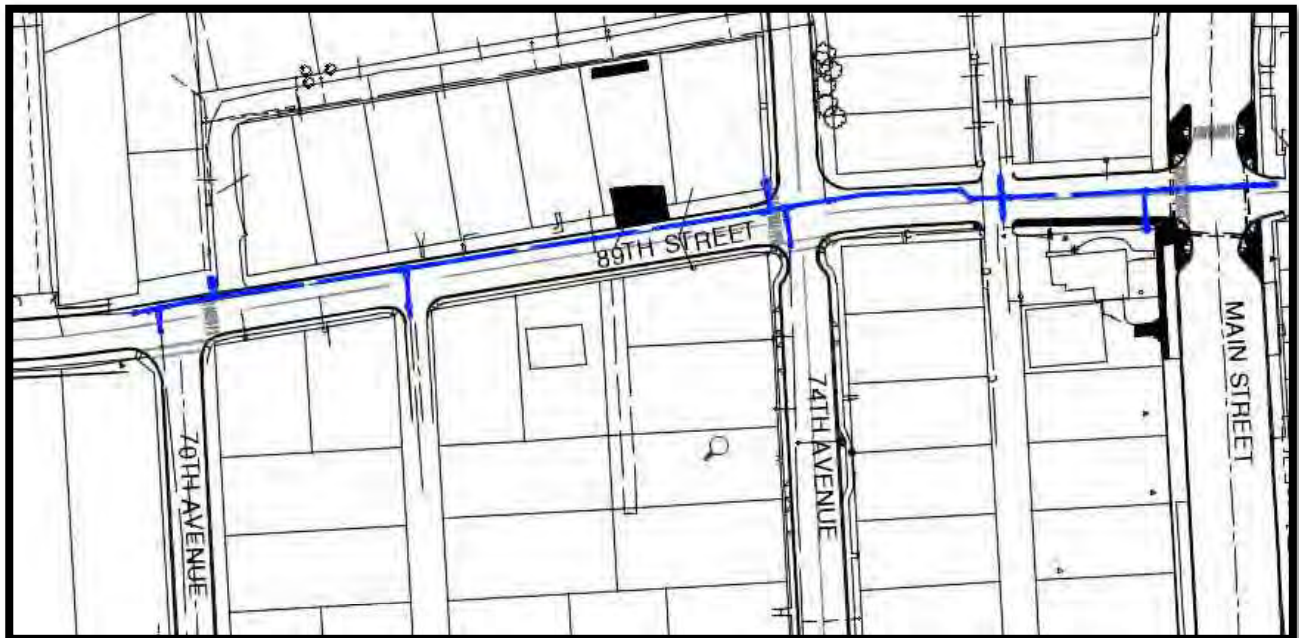
Project W21 (R10 and S12): Watermain Upgrades and Replacement on 89th St. from Main St. to 70th Ave.

Priority: High

Type: Upgrade, Replacement

Trigger: Growth, Asset Management

Location Map



Issue

Increased distribution is required throughout the municipal pressure zone to accommodate flows from the future water treatment plant, flows to the east reservoir, and increased water demand from proposed developments (development referrals) and infilling to the North, South and East. Upgrades to the 89th St. corridor achieve an efficient and harmonious solution to accommodate these multiple dynamics. This corridor ties into the 74th Ave watermain upsizing which provides a large trunk main connected to the 340 Reservoir that will direct flows to upgrades Northwards and Southwards of this project. Northwards, it is intended to cross Main Street to create a large trunk main to the northern area of the municipal pressure zone. Southwards, increased flows may support water treatment plant distribution and will support increased water demand, but most importantly flows to the east to support the east reservoir (in conjunction with upgrades to Kingfisher Dr.).



Also, Watermain works on 89th St. will replace existing 250 mm asbestos cement pipes with expired service lives. Given these pipes are at a high probability of failure (age based) and high system criticality (high flows), replacing them with PVC watermain will improve system reliability.

Scope

Works include installing 300 m of 350 mm PVC watermain on 89th St. and roughly 90 m of 150 - 300 mm PVC watermain to tie-into connecting watermain. All works include replacing hydrants, services, valves and other appurtenances. It is recommended that this work be completed simultaneously with S12 to confirm the sanitary main does not need to be reconstructed.

Cost Estimate (Class C, see Project R10 for a project sketch and detailed cost estimate)

DESCRIPTION	TOTAL PAYMENT
Part 2.0 - Water System	\$484,540.00
Contingency & Engineering (25%)	\$121,135.00
Total Contract Sum	\$605,675.00



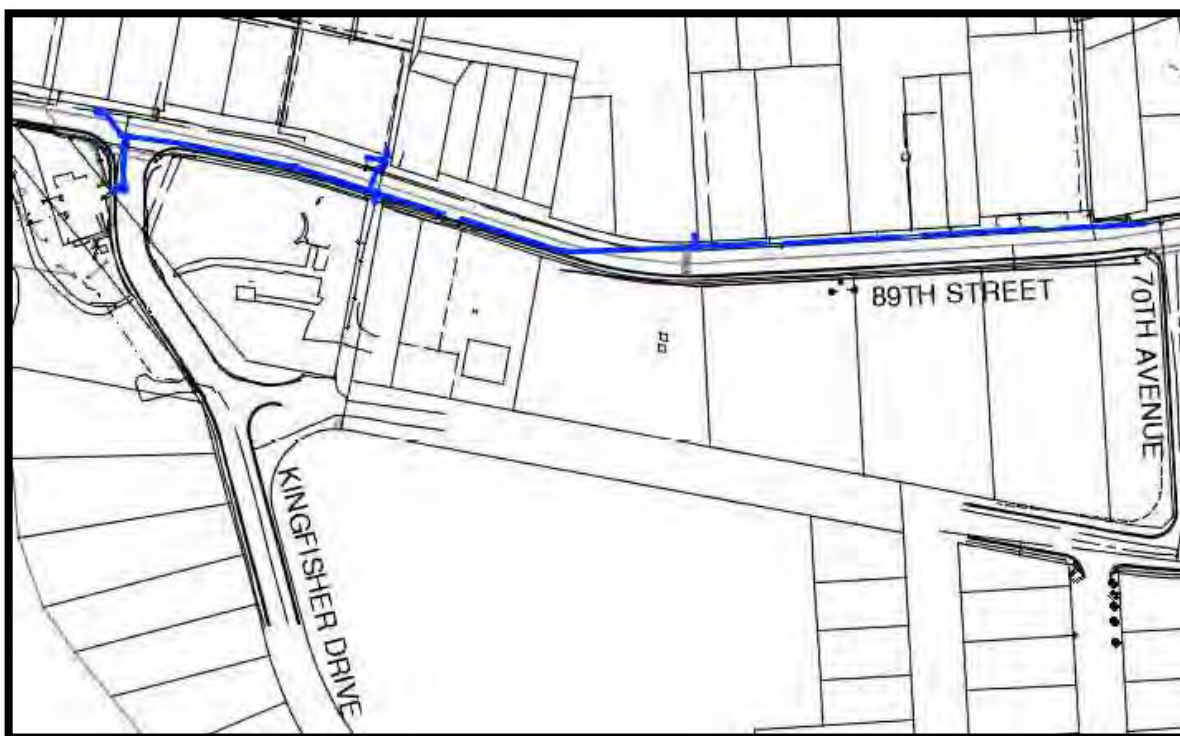
Project W22 (R11 and S13): Watermain Upgrades and Replacement on 89th St. from 70th Ave. to Kingfisher Dr.

Priority: High

Type: Upgrade, Replacement

Trigger: Growth, Asset Management

Location Map



Issue

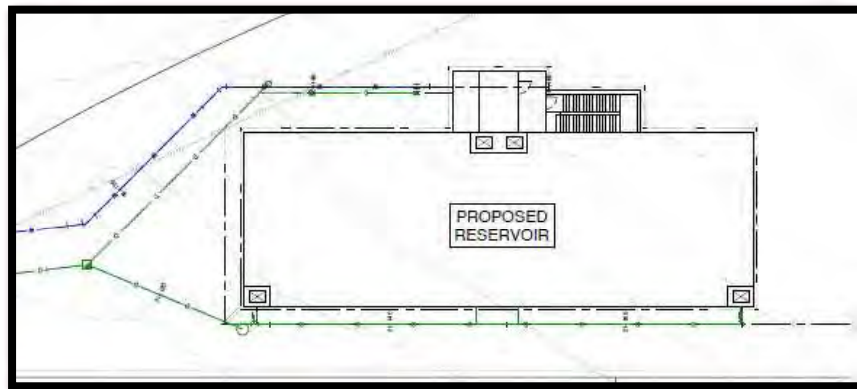
This project is intended to be completed in conjunction with upgrades on 89th St. from the 74th Ave. connection to support southwards distribution in the municipal pressure zone. The current watermain on 89th St. decreases from 250 mm to 200 mm between Kingfisher Drive and 70th Ave. which limits system capacity to provide fire flow. This impacts flows from Well #1 under pumping conditions, potential future water treatment plant flows, and eastward distribution. Connection to the east is intended to be achieved in conjunction with upgrades on Kingfisher Drive from 89th St. to the lake crossing.

Project W23: East 340 Reservoir - Construction

Priority: High
Trigger: Growth

Type: Upgrade

Location Map



Issue

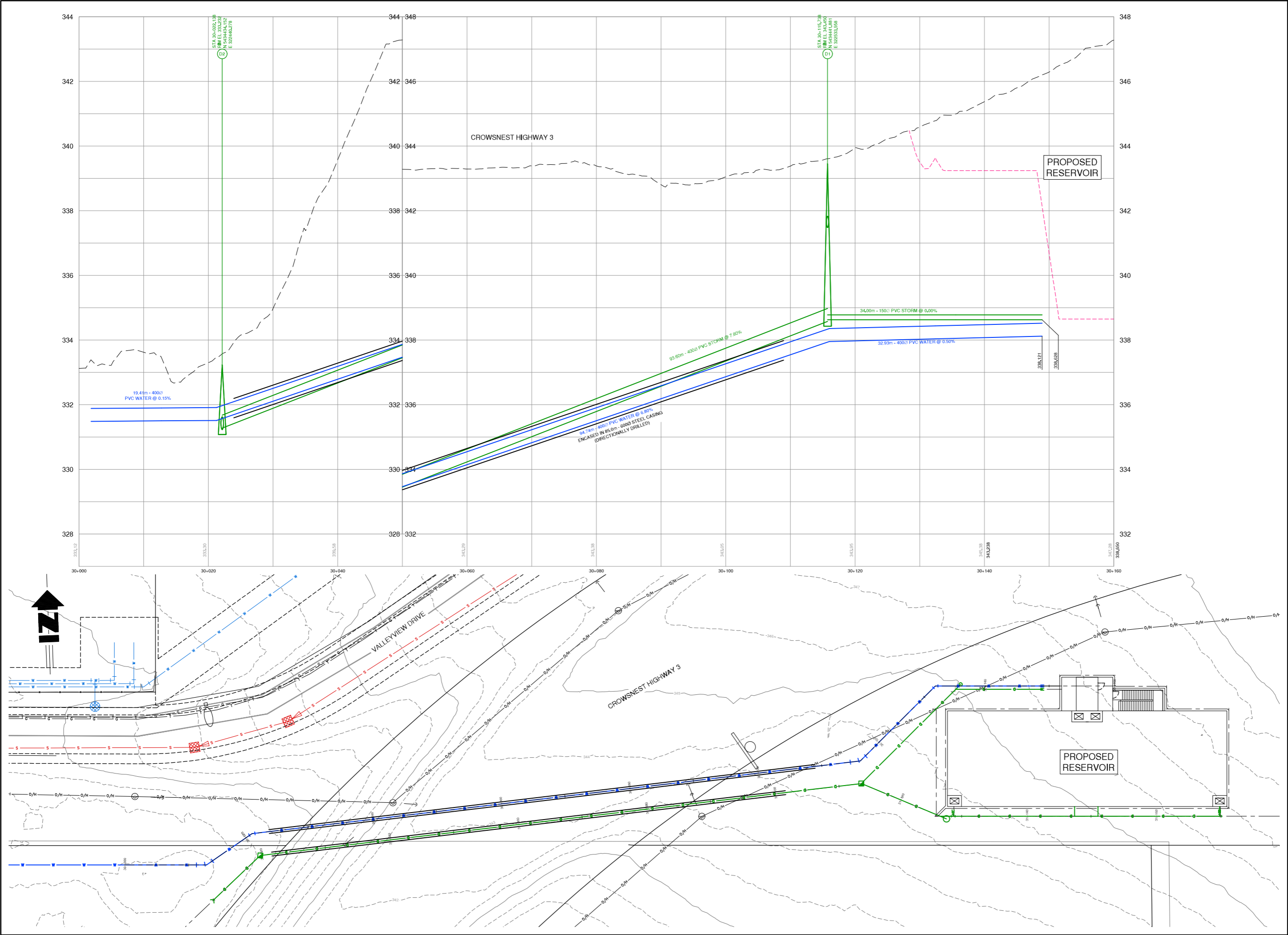
The east sector of Osoyoos is serviced by the 340 reservoir which is located to the west of the Osoyoos Lake crossing. This is not optimal based on the domestic water system layout. For this reason, an east sector reservoir would provide more efficient and resilient fire flows and emergency storage for the east sector. This is especially critical for fire flows to future high density residential, infill residential and commercial developments, and improving deficient fire flows in the SE sector.

The Osoyoos Indian Band (OIB) is a stake holder in this project because the east reservoir is intended to service OIB development near the south end of Sonora Dunes Golf Course and at Nk'Mips Corner. As such, project implementation will be completed in collaboration with OIB. Also discussed in the East Sector Densification Plan, this reservoir could provide a minimum fire flow of 150 L/s to OIB developments.

Scope

Construction of a 2,550 m³ concrete reservoir including flow control valves to ensure even reservoir filling between the West and East 340 Reservoirs.

Budgetary Cost Estimate: \$5,097,559



No.	DATE	DESCRIPTION	BY	APP
ISSUES / REVISIONS				
CONSULTANT SEAL				



2089 Falcon Road • Kamloops, BC • V2C 4J2
Tel: 250.828.0881 • info@true.ca



**OSOYOOS
RESERVOIR**

**WATER SUPPLY
AND
DISTRIBUTION
PLAN & PROFILE**

SCALE: 0 1:250 10	
DESIGNED BY: DK	
DRAWN BY: SPC	
DATE: MAY, 2024	
PROJECT REFERENCE NO.: 797-327	
PROJECT NO.: 797-321	SHEET: 1 OF X
DRAWING NO.: 303	ISSUED BY: 0



Project W24, W25, & W26: Well #3, #4 & #5 Electrical & Pumps

Priority: High

Type: Replacement

Trigger: Asset Management

Location Map



Issue

The electrical components and pumps for the water supply wells have been identified as past their useful lives. Furthermore, the opportunity to optimize new well pumps will improve the water supply to the system. For these reasons, it is recommended that these system components be replaced.

Currently, it is recommended that this work be undertaken at Wells #3, #4 and #5 to provide short term reliability in leu of a decision of a drinking water source (surface water vs. groundwater).

**Scope**

Replacement of electrical system and well pumps.

Cost Estimate (Class D)

It is noted that the cost estimate is per well.

DESCRIPTION	TOTAL PAYMENT
Part 1.0 – Well Pump	\$ 132,000
Part 2.0 – Well Electrical	\$ 88,000
Subtotal Parts 1.0 to 2.0	\$ 220,000
Contingency and Engineering (45%)	\$ 99,000
Total Contract Sum	\$ 319,000

Town of Osoyoos
5 Year Capital/Project Plan
For the years 2025-2029

18-Feb-25

Water

Director Responsible for Report			2025	2026	2027	2028	2029	
	W1 & W2	Water Metering	3,928,190					\$532,124GCF/\$2,000,000Borrowing/Reserves
	W4	Water - Water Service Extension	475,316					Developer
	W5	74th Ave Water Main Upsizing, Heron Lane Loon	714,000					CWF/14.3%DCC
		Water Facilities Standby Generation	150,000					Reserves
	W6	Magnolia Place Water Replacement	321,000					Reserves
	W8	Floodworks	531,090					Grant
	W11	East Osoyoos Reservoir Design	200,000					Reserves
	W14	340-402 Booster and 340 Reservoir PRV	846,752	1,150,000				\$1,264,722GCF/\$735,278Reserves
	W7	Pondorosa Dr Watermain Replacement	394,000					\$76,146Reserves/Operating
	W12	Water District Agricultural Asset Management Plan	100,000					Operating
	W13	Quail Place Watermain Upgrades	232,000					Operating
	W15	Water Rate Development, Implementation & Conservation Plan	125,000					Operating
	W16	Surface Water Treatment Plant	4,910,000	26,829,278	33,050,102	15,630,621		66%Grant/\$2,700,000Res/\$24,642,800Borrowing
		LCD Portable Electronic Signs	55,000					\$27,500Reserves/\$27,500RMI
	W17	Well #10 Implementation		1,463,000				29% DCC/Borrowing
	W18	Watermain Replacementat Gala Cr		221,000				Reserves
	W19	Harbour Key Dr. Watermain Upsizing		478,000				Reserves
	W20	WMU&R 89th St from 78 Ave to Main		166,000				Reserves
	W21	WMU&R 89th St from Main to 70 Ave		606,000				14.3% DCC/Reserves
	W22	WMU&R 89th St from 70th Ave to Kingfisher Dr		853,000				14.3% DCC/Reserves
	W23	East Osoyoos Reservoir - Construction		1,000,000	4,098,000			66% Grant/17%OIB/\$123,900DCC/Reserves
	W24	Well #3 Electrical & Pumps		319,000				\$103,246Reserves/Operating
	W25	Well #4 Electrical & Pumps		319,000				Operating
	W26	Well #5 Electrical & Pumps		319,000				Operating
	W27	Groundwater Protection Plan			100,000	50,000	50,000	Operating
	W28	SCADA Upgrades			96,000	96,000	89,000	Operating
	W29	WMU&R Kingfisher Dr from 89th St to Gyro Park			1,079,000			14.3%DCC/\$924,703Reserves
	W30	WMU&R 89 St from Kingfisher to Oleander and 62nd			454,000			66%Grant/14.3%DCC/\$89,438Operating
	W31	340 Reservoir Watermain Upgrades			2,503,000			66%Grant/17%OIB/\$60,800DCC/\$156,354Res/Op
	W32	Hydrant Program Project #2			447,000			Operating
	W33	WMU&R at Maple Dr				865,000		Reserves
	W34	WMU&R Main St from East Lake Crossing to Cottonwood				3,028,000		14.3% DCC/Borrowing
	W35	Master Plan Review				75,000		Operating
	W36	Water Conservation Update				25,000		Operating
	W37	Watermain Replacement on 74th, Distribution Main to 402				852,000		14.3% DCC/\$730,164Reserves
	W38	Watermain Connecting Nighthawk to 89th				295,000		14.3% DCC/\$252,815Operating
	W39	Watermain Upgrades on 74 Ave from 97 St to Nighthawk				428,000		14.3% DCC/\$255,792Reserves/\$155,778Operating
	W40	Watermain Replacement on 74 Ave from 97 St to Nighthawk 402 Reduced Pressure				485,000		14.3% DCC/\$415,645Operating
	W41	Fairway Hills Booster Station Pumps, Piping and Electrical				718,000		Reserves
		Totals	12,982,348	33,723,278	41,827,102	22,547,621	139,000	

* WMU&R - Watermain Upgrades and Replacement

Source of funding

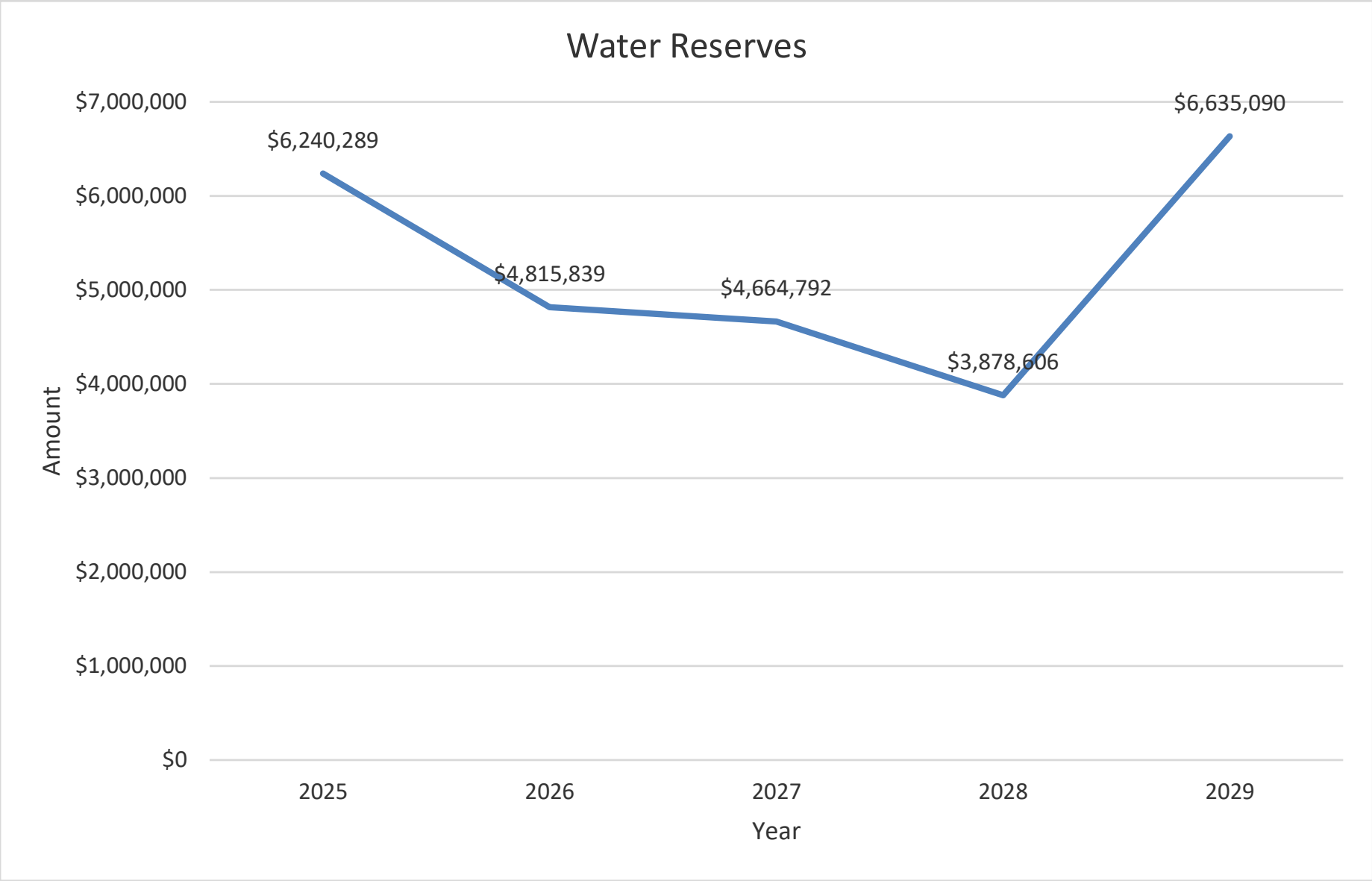
	Amount	Operating	GRANTS	BORROWING	RESERVES	DCC	OTHER	TOTAL
2025	12,982,348	774,854	5,762,464	2,000,000	3,840,112	102,102	502,816	12,982,348
2026	33,723,278	853,754	18,782,045	10,160,685	3,123,887	632,907	170,000	33,723,278
2027	41,827,102	940,794	26,469,367	11,237,035	1,653,817	403,919	1,122,170	41,827,102
2028	22,547,621	1,025,464	11,346,811	6,878,806	2,568,956	727,584	0	22,547,621
2029	139,000	139,000	0	0	0	0	0	139,000
Totals	111,219,349	3,733,866	62,360,687	30,276,526	11,186,772	1,866,512	1,794,986	111,219,349

Projects Carried forward

Project Name	Year	Borrowing	# years	Annual Payments	Annual Increase per AVG SFD	Monthly Increase per avg SFD
Water Fund						
Water Metering	2025	2,000,000	20	151,922	23.64	1.97
Well #10 Implementation	2026	1,038,730	20	78,903	12.28	1.02
Water Treatment Plant	2026	9,121,955	20	699,826	108.92	9.08
Water Treatment Plant	2027	11,237,035	20	853,577	132.85	11.07
Watermain Upgrade & Replacement Main St from East Lake Crossing to Cottonwood	2028	2,594,996	20	197,119	30.68	2.56
Water Treatment Plant	2028	4,283,810	20	325,403	50.64	4.22
				<u>2,306,750</u>	<u>359.01</u>	<u>29.92</u>

Municipal finance Authority
Rate effective October 24,2024

4.06%



Reserve Balances

4-Mar-25

Account Number	Description	2023 Yearend	2024 Contributions	2024 Transfers	Balance Remaining	2025	2026	2027	2028	2029
Water Fund										
64475003	Res. - Water Capital Projects	2,977,364.62	919,231.18	73,135.00	3,823,460.80	3,823,461	1,123,461	1,123,461	1,123,461	833,044
	Contributions					0	0	0	0	973,714
	Transfers					-2,700,000	0	0	-290,417	0
	Balance					1,123,461	1,123,461	1,123,461	833,044	1,806,758
64475004	Res. - Water Pump & Motor Replace	81,220.00	4,215.97	0.00	85,435.97	85,436	85,436	40,514	40,514	4,216
	Contributions					0	0	0	0	0
	Transfers					0	-44,922	0	-36,298	0
	Balance					85,436	40,514	40,514	4,216	4,216
64475005	Res. - Reservoir Cleaning	70,000.00	3,633.56	0.00	73,633.56	73,634	73,634	73,634	73,634	73,634
	Contributions					0	0	0	0	0
	Transfers					0	0	0	0	0
	Balance					73,634	73,634	73,634	73,634	73,634
64475006	Res. - Leak Detection/Line Cleaning	140,000.00	7,267.15	0.00	147,267.15	147,267	147,267	147,267	147,267	147,267
	Contributions					0	0	0	0	0
	Transfers					0	0	0	0	0
	Balance					147,267	147,267	147,267	147,267	147,267
64475007	Res. - Water Metering	500,000.00	25,954.10	0.00	525,954.10	525,954	25,954	25,954	25,954	25,954
	Contributions					0	0	0	0	0
	Transfers					-500,000	0	0	0	0
	Balance					25,954	25,954	25,954	25,954	25,954
64475008	Water Sustainability Fund	183,690.00	1,373,148.75	0.00	1,556,838.75	1,556,839	2,609,609	1,162,379	1,312,976	665,746
	Contributions (Asset Management Plan)					1,552,770	1,552,770	1,552,770	1,552,770	1,552,770
	Transfers					-500,000	-3,000,000	-1,402,173	-2,200,000	0
	Balance					2,609,609	1,162,379	1,312,976	665,746	2,218,516
64475009	Res. - Water - PSAB	0.00	101,993.14	0.00	101,993.14	101,993	201,993	301,993	401,993	501,993
	Contributions (PSAB)					100,000	100,000	100,000	100,000	100,000
	Transfers					0	0	0	0	0
	Balance					201,993	301,993	401,993	501,993	601,993
64475010	Res. - Water - Capital Contingency	0.00	100,000.00	0.00	100,000.00	100,000	200,000	300,000	400,000	500,000
	Contributions					100,000	100,000	100,000	100,000	100,000
	Transfers					0	0	0	0	0
	Balance					200,000	300,000	400,000	500,000	600,000
64475011	Res. - Fleet	0.00	0.00	0.00	0.00	0	30,000	60,000	90,000	120,000
	Contributions					30,000	30,000	30,000	30,000	30,000
	Transfers					0	0	0	0	0
	Balance					30,000	60,000	90,000	120,000	150,000
54495000	Prior Year Surplus (cash)	1,773,908.29	455,805.84	0.00	2,229,714.13	2,229,714	1,742,935	1,580,637	1,048,993	1,006,752
	Contributions					0	0	0	0	0
	Transfers					-486,779	-162,298	-531,644	-42,241	0
	Balance					1,742,935	1,580,637	1,048,993	1,006,752	1,006,752
Total		5,726,182.91	2,991,249.69	73,135.00	8,644,297.60	6,240,289	4,815,839	4,664,792	3,878,606	6,635,090

Development Cost Charges January 31, 2025

Date	Description	Receipt #	Water
1-Jan-24	Balance Forward		88,803.87
			10,840.00
			1,624.00
			4,872.00
			664.42
			1,355.00
31-Dec-24	Interest	JV's	6,574.44
	2024 Expenditures		0.00
		Totals	114,733.73
			54480-004

Bank GL # 53311-001

Equity GL # 54480-004

Budgeted Expenditures

2025	102,102
2026	632,907
2027	403,919
2028	727,584
2029	0
	<u>1,866,512</u>

2025 Water User Rate changes

Rate Code	Description	2024 Rate	Units	Town Water 51131-000	Increase Water User Rates 9.65%	Adjusted Total Town Water 51131-000	Quarterly Rates
Town Property Tax							
W01	Water Usage - Town	754.17	4,075	3,073,242.75	826.95	3,369,821.25	206.74
W03	Water Usage - Town	754.17	41	30,920.97	826.95	33,904.95	206.74
W04	Water Usage - Rest. - Basic	1,463.76	29	42,449.04	1,605.01	46,545.29	401.25
W05	Water Usage - Rest. - Additional	867.29	34	29,487.86	950.98	32,333.32	237.75
W06	Water Usage - site	331.88	774	256,875.12	363.91	281,666.34	90.98
W07	Water Usage - Campground - RV site*	274.19	293	80,337.67	300.65	88,090.45	75.16
W08	Water Usage	922.13	14	12,909.82	1,011.12	14,155.68	252.78
W09	Water Usage - Day Care	1,357.49	1	1,357.49	1,488.49	1,488.49	372.12
W11	Water Usage	2,159.59	2	4,319.18	2,367.99	4,735.98	592
W12	Water Usage - Laundramat	188.53	15	2,827.95	206.72	3,100.80	51.68
W13	Water Usage - Sun Bowl	3,242.90	1	3,242.90	3,555.84	3,555.84	888.96
W14	Water Usage	3,242.90	1	3,242.90	3,555.84	3,555.84	888.96
W15	Water Usage - Car Wash - Bay (metered)	2,159.59		6,478.77	2,367.99	7,103.97	592
W18	Water Irrigation	436.45	11	4,800.95	478.57	5,264.27	119.64
A/R							
FGIL - Canada Post		2,159.59	1	2,159.59	2,367.99	2,367.99	592
FGIL - RCMP		2,159.59	1	2,159.59	2,367.99	2,367.99	592
Osoyoos Seniors		1,052.86	1	1,052.86	1,154.46	1,154.46	288.62
Osoyoos Health Centre AP_VEN_INVOICES@INTERIORHEALTH.CA		2,159.59	1	2,159.59	2,367.99	2,367.99	592
Osoyoos Lake Sailing Club		754.17	1	754.17	826.95	826.95	206.74
Desert Park Exhibition Society		274.19	11	3,016.09	300.65	3,307.15	75.16
Nk'Mip Management services		436.45	1.71	746.33	478.57	818.35	119.64
Nk'Mip Management services		274.19	43	11,790.17	300.65	12,927.95	75.16
School District 53 (22 classrooms)		1,052.86	22	23,162.92	1,154.46	25,398.12	288.62
School District 53 Irrigation		436.45	6.92	3,020.23	478.57	3,311.70	119.64
School District 53 (15 classrooms)		1,052.86	15	15,792.90	1,154.46	17,316.90	288.62
Nk'Mip Gas and Convenience Store		922.13	1	922.13	1,011.12	1,011.12	252.78
OIB Indigenous Bloom		754.17	1	754.17	826.95	826.95	206.74
Osoyoos Employee Housing		754.17	24	18,100.08	826.95	19,846.80	206.74
				3,638,084.19		3,989,172.90	
		Rounded		3,638,084.00		3,989,173.00	

2025 Water District Rate changes

Rate Code	Description	2024 Rates	Units	Water District User Rates 51130-000	Increase WD User Rates 8.94%	Water District User Rates Adjusted Total 51130-000	Water District Parcel Irrig 51130-005	Increase WD Parcel Irrig 8.94%	Water District Parcel Irrig Adjusted Total 51130-005	Quarterly Rates
Town Property Tax										
D25	Residential Twinned	814.08	107	87,106.56	886.86	94,894.02				221.72
D35	Commercial Twinned	939.85	9	8,458.65	1,023.87	9,214.83				255.97
G9	Greenhouse, Nursery, Hydroponics	754.29	1	754.29	821.72	821.72				205.43
G13	Greenhouse, Nursery, Hydroponics	0.0299	61,705	1,844.98	0.0326	2,011.58				0.0082
T10	Water District - Irrigation	372.11	146.62				54,558.77	405.38	59,436.82	101.35
Rural Water										
C20	Commercial	939.85	2	1,879.70	1,023.87	2,047.74				255.97
C25	Commercial Twinned	939.85	9	8,458.65	1,023.87	9,214.83				255.97
C35	Heavy Commercial Twinned	2,343.59	1	2,343.59	2,553.11	2,553.11				638.28
D10	Residential Unit	732.67	62	45,425.54	798.17	49,486.79				199.54
D20	Residential Twinned	814.08	366	297,953.28	886.86	324,590.76				221.72
D45	Mobile Homes/Apartments	732.67	4	2,930.68	798.17	3,192.70				199.54
D50	Mobile Homes/Apartments - Twinned	814.08	31	25,236.48	886.86	27,492.66				221.72
D70	Cabins	732.67	3	2,198.01	798.17	2,394.52				199.54
D72	Cabins Twinned	814.08	3	2,442.24	886.86	2,660.58				221.72
D80	Campsites - per unit - Twinned	200.64	6	1,203.84	218.58	1,311.48				54.65
G1	Greenhouse	80.83	0	0.00	88.06	0.00				22.02
G2	Greenhouse	166.82	0	0.00	181.73	0.00				45.43
G3	Greenhouse	251.45	1	251.45	273.93	273.93				68.48
G4	Greenhouse	335.22	2	670.44	365.19	730.38				91.3
G5	Greenhouse	419.08	2	838.16	456.55	913.10				114.14
G6	Greenhouse	502.86	0	0.00	547.82	0.00				136.96
G7	Greenhouse	588.41	0	0.00	641.01	0.00				160.25
G8	Greenhouse	670.43	0	0.00	730.37	0.00				182.59
G9	Greenhouse	754.29	2	1,508.58	821.72	1,643.44				205.43
G10	Greenhouse	838.10	2	1,676.20	913.03	1,826.06				228.26
G11	Greenhouse	921.90	0	0.00	1,004.32	0.00				251.08
G12	Greenhouse	1,005.63	1	1,005.63	1,095.53	1,095.53				273.88
G13	Greenhouse	0.0299	55,920	1,672.01	0.0326	1,821.48				0.0081
P10	Parcel Irrigation Charge	372.11	1,498.27				557,521.25	405.38	607,368.69	101.35
New Construction		814.08	3	2,442.24	886.86	2,660.58				
Early/Late Water				5,000.00		5,000.00				
				503,301.20		547,851.82	612,080.02		666,805.51	
		Rounded		503,301.00		547,852.00	612,080.00		666,806.00	