



# **Town of Osoyoos**

## **2025 Operating and 5 Year Capital/Project Plan**

---

### **FINANCIAL / BUDGET INFORMATION**

**December 10, 2024**

# Table of Contents

|                                                                     | Pages |
|---------------------------------------------------------------------|-------|
| <b>General Budget</b>                                               |       |
| Budget Framework Principals                                         | 4     |
| Five Year Financial Plan Bylaw No. 1401                             | 5-9   |
| Report on General Fund 2025-2029                                    | 10-14 |
| General Budget Income Statement                                     | 15-24 |
| Operating Request – New Multi Channel Resident Notification System  | 25    |
| Operating Request – Facility Asset Management Funding               | 26-28 |
| Operating Request – Short Term Rentals (STR) Regulation             | 29-30 |
| Potential Additional Staffing Requirements                          | 31-32 |
| Fire Department Budget                                              | 33-41 |
| RCMP Budget                                                         | 42-43 |
| 2024 Projects carried forward to 2025 for completion – General Fund | 44    |
| 2025 General Capital Projects                                       | 45-46 |
| o Land                                                              |       |
| o Easements/Right of Ways/Park Land                                 | 47    |
| o Cemetery – Consultant Review                                      | 48    |
| o Planning                                                          |       |
| o Implementation of Legislative Changes – Planning                  | 49    |
| o Office Equipment                                                  |       |
| o Computer Equipment                                                | 50    |
| o Office Equipment                                                  | 51    |
| o Roads                                                             |       |
| o Hummingbird Lane Resurfacing                                      | 52-53 |
| o Magnolia Place                                                    | 54-55 |
| o Quail Place                                                       | 56-59 |
| o Road Marking                                                      | 60    |
| o Airport                                                           |       |
| o Airport Gate Locks                                                | 61    |
| o Accessibility                                                     |       |
| o Age Friendly Accessibility Upgrades                               | 62    |
| o Equipment                                                         |       |
| o Replacement 1989 Jacobsen – 720E Landscape Broom                  | 63-64 |
| o Replacement HPX Gator – John Deere – replace with 2 UTV's         | 65-66 |
| o Replacement 2009 Chevy Silverado ½ Ton                            | 67-68 |
| o Replacement Kabota Tractor                                        | 69-70 |

|                                                      |         |
|------------------------------------------------------|---------|
| ○ Replacement 1980 Joy 125 Air Compressor            | 71-72   |
| ○ Replacement 2004 Ford ¾ Ton                        | 73-74   |
| ○ Replacement Kabota Front-Mount Mower               | 75-76   |
| ○ Replacement JCB Backhoe                            | 77-78   |
| ○ Replacement 2009 Acura with Mavarick               | 79-80   |
| ○ Replacement Trailer                                | 81-82   |
| ○ 2 New ¾ Ton 4x4 complete with service box          | 83-84   |
| ○ Community Services                                 |         |
| ○ Southeast Meadowlark Playground                    | 85      |
| ○ Outdoor Pickleball Court Improvement               | 86-87   |
| ○ Fitness Equipment – Weight Room                    | 88      |
| ○ Desert Park Exterior Doors                         | 89-90   |
| ○ Sonora Entrance Door x 2                           | 91      |
| ○ Table/Chair/Cabinet Replacement                    | 92      |
| ○ Gymnasium Floor Refinishing                        | 93      |
| ○ Parks-Trails                                       |         |
| ○ Gyro Park Dock                                     | 94-95   |
| ○ Lakeshore Walkway Path Improvements                | 96-97   |
| ○ Boat Launch Repairs                                | 98      |
| ○ Trail System Usage Etiquette Signs                 | 99      |
| ○ Buildings                                          |         |
| ○ Operational Services – Roof Replacement            | 100-101 |
| ○ Housing Initiative                                 | 102     |
| ○ Asbestos Removal – Civic Buildings                 | 103-104 |
| ○ Town Hall – HVAC and Radon Mitigation              | 105-106 |
| ○ Alarm System Upgrades – Town Facilities            | 107     |
| ○ Other                                              |         |
| ○ Hydrogeology and Hydrology Characterization Report | 108-109 |
| ○ Curbside Collection Carts                          | 110     |
| 2025-2029 General Capital Projects                   | 111-123 |
| General Reserve Balances                             | 124-127 |
| General DCC's                                        | 128     |

## **2025 Budget Framework Principles:**

- 1. Ensure service levels in all operations and facilities are cost effective and meeting expectations of residents and visitors.**
- 2. Complete priority projects identified by Council and department Directors.**
- 3. Identify sufficient contingency to respond to unforeseen expenditures.**
- 4. Adjust capital expenditures to maintain current service levels.**
- 5. Link the Town's financial plan to other planning processes such as strategic, land-use, asset management and business planning.**
- 6. To stimulate long-term thinking - to allow decision makers to examine and consider the long-range financial implications of current day decisions.**
- 7. To stimulate 'big-picture' thinking - to enable the Town to step back and think more strategically and holistically about the Town's financial position and requirements.**
- 8. To create dialogue - to create an avenue for dialogue about the Town's future with all stakeholders, i.e. Town Council, management, the public, other impacted organizations, etc.**
- 9. To create transparency and understanding - to make the public and taxpayers fully aware of the Town's financial outlook including its related challenges and constraints.**
- 10. To strategically take advantage of grant opportunities to acquire, replace and renew capital infrastructure.**

**TOWN OF OSOYOOS**  
**BYLAW NO. 1401, 2025**

---

*A Bylaw of the Town of Osoyoos respecting the five-year financial plan.*

---

The Council of the Town of Osoyoos in open meeting assembled **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited for all purposes as the “5 Year Financial Plan Bylaw No. 1401, 2025”.
2. Schedule "A" attached hereto and forming part of this bylaw is hereby declared to be the 5 Year Financial Plan of the Town of Osoyoos for the years 2025-2029.
3. Schedule “B” attached hereto and forming part of this bylaw is hereby declared to be the Statement of Objectives and Policies for the Five-Year Financial Plan of the Town of Osoyoos for the years 2025-2029.
4. Authority to make expenditures in accordance with the 5-year financial plan is hereby delegated to the following Officers:
  1. Chief Administrative Officer (C.A.O)
  2. Director of Financial Services/ Deputy C.A.O.
  3. Director of Corporate Services
  4. Director of Planning & Development Services
  5. Director of Operational Services
  6. Director of Community Services
  7. Fire Chief
5. This bylaw comes into effect on January 1, 2025 at such time, Financial Plan Bylaw No. 1386, 2023 is hereby repealed.

Read a first, second and third time this      day of      ,      .

Adopted this      day of      ,      .

---

MAYOR

---

CORPORATE OFFICER

**Town of Osoyoos**  
**2025 - 2029 Financial Plan**  
**Schedule "A" of Bylaw No. 1401, 2025**

|                                  | <b>2025</b>       | <b>2026</b>       | <b>2027</b>       | <b>2028</b>       | <b>2029</b>       |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>REVENUES</b>                  |                   |                   |                   |                   |                   |
| Property Taxes – Municipal       | 4,995,234         | 5,145,091         | 5,299,444         | 5,458,427         | 5,622,180         |
| Property Taxes - Policing        | 1,282,734         | 1,330,690         | 1,357,680         | 1,385,210         | 1,413,290         |
| Property Taxes – General Debt    | 33,320            | 33,320            | 273,834           | 607,383           | 607,383           |
| Property Taxes – Fire Protection | 935,365           | 960,928           | 958,456           | 976,182           | 994,438           |
| Property Taxes – Fire Hall Debt  | 169,397           | 169,397           | 169,397           | 169,397           | 169,397           |
| Utility Taxes                    | 137,078           | 137,078           | 137,078           | 137,078           | 137,078           |
| Parcel Taxes                     | 536,190           | 536,190           | 536,190           | 536,190           | 536,190           |
| <b>USER FEES &amp; CHARGES</b>   |                   |                   |                   |                   |                   |
| Sale of Services                 | 2,300,690         | 2,397,848         | 2,446,500         | 2,496,486         | 2,547,847         |
| Other                            | 1,911,800         | 682,340           | 682,920           | 683,510           | 684,110           |
| User Fees                        | 9,502,500         | 10,019,571        | 11,148,967        | 12,373,148        | 13,295,387        |
| <b>BORROWING PROCEEDS</b>        | <b>2,000,000</b>  | <b>13,449,075</b> | <b>15,797,432</b> | <b>6,878,806</b>  | <b>17,000,000</b> |
| <b>OTHER REVENUE</b>             |                   |                   |                   |                   |                   |
| Interest/Donations               | 320,000           | 320,000           | 320,000           | 320,000           | 320,000           |
| Grants                           | 7,083,814         | 19,328,406        | 27,016,248        | 11,894,222        | 547,951           |
| Other                            | 1,329,993         | 1,019,180         | 1,969,997         | 1,669,297         | 875,165           |
| <b>TRANSFERS FROM FUNDS</b>      |                   |                   |                   |                   |                   |
| Reserve Funds                    | 8,568,805         | 7,410,818         | 6,404,047         | 4,513,459         | 4,470,914         |
| Development Cost Charge Fund     | 1,414,804         | 1,000,758         | 881,922           | 740,584           | 240,150           |
| Accumulated Surplus              | 4,338,402         | 484,153           | 2,179,080         | 60,298            | 265,923           |
| <b>TOTAL</b>                     | <b>46,860,126</b> | <b>64,424,843</b> | <b>77,579,192</b> | <b>50,899,677</b> | <b>49,727,403</b> |
| <b>EXPENDITURES</b>              |                   |                   |                   |                   |                   |
| Debt Interest                    | 294,343           | 371,343           | 889,132           | 1,497,333         | 1,762,167         |
| Debt Principal                   | 330,498           | 399,779           | 865,660           | 1,412,889         | 1,651,174         |
| Capital Expenses                 | 26,368,539        | 43,454,378        | 55,289,102        | 27,039,921        | 23,963,500        |
| <b>OTHER MUNICIPAL PURPOSES</b>  |                   |                   |                   |                   |                   |
| General                          | 6,743,580         | 6,860,535         | 6,931,875         | 7,055,635         | 7,181,875         |
| Fire Protection                  | 1,318,365         | 1,334,675         | 1,358,390         | 1,389,116         | 1,420,760         |
| Policing                         | 1,423,078         | 1,370,690         | 1,397,680         | 1,425,210         | 1,453,290         |
| Water                            | 2,775,300         | 2,853,150         | 2,927,590         | 3,009,230         | 3,093,300         |
| Sewer                            | 2,320,900         | 2,421,310         | 2,521,160         | 2,630,920         | 2,746,160         |
| <b>TRANSFER TO</b>               |                   |                   |                   |                   |                   |
| Reserve Funds                    | 5,276,923         | 5,350,383         | 5,390,003         | 5,430,823         | 6,446,577         |
| Other Government                 | 8,600             | 8,600             | 8,600             | 8,600             | 8,600             |
| <b>TOTAL</b>                     | <b>46,860,126</b> | <b>64,424,843</b> | <b>77,579,192</b> | <b>50,899,677</b> | <b>49,727,403</b> |

**Town of Osoyoos  
2025-2029 Financial Plan  
Statement of Objectives and Policies  
Schedule 'B' of Bylaw No. 1401, 2025**

In accordance with Section 165(3.1) of the *Community Charter*, the Town of Osoyoos (Town) is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

**Funding Sources**

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2025. Property taxes form a large proportion of revenue of the municipality. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, bylaw enforcement, parks maintenance, snow removal, recreation, roads maintenance, sidewalks and street lighting.

Sale of Service and User Fees are another large portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, cemetery, landfill and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

**Objective**

- Over the next four years, the Town will increase the proportion of revenue that is received from user fees and charges by at least 3 percent over the current levels.

**Policies**

- The Town will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the Town will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

**Table 1: Sources of Revenue**

| <b>Revenue Source</b>            | <b>% of Total Revenue</b> | <b>Dollar Value</b> |
|----------------------------------|---------------------------|---------------------|
| Property Taxes - Municipal       | 10.66%                    | 4,995,234           |
| Property Taxes - Policing        | 2.74%                     | 1,282,734           |
| Property Taxes – General Debt    | 0.07%                     | 33,320              |
| Property Taxes – Fire Protection | 2.00%                     | 935,365             |
| Property Taxes – Fire Hall Debt  | 0.36%                     | 169,397             |
| Utility Taxes                    | 0.29%                     | 137,078             |
| Parcel Taxes                     | 1.14%                     | 536,190             |
| Sales of Services                | 4.91%                     | 2,300,690           |
| Fees and Charges - Other         | 4.08%                     | 1,911,800           |
| User Fees                        | 20.28%                    | 9,502,500           |

|                     |                |                   |
|---------------------|----------------|-------------------|
| Borrowing           | 4.27%          | 2,000,000         |
| Interest/Donations  | 0.68%          | 320,000           |
| Grants              | 15.12%         | 7,083,814         |
| Other sources       | 2.84%          | 1,329,993         |
| Transfer from Funds | 30.56%         | 14,322,011        |
| <b>Total</b>        | <b>100.00%</b> | <b>46,860,126</b> |

### **Distribution of Municipal Property Tax Rates**

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Town services.

### **Objectives**

- Over the next four years, keep the property tax increase close to the cost of living, with adjustments for PSAB, asset management plans, service level deficiencies and emergent situations.
- Maintain the property tax rate for business and other (Class 6) at the current ratio of 1.7 times the residential rate.

### **Policies**

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base.
- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.
- Regularly review and compare the Town's distributions of tax burden relative to other municipalities in the South Okanagan.

**Table 2: Distribution of Property Tax Rates**

Estimated with 2024 Revised Assessment Roll

| <b>Property Class</b>     | <b>% of Total Property Taxation</b> | <b>Dollar Value</b> |
|---------------------------|-------------------------------------|---------------------|
| Residential (1)           | 82.31%                              | \$4,111,323         |
| Utilities (2)             | 0.16%                               | \$8,076             |
| Social Housing (3)        | 0.00%                               | \$0                 |
| Major Industrial (4)      | 0.00%                               | \$0                 |
| Light Industrial (5)      | 0.51%                               | \$25,394            |
| Business and Other (6)    | 16.88%                              | \$843,302           |
| Recreation/Non-profit (8) | 0.12%                               | \$6,164             |
| Farmland (9)              | 0.02%                               | \$975               |
| <b>Total</b>              | <b>100.00%</b>                      | <b>\$4,995,234</b>  |

### **Permissive Tax Exemptions**

The Town has an existing permissive tax exemption policy which guides the administration and approval of permissive tax exemptions. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:

- The tax exemption must demonstrate benefit to the community and residents of the Town by enhancing the quality of life (economically, socially and culturally) within the community.
- The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the Town.

- The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial and private gain.
- Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the Town; (b) the potential demands for Town services or infrastructure arising from the property; and (c) the amount of revenue that the Town will lose if the exemption is granted.

**Objective**

- The Town will continue to provide permissive tax exemptions to non-profit societies. Over the next three years, the Town will look at expanding its offering of permissive tax exemptions to include revitalization tax exemptions targeted at green development for the purposes of encouraging development that will meet our *Climate Action Charter* commitments.

**Policies**

- Expand the permissive tax exemption policy to include eligibility requirements for green revitalization tax exemptions.
- Develop a revitalization tax exemption program which details the kind of green activities that the exemption program will target.

# REPORT



## Council

---

**MEETING DATE:** December 10, 2024

---

**TO:** Mayor and Council

---

**CC:** Rod Risling, CAO

---

**FROM:** Jim Zakall, Director of Financial Services

---

**SUBJECT:** Highlighted changes for the 2025-2029 General Operating Budget

---

## BACKGROUND

Budget presentation for the 2025-2029 General Operating Fund, highlighted changes in the budget.

## OVERVIEW

### Operating Environment change:

- Estimated CPI (Consumer Price Index Vancouver) 3.0%.
- Estimated TCPI (Transportation Consumer Price Index) 3.0% (maximum as per Waste contract).
- CUPE contract renewed to December 31, 2026.

### Highlighted changes:

- Real Property Levy – Municipal will increase in 2025 by \$9.26 per month (\$111.17 annually) for an average single-family residence.

| Municipal Taxation                                            |           | Month  | Annual   |
|---------------------------------------------------------------|-----------|--------|----------|
| Non Market Change – New Taxation                              | \$57,328  |        |          |
| Property Taxation                                             | \$176,000 | \$3.58 | \$42.90  |
| Inflation Adjustment - Fleet                                  | \$12,780  | \$0.26 | \$3.12   |
| Inflation Adjustment - Transportation, Recreation & Buildings | \$3,000   | \$0.06 | \$0.74   |
| Inflation Adjustment - Sustainability Funding                 | \$9,910   | \$0.20 | \$2.40   |
| PSAB3280 increase per Council resolution Aug 13, 2024         | \$150,000 | \$3.05 | \$36.55  |
| New – Multi Channel Resident Notification System              | \$5,065   | \$0.10 | \$1.24   |
| New - Facility Asset Management Funding                       | \$100,000 | \$2.03 | \$24.37  |
| Total                                                         | \$514,083 | \$9.28 | \$111.32 |

- New construction (Non Market change) This is \$57,328 in new tax dollars.
- Real Property Levy – Debt Services will increase in 2025 by \$0.05 per month (\$0.65 annually) for an average single family residence.
- Real Property Levy – Fire Protection will increase in 2025 by \$1.92 per month (\$23.01 annually) for an average single family residence.
- Real Property Levy – Fire Hall Debt will decrease in 2025 by \$0.09 per month (\$1.08 annually) for an average single family residence.
- Real Property Levy – Policing increasing by \$0.72 per month (\$8.65 annually) for an average single-family residence.

- Taxes Collection for other governments
  - OK Regional Library - will increase in 2025 by \$0.03 per month (\$0.36 annually) for an average single family residence.  
Tax Requisition for 2025 has increased from \$300,153 plus prior year adjustment of \$12,672 to \$314,266.
  - Other requisitions for BCAA, MFA, Hospital, School and RDOS will be provided in 2025.
- Utility Taxes:
  - 1% Utility taxes collected for Telus, Fortis Gas, Fortis Electric and Eastlink have decreased by \$3,879 from \$140,957 to 137,078 for 2025.
- Cemetery
  - Revenues increased by \$2,180.
- Licenses/Permits and Rentals
  - Revenues increasing by \$14,630.
- Miscellaneous Revenue
  - Revenues increased by \$82,922, which includes \$52,500 revenues from utilities for the additional costs associated with quarterly billing. \$20,000 for penalties, municipal ticketing and fines.
- Solid Waste
  - Garbage/Recycling and Landfill Revenues increased by \$61,200.
- Development and Building Services
  - Revenues increased by \$23,500.
- Community Services Facility Rentals
  - Revenues have increased by \$17,010.
- Community Services Program Revenue
  - Revenues have decreased by \$27,340 mostly due to reduction in donations, swim programming preschool and children programs.
- Unconditional Transfers from Governments
  - Revenues decreased by \$26,380 due to reduced funding from the Province.
- Administrative
  - \$123,555 increase, \$55,000 was for the additional costs associated with billing utilities quarterly, \$30,000 for legal and \$33,450 for wages and \$5,065 for the resident notification system.
- Civic Buildings
  - \$17,850 increase, \$16,050 related to maintenance and the balance for wages.
- Data Processing
  - \$18,200 increase, software for Vadim, Booking software for Sonora and IT managed services.
- Insurance
  - \$21,720 increase to insurance costs.
- Public Works Building
  - \$6,330 increase, \$960 maintenance, \$3,130 wages and \$2,240.
- Policing
  - \$61,128 increase in RCMP contract cost.

- Bylaw Enforcement
  - \$19,860 increase, \$3,000 materials and \$16,860 wages.
- Development Services
  - \$13,040 increase, \$210,000 contracts for RDOS providing planning and development services for the Town and a reduction to wages of \$199,460.
- Transportation – Engineering
  - \$7,980 increase, \$5,000 engineering, \$500 GIS and \$2,480 wages.
- Transportation – General Equipment
  - \$25,380 increase, \$15,810 tools and maintenance and \$9,570 wages.
- Street Lighting
  - \$9,480 increase, \$4,920 maintenance, \$4,460 power.
- Town Cleanup
  - \$6,050 increase, \$3,000 materials and \$3,050 wages.
- Cemetery
  - \$2,750 increase, \$2,530 wages.
- Desert Park
  - \$2,776 increase, \$2,340 maintenance and \$436 power.
- Sonora
  - \$13,015 increase, \$8,715 maintenance and \$4,300 utilities.
- Community Services – Other
  - \$9,080 decrease, \$1,330 vehicles and \$6,630 programs.
- Community Services – Fields
  - \$4,610 increase, \$4,590 maintenance.
- Community Services – Wages & Instructors
  - \$57,230 increase, \$48,400 wages and \$9,870 miscellaneous.
- Parks
  - \$46,212 increase, \$10,590 maintenance and \$35,622 wages.
- Debt Charges
  - \$2,800 increase, due to Bylaw 1290 debt renewed in 2024, 10 years remaining on debt.
- **General Operating Expenditures** less transfers to other governments, transfers to reserves, resort municipality, contingencies and capital/project expenditures has increased by \$572,521 to \$9,542,733 for 2025. A 6.38% increase.

### **Transfers to Reserves: \$1,569,753**

- General Fund
  - Fleet Equipment \$426,000
    - 2025 Increase – Inflation Adjustment \$12,780
    - Total \$438,780
  - Transportation, Recreation & Buildings \$100,000
    - 2025 Increase – Inflation Adjustment \$3,000

|   |                                          |           |           |
|---|------------------------------------------|-----------|-----------|
|   |                                          | Total     | \$103,000 |
| ○ | General Sustainability Fund              | \$330,063 |           |
|   | ▪ 2025 Increase – Inflation Adjustment   | \$9,910   |           |
|   |                                          | Total     | \$339,973 |
| ○ | (New) Asset Management – Town Facilities |           | \$100,000 |
| ○ | PSAB 3280                                | \$100,000 |           |
|   | ▪ 2025 Increase                          | \$150,000 |           |
|   |                                          | Total     | \$250,000 |
| ○ | Fire Department Fleet                    |           | \$338,000 |

| • Avg Class 1 Assessment               | 2024 Revised Roll |                   |                   |                     |              |
|----------------------------------------|-------------------|-------------------|-------------------|---------------------|--------------|
| Land                                   | \$304,475         |                   |                   |                     |              |
| Improvements                           | \$416,060         |                   |                   |                     |              |
| Total                                  | \$720,535         |                   |                   |                     |              |
| Mill Rates (Class 1)                   |                   | 2025 Amount       | 2024 Amount       | Increase/- Decrease | % Increase   |
| Municipal                              |                   | \$1,128.43        | \$1,017.11        | \$111.32            | 10.94%       |
| Library*                               |                   | \$76.59           | \$76.23           | \$0.36              | 0.47%        |
| Regional District *                    | *                 | \$221.06          | \$221.06          | \$0.00              |              |
| Hospital *                             | *                 | \$132.43          | \$132.43          | \$0.00              |              |
| School *                               | *                 | \$1,118.34        | \$1,118.34        | \$0.00              |              |
| Police                                 |                   | \$312.57          | \$303.92          | \$8.65              | 2.85%        |
| BC Assessment Authority *              | *                 | \$25.00           | \$25.00           | \$0.00              |              |
| Municipal Finance Authority *          | *                 | \$0.14            | \$0.14            | \$0.00              |              |
| Debt                                   |                   | \$8.14            | \$7.49            | \$0.65              | 8.68%        |
| <b>Total (land and improvements)</b>   |                   | <b>\$3,022.70</b> | <b>\$2,901.72</b> | <b>\$120.98</b>     | <b>4.17%</b> |
| Sterile Insect Release*(land only)     | *                 | \$10.41           | \$10.41           | \$0.00              |              |
| 911 *(improvements only)               | *                 | \$26.46           | \$26.46           | \$0.00              |              |
| Fire (improvements only)               |                   | \$244.35          | \$221.34          | \$23.01             | 10.46%       |
| Fire Hall Debt (improvements only)     |                   | \$44.27           | \$45.35           | -\$1.08             |              |
| <b>Avg. Residential Property Taxes</b> |                   | <b>\$3,348.19</b> | <b>\$3,205.28</b> | <b>\$142.91</b>     | <b>4.46%</b> |



For Period Ending 31-Dec-2024

|                                                  | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL   | 2023 ACTUAL   |
|--------------------------------------------------|-------------|-------------|-----------------------|----------------------|---------------|---------------|
| GENERAL OPERATING FUND                           |             |             |                       |                      |               |               |
| General Rev Operating                            |             |             |                       |                      |               |               |
| TAXES - REAL PROPERTY LEVY                       |             |             |                       |                      |               |               |
| 1-1-105-000 REAL PROPERTY LEVY                   | -4,995,234  | -4,174,151  | -821,083.00           | 19.67                | -4,179,754.54 | -3,192,372.23 |
| 1-1-105-001 REAL PROPERTY LEVY - DEBT SERVICE    | -33,320     | -30,500     | -2,820.00             | 9.25                 | -30,799.77    | -30,485.68    |
| 1-1-105-002 REAL PROPERTY LEVY - FIRE PROTECTION | -935,365    | -847,317    | -88,048.00            | 10.39                | -851,397.64   | -645,410.53   |
| 1-1-105-003 REAL PROPERTY LEVY - FIRE HALL DEBT  | -169,397    | -173,561    | 4,164.00              | -2.40                | -174,449.93   | -173,263.52   |
| 1-1-105-100 REAL PROPERTY LEVY - POLICING        | -1,282,734  | -1,247,106  | -35,628.00            | 2.86                 | -1,248,965.56 | -1,185,884.66 |
| Total TAXES - REAL PROPERTY LEVY                 | -7,416,050  | -6,472,635  | -943,415.00           | 14.58                | -6,485,367.44 | -5,227,416.62 |
| TAXES - COLLECTED FOR OTHER GOV'TS               |             |             |                       |                      |               |               |
| 1-1-106-000 TAXES COLLECTED - B C A A            | -116,878    | -116,878    | 0.00                  | 0.00                 | -116,761.14   | -110,153.23   |
| 1-1-106-001 TAXES COLLECTED - M F A              | -643        | -643        | 0.00                  | 0.00                 | -644.11       | -620.36       |
| 1-1-106-002 TAXES COLLECTED - HOSPITAL           | -587,592    | -587,592    | 0.00                  | 0.00                 | -587,907.47   | -538,602.00   |
| 1-1-106-003 TAXES COLLECTED - SCHOOL DISTRICT #5 | -4,890,635  | -4,890,635  | 0.00                  | 0.00                 | -4,892,896.68 | -4,593,298.95 |
| 1-1-106-006 TAXES COLLECTED - OK REG. LIBRARY    | -314,266    | -300,153    | -14,113.00            | 4.70                 | -300,615.06   | -283,308.72   |
| 1-1-106-007 TAXES COLLECTED - R.D.O.S.           | -1,121,030  | -1,121,030  | 0.00                  | 0.00                 | -1,123,062.99 | -1,026,168.19 |
| 1-1-106-008 TAXES COLLECTED - S.I.R. ASSESSMENT  | -4,921      | -4,921      | 0.00                  | 0.00                 | -4,921.07     | -4,831.81     |
| Total TAXES - COLLECTED FOR OTHER GOV'           | -7,035,965  | -7,021,852  | -14,113.00            | 0.20                 | -7,026,808.52 | -6,556,983.26 |
| TAXES - COLLECTED FROM UTILITIES                 |             |             |                       |                      |               |               |
| 1-1-107-000 UTILITY TAXES - TELUS 1% LEVY        | -9,700      | -11,074     | 1,374.00              | -12.41               | -11,074.61    | -12,434.06    |
| 1-1-107-001 UTILITY TAXES - FORTIS GAS 1% LEVY   | -32,500     | -34,877     | 2,377.00              | -6.82                | -34,877.23    | -25,831.58    |
| 1-1-107-002 UTILITY TAXES - EASTLINK 1% LEVY     | -10,278     | -12,023     | 1,745.00              | -14.51               | -12,023.39    | -12,471.22    |
| 1-1-107-003 UTILITY TAXES - FORTIS 1% LEVY       | -84,600     | -82,983     | -1,617.00             | 1.95                 | -82,982.52    | -83,709.65    |
| Total TAXES - COLLECTED FROM UTILITIES           | -137,078    | -140,957    | 3,879.00              | -2.75                | -140,957.75   | -134,446.51   |
| CEMETERY                                         |             |             |                       |                      |               |               |
| 1-1-110-000 CEMETERY - INTEREST ON INVESTMENT    | -5,000      | -4,000      | -1,000.00             | 25.00                | -5,188.87     | -5,521.67     |
| 1-1-110-001 CEMETERY - LINERS SOLD               | -9,200      | -9,200      | 0.00                  | 0.00                 | -7,858.00     | -5,474.00     |
| 1-1-110-002 CEMETERY - OPENING & CLOSING         | -29,300     | -29,300     | 0.00                  | 0.00                 | -24,475.00    | -15,950.00    |
| 1-1-110-003 CEMETERY - PLACING MEMORIALS         | -5,500      | -4,680      | -820.00               | 17.52                | -5,494.00     | -3,865.00     |
| 1-1-110-004 CEMETERY - SALE OF PLOTS             | -18,000     | -17,640     | -360.00               | 2.04                 | -14,045.05    | -3,746.20     |
| 1-1-110-005 CEMETERY - TOWN GRANT                | -3,000      | -3,000      | 0.00                  | 0.00                 | -3,000.00     | -3,000.00     |
| 1-1-110-006 CEMETERY - RDOS GRANT                | -1,000      | -1,000      | 0.00                  | 0.00                 | -1,000.00     | -1,000.00     |
| Total CEMETERY                                   | -71,000     | -68,820     | -2,180.00             | 3.17                 | -61,060.92    | -38,556.87    |
| LICENSES/PERMITS/RENTALS                         |             |             |                       |                      |               |               |
| 1-1-112-000 OTHER REVENUE - BUSINESS LICENCES    | -52,000     | -52,000     | 0.00                  | 0.00                 | -45,177.10    | -54,039.59    |
| 1-1-112-001 OTHER REVENUE - DOG TAGS & FINES     | -10,500     | -10,000     | -500.00               | 5.00                 | -10,072.50    | -11,595.00    |
| 1-1-112-007 OTHER REVENUE - BOAT TRAILER PARKING | -67,000     | -67,000     | 0.00                  | 0.00                 | -43,268.00    | -43,100.01    |
| 1-1-112-008 OTHER REVENUE - LIBRARY RENT         | -56,880     | -52,050     | -4,830.00             | 9.28                 | -55,770.00    | -52,052.04    |
| 1-1-112-010 OTHER REVENUE - EQUIPMENT RENT       | -2,500      | -2,500      | 0.00                  | 0.00                 | -2,500.00     | -2,500.00     |
| 1-1-112-012 OTHER REVENUE - GYRO PARK LEASE REI  | -7,800      | -6,300      | -1,500.00             | 23.81                | -7,215.00     | -7,035.00     |
| 1-1-112-013 OTHER REVENUE - RENTAL INCOME MARIN  | -30,000     | -23,000     | -7,000.00             | 30.43                | -21,500.00    | -23,000.00    |
| 1-1-112-023 OTHER REVENUE - ARTS BLDG. RENT      | -4,000      | -4,000      | 0.00                  | 0.00                 | 0.00          | 0.00          |
| 1-1-112-026 OTHER REVENUE - DESERT SUN COUNSEL   | -10,400     | -9,600      | -800.00               | 8.33                 | -11,016.00    | -9,792.00     |

For Period Ending 31-Dec-2024

|                                                  | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL   | 2023 ACTUAL   |
|--------------------------------------------------|-------------|-------------|-----------------------|----------------------|---------------|---------------|
| GENERAL OPERATING FUND                           |             |             |                       |                      |               |               |
| Total LICENSES/PERMITS/RENTALS                   | -241,080    | -226,450    | -14,630.00            | 6.46                 | -196,518.60   | -203,113.64   |
| MISCELLANEOUS                                    |             |             |                       |                      |               |               |
| 1-1-115-009 GENERAL - ACTUARIAL ADJUSTMENT       | 0           | 0           | 0.00                  | 0.00                 | 0.00          | -26,788.30    |
| 1-1-115-014 OTHER REVENUE - TRANSIT FARES & DON  | 0           | 0           | 0.00                  | 0.00                 | -114.30       | 0.00          |
| 1-1-115-015 OTHER REVENUE - FIRE DEPT RECOVERIE  | -35,000     | -25,000     | -10,000.00            | 40.00                | -75,653.04    | -76,324.83    |
| 1-1-115-016 OTHER REVENUE - MISC. RECOVERIES     | -35,000     | -35,000     | 0.00                  | 0.00                 | -16,602.81    | -36,732.04    |
| 1-1-115-017 OTHER REVENUE - PENALTIES EARNED     | -90,000     | -80,000     | -10,000.00            | 12.50                | -122,631.26   | -92,927.83    |
| 1-1-115-018 OTHER REVENUE - INTEREST ON O/S TAXE | -17,000     | -15,000     | -2,000.00             | 13.33                | -15,708.67    | -19,394.75    |
| 1-1-115-019 OTHER REVENUE - BASIC SCHOOL TAX CO  | -7,000      | -7,000      | 0.00                  | 0.00                 | -6,891.67     | -6,599.77     |
| 1-1-115-020 OTHER REVENUE - MISC INCOME          | -80,000     | -80,000     | 0.00                  | 0.00                 | -52,638.15    | -43,602.30    |
| 1-1-115-022 OTHER REVENUE - TICKET FINES (MTI)   | -5,000      | -1,700      | -3,300.00             | 194.12               | -5,069.25     | -9,987.00     |
| 1-1-115-023 OTHER REVENUE - RCMP TRAFFIC FINE    | -40,000     | -35,000     | -5,000.00             | 14.29                | -41,621.01    | -40,474.99    |
| 1-1-115-024 OTHER REVENUE - BYLAW INFRACTION FI  | -3,000      | -3,000      | 0.00                  | 0.00                 | -1,555.61     | -4,426.00     |
| 1-1-115-027 OTHER REVENUE - FRANCHISE FEE - FOR  | -97,800     | -97,678     | -122.00               | 0.12                 | -97,677.97    | -104,631.69   |
| 1-1-115-028 OTHER REVENUE - ADMIN CHARGE WATEF   | -160,000    | -125,000    | -35,000.00            | 28.00                | -125,000.00   | 0.00          |
| 1-1-115-029 OTHER REVENUE - ADMIN CHARGE SEWEI   | -137,500    | -120,000    | -17,500.00            | 14.58                | -120,000.00   | 0.00          |
| 1-1-115-030 OTHER REVENUE - ADMIN CHARGE CEMET   | -1,500      | -1,500      | 0.00                  | 0.00                 | -1,500.00     | 0.00          |
| 1-1-115-032 OTHER REVENUE - RECOVERY FROM CUS    | -1,230,000  | 0           | -1,230,000.00         | 0.00                 | -460,000.00   | -27,160.90    |
| Total MISCELLANEOUS                              | -1,938,800  | -625,878    | -1,312,922.00         | 209.77               | -1,142,663.74 | -489,050.40   |
| SOLID WASTE MANAGEMENT                           |             |             |                       |                      |               |               |
| 1-1-114-000 REVENUE - RESIDENTIAL REFUSE COLLEC  | -412,000    | -393,300    | -18,700.00            | 4.75                 | -397,065.15   | -375,346.18   |
| 1-1-114-001 REVENUE - LANDFILL TIPPING FEES      | -595,000    | -570,000    | -25,000.00            | 4.39                 | -597,894.14   | -551,168.89   |
| 1-1-114-002 REVENUE - LANDFILL SEPTAGE FEES      | -130,000    | -130,000    | 0.00                  | 0.00                 | -78,000.25    | -107,789.00   |
| 1-1-114-005 REVENUE - MMBC                       | -97,000     | -79,500     | -17,500.00            | 22.01                | -80,656.43    | -93,967.84    |
| Total SOLID WASTE MANAGEMENT                     | -1,234,000  | -1,172,800  | -61,200.00            | 5.22                 | -1,153,615.97 | -1,128,271.91 |
| DEVELOPMENT AND BUILDING SERVICE                 |             |             |                       |                      |               |               |
| 1-1-113-001 PLAN INSPECTION FEES                 | -2,000      | -2,000      | 0.00                  | 0.00                 | 0.00          | 0.00          |
| 1-1-113-002 BUILDING PERMIT FEES                 | -200,000    | -160,000    | -40,000.00            | 25.00                | -222,653.50   | -198,782.20   |
| 1-1-113-003 PLUMBING PERMIT FEES                 | -5,000      | -7,000      | 2,000.00              | -28.57               | -3,456.00     | -3,387.00     |
| 1-1-113-004 DEMOLITION PERMIT FEES               | -400        | -400        | 0.00                  | 0.00                 | -540.00       | -180.00       |
| 1-1-113-005 REZONING FEES                        | -5,000      | -8,000      | 3,000.00              | -37.50               | -4,000.00     | -6,000.00     |
| 1-1-113-006 SUBDIVISION FEES                     | -4,000      | -4,000      | 0.00                  | 0.00                 | -2,500.00     | 0.00          |
| 1-1-113-007 DEVELOPMENT PERMIT FEES              | -6,000      | -20,000     | 14,000.00             | -70.00               | -7,450.00     | -3,500.00     |
| 1-1-113-008 ALC APPLICATION FEES                 | -1,500      | -1,500      | 0.00                  | 0.00                 | 0.00          | -1,000.00     |
| 1-1-113-010 REVENUE - CUSTOMER LOT CLEANING      | -1,000      | -1,000      | 0.00                  | 0.00                 | 1,200.00      | -850.00       |
| 1-1-113-011 RECOVERY FROM UTILITIES              | -21,000     | -20,000     | -1,000.00             | 5.00                 | -20,000.00    | -19,000.00    |
| 1-1-113-012 LANDSCAPE FEES                       | -1,000      | -1,000      | 0.00                  | 0.00                 | -250.00       | 0.00          |
| 1-1-113-013 MISCELLANEOUS - FEES                 | -4,000      | -2,500      | -1,500.00             | 60.00                | -3,575.00     | -6,010.00     |
| 1-1-113-015 SHORT TERM RENTAL REVENUE            | -200,000    | 0           | -200,000.00           | 0.00                 | 0.00          | 0.00          |
| Total DEVELOPMENT AND BUILDING SERVICE           | -450,900    | -227,400    | -223,500.00           | 98.28                | -263,224.50   | -238,709.20   |
| INVESTMENT INCOME & DONATIONS                    |             |             |                       |                      |               |               |
| 1-1-117-000 REVENUE - BANK INVESTMENT INCOME     | -300,000    | -300,000    | 0.00                  | 0.00                 | -1,691,653.88 | -2,085,819.74 |

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2024

|                                                  | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL   | 2023 ACTUAL   |
|--------------------------------------------------|-------------|-------------|-----------------------|----------------------|---------------|---------------|
| GENERAL OPERATING FUND                           |             |             |                       |                      |               |               |
| 1-1-117-001 REVENUE - DONATIONS RECEIVED         | -20,000     | -20,000     | 0.00                  | 0.00                 | -16,666.65    | -23,857.12    |
| Total INVESTMENT INCOME & DONATIONS              | -320,000    | -320,000    | 0.00                  | 0.00                 | -1,708,320.53 | -2,109,676.86 |
| LAND & EQUIPMENT SALES                           |             |             |                       |                      |               |               |
| 1-1-118-001 REVENUE - SALE OF SURPLUS EQUIPMEN   | -10,000     | -10,000     | 0.00                  | 0.00                 | -39,895.84    | -9,114.20     |
| Total LAND & EQUIPMENT SALES                     | -10,000     | -10,000     | 0.00                  | 0.00                 | -39,895.84    | -9,114.20     |
| COMMUNITY SERVICES - FACILITY REVENUE            |             |             |                       |                      |               |               |
| 1-1-120-001 MEMBERSHIP REVENUE                   | -85,100     | -61,200     | -23,900.00            | 39.05                | -87,032.61    | -70,852.60    |
| 1-1-120-002 GYM RENTAL                           | -5,100      | -6,630      | 1,530.00              | -23.08               | -6,164.10     | -10,509.34    |
| 1-1-120-007 NON RECREATIONAL ROOM RENTAL         | -25,500     | -30,600     | 5,100.00              | -16.67               | -32,078.07    | -37,177.56    |
| 1-1-120-009 FIELD RENTAL REVENUE                 | -250        | -510        | 260.00                | -50.98               | -152.38       | -204.29       |
| Total COMMUNITY SERVICES - FACILITY RE           | -115,950    | -98,940     | -17,010.00            | 17.19                | -125,427.16   | -118,743.79   |
| COMMUNITY SERVICES - PROGRAM REVENUE             |             |             |                       |                      |               |               |
| 1-1-121-000 SWIM PROGRAM REVENUE                 | -6,120      | -8,670      | 2,550.00              | -29.41               | -5,670.00     | -6,579.48     |
| 1-1-121-001 PLAYGROUND PROGRAM REVENUE           | -37,220     | -38,250     | 1,030.00              | -2.69                | -36,492.00    | -35,982.00    |
| 1-1-121-002 RDOS RECREATION GRANT                | -70,000     | -70,000     | 0.00                  | 0.00                 | -70,000.00    | -70,000.00    |
| 1-1-121-006 MISC. REVENUE - COMMUNITY SERVICES   | -19,600     | -15,300     | -4,300.00             | 28.10                | -21,827.89    | -22,068.88    |
| 1-1-121-007 DONATIONS COMMUNITY SERVICES         | -2,500      | -26,020     | 23,520.00             | -90.39               | -1,000.00     | -2,072.00     |
| 1-1-121-010 PRESCHOOL PROGRAMS                   | -500        | -3,570      | 3,070.00              | -85.99               | -450.88       | -2,403.35     |
| 1-1-121-011 CHILDRENS PROGRAMS                   | -4,080      | -12,240     | 8,160.00              | -66.67               | -3,728.25     | -12,564.25    |
| 1-1-121-012 TEEN PROGRAMS                        | -5,100      | -5,100      | 0.00                  | 0.00                 | -5,404.93     | -6,252.53     |
| 1-1-121-013 ADULT PROGRAMS                       | -23,520     | -22,440     | -1,080.00             | 4.81                 | -25,685.28    | -28,564.62    |
| 1-1-121-014 SPECIAL EVENTS                       | -6,120      | -510        | -5,610.00             | 1,100.00             | -8,955.52     | -1,358.31     |
| Total COMMUNITY SERVICES - PROGRAM REV           | -174,760    | -202,100    | 27,340.00             | -13.53               | -179,214.75   | -187,845.42   |
| UNCONDITIONAL TRANSFERS FROM GOV'TS              |             |             |                       |                      |               |               |
| 1-1-125-000 FEDERAL - GRANTS IN LIEU             | -25,300     | -14,680     | -10,620.00            | 72.34                | -25,311.20    | -28,094.62    |
| 1-1-125-005 PROV - MUNICIPAL GRANT               | -490,000    | -527,000    | 37,000.00             | -7.02                | -490,000.00   | -494,000.00   |
| Total UNCONDITIONAL TRANSFERS FROM GOV           | -515,300    | -541,680    | 26,380.00             | -4.87                | -515,311.20   | -522,094.62   |
| CONDITIONAL TRANSFERS FROM GOV'TS                |             |             |                       |                      |               |               |
| 1-1-126-002 CONDITIONAL - PROV STREET LIGHT GRA  | -2,150      | -2,150      | 0.00                  | 0.00                 | -1,674.81     | -2,233.08     |
| 1-1-126-006 CONDITIONAL - RDOS ARENA ADMINISTRA  | -12,000     | -12,000     | 0.00                  | 0.00                 | -12,000.00    | -12,000.00    |
| 1-1-126-009 FIRE PROTECTION - O.R.F.P.D.         | -352,485    | -349,953    | -2,532.00             | 0.72                 | -263,243.61   | -215,064.93   |
| 1-1-126-010 FIRE-HALL DEBT - O.R.F.P.D.          | -51,579     | -53,605     | 2,026.00              | -3.78                | -52,742.44    | -53,602.46    |
| 1-1-126-012 CONDITIONAL - RESORT MUNICIPALITY PR | 0           | -473,000    | 473,000.00            | -100.00              | 0.00          | 0.00          |
| 1-1-126-013 FIRE PROTECTION - O.I.B.             | -333,515    | -264,804    | -68,711.00            | 25.95                | -267,827.11   | -198,031.27   |
| 1-1-126-014 FIRE-HALL DEBT - OIB                 | -60,414     | -54,224     | -6,190.00             | 11.42                | -54,438.01    | -60,088.65    |
| 1-1-126-015 CONDITIONAL - GRANTS                 | -183,065    | -725,000    | 541,935.00            | -74.75               | -216,510.84   | -432,334.03   |
| Total CONDITIONAL TRANSFERS FROM GOV'T           | -995,208    | -1,934,736  | 939,528.00            | -48.56               | -868,436.82   | -973,354.42   |
| BORROWINGS AND TRANSFERS FROM OWN FUND           |             |             |                       |                      |               |               |
| 1-1-128-000 TRANSFER FROM SURPLUS                | -3,243,756  | -2,048,753  | -1,195,003.00         | 58.33                | 0.00          | -388,409.00   |
| 1-1-128-001 TRANSFER FROM OWN FUNDS              | -1,647,900  | -13,236     | -1,634,664.00         | 12,350.14            | 0.00          | -2,250,000.00 |

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2024

|                                                   | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL    | 2023 ACTUAL    |
|---------------------------------------------------|-------------|-------------|-----------------------|----------------------|----------------|----------------|
| GENERAL OPERATING FUND                            |             |             |                       |                      |                |                |
| 1-1-128-002 TRANSFER FROM PARKS DCC'S             | -1,300,000  | 0           | -1,300,000.00         | 0.00                 | 0.00           | 0.00           |
| 1-1-128-010 TRANSFER FROM COVID RESTART FUND      | 0           | 0           | 0.00                  | 0.00                 | 0.00           | -229,490.00    |
| 1-1-128-011 TRANSFER FROM RESORT MUNICIPALITY F   | -860,499    | -1,724,283  | 863,784.00            | -50.10               | -978,300.57    | -707,857.42    |
| 1-1-128-012 TRANS IN FROM FIRE DEPT RESERVES      | -160,000    | -698,126    | 538,126.00            | -77.08               | -600,000.00    | -132,892.00    |
| 1-1-128-013 TRANSFER IN FROM SEWER RESERVE FUI    | -173,333    | 0           | -173,333.00           | 0.00                 | 0.00           | 0.00           |
| 1-1-128-014 TRANSFER IN FROM WATER RESERVE FUI    | -346,667    | 0           | -346,667.00           | 0.00                 | 0.00           | 0.00           |
| 1-1-128-015 FIRE DEPT - MFA BORROWING             | 0           | -600,000    | 600,000.00            | -100.00              | 0.00           | 0.00           |
| 1-1-128-016 TRANSFER FROM RCMP RESERVES           | -100,344    | -78,844     | -21,500.00            | 27.27                | -78,844.00     | 0.00           |
| Total BORROWINGS AND TRANSFERS FROM OW            | -7,832,499  | -5,163,242  | -2,669,257.00         | 51.70                | -1,657,144.57  | -3,708,648.42  |
| Total General Rev Operating                       | -28,488,590 | -24,227,490 | -4,261,100.00         | 17.59                | -21,563,968.31 | -21,646,026.14 |
| General Rev Expense                               |             |             |                       |                      |                |                |
| GENERAL GOV'T - LEGISLATIVE                       |             |             |                       |                      |                |                |
| 1-2-210-002 COUNCIL - U.B.C.M. DUES               | 4,300       | 4,200       | 100.00                | 2.38                 | 4,080.13       | 4,111.91       |
| 1-2-210-006 COUNCILLOR KING -TRAVEL & SEMINARS    | 8,000       | 8,000       | 0.00                  | 0.00                 | 4,684.99       | 5,782.59       |
| 1-2-210-007 COUNCILLOR - CHEONG - TRAVEL & SEMIN  | 8,000       | 8,000       | 0.00                  | 0.00                 | 5,027.81       | 5,262.49       |
| 1-2-210-008 COUNCILLOR PORTURICA - TRAVEL & SEM   | 8,000       | 8,000       | 0.00                  | 0.00                 | 5,629.19       | 8,024.22       |
| 1-2-210-010 COUNCILLOR BENNETT - TRAVEL & SEMIN   | 8,000       | 8,000       | 0.00                  | 0.00                 | 5,825.10       | 7,345.09       |
| 1-2-210-012 MAYOR MCKORTOFF - TRAVEL & SEMINAR    | 11,000      | 11,000      | 0.00                  | 0.00                 | 6,856.47       | 5,553.41       |
| 1-2-210-400 COUNCIL - STIPEND                     | 69,450      | 67,430      | 2,020.00              | 3.00                 | 59,538.67      | 62,344.42      |
| Total GENERAL GOV'T - LEGISLATIVE                 | 116,750     | 114,630     | 2,120.00              | 1.85                 | 91,642.36      | 98,424.13      |
| GENERAL GOV'T - ADMINISTRATIVE                    |             |             |                       |                      |                |                |
| 1-2-212-002 AUDIT                                 | 36,750      | 35,000      | 1,750.00              | 5.00                 | 37,275.00      | 41,917.49      |
| 1-2-212-003 LEGAL                                 | 80,000      | 50,000      | 30,000.00             | 60.00                | 103,746.63     | 151,746.70     |
| 1-2-212-004 OFFICE SUPPLIES/STATIONERY/EQUIP MAI  | 40,000      | 32,000      | 8,000.00              | 25.00                | 29,531.53      | 34,059.46      |
| 1-2-212-005 POSTAGE & COURIER SERVICES            | 44,000      | 13,900      | 30,100.00             | 216.55               | 9,734.72       | 21,296.43      |
| 1-2-212-006 DUES - SUBSCRIPTIONS - REGISTRATIONS  | 8,400       | 8,200       | 200.00                | 2.44                 | 7,274.67       | 8,310.14       |
| 1-2-212-007 RECEPTION & ENTERTAINMENT             | 15,000      | 14,000      | 1,000.00              | 7.14                 | 13,537.17      | 14,887.87      |
| 1-2-212-008 VOLUNTEER APPRECIATION                | 6,500       | 6,500       | 0.00                  | 0.00                 | 0.00           | 0.10           |
| 1-2-212-009 MISCELLANEOUS EXPENSE                 | 35,000      | 35,000      | 0.00                  | 0.00                 | 44,958.73      | 34,943.73      |
| 1-2-212-200 ADVERTISING                           | 31,500      | 17,510      | 13,990.00             | 79.90                | 31,226.23      | 20,925.58      |
| 1-2-212-201 RESIDENT NOTIFICATION SYSTEM          | 5,065       | 0           | 5,065.00              | 0.00                 | 0.00           | 0.00           |
| 1-2-212-500 CORPORATE SERVICES - WAGE EXPENSE     | 511,700     | 478,250     | 33,450.00             | 6.99                 | 315,708.09     | 308,590.61     |
| 1-2-212-800 TELEPHONE                             | 15,000      | 15,000      | 0.00                  | 0.00                 | 12,901.50      | 12,202.59      |
| 1-2-212-901 ALLOCATION OF ADMINISTRATIVE CHARGE   | 0           | 0           | 0.00                  | 0.00                 | 0.00           | -246,500.00    |
| Total GENERAL GOV'T - ADMINISTRATIVE              | 828,915     | 705,360     | 123,555.00            | 17.52                | 605,894.27     | 402,380.70     |
| GENERAL GOV'T - CIVIC BUILDINGS                   |             |             |                       |                      |                |                |
| 1-2-214-000 VISITOR INFO CENTRE - REP. & MAINT    | 1,000       | 1,030       | -30.00                | -2.91                | 119.36         | 0.00           |
| 1-2-214-001 CIVIC HALL - MAINTENANCE (MATE        | 30,000      | 14,420      | 15,580.00             | 108.04               | 26,822.32      | 17,138.23      |
| 1-2-214-002 ARTS BLDG - REPAIRS, MAIT.            | 1,500       | 1,030       | 470.00                | 45.63                | 752.50         | 0.00           |
| 1-2-214-003 RENTAL UNIT - REP, MAINT. & UTILITIES | 5,000       | 5,150       | -150.00               | -2.91                | 2,159.95       | 494.45         |
| 1-2-214-500 CIVIC HALL REP. & MAINT. - WAGES      | 30,000      | 28,030      | 1,970.00              | 7.03                 | 7,371.83       | 10,220.98      |
| 1-2-214-501 VISITOR INFO CENTRE - MTNC WAGES      | 2,950       | 2,770       | 180.00                | 6.50                 | 0.00           | 0.00           |
| 1-2-214-502 ARTS BLDG MTNC WAGES                  | 1,450       | 1,360       | 90.00                 | 6.62                 | 0.00           | 0.00           |

TOWN OF OSOYOOS

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2024

|                                                  | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL | 2023 ACTUAL |
|--------------------------------------------------|-------------|-------------|-----------------------|----------------------|-------------|-------------|
| GENERAL OPERATING FUND                           |             |             |                       |                      |             |             |
| 1-2-214-800 CIVIC BUILDINGS UTILITIES            | 19,000      | 19,260      | -260.00               | -1.35                | 13,782.92   | 16,154.46   |
| Total GENERAL GOV'T - CIVIC BUILDINGS            | 90,900      | 73,050      | 17,850.00             | 24.44                | 51,008.88   | 44,008.12   |
| GENERAL GOV'T - DATA PROCESSING                  |             |             |                       |                      |             |             |
| 1-2-216-000 DATA PROCESSING & SUPPORT COSTS      | 173,865     | 155,665     | 18,200.00             | 11.69                | 119,140.08  | 138,699.25  |
| Total GENERAL GOV'T - DATA PROCESSING            | 173,865     | 155,665     | 18,200.00             | 11.69                | 119,140.08  | 138,699.25  |
| GENERAL GOV'T - INSURANCE                        |             |             |                       |                      |             |             |
| 1-2-218-000 INSURANCE - LIABILITY (M.I.A.)       | 75,600      | 67,760      | 7,840.00              | 11.57                | 68,788.00   | 67,590.92   |
| 1-2-218-001 INSURANCE - BUILDINGS, B&M, CRIME    | 131,000     | 120,390     | 10,610.00             | 8.81                 | 116,902.00  | 109,446.00  |
| 1-2-218-004 INSURANCE - VEHICLES                 | 38,500      | 35,230      | 3,270.00              | 9.28                 | 35,027.00   | 33,640.77   |
| 1-2-218-006 INSURANCE - CLAIMS EXPENSE           | 20,000      | 20,000      | 0.00                  | 0.00                 | 17,829.86   | 25,425.00   |
| Total GENERAL GOV'T - INSURANCE                  | 265,100     | 243,380     | 21,720.00             | 8.92                 | 238,546.86  | 236,102.69  |
| GENERAL GOV'T - TRAVEL                           |             |             |                       |                      |             |             |
| 1-2-224-000 TRAVEL- CAO                          | 10,000      | 10,000      | 0.00                  | 0.00                 | 7,514.70    | 9,972.01    |
| 1-2-224-001 TRAVEL - OTHER                       | 9,000       | 9,000       | 0.00                  | 0.00                 | 1,499.56    | 582.15      |
| 1-2-224-002 STAFF TRAINING EXPENSE               | 15,000      | 15,000      | 0.00                  | 0.00                 | 14,205.02   | 6,386.24    |
| 1-2-224-003 TRAVEL & TRAINING - DIR OF FIN       | 4,000       | 4,000       | 0.00                  | 0.00                 | 3,148.69    | 1,365.64    |
| 1-2-224-004 TRAVEL & TRAINING - DIR OF CORP SERV | 4,000       | 4,000       | 0.00                  | 0.00                 | 1,701.18    | 5,633.39    |
| Total GENERAL GOV'T - TRAVEL                     | 42,000      | 42,000      | 0.00                  | 0.00                 | 28,069.15   | 23,939.43   |
| MUNICIPAL EVENTS / CELEBRATIONS                  |             |             |                       |                      |             |             |
| 1-2-225-000 FESTIVE DECOR - MATERIAL             | 15,500      | 15,450      | 50.00                 | 0.32                 | 3,347.84    | 13,505.08   |
| 1-2-225-500 FESTIVE - WAGES                      | 23,400      | 21,950      | 1,450.00              | 6.61                 | 26,320.72   | 26,225.15   |
| Total MUNICIPAL EVENTS / CELEBRATIONS            | 38,900      | 37,400      | 1,500.00              | 4.01                 | 29,668.56   | 39,730.23   |
| GENERAL GOV'T - GRANTS ISSUED                    |             |             |                       |                      |             |             |
| 1-2-226-001 GRANTS - OTHER                       | 64,000      | 64,000      | 0.00                  | 0.00                 | 61,100.00   | 53,925.68   |
| 1-2-226-002 GRANTS - DESTINATION OSOYOOS         | 75,000      | 75,000      | 0.00                  | 0.00                 | 75,000.00   | 75,000.00   |
| 1-2-226-003 GRANTS - CEMETERY                    | 3,000       | 3,000       | 0.00                  | 0.00                 | 3,000.00    | 3,000.00    |
| 1-2-226-005 GRANTS - COMM. EVENTS INSURANCE      | 3,000       | 3,000       | 0.00                  | 0.00                 | 3,310.00    | 1,291.50    |
| 1-2-226-007 GRANTS - MUSEUM                      | 60,000      | 60,000      | 0.00                  | 0.00                 | 60,000.00   | 60,000.00   |
| 1-2-226-008 GRANTS - DESERT CENTER               | 15,000      | 15,000      | 0.00                  | 0.00                 | 15,000.00   | 15,000.00   |
| 1-2-226-009 GRANTS - OSOYOOS ARTS COUNCIL        | 4,000       | 4,000       | 0.00                  | 0.00                 | 0.00        | 0.00        |
| Total GENERAL GOV'T - GRANTS ISSUED              | 224,000     | 224,000     | 0.00                  | 0.00                 | 217,410.00  | 208,217.18  |
| PUBLIC WORKS BUILDING                            |             |             |                       |                      |             |             |
| 1-2-228-000 OP FACILITIES - MAINT MAT'LS         | 34,800      | 33,840      | 960.00                | 2.84                 | 30,255.51   | 39,234.53   |
| 1-2-228-500 OP FACILITIES - WAGES                | 48,100      | 44,970      | 3,130.00              | 6.96                 | 28,514.07   | 31,716.45   |
| 1-2-228-800 OP FACILITIES - UTILITIES            | 24,900      | 22,660      | 2,240.00              | 9.89                 | 20,014.58   | 31,532.34   |
| Total PUBLIC WORKS BUILDING                      | 107,800     | 101,470     | 6,330.00              | 6.24                 | 78,784.16   | 102,483.32  |
| PROT. SERVICES - FIRE DEPARTMENT                 |             |             |                       |                      |             |             |
| 1-2-230-000 FIRE - BENEFITS                      | 35,000      | 40,500      | -5,500.00             | -13.58               | 30,693.84   | 27,918.37   |
| 1-2-230-001 FIRE - BUILDING RENTAL               | 27,990      | 18,100      | 9,890.00              | 54.64                | 23,373.05   | 16,992.27   |

For Period Ending 31-Dec-2024

|                                                  | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL  | 2023 ACTUAL  |
|--------------------------------------------------|-------------|-------------|-----------------------|----------------------|--------------|--------------|
| GENERAL OPERATING FUND                           |             |             |                       |                      |              |              |
| 1-2-230-002 FIRE - EQUIPMENT GAS & OIL           | 12,000      | 10,100      | 1,900.00              | 18.81                | 10,419.66    | 11,011.26    |
| 1-2-230-003 FIRE - VEHICLE INSURANCE             | 11,400      | 10,500      | 900.00                | 8.57                 | 8,857.00     | 6,497.00     |
| 1-2-230-004 FIRE - EQUIP. MAINT. & REPLACEMENT   | 80,000      | 66,000      | 14,000.00             | 21.21                | 69,563.54    | 76,680.82    |
| 1-2-230-005 FIRE - EQUIPMENT FINANCING           | 329,200     | 202,800     | 126,400.00            | 62.33                | 186,988.83   | 118,267.66   |
| 1-2-230-006 FIRE - HALL - MAINT & JANITORIAL     | 15,000      | 15,000      | 0.00                  | 0.00                 | 11,307.93    | 21,891.94    |
| 1-2-230-007 FIRE - HALL- GROUND'S MAINT          | 5,500       | 5,500       | 0.00                  | 0.00                 | 4,341.02     | 3,706.92     |
| 1-2-230-008 FIRE - TRAINING                      | 50,000      | 45,000      | 5,000.00              | 11.11                | 46,881.32    | 50,416.87    |
| 1-2-230-009 FIRE - DUES/MEMBERSHIP & LICENCES    | 7,100       | 7,100       | 0.00                  | 0.00                 | 6,559.12     | 4,144.71     |
| 1-2-230-010 FIRE - ANNUAL TESTING & MAINTENANCE  | 8,000       | 5,600       | 2,400.00              | 42.86                | 13,960.57    | 7,033.93     |
| 1-2-230-011 FIRE - RADIOS & PAGERS               | 4,500       | 3,500       | 1,000.00              | 28.57                | 4,293.05     | 2,525.55     |
| 1-2-230-012 FIRE - CRITICAL INCIDENT STRESS MGMT | 1,000       | 1,000       | 0.00                  | 0.00                 | 99.55        | 0.00         |
| 1-2-230-013 FIRE - FIRE PREVENTION               | 3,500       | 3,500       | 0.00                  | 0.00                 | 611.69       | 2,662.98     |
| 1-2-230-014 FIRE - FIRE PREVENTION PROGRAMS      | 4,000       | 4,000       | 0.00                  | 0.00                 | 1,420.09     | 6,061.12     |
| 1-2-230-015 FIRE - OFFICE SUPPLIES               | 2,000       | 0           | 2,000.00              | 0.00                 | 0.00         | 0.00         |
| 1-2-230-101 FIRE - ENGINE 191 - MAINT & REP      | 6,000       | 4,500       | 1,500.00              | 33.33                | 15,535.26    | 5,184.65     |
| 1-2-230-102 FIRE - ENGINE 192 - MAINT & REP      | 6,000       | 4,500       | 1,500.00              | 33.33                | 3,695.48     | 4,311.06     |
| 1-2-230-103 FIRE - ENGINE 193 - MAINT & REP      | 0           | 2,000       | -2,000.00             | -100.00              | 2,375.20     | 2,147.78     |
| 1-2-230-105 FIRE - TENDER 192 - MAINT & REP      | 2,000       | 2,000       | 0.00                  | 0.00                 | 683.50       | 6,463.38     |
| 1-2-230-106 FIRE - TENDER 191 - MAINT & REP      | 3,000       | 3,000       | 0.00                  | 0.00                 | 2,362.15     | 2,945.06     |
| 1-2-230-107 FIRE - RESCUE 191 - MAINT & REP      | 2,000       | 2,000       | 0.00                  | 0.00                 | 6,862.12     | 2,462.76     |
| 1-2-230-110 FIRE - CAR 191 - MAINT & REP         | 2,000       | 2,000       | 0.00                  | 0.00                 | 2,764.92     | 292.62       |
| 1-2-230-111 FIRE - CAR 192 - MAIN & REP          | 2,000       | 2,000       | 0.00                  | 0.00                 | 1,650.88     | 688.09       |
| 1-2-230-112 FIRE - BRUSH 191 - MAINT & REP       | 2,000       | 2,000       | 0.00                  | 0.00                 | 1,133.40     | 2,867.83     |
| 1-2-230-585 FIRE - WAGES - Volunteers            | 171,200     | 160,000     | 11,200.00             | 7.00                 | 145,732.54   | 123,601.19   |
| 1-2-230-586 FIRE - WAGES - SALARIED              | 455,175     | 433,500     | 21,675.00             | 5.00                 | 406,840.71   | 424,483.85   |
| 1-2-230-587 FIRE - WAGES - ADMIN SUPPORT         | 42,800      | 40,000      | 2,800.00              | 7.00                 | 31,018.98    | 35,004.59    |
| 1-2-230-800 FIRE - UTILITIES                     | 28,000      | 25,000      | 3,000.00              | 12.00                | 21,000.00    | 27,299.77    |
| 1-2-230-999 TRANS OF CAPITAL LEASE TO EQUITY     | 0           | 0           | 0.00                  | 0.00                 | 0.00         | -91,207.94   |
| Total PROT. SERVICES - FIRE DEPARTMENT           | 1,318,365   | 1,120,700   | 197,665.00            | 17.64                | 1,061,025.40 | 902,356.09   |
| PROT. SERVICES - POLICING                        |             |             |                       |                      |              |              |
| 1-2-232-001 POLICING - RCMP                      | 1,401,578   | 1,339,450   | 62,128.00             | 4.64                 | 780,711.83   | 1,022,517.38 |
| 1-2-232-002 VICTIM SERVICES - TOWN CONTRIBUTION  | 21,500      | 21,500      | 0.00                  | 0.00                 | 0.00         | 9,963.19     |
| Total PROT. SERVICES - POLICING                  | 1,423,078   | 1,360,950   | 62,128.00             | 4.57                 | 780,711.83   | 1,032,480.57 |
| PROT. SERVICES - ANIMAL CONTROL                  |             |             |                       |                      |              |              |
| 1-2-234-200 BYLAW ENFORCEMENT - MATERIALS        | 18,000      | 15,000      | 3,000.00              | 20.00                | 19,518.52    | 14,738.67    |
| 1-2-234-500 BYLAW - WAGES                        | 258,400     | 241,540     | 16,860.00             | 6.98                 | 195,887.11   | 208,974.70   |
| Total PROT. SERVICES - ANIMAL CONTROL            | 276,400     | 256,540     | 19,860.00             | 7.74                 | 215,405.63   | 223,713.37   |
| PROT. SERVICES - COMMUNITY DEVELOPMENT           |             |             |                       |                      |              |              |
| 1-2-236-000 COMMUNITY DEVELOPMENT - MATERIALS    | 10,000      | 10,000      | 0.00                  | 0.00                 | 0.00         | 8,617.41     |
| 1-2-236-010 ECONOMIC DEVELOPMENT                 | 85,000      | 85,000      | 0.00                  | 0.00                 | 51,093.96    | 23,600.00    |
| Total PROT. SERVICES - COMMUNITY DEVEL           | 95,000      | 95,000      | 0.00                  | 0.00                 | 51,093.96    | 32,217.41    |
| PROT. SERVICES - BUILDING INSP & DEVEL           |             |             |                       |                      |              |              |

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2024

|                                        |                                         | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL | 2023 ACTUAL |
|----------------------------------------|-----------------------------------------|-------------|-------------|-----------------------|----------------------|-------------|-------------|
| GENERAL OPERATING FUND                 |                                         |             |             |                       |                      |             |             |
| 1-2-240-000                            | DEVELOPMENT SERVICES - SURVEYS/APP      | 10,000      | 10,000      | 0.00                  | 0.00                 | 0.00        | 0.00        |
| 1-2-240-004                            | DEVELOPMENT SERVICES - SUPPLIES         | 11,000      | 11,000      | 0.00                  | 0.00                 | 6,738.34    | 11,874.68   |
| 1-2-240-005                            | DEVELOPMENT SERVICES - TRAVEL & SEN     | 6,300       | 6,300       | 0.00                  | 0.00                 | 276.00      | 9,832.78    |
| 1-2-240-006                            | DEVELOPMENT SERVICES - VEHICLE ALLO     | 2,800       | 2,800       | 0.00                  | 0.00                 | 939.00      | 878.00      |
| 1-2-240-007                            | DEVELOPMENT SERVICES - CONTRACTS        | 230,000     | 20,000      | 210,000.00            | 1,050.00             | 79,347.15   | 32,777.75   |
| 1-2-240-010                            | DEV SERVICES - FILING/APPLICATION FEE   | 2,500       | 2,000       | 500.00                | 25.00                | 2,005.00    | 1,500.00    |
| 1-2-240-200                            | DEVELOPMENT SERVICES - ADVERTISING      | 15,000      | 12,000      | 3,000.00              | 25.00                | 9,844.20    | 8,830.71    |
| 1-2-240-500                            | DEVELOPMENT SERVICES - WAGES            | 77,300      | 276,760     | -199,460.00           | -72.07               | 231,283.09  | 246,782.81  |
| 1-2-240-550                            | SHORT TERM RENTAL - WAGES               | 207,000     | 0           | 207,000.00            | 0.00                 | 0.00        | 0.00        |
| 1-2-240-800                            | DEVELOPMENT SERVICES - TELEPHONE        | 1,000       | 2,000       | -1,000.00             | -50.00               | 588.50      | 631.63      |
| Total PROT. SERVICES - BUILDING INSP & |                                         | 562,900     | 342,860     | 220,040.00            | 64.18                | 331,021.28  | 313,108.36  |
| PROT. SERVICES - JOINT SAFETY COMMITTE |                                         |             |             |                       |                      |             |             |
| 1-2-242-000                            | OHSC - PROGRAM MAINTENANCE AND DE       | 37,500      | 37,500      | 0.00                  | 0.00                 | 4,173.99    | 25,503.39   |
| 1-2-242-002                            | OHSC - SAFETY EQUIPMENT SUPPLIES/MA     | 15,750      | 15,000      | 750.00                | 5.00                 | 15,972.09   | 8,959.28    |
| Total PROT. SERVICES - JOINT SAFETY CO |                                         | 53,250      | 52,500      | 750.00                | 1.43                 | 20,146.08   | 34,462.67   |
| TRANSPORTATION - ENGINEERING SERVICES  |                                         |             |             |                       |                      |             |             |
| 1-2-244-000                            | ENGINEERING                             | 20,000      | 15,000      | 5,000.00              | 33.33                | 31,463.75   | 32,874.20   |
| 1-2-244-001                            | TRAVEL, SEMINARS, TRAINING - P.W. STAFF | 25,000      | 25,000      | 0.00                  | 0.00                 | 26,386.39   | 18,183.64   |
| 1-2-244-002                            | GIS                                     | 4,000       | 3,500       | 500.00                | 14.29                | 2,937.78    | 3,046.82    |
| 1-2-244-550                            | EQUIPMENT - SUPERVISORS SALARIES        | 38,500      | 36,020      | 2,480.00              | 6.89                 | 15,863.22   | 32,133.85   |
| Total TRANSPORTATION - ENGINEERING SER |                                         | 87,500      | 79,520      | 7,980.00              | 10.04                | 76,651.14   | 86,238.51   |
| TRANSPORTATION - GENERAL EQUIPMENT     |                                         |             |             |                       |                      |             |             |
| 1-2-245-000                            | EQUIPMENT - GAS & OIL                   | 117,000     | 116,390     | 610.00                | 0.52                 | 86,948.33   | 103,433.40  |
| 1-2-245-001                            | EQUIP - TOOLS & SHOP                    | 25,000      | 15,000      | 10,000.00             | 66.67                | 17,354.40   | 6,207.98    |
| 1-2-245-002                            | EQUIPMENT - MAINTENANCE (MATERIAL)      | 108,000     | 103,000     | 5,000.00              | 4.85                 | 123,539.95  | 98,913.85   |
| 1-2-245-003                            | EQUIPMENT - SHOP (MATERIAL)             | 7,000       | 6,800       | 200.00                | 2.94                 | 4,279.91    | 3,444.81    |
| 1-2-245-004                            | GENERAL - EQUIPMENT COSTS               | 28,200      | 28,200      | 0.00                  | 0.00                 | 25,712.63   | 46,072.12   |
| 1-2-245-500                            | EQUIPMENT - MAINTENANCE (WAGES)         | 146,700     | 137,130     | 9,570.00              | 6.98                 | 102,573.85  | 82,929.50   |
| 1-2-245-999                            | TRANS OF CAPITAL LEASE TO EQUITY        | 0           | 0           | 0.00                  | 0.00                 | 0.00        | -41,458.59  |
| Total TRANSPORTATION - GENERAL EQUIPME |                                         | 431,900     | 406,520     | 25,380.00             | 6.24                 | 360,409.07  | 299,543.07  |
| TRANSPORTATION - STORM DRAINS          |                                         |             |             |                       |                      |             |             |
| 1-2-246-000                            | STORM DRAINS - MATERIAL                 | 14,000      | 14,710      | -710.00               | -4.83                | 2,499.15    | 7,348.33    |
| 1-2-246-001                            | STORM DRAIN - MAJOR MAINT.              | 10,000      | 10,000      | 0.00                  | 0.00                 | 0.00        | 0.00        |
| 1-2-246-500                            | STORM DRAINS - WAGES                    | 20,500      | 19,190      | 1,310.00              | 6.83                 | 2,049.09    | 18,732.27   |
| Total TRANSPORTATION - STORM DRAINS    |                                         | 44,500      | 43,900      | 600.00                | 1.37                 | 4,548.24    | 26,080.60   |
| TRANSPORTATION - TRAFFIC SIGNS         |                                         |             |             |                       |                      |             |             |
| 1-2-248-000                            | TRAFFIC SIGNS - MATERIAL                | 10,200      | 10,160      | 40.00                 | 0.39                 | 6,241.60    | 9,479.80    |
| 1-2-248-500                            | TRAFFIC SIGNS - WAGES                   | 8,000       | 7,520       | 480.00                | 6.38                 | 3,356.91    | 5,935.00    |
| Total TRANSPORTATION - TRAFFIC SIGNS   |                                         | 18,200      | 17,680      | 520.00                | 2.94                 | 9,598.51    | 15,414.80   |
| TRANSPORTATION - ROAD MARKING          |                                         |             |             |                       |                      |             |             |

TOWN OF OSOYOOS

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2024

|                                                   | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL  | 2023 ACTUAL  |
|---------------------------------------------------|-------------|-------------|-----------------------|----------------------|--------------|--------------|
| GENERAL OPERATING FUND                            |             |             |                       |                      |              |              |
| 1-2-249-000 ROAD MARKING - MATERIAL               | 46,400      | 46,350      | 50.00                 | 0.11                 | 40,782.25    | 59,579.32    |
| 1-2-249-500 ROAD MARKING - WAGES                  | 1,500       | 1,470       | 30.00                 | 2.04                 | 0.00         | 0.00         |
| Total TRANSPORTATION - ROAD MARKING               | 47,900      | 47,820      | 80.00                 | 0.17                 | 40,782.25    | 59,579.32    |
| TRANSPORTATION - ROAD MAINTENANCE                 |             |             |                       |                      |              |              |
| 1-2-250-000 ROAD MAINTENANCE - MATERIAL           | 42,900      | 42,860      | 40.00                 | 0.09                 | 35,933.26    | 43,367.00    |
| 1-2-250-500 ROAD MAINTENANCE - WAGES              | 46,500      | 43,440      | 3,060.00              | 7.04                 | 31,148.57    | 51,222.74    |
| Total TRANSPORTATION - ROAD MAINTENANC            | 89,400      | 86,300      | 3,100.00              | 3.59                 | 67,081.83    | 94,589.74    |
| TRANSPORTATION - SIDEWALK MAINTENANCE             |             |             |                       |                      |              |              |
| 1-2-251-000 SIDEWALK MAINTENANCE - MATERIAL       | 10,000      | 10,000      | 0.00                  | 0.00                 | 823.38       | 10,456.45    |
| 1-2-251-500 SIDEWALK MAINTENANCE - WAGES          | 21,700      | 20,310      | 1,390.00              | 6.84                 | 7,439.12     | 4,575.20     |
| Total TRANSPORTATION - SIDEWALK MAINTE            | 31,700      | 30,310      | 1,390.00              | 4.59                 | 8,262.50     | 15,031.65    |
| TRANSPORTATION - SNOW REMOVAL                     |             |             |                       |                      |              |              |
| 1-2-252-000 SNOW REMOVAL - MATERIAL               | 27,500      | 27,500      | 0.00                  | 0.00                 | 1,208.77     | 11,114.59    |
| 1-2-252-500 SNOW REMOVAL - WAGES                  | 51,500      | 50,930      | 570.00                | 1.12                 | 24,270.79    | 32,936.34    |
| Total TRANSPORTATION - SNOW REMOVAL               | 79,000      | 78,430      | 570.00                | 0.73                 | 25,479.56    | 44,050.93    |
| TRANSPORTATION - STREET LIGHTING                  |             |             |                       |                      |              |              |
| 1-2-254-000 STREET LIGHTING - MAITENANCE & MATEF  | 42,000      | 37,080      | 4,920.00              | 13.27                | 44,230.96    | 54,883.83    |
| 1-2-254-500 STREET LIGHTING - WAGES               | 1,900       | 1,800       | 100.00                | 5.56                 | 0.00         | 50.40        |
| 1-2-254-850 STREET LIGHT POWER                    | 95,100      | 90,640      | 4,460.00              | 4.92                 | 88,411.06    | 93,607.82    |
| Total TRANSPORTATION - STREET LIGHTING            | 139,000     | 129,520     | 9,480.00              | 7.32                 | 132,642.02   | 148,542.05   |
| TRANSPORTATION - AIRPORT                          |             |             |                       |                      |              |              |
| 1-2-256-000 AIRPORT - MAINTENANCE (MATERIALS)     | 2,100       | 2,160       | -60.00                | -2.78                | 418.84       | 822.42       |
| 1-2-256-500 AIRPORT MAINTENANCE (WAGES)           | 2,900       | 2,760       | 140.00                | 5.07                 | 0.00         | 0.00         |
| Total TRANSPORTATION - AIRPORT                    | 5,000       | 4,920       | 80.00                 | 1.63                 | 418.84       | 822.42       |
| ENVIRON. HEALTH - GARBAGE                         |             |             |                       |                      |              |              |
| 1-2-258-000 LANDFILL - SITE MAINTENANCE MATERIALS | 43,000      | 42,030      | 970.00                | 2.31                 | 72,165.71    | 64,780.22    |
| 1-2-258-001 REFUSE - LANDFILL CONTRACTOR          | 456,000     | 474,830     | -18,830.00            | -3.97                | 593,069.91   | 421,966.69   |
| 1-2-258-002 REFUSE - COLLECTION CONTRACTOR        | 330,000     | 349,170     | -19,170.00            | -5.49                | 213,153.03   | 279,247.16   |
| 1-2-258-003 RECYCLING PROGRAM                     | 194,000     | 193,640     | 360.00                | 0.19                 | 170,630.46   | 193,616.54   |
| 1-2-258-004 LANDFILL - ENGINEERING                | 20,000      | 20,000      | 0.00                  | 0.00                 | 0.00         | 0.00         |
| 1-2-258-006 LANDFILL - POST CLOSURE               | 35,000      | 35,000      | 0.00                  | 0.00                 | 0.00         | 0.00         |
| 1-2-258-500 LANDFILL - SITE MAITENANCE WAGES      | 100,000     | 144,270     | -44,270.00            | -30.69               | 62,002.18    | 67,764.64    |
| Total ENVIRON. HEALTH - GARBAGE                   | 1,178,000   | 1,258,940   | -80,940.00            | -6.43                | 1,111,021.29 | 1,027,375.25 |
| ENVIRON. HEALTH - TOWN CLEANUP                    |             |             |                       |                      |              |              |
| 1-2-260-000 TOWN CLEANUP - MATERIAL & GARBAGE C   | 13,000      | 10,000      | 3,000.00              | 30.00                | 12,966.02    | 7,804.31     |
| 1-2-260-500 TOWN CLEANUP - WAGES                  | 46,200      | 43,150      | 3,050.00              | 7.07                 | 62,278.48    | 40,318.68    |
| Total ENVIRON. HEALTH - TOWN CLEANUP              | 59,200      | 53,150      | 6,050.00              | 11.38                | 75,244.50    | 48,122.99    |
| HEALTH & WELFARE - CEMETERY                       |             |             |                       |                      |              |              |

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2024

|                                                    | 2025 BUDGET    | 2024 BUDGET    | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL       | 2023 ACTUAL       |
|----------------------------------------------------|----------------|----------------|-----------------------|----------------------|-------------------|-------------------|
| GENERAL OPERATING FUND                             |                |                |                       |                      |                   |                   |
| 1-2-264-000 CEMETERY - LINERS PURCHASED            | 7,950          | 7,720          | 230.00                | 2.98                 | 7,379.10          | 5,441.40          |
| 1-2-264-001 CEMETERY - MAINTENANCE (MATERIAL)      | 7,200          | 7,210          | -10.00                | -0.14                | 2,669.37          | 10,400.38         |
| 1-2-264-002 CEMETERY - ADMINISTRATION              | 1,500          | 1,500          | 0.00                  | 0.00                 | 1,500.00          | 1,500.00          |
| 1-2-264-003 CEMETERY - EQUIPMENT                   | 2,500          | 2,500          | 0.00                  | 0.00                 | 2,500.00          | 2,500.00          |
| 1-2-264-500 CEMETERY - MAINTENANCE (WAGES)         | 21,700         | 20,320         | 1,380.00              | 6.79                 | 9,614.31          | 8,797.45          |
| 1-2-264-501 CEMETERY - OPEN & CLOSE WAGES          | 17,800         | 16,650         | 1,150.00              | 6.91                 | 15,365.26         | 11,234.28         |
| <b>Total HEALTH &amp; WELFARE - CEMETERY</b>       | <b>58,650</b>  | <b>55,900</b>  | <b>2,750.00</b>       | <b>4.92</b>          | <b>39,028.04</b>  | <b>39,873.51</b>  |
| COMMUNITY SERVICES - DESERT PARK                   |                |                |                       |                      |                   |                   |
| 1-2-265-002 DESERT PARK - BLDG/GROUNDS MAINT.      | 10,500         | 8,160          | 2,340.00              | 28.68                | 11,463.94         | 10,338.85         |
| 1-2-265-800 DESERT PARK - UTILITIES & TELEPHONE    | 8,800          | 8,364          | 436.00                | 5.21                 | 7,839.51          | 9,966.38          |
| <b>Total COMMUNITY SERVICES - DESERT PARK</b>      | <b>19,300</b>  | <b>16,524</b>  | <b>2,776.00</b>       | <b>16.80</b>         | <b>19,303.45</b>  | <b>20,305.23</b>  |
| COMMUNITY SERVICES - SONORA                        |                |                |                       |                      |                   |                   |
| 1-2-266-000 SONORA - MAINTENANCE                   | 36,000         | 27,285         | 8,715.00              | 31.94                | 25,440.50         | 25,064.44         |
| 1-2-266-800 SONORA - UTILITIES                     | 45,100         | 40,800         | 4,300.00              | 10.54                | 34,426.47         | 46,551.81         |
| <b>Total COMMUNITY SERVICES - SONORA</b>           | <b>81,100</b>  | <b>68,085</b>  | <b>13,015.00</b>      | <b>19.12</b>         | <b>59,866.97</b>  | <b>71,616.25</b>  |
| COMMUNITY SERVICES - OTHER EXPENSE                 |                |                |                       |                      |                   |                   |
| 1-2-268-000 EQUIPMENT & SUPPLIES - COMM. SERVICE   | 18,400         | 18,360         | 40.00                 | 0.22                 | 15,057.40         | 14,819.32         |
| 1-2-268-001 VEHICLE EXPENSE - COMM. SERVICES       | 6,600          | 7,340          | -740.00               | -10.08               | 3,674.96          | 4,894.02          |
| 1-2-268-003 BUS MAINTENANCE                        | 4,000          | 4,590          | -590.00               | -12.85               | 1,381.36          | 2,396.17          |
| 1-2-268-004 OFFICE EXPENSE - COMM. SERVICES        | 8,000          | 8,360          | -360.00               | -4.31                | 7,287.90          | 8,072.26          |
| 1-2-268-005 MEMORIAL BENCHES                       | 25,000         | 25,000         | 0.00                  | 0.00                 | 0.00              | 0.00              |
| 1-2-268-007 YOUTH INITIATIVE                       | 0              | 0              | 0.00                  | 0.00                 | 0.00              | 75.00             |
| 1-2-268-010 PRESCHOOL PROGRAMS                     | 1,600          | 3,570          | -1,970.00             | -55.18               | 1,177.40          | 3,490.06          |
| 1-2-268-011 CHILDRENS PROGRAMS                     | 12,300         | 15,600         | -3,300.00             | -21.15               | 8,595.13          | 15,896.98         |
| 1-2-268-012 TEEN PROGRAM                           | 1,100          | 1,020          | 80.00                 | 7.84                 | 1,045.00          | 118.29            |
| 1-2-268-013 ADULT PROGRAMS                         | 22,500         | 22,440         | 60.00                 | 0.27                 | 26,184.88         | 31,462.01         |
| 1-2-268-014 SPECIAL EVENTS                         | 3,600          | 5,100          | -1,500.00             | -29.41               | 2,547.93          | 7,403.73          |
| 1-2-268-200 ADVERTISING - COMM. SERVICES           | 14,300         | 15,100         | -800.00               | -5.30                | 10,885.24         | 16,039.51         |
| <b>Total COMMUNITY SERVICES - OTHER EXPEN</b>      | <b>117,400</b> | <b>126,480</b> | <b>-9,080.00</b>      | <b>-7.18</b>         | <b>77,837.20</b>  | <b>104,667.35</b> |
| COMMUNITY SERVICES - FIELDS                        |                |                |                       |                      |                   |                   |
| 1-2-269-000 FIELD MAINT. - MATERIALS               | 7,650          | 3,060          | 4,590.00              | 150.00               | 7,251.50          | 3,528.90          |
| 1-2-269-500 FIELD MAINTENANCE - WAGES              | 19,300         | 19,280         | 20.00                 | 0.10                 | 9,493.08          | 16,208.92         |
| <b>Total COMMUNITY SERVICES - FIELDS</b>           | <b>26,950</b>  | <b>22,340</b>  | <b>4,610.00</b>       | <b>20.64</b>         | <b>16,744.58</b>  | <b>19,737.82</b>  |
| COMMUNITY SERVICES - WAGES & INSTRUCTI             |                |                |                       |                      |                   |                   |
| 1-2-270-001 PROGRAM INSTRUCTORS                    | 61,200         | 56,100         | 5,100.00              | 9.09                 | 57,727.79         | 56,774.21         |
| 1-2-270-005 EQUIP REPAIRS & MAINT. - COMM. SERVICE | 16,300         | 17,340         | -1,040.00             | -6.00                | 15,050.52         | 27,934.91         |
| 1-2-270-006 STAFF TRAINING - COMM. SERVICES        | 14,300         | 14,800         | -500.00               | -3.38                | 9,324.43          | 10,304.61         |
| 1-2-270-007 MISC. EXPENSE - COMM. SERVICES         | 12,500         | 2,630          | 9,870.00              | 375.29               | 2,337.66          | 9,362.85          |
| 1-2-270-500 COMMUNITY SERVICES - WAGES             | 510,000        | 466,200        | 43,800.00             | 9.40                 | 460,957.10        | 520,796.52        |
| <b>Total COMMUNITY SERVICES - WAGES &amp; INS</b>  | <b>614,300</b> | <b>557,070</b> | <b>57,230.00</b>      | <b>10.27</b>         | <b>545,397.50</b> | <b>625,173.10</b> |

TOWN OF OSOYOOS

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Dec-2024

|                                                    | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL | 2023 ACTUAL |
|----------------------------------------------------|-------------|-------------|-----------------------|----------------------|-------------|-------------|
| GENERAL OPERATING FUND                             |             |             |                       |                      |             |             |
| PUBLIC WORKS BLDGS - MUSEUM                        |             |             |                       |                      |             |             |
| 1-2-272-000 MUSEUM - MAINTENANCE (MATERIALS)       | 0           | 0           | 0.00                  | 0.00                 | 0.00        | 772.96      |
| Total PUBLIC WORKS BLDGS - MUSEUM                  | 0           | 0           | 0.00                  | 0.00                 | 0.00        | 772.96      |
| PUBLIC WORKS - PARKS                               |             |             |                       |                      |             |             |
| 1-2-273-000 PARKS - MAINTENANCE (MATERIAL)         | 82,500      | 60,000      | 22,500.00             | 37.50                | 105,662.21  | 158,487.39  |
| 1-2-273-001 PARKS - TREES                          | 10,000      | 15,000      | -5,000.00             | -33.33               | 7,983.31    | 8,954.48    |
| 1-2-273-002 PARKS - WASHROOM MAINTENANCE MATE      | 32,700      | 22,440      | 10,260.00             | 45.72                | 33,134.72   | 25,115.64   |
| 1-2-273-003 MARINA - MAINTENANCE                   | 9,000       | 8,670       | 330.00                | 3.81                 | 9,830.38    | 12,405.67   |
| 1-2-273-004 PARKS - IRRIGATION                     | 10,000      | 10,000      | 0.00                  | 0.00                 | 8,419.52    | 0.00        |
| 1-2-273-005 PARKS - SEASONAL VEGETATION            | 10,000      | 27,500      | -17,500.00            | -63.64               | 260.97      | 11,472.25   |
| 1-2-273-010 PARKS - VANDALISM MATERIALS            | 8,000       | 8,000       | 0.00                  | 0.00                 | 6,538.82    | 13,410.61   |
| 1-2-273-500 PARKS - MAINTENACE (WAGES)             | 369,800     | 345,578     | 24,222.00             | 7.01                 | 460,097.46  | 421,694.03  |
| 1-2-273-503 MARINA - WAGES                         | 0           | 0           | 0.00                  | 0.00                 | 0.00        | 224.55      |
| 1-2-273-510 PARKS - VANDALISM WAGES                | 10,900      | 10,190      | 710.00                | 6.97                 | 1,864.51    | 759.92      |
| 1-2-273-520 PARKS - WASHROOM - WAGES               | 91,800      | 81,110      | 10,690.00             | 13.18                | 99,039.81   | 83,320.88   |
| Total PUBLIC WORKS - PARKS                         | 634,700     | 588,488     | 46,212.00             | 7.85                 | 732,831.71  | 735,845.42  |
| PUBLIC WORKS - SPRAYING                            |             |             |                       |                      |             |             |
| 1-2-275-000 SPRAYING - MATERIAL                    | 7,000       | 12,620      | -5,620.00             | -44.53               | 4,000.77    | 2,545.46    |
| 1-2-275-500 SPRAYING - WAGES                       | 34,200      | 31,960      | 2,240.00              | 7.01                 | 16,427.38   | 12,402.53   |
| Total PUBLIC WORKS - SPRAYING                      | 41,200      | 44,580      | -3,380.00             | -7.58                | 20,428.15   | 14,947.99   |
| PUBLIC WORKS - TREE PRUNING                        |             |             |                       |                      |             |             |
| 1-2-276-000 TREE PRUNING - MATERIAL & RENTALS      | 3,000       | 5,150       | -2,150.00             | -41.75               | 408.65      | 2,453.93    |
| 1-2-276-500 TREE PRUNING - WAGES                   | 4,400       | 4,070       | 330.00                | 8.11                 | 19,182.13   | 16,340.58   |
| Total PUBLIC WORKS - TREE PRUNING                  | 7,400       | 9,220       | -1,820.00             | -19.74               | 19,590.78   | 18,794.51   |
| SOUTH OKANAGAN EMERGENCY PREPAREDNESS              |             |             |                       |                      |             |             |
| 1-2-290-102 SOEP - TELEPHONE                       | 800         | 2,400       | -1,600.00             | -66.67               | 670.89      | 720.07      |
| Total SOUTH OKANAGAN EMERGENCY PREPARE             | 800         | 2,400       | -1,600.00             | -66.67               | 670.89      | 720.07      |
| EMERGENCY SOCIAL SERVICES                          |             |             |                       |                      |             |             |
| 1-2-292-002 ESS - DIRECTOR FEES                    | 2,400       | 2,400       | 0.00                  | 0.00                 | 0.00        | 600.00      |
| 1-2-292-100 E.S.S. - TRAINING/TRAVEL               | 2,000       | 2,000       | 0.00                  | 0.00                 | 0.00        | 0.00        |
| 1-2-292-101 E.S.S. - SUPPLIES & MISC               | 300         | 300         | 0.00                  | 0.00                 | 0.00        | 0.00        |
| Total EMERGENCY SOCIAL SERVICES                    | 4,700       | 4,700       | 0.00                  | 0.00                 | 0.00        | 600.00      |
| FISCAL SERVICES - DEBT CHARGES                     |             |             |                       |                      |             |             |
| 1-2-280-000 GENERAL - INTEREST BYLAW 1258          | 2,520       | 2,520       | 0.00                  | 0.00                 | 2,517.34    | 2,517.34    |
| 1-2-280-001 GENERAL - PRINCIPAL BYLAW 1258         | 7,250       | 7,250       | 0.00                  | 0.00                 | 7,229.82    | 7,229.82    |
| 1-2-280-002 GENERAL - INTEREST BYLAW 1290          | 12,990      | 11,100      | 1,890.00              | 17.03                | 12,983.70   | 11,059.12   |
| 1-2-280-003 GENERAL - PRINCIPAL BYLAW 1290         | 10,560      | 9,650       | 910.00                | 9.43                 | 10,559.80   | 9,646.36    |
| 1-2-280-004 GENERAL - FIRE-HALL - DEBT - INTEREST  | 160,730     | 160,730     | 0.00                  | 0.00                 | 160,724.12  | 160,724.12  |
| 1-2-280-005 GENERAL - FIRE-HALL - DEBT - PRINCIPAL | 120,660     | 120,660     | 0.00                  | 0.00                 | 120,653.64  | 120,653.64  |
| 1-2-280-008 BAD DEBT EXPENSE                       | 0           | 0           | 0.00                  | 0.00                 | 0.00        | 1,219.69    |

# REPORT



## Operating Budget Increase Request

|                  |                                            |
|------------------|--------------------------------------------|
| Request YEAR:    | 2025                                       |
| Increase NAME:   | Multi-Channel Resident Notification System |
| Budget Increase: | \$5,065                                    |
| TO:              | Mayor and Council                          |
| CC:              | Rod Risling, CAO                           |
| FROM:            | Director of Corporate Services             |

### Increase DESCRIPTION (What is to be completed)

Transition from the eNews system to a more robust and flexible system to allow notification to residents by email, text and/or phone call. The set up cost is \$350 and annual subscription (based on population) is \$5,065 annually. Resident contact data would remain in Canada and be owned by the Town of Osoyoos.

### PURPOSE/GOALS (Why do we need this project)

The current eNews system is limited to contact via email only. To engage our residents via several communication channels - and in the case of emergencies - it would be ideal to have the capacity to text and phone residents as well to notify residents of e.g. evacuation alerts, last-minute road closures.

### ESTIMATED TIME FRAME FOR COMPLETION

Installation of the system takes a few hours. A self- sign-up link on the website would be provided or residents could sign up through the municipal office.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Town would continue using the existing eNews service.

# REPORT

## Operating Budget Increase Request



|                  |                                                                                             |
|------------------|---------------------------------------------------------------------------------------------|
| Request YEAR:    | 2025                                                                                        |
| Increase NAME:   | Asset Management Finance Modelling – Facilities/Structures                                  |
| Budget Increase: | \$100,000                                                                                   |
| TO:              | Mayor and Council                                                                           |
| CC:              | Rod Risling, CAO                                                                            |
| FROM:            | Gerald Davis, Director of Community Services<br>Jim Zakall, Director of Finance, Deputy CAO |

### Increase DESCRIPTION (What is to be completed)

To establish a reserve fund for Asset Management of Town facilities.

### PURPOSE/GOALS (Why do we need this project)

The Town of Osoyoos has over 40 facilities with a replacement cost of over \$150 million dollars. As part of our Asset Management program, Administration brought a report to the COTW to discuss options on how the Town can be proactive in keeping our facilities up to date. The table below indicates that we require over \$12 million dollars annually to put into a reserve for the end of life and replacement of these facilities. This was based on the replacement value in today's dollars with the anticipated life cycle for each facility and structure. The figures do not include the cost to demolish the facility nor has the RCMP building been included in the review which is nearing the end of its life. The Town cannot dedicate that amount of funding as it would be a financial burden that our tax base cannot support. The Committee agreed to review numbers to see how it would affect our financial position as we move forward.

Currently we have no reserve funding for facilities and the majority are nearing their life expectancy. Council will need to look at different options to see what can be achieved by dedicating any amount on an annual basis. Dedicating a reserve fund that can be used for emergencies on any facility may be a start.

Most facilities that are managed directly by Town Administration and have a maintenance budget or capital budget that addresses the larger building issues. At times there have been some hiccups. This past year we had an emergency on several roof top units at the Sonora Community Center. Administration did not have a financial option to address the issue. Administration presented a report to Council to make a budget amendment, and it was approved. However, if the emergency needed to be repaired immediately, we would have been in trouble. Not having any reserve whatsoever can be debilitating in these circumstances. The age of our facilities may be an indication that a dedicated reserve is greatly needed.

Asset value and estimated replacement cost per year:

| Facility                         | Value                    | Life Years | Condition | Replacement Per Year    |
|----------------------------------|--------------------------|------------|-----------|-------------------------|
| Desert Park Recreation Facility  | \$ 8,750,000.00          | 7          | Poor      | \$ 1,250,000.00         |
| Horse Barrn A                    | \$ 900,000.00            | 5          | Very Poor | \$ 180,000.00           |
| Horse Barn B                     | \$ 900,000.00            | 5          | Very Poor | \$ 180,000.00           |
| Horse Barn C                     | \$ 1,800,000.00          | 15         | Good      | \$ 120,000.00           |
| Horse Barn D                     | \$ 900,000.00            | 10         | Fair      | \$ 90,000.00            |
| Horse Barn E                     | \$ 900,000.00            | 10         | Fair      | \$ 90,000.00            |
| Sonora Community Center          | \$ 42,750,000.00         | 15         | Good      | \$ 2,850,000.00         |
| Sun Bowl Arena                   | \$ 44,233,750.00         | 15         | Good      | \$ 2,948,916.67         |
| Fire Hall                        | \$ 15,300,000.00         | 25         | Very Good | \$ 612,000.00           |
| Portuguese Canadian Hall         | \$ 1,216,000.00          | 5          | Very Poor | \$ 243,200.00           |
| House at Skate Park              | \$ 880,000.00            | 5          | Very Poor | \$ 176,000.00           |
| Desert Sun Building-Rental       | \$ 1,089,080.00          | 10         | Fair      | \$ 108,908.00           |
| Town Hall                        | \$ 8,378,050.00          | 5          | Very Poor | \$ 1,675,610.00         |
| Art Council (2nd Floor)          | \$ 1,912,000.00          | 5          | Very Poor | \$ 382,400.00           |
| Art Gallery (Main Floor)         | \$ 750,000.00            | 5          | Very Poor | \$ 150,000.00           |
| Painters and Potters             | \$ 455,000.00            | 5          | Very Poor | \$ 91,000.00            |
| Landfill Scale Building          | \$ 152,000.00            | 20         | Very Good | \$ 7,600.00             |
| Gyro Washroom/Concession         | \$ 1,800,000.00          | 15         | Good      | \$ 120,000.00           |
| Legion Washroom                  | \$ 750,000.00            | 20         | Very Good | \$ 37,500.00            |
| Goodman Park Washroom            | \$ 300,000.00            | 15         | Good      | \$ 20,000.00            |
| Kinsmen Washroom                 | \$ 450,000.00            | 10         | Fair      | \$ 45,000.00            |
| <b>Kinsmen Park Playground**</b> | \$ 125,000.00            | 5          | Very Poor | \$ 25,000.00            |
| Kinsmen Picnic Shelter           | \$ 30,000.00             | 7          | Poor      | \$ 4,285.71             |
| Jack Shaw Splashpark             | \$ 600,000.00            | 10         | Fair      | \$ 60,000.00            |
| Jack Shaw Clubhouse              | \$ 323,000.00            | 10         | Fair      | \$ 32,300.00            |
| Cactus Center                    | \$ 1,284,000.00          | 7          | Poor      | \$ 183,428.57           |
| Cottonwood Park Washroom         | \$ 450,000.00            | 10         | Fair      | \$ 45,000.00            |
| Sailing Clubhouse                | \$ 614,080.00            | 15         | Good      | \$ 40,938.67            |
| Seniors Center                   | \$ 2,550,560.00          | 20         | Very Good | \$ 127,528.00           |
| Desert Park Washroom             | \$ 375,000.00            | 7          | Poor      | \$ 53,571.43            |
| Lions Park Washroom              | \$ 450,000.00            | 10         | Fair      | \$ 45,000.00            |
| Lions Playgrd Equip              | \$ 100,000.00            | 10         | Fair      | \$ 10,000.00            |
| Lions Picnic Shelter             | \$ 24,000.00             | 10         | Fair      | \$ 2,400.00             |
| Pioneer Park Washroom            | \$ 375,000.00            | 7          | Poor      | \$ 53,571.43            |
| Pinoeer Park Gazebo              | \$ 20,000.00             | 10         | Fair      | \$ 2,000.00             |
| Pioneer Walk Fountain            | \$ 62,000.00             | 7          | Poor      | \$ 8,857.14             |
| Osoyoos Park Washroom            | \$ 525,000.00            | 15         | Good      | \$ 35,000.00            |
| Marina Wash/Concession           | \$ 375,000.00            | 20         | Very Good | \$ 18,750.00            |
| West Bench Washroom              | \$ 225,000.00            | 15         | Good      | \$ 15,000.00            |
| Public Works Building            | \$ 5,200,000.00          | 15         | Good      | \$ 346,666.67           |
| Marina                           | \$ 600,000.00            | 20         | Very Good | \$ 30,000.00            |
| Westbench Baseball Fencing       | \$ 2,000,000.00          | 15         | Good      | \$ 133,333.33           |
| West Bench Dog Park Fenicng      | \$ 35,000.00             | 15         | Good      | \$ 2,333.33             |
| West Bencg Gazebo x 2            | \$ 35,000.00             | 15         | Good      | \$ 2,333.33             |
| West Bench Lower Fencing         | \$ 57,000.00             | 15         | Good      | \$ 3,800.00             |
| West Bench Lower Dugouts         | \$ 12,000.00             | 10         | Fair      | \$ 1,200.00             |
| WB Pickleball Crt                | \$ 60,000.00             | 10         | Fair      | \$ 6,000.00             |
| WB Tennis Crts                   | \$ 85,000.00             | 10         | Fair      | \$ 8,500.00             |
| <b>Total</b>                     | <b>\$ 151,157,520.00</b> |            |           | <b>\$ 12,674,932.29</b> |

The cost for the average single family resident (ASFR) and potential available funding to assist with the asset management of Town facilities with an annual inflation adjustment of 3% included:

| ASFR Cost 2025 | Annual Contribution | Reserve 2025 | Reserve 2030 | Reserve 2035  | Reserve 2040  | Reserve 2045  | Reserve 2050  |
|----------------|---------------------|--------------|--------------|---------------|---------------|---------------|---------------|
| \$12.18        | \$50,000            | \$50,000     | \$323,420    | \$640,390     | \$1,007,844   | \$1,433,824   | \$1,927,652   |
| \$24.35        | \$100,000           | \$100,000    | \$646,841    | \$1,280,780   | \$2,015,688   | \$2,867,649   | \$3,855,304   |
| \$48.71        | \$200,000           | \$200,000    | \$1,293,682  | \$2,561,559   | \$4,031,376   | \$5,735,297   | \$7,710,608   |
| \$121.84       | \$500,000           | \$500,000    | \$3,234,205  | \$6,403,898   | \$10,078,441  | \$14,338,243  | \$19,276,521  |
| \$3,088.43     | \$12,674,932        | \$12,674,932 | \$81,986,655 | \$162,337,939 | \$255,487,100 | \$363,472,507 | \$488,657,189 |
|                | Included in budget. |              |              |               |               |               |               |

#### **ESTIMATED TIME FRAME FOR COMPLETION**

A reserve fund would be established in 2025 with annual funding provided for the reserve fund.

#### **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

If funding is not established the ability to repair or replace the Town's facilities when required will become more difficult.

# REPORT



## Operating Budget Increase Request

|                  |                                           |
|------------------|-------------------------------------------|
| Request YEAR:    | 2025                                      |
| Increase NAME:   | Short Term Rentals (STR) Regulation       |
| Budget Increase: | \$207,000 (offsetting revenues \$200,000) |
| TO:              | Mayor and Council                         |
| CC:              |                                           |
| FROM:            | Rod Risling, CAO                          |

### Increase DESCRIPTION (What is to be completed)

Provincial housing policy changes have brought about the establishment of a BC short-term rental host registry, and a need for municipalities to align their bylaws with the provincial requirements. As a result, municipalities will have an increased role in inspection, administration, and enforcement for short-term rentals (STR). Additional staffing will be required in Osoyoos in 2025 to establish and administer the new processes related to STRs. The ongoing resource requirements for inspection and administrative services will diminish following the initial rush of applications but be ongoing.

The following estimate of resource requirements was extrapolated from the experience of other municipalities who have initiated their STR programs. Given that Osoyoos does not have as many positions over which to spread additional workload requirements, the impact will be greater than for municipalities with more staff. Other administrative pressures in 2025 related to the shift to quarterly utility billing and the water meter project will further hamper the ability of those positions to absorb extra tasks. It is anticipated that Osoyoos' bylaw enforcement complaints will increase due to the large number of existing rental suites we are aware of and the limited number of suites that will ultimately be licensed.

#### STR regulation establishment resource needs:

Legal Challenges \$10,000

1 administrative coordinator at \$36.81 = \$79,000

.5 building/fire inspector at \$51.05 = \$55,000

.5 bylaw enforcement officer at \$38.46 = \$44,000

.25 intake administrative support and communication at \$35.11 = \$19,000

\$207,000

Revenues from licensing is expected to offset a portion of the first year implementation and typical operational costs.

Based on a projected 200 applications at \$500 per licence revenues would be \$100,000. However if we added a one time fee of an additional \$500 for set up we would get closer to the break even point. Administration recommends that as we get more more information on the direction of STR's that the program be at or close to revenue neutral.

All estimates include salary and benefits. The budget estimates are preliminary and will require refinement as plans are formalized.

### PURPOSE/GOALS (Why do we need this project)

New provincial regulatory framework for Short-Term Rentals has created ongoing municipal resource requirements starting in 2025.

## **ESTIMATED TIME FRAME FOR COMPLETION**

Initial applications for rentals are expected to come on stream 2025 Q1-Q2. Resources are requested for the entire calendar year in order to allow time to establish procedures. Resource needs will peak for the initialization of the program, then level out. Ongoing resource requirements will be assessed at that time.

## **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

If additional staff resources are not allocated to supporting the new STR regulations, the work will be added to existing staff workloads resulting in a “poor” to “non-functional” level of service for the program.

# REPORT



## Council

---

**MEETING DATE:** December 10, 2024

---

**TO:** Mayor and Council

---

**CC:** Rod Risling, CAO

---

**FROM:** Jim Zakall, Director of Financial Services

---

**SUBJECT:** **Potential additional Staffing Requirements**

---

## BACKGROUND

There are a number of areas where administrative staff have realized that could utilize additional staff in specialized areas. These requirements are not incorporated within the budget but would assist in the overall operations of the Town.

Due to the financial constraints within the proposed budget, Administration did not include the skill sets identified below within the base budget. Not filling the positions increases the inherent risks within the identified area/subject. If Council would like to enhance a service and/or reduce the overall corporate risk, a motion could be made to increase the budget to support the resource.

## OVERVIEW

Asset Management/Project Coordinator:

- The objective would be a longer term commitment to maintain the asset management program once completed. In the short term we are utilizing consultants to gather basic data. This requirement would assist with the ongoing maintenance. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$121,000, including benefits.

Efficiency – program review/documentation of existing processes:

- The objective would be to document existing processes as well as identifying potential process improvements/efficiencies. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$110,000, including benefits.

Emergency Program Coordinator:

- The objective would be to have a dedicated person for the Town of Osoyoos. It is estimated that 12 hours per week would be required, however, the exact amount depends on the outcome of the RDOS EOC ECC review. For the amount of time required this would be an increase of 0.34 FTE at an annual cost of \$44,000, including benefits.

Non-profit group coordinator/liaison:

- The objective of this position would be the contact for non-profits. They would also assist with finding and potentially assisting with grant applications. There is also an opportunity to assist with front line work to reduce staffing shortages which results in early closing of facilities. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$99,000, including benefits, with approximately 10 hours per week allocated as the liaison, but would fluctuated based on the season.

- 

Occupational Health and Safety:

- The objective would be to administer the corporate OH&S requirements including updating policies and conducting research on best practices. For the amount of time required this would be an increase of 1.0 FTE at an annual cost of \$110,000, including benefits. Currently \$37,500 is in the budget to allow for some contracted services, therefore to incorporate this change, the budget would need to be increased by \$72,500.

Policy/Bylaw Review Updates:

- The objective of this position would assist with bylaw/policy reviews as well as complete grant applications as required when they become available. This would be in the form of a contract position at an annual cost of \$22,000.

Project Coordinator:

- The objective would be to have resources to research and implement new programs as well as assist in keeping projects on schedule. Operational Services has numerous projects that could require a full time position and other projects within the corporation could utilize support of 0.5 FTE. The cost of the 1.5 FTE's is \$198,000.

# REPORT



## Council

---

|                      |                                                            |
|----------------------|------------------------------------------------------------|
| <b>MEETING DATE:</b> | December 10, 2024                                          |
| <b>TO:</b>           | Mayor and Council                                          |
| <b>CC:</b>           | Rod Risling, CAO                                           |
| <b>FROM:</b>         | Jim Zakall, Director of Financial Services                 |
| <b>SUBJECT:</b>      | <b>Highlights for the 2025-2029 Fire Department Budget</b> |

---

## BACKGROUND

Budget presentation for the 2025-2029 Fire Department, highlighted changes in the budget.

## OVERVIEW

The Osoyoos Fire Department services three areas, the Town of Osoyoos, Osoyoos Indian Band and the Osoyoos Rural Fire Protection District. Cost sharing based on 2024 assessments are:

- Town of Osoyoos 59.10%
- Osoyoos Indian Band 18.47%
- Osoyoos Rural fire Protection District 22.43%

The requisition for Fire Protection for the Town of Osoyoos portion in 2025 is increasing by \$88,048, this is a 10.39% increase and an increase of 0.0223 to the Fire Protection mill rate per \$1,000 of assessed value, which is an increase of \$16.07 to an average single-family residence.

Operating expenditures have increased by \$197,665 and are summarized as follows:

- Reduction in benefits \$5,500 to reflect projected actual costs.
- Increase in costs for East Side Firehall \$9,890. Lease renewed in 2024.
- Increase in Gas \$1,900
- Increase in Fleet Insurance \$900
- Increase in Equipment Maintenance of \$14,000, turnout gear removed from annual capital request and incorporated into operating budget \$16,000 for replacement of 5 sets of turnout gear per year and a reduction of \$2,000 to separate out office supplies into its own account
- Increase in Equipment Financing \$126,400 for the financing costs of the new fire engine coming in 2025.
- Increase Training \$5,000
- Increase Annual Testing and Maintenance \$2,400
- Increase Radios & Pagers \$1,000
- New account Office Supplies \$2,000
- Increase in Fleet Equipment Repairs and Maintenance \$1,000
- Increase in Wages \$35,675
- Increase in Utilities \$3,000

2025 Fire Department Capital Projects:

- Overhead Door Replacement \$75,000
- Battery Operated Jaws of Life \$25,000
- Used Aerial – equipped \$60,000

Items not included in budget but require discussion from Council:

- Establishing a Building Replacement Reserve Fund
  - In order to continue to move towards sustainability a reserve fund should be established to start saving for the future replacement of the Fire Hall. The estimated cost in 2024 to build a new Fire Hall is \$15,000,000 and factoring in a 3% inflation rate and 3% rate of return on investments the annual reserve contributions and cost per average single family resident would be:

| Annual Reserve Contribution | Years it will take to Fund the Liability | Value of new Fire Hall when fully funded | Annual cost per Single Family Residence |
|-----------------------------|------------------------------------------|------------------------------------------|-----------------------------------------|
| \$500,000                   | 64                                       | \$96,568,707                             | \$77.18                                 |
| \$750,000                   | 29                                       | \$34,318,915                             | \$115.79                                |
| \$1,000,000                 | 19                                       | \$25,536,496                             | \$154.40                                |
| \$1,250,000                 | 15                                       | \$22,688,846                             | \$192.97                                |



For Period Ending 31-Dec-2024

|                                                  | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL   | 2023 ACTUAL |
|--------------------------------------------------|-------------|-------------|-----------------------|----------------------|---------------|-------------|
| GENERAL OPERATING FUND                           |             |             |                       |                      |               |             |
| REVENUE                                          |             |             |                       |                      |               |             |
| TAXES - REAL PROPERTY LEVY                       |             |             |                       |                      |               |             |
| 1-1-105-002 REAL PROPERTY LEVY - FIRE PROTECTION | -935,365    | -847,317    | -88,048.00            | 10.39                | -851,397.64   | -652,404    |
| 1-1-105-003 REAL PROPERTY LEVY - FIRE HALL DEBT  | -169,397    | -173,561    | 4,164.00              | -2.40                | -174,449.93   | -175,137    |
| Total TAXES - REAL PROPERTY LEVY                 | -1,104,762  | -1,020,878  | -83,884.00            | 8.22                 | -1,025,847.57 | -827,541    |
| MISCELLANEOUS                                    |             |             |                       |                      |               |             |
| 1-1-115-015 OTHER REVENUE - FIRE DEPT RECOVERIE  | -35,000     | -25,000     | -10,000.00            | 40.00                | -75,653.04    | -25,000     |
| Total MISCELLANEOUS                              | -35,000     | -25,000     | -10,000.00            | 40.00                | -75,653.04    | -25,000     |
| CONDITIONAL TRANSFERS FROM GOV'TS                |             |             |                       |                      |               |             |
| 1-1-126-009 FIRE PROTECTION - O.R.F.P.D.         | -352,485    | -349,953    | -2,532.00             | 0.72                 | -263,243.61   | -258,462    |
| 1-1-126-010 FIRE-HALL DEBT - O.R.F.P.D.          | -51,579     | -53,605     | 2,026.00              | -3.78                | -52,742.44    | -53,239     |
| 1-1-126-013 FIRE PROTECTION - O.I.B.             | -333,515    | -264,804    | -68,711.00            | 25.95                | -267,827.11   | -197,416    |
| 1-1-126-014 FIRE-HALL DEBT - OIB                 | -60,414     | -54,224     | -6,190.00             | 11.42                | -54,438.01    | -53,014     |
| Total CONDITIONAL TRANSFERS FROM GOV'T           | -797,993    | -722,586    | -75,407.00            | 10.44                | -638,251.17   | -562,131    |
| BORROWINGS AND TRANSFERS FROM OWN FUND           |             |             |                       |                      |               |             |
| 1-1-128-012 TRANS IN FROM FIRE DEPT RESERVES     | -160,000    | -698,126    | 538,126.00            | -77.08               | -600,000.00   | -50,738     |
| 1-1-128-015 FIRE DEPT - MFA BORROWING            | 0           | -600,000    | 600,000.00            | -100.00              | 0.00          | -350,000    |
| Total BORROWINGS AND TRANSFERS FROM OW           | -160,000    | -1,298,126  | 1,138,126.00          | -87.67               | -600,000.00   | -400,738    |
| Total REVENUE                                    | -2,097,755  | -3,066,590  | 968,835.00            | -31.59               | -2,339,751.78 | -1,815,410  |
| EXPENSES                                         |             |             |                       |                      |               |             |
| PROT. SERVICES - FIRE DEPARTMENT                 |             |             |                       |                      |               |             |
| 1-2-230-000 FIRE - BENEFITS                      | 35,000      | 40,500      | -5,500.00             | -13.58               | 30,693.84     | 40,500      |
| 1-2-230-001 FIRE - BUILDING RENTAL               | 27,990      | 18,100      | 9,890.00              | 54.64                | 23,373.05     | 18,100      |
| 1-2-230-002 FIRE - EQUIPMENT GAS & OIL           | 12,000      | 10,100      | 1,900.00              | 18.81                | 10,419.66     | 10,000      |
| 1-2-230-003 FIRE - VEHICLE INSURANCE             | 11,400      | 10,500      | 900.00                | 8.57                 | 8,857.00      | 10,500      |
| 1-2-230-004 FIRE - EQUIP. MAINT. & REPLACEMENT   | 80,000      | 66,000      | 14,000.00             | 21.21                | 69,563.54     | 61,000      |
| 1-2-230-005 FIRE - EQUIPMENT FINANCING           | 329,200     | 202,800     | 126,400.00            | 62.33                | 186,988.83    | 224,800     |
| 1-2-230-006 FIRE - HALL - MAINT & JANITORIAL     | 15,000      | 15,000      | 0.00                  | 0.00                 | 11,307.93     | 12,000      |
| 1-2-230-007 FIRE - HALL- GROUNDS MAINT           | 5,500       | 5,500       | 0.00                  | 0.00                 | 4,341.02      | 5,500       |
| 1-2-230-008 FIRE - TRAINING                      | 50,000      | 45,000      | 5,000.00              | 11.11                | 46,881.32     | 46,000      |
| 1-2-230-009 FIRE - DUES/MEMBERSHIP & LICENCES    | 7,100       | 7,100       | 0.00                  | 0.00                 | 6,559.12      | 7,100       |
| 1-2-230-010 FIRE - ANNUAL TESTING & MAINTENANCE  | 8,000       | 5,600       | 2,400.00              | 42.86                | 13,960.57     | 5,600       |
| 1-2-230-011 FIRE - RADIOS & PAGERS               | 4,500       | 3,500       | 1,000.00              | 28.57                | 4,293.05      | 3,500       |
| 1-2-230-012 FIRE - CRITICAL INCIDENT STRESS MGMT | 1,000       | 1,000       | 0.00                  | 0.00                 | 99.55         | 1,200       |
| 1-2-230-013 FIRE - FIRE PREVENTION               | 3,500       | 3,500       | 0.00                  | 0.00                 | 611.69        | 3,500       |
| 1-2-230-014 FIRE - FIRE PREVENTION PROGRAMS      | 4,000       | 4,000       | 0.00                  | 0.00                 | 1,420.09      | 6,000       |
| 1-2-230-015 FIRE - OFFICE SUPPLIES               | 2,000       | 0           | 2,000.00              | 0.00                 | 0.00          | 0           |
| 1-2-230-101 FIRE - ENGINE 191 - MAINT & REP      | 6,000       | 4,500       | 1,500.00              | 33.33                | 15,535.26     | 4,500       |
| 1-2-230-102 FIRE - ENGINE 192 - MAINT & REP      | 6,000       | 4,500       | 1,500.00              | 33.33                | 3,695.48      | 4,500       |
| 1-2-230-103 FIRE - ENGINE 193 - MAINT & REP      | 0           | 2,000       | -2,000.00             | -100.00              | 2,375.20      | 3,000       |
| 1-2-230-105 FIRE - TENDER 192 - MAINT & REP      | 2,000       | 2,000       | 0.00                  | 0.00                 | 683.50        | 2,500       |

TOWN OF OSOYOOS  
FIRE DEPARTMENT



For Period Ending 31-Dec-2024

|                                                    | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL  | 2023 ACTUAL |
|----------------------------------------------------|-------------|-------------|-----------------------|----------------------|--------------|-------------|
| GENERAL OPERATING FUND                             |             |             |                       |                      |              |             |
| 1-2-230-106 FIRE - TENDER 191 - MAINT & REP        | 3,000       | 3,000       | 0.00                  | 0.00                 | 2,362.15     | 2,500       |
| 1-2-230-107 FIRE - RESCUE 191 - MAINT & REP        | 2,000       | 2,000       | 0.00                  | 0.00                 | 6,862.12     | 2,500       |
| 1-2-230-110 FIRE - CAR 191 - MAINT & REP           | 2,000       | 2,000       | 0.00                  | 0.00                 | 2,764.92     | 2,000       |
| 1-2-230-111 FIRE - CAR 192 - MAIN & REP            | 2,000       | 2,000       | 0.00                  | 0.00                 | 1,650.88     | 2,000       |
| 1-2-230-112 FIRE - BRUSH 191 - MAINT & REP         | 2,000       | 2,000       | 0.00                  | 0.00                 | 1,133.40     | 2,000       |
| 1-2-230-585 FIRE - WAGES - Volunteers              | 171,200     | 160,000     | 11,200.00             | 7.00                 | 145,732.54   | 160,600     |
| 1-2-230-586 FIRE - WAGES - SALARIED                | 455,175     | 433,500     | 21,675.00             | 5.00                 | 406,840.71   | 412,870     |
| 1-2-230-587 FIRE - WAGES - ADMIN SUPPORT           | 42,800      | 40,000      | 2,800.00              | 7.00                 | 31,018.98    | 39,450      |
| 1-2-230-800 FIRE - UTILITIES                       | 28,000      | 25,000      | 3,000.00              | 12.00                | 21,000.00    | 25,000      |
| Total PROT. SERVICES - FIRE DEPARTMENT             | 1,318,365   | 1,120,700   | 197,665.00            | 17.64                | 1,061,025.40 | 1,118,720   |
| FISCAL SERVICES - DEBT CHARGES                     |             |             |                       |                      |              |             |
| 1-2-280-004 GENERAL - FIRE-HALL - DEBT - INTEREST  | 160,730     | 160,730     | 0.00                  | 0.00                 | 160,724.12   | 160,730     |
| 1-2-280-005 GENERAL - FIRE-HALL - DEBT - PRINCIPAL | 120,660     | 120,660     | 0.00                  | 0.00                 | 120,653.64   | 120,660     |
| Total FISCAL SERVICES - DEBT CHARGES               | 281,390     | 281,390     | 0.00                  | 0.00                 | 281,377.76   | 281,390     |
| FISCAL SERVICES - CONTINGENCIES                    |             |             |                       |                      |              |             |
| 1-2-284-011 TRANS TO RESERVE - FIRE DEPT. EQUIPMI  | 338,000     | 338,000     | 0.00                  | 0.00                 | 358,520.18   | 0           |
| Total FISCAL SERVICES - CONTINGENCIES              | 338,000     | 338,000     | 0.00                  | 0.00                 | 358,520.18   | 0           |
| GENERAL CAPITAL EXPENDITURES                       |             |             |                       |                      |              |             |
| 1-2-286-055 CAPITAL - FIRE DEPT EQUIPMENT          | 160,000     | 1,326,500   | -1,166,500.00         | -87.94               | 1,129,180.35 | 415,300     |
| Total GENERAL CAPITAL EXPENDITURES                 | 160,000     | 1,326,500   | -1,166,500.00         | -87.94               | 1,129,180.35 | 415,300     |
| Total EXPENSES                                     | 2,097,755   | 3,066,590   | -968,835.00           | -31.59               | 2,830,103.69 | 1,815,410   |
| Total GENERAL OPERATING FUND                       | 0           | 0           | 0.00                  | 0.00                 | 490,351.91   | 0           |
| Total Surplus (-)/Deficit                          | 0           | 0           | 0.00                  | 0.00                 | 490,351.91   | 0           |

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025 - 2029**

6-Dec-24

## Fire Department

| Director Responsible<br>for Report |                                    | 2025    | 2026    | 2027   | 2028 | 2029      |
|------------------------------------|------------------------------------|---------|---------|--------|------|-----------|
|                                    | Project Description                |         |         |        |      |           |
| Robert/Ryan                        | Overhead Door Replacement          | 75,000  |         |        |      |           |
| Robert/Ryan                        | Computer Replacement               |         | 12,000  |        |      |           |
| Robert/Ryan                        | Battery Operated Jaws of Life      | 25,000  |         |        |      |           |
| Robert/Ryan                        | Paving                             |         | 16,000  |        |      |           |
| Robert/Ryan                        | Marine Rescue Craft - equipped     |         | 75,000  |        |      |           |
| Robert/Ryan                        | Command Truck - equipped           |         |         | 65,000 |      |           |
| Robert/Ryan                        | Aerial Apparatus Used 191          | 60,000  |         |        |      |           |
| Robert/Ryan                        | Fire Engine Replacement - equipped |         |         |        |      | 1,500,000 |
|                                    |                                    | 160,000 | 103,000 | 65,000 | 0    | 1,500,000 |

**Source of funding**

|      | Amount    | Operating | GRANTS | MFA     | RESERVES  | OTHER  | TOTAL     |
|------|-----------|-----------|--------|---------|-----------|--------|-----------|
| 2025 | 160,000   | 0         | 0      | 0       | 160,000   | 0      | 160,000   |
| 2026 | 103,000   | 0         | 0      | 0       | 75,000    | 28,000 | 103,000   |
| 2027 | 65,000    | 0         | 0      | 0       | 65,000    | 0      | 65,000    |
| 2028 | 0         | 0         | 0      | 0       | 0         | 0      | 0         |
| 2029 | 1,500,000 | 0         | 0      | 500,000 | 1,000,000 | 0      | 1,500,000 |
|      | 1,828,000 | 0         | 0      | 500,000 | 1,300,000 | 28,000 | 1,828,000 |

|              |       |        |
|--------------|-------|--------|
| Cost Sharing | Town  | 59.10% |
|              | ORFPD | 22.43% |
|              | OIB   | 18.47% |

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Firehall Overhead Door Replacement                                                                      |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$75,000.00                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling, CAO                                                                                        |
| FROM:              | Robert Huttema, Deputy Fire Chief                                                                       |

### PROJECT DESCRIPTION (What is to be completed)

Replace the last four existing glass overhead doors with poly-carbonate doors at firehall 191.

### PURPOSE/GOALS (Why do we need this project)

The current overhead doors are not closing securely. This has been an issue since they were installed in 2016. Investigating the deficiencies, administration has been informed that the glass doors are grossly overweight for the frames, the motors that lift and lower the doors and the hardware that secures the door to the firehall.

Switching the doors to a poly-carbonate door will solve two issues; the heat buildup during the summer months, where the temperature in the bays can reach upwards of 40 to 50° Celsius, it will also dramatically reduce the weight and excessive loads currently stressing on the door assemblies.

### ESTIMATED TIME FRAME FOR COMPLETION

2024, the northern doors are being replaced and the southern doors to be completed in 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

A contractor will be required to complete the work.

### PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

We have had two contractors inspect the overhead doors and assemblies. They confirm the findings that the doors are too heavy for the mounting brackets, motors and the tracks. This could result in a catastrophic failure which could lead to property damage, injury or death to an employee.

# REPORT



## Capital Budget Project

|                    |                                                                                              |
|--------------------|----------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                         |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                          |
| PROJECT NAME:      | Jaws of Life Combination Tool Battery Operated                                               |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$25,000                                                                                     |
| BUSINESS PLAN NO.: |                                                                                              |
| TO:                | Mayor and Council                                                                            |
| CC:                | Rod Risling, CAO                                                                             |
| FROM:              | Robert Huttema Deputy Chief                                                                  |

### PROJECT DESCRIPTION (What is to be completed)

To purchase a Combination Battery Operated Hydraulic Rescue Tool with battery and charger.

### PURPOSE/GOALS (Why do we need this project)

Combi tools can be used in various rescue scenarios. The common purpose: to quickly and safely extricate an entrapped patient from a vehicle. A secondary use is for forcible entry into businesses and homes, and this is needed more and more as businesses and homes have more secure doors to keep breaking and entering from happening. This tool will enable firefighters to action vehicles quicker, ultimately providing better patient care and a faster response to entering buildings with high security doors. With battery technology ever increasing and better batteries being made, this could be the start of our Jaws of Life replacement in the future as all the new tools become battery operated. This tool will also be used as back-up for our only set of Jaws that we currently have. The new tools have more safety features to ensure fire fighter safety and reduce the risk of firefighter injury.

### ESTIMATED TIME FRAME FOR COMPLETION

2025

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

There are a variety of different tools on the market, and we would like to find a tool that will best suit our needs. We will have a demonstration from various suppliers on tool use and durability and suitability for our needs. .

### PUBLIC CONSULTATION (Will this be required)

None Required

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Osoyoos Fire Rescue members could be placed at risk because of a delayed response to a fire that requires forceable entry. The public could be faced with a greater risk at automobile incidents because of a delay in extraction.

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Used Aerial 191 Purchase                                                                                |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$60,000.00                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling, CAO                                                                                        |
| FROM:              | Robert Huttema Deputy Chief                                                                             |

### PROJECT DESCRIPTION (What is to be completed)

To purchase a used Aerial apparatus.

### PURPOSE/GOALS (Why do we need this project)

The proposal to purchase a used aerial apparatus for the Town of Osoyoos' Fire Department appears to be a strategic move, aligning with the recommendations from the "Fire Department Master Plan (2019)" and the "Fleet Study" by Firewise Consulting in 2023. Here's a summary and analysis of the key points:

#### SUMMARY:

- **Background:** The 2019 Master Plan and 2023 Fleet Study both recommended the purchase of an aerial apparatus to meet the growing needs of the Town's fire protection services. A new apparatus was initially proposed for purchase in 2028 at an estimated cost of \$2.2 million.
- **Proposal:** Instead of waiting until 2028 for a new aerial truck, the Town is considering purchasing a used aerial apparatus now. This would allow the deferral of the new purchase until 2032.
- **Financial Benefits:**
  - **Cost Savings:** Purchasing a used truck would allow the Town to save funds over the next several years and defer the substantial expenditure required for a new apparatus until 2032.
  - **Operating Costs:** The operating costs for the used apparatus over the seven years would be cost-effective, with the possibility of recouping some of the costs upon resale.
- **Operational Benefits:**
  - **Fire Protection:** A used aerial apparatus would enhance the Fire Department's ability to protect large buildings within the fire protection area, which includes the Town of Osoyoos, the Osoyoos Indian Band, and the Osoyoos Rural Fire Protection District.
  - **Safety:** The apparatus would improve firefighter safety and reduce the risk of injuries to both firefighters and the public.

- **Considerations:** While there are pros and cons to purchasing a used apparatus, as outlined in the Fleet Study, the overall goal is to find a well-maintained used vehicle with comprehensive maintenance records.

#### Analysis:

- **Pros:**
  - **Cost Efficiency:** The financial benefits of deferring the purchase of a new apparatus and opting for a used one can be significant, especially if the used vehicle is in good condition.
  - **Enhanced Capabilities:** Acquiring an aerial apparatus sooner rather than later would immediately bolster the Fire Department's capacity to handle fires in larger buildings, which are becoming more common in the area.
  - **Safety Improvements:** The increased safety for firefighters and the public is a crucial factor that supports the decision.
- **Cons:**
  - **Maintenance Risks:** Used apparatuses might come with hidden maintenance issues that could lead to higher-than-expected operating costs.
  - **Limited Lifespan:** The lifespan of the used truck is shorter than a new one. There will be increased maintenance costs compared to a new truck although they are expected to be significantly less than the depreciation on a new truck.
  - Due to its age, the truck will not assist with our Fire Underwriters Survey rating.

#### CONCLUSION:

Purchasing a used aerial apparatus appears to be a well-considered decision that balances immediate operational needs with long-term financial planning. By deferring the purchase of a new apparatus to 2032, the Town can allocate resources more efficiently while still ensuring that the Fire Department is equipped to handle the growing demands of the community.

#### ESTIMATED TIME FRAME FOR COMPLETION

2025

#### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Private purchase from another Firehall.

#### PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

#### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

This may not be used as part of the Fire Underwriters Survey (with application to FUS) for total fire water flow from apparatus as the unit is 20 years old. NFPA 1901 the standard for Automotive Fire Apparatus; Annex D-the guideline for replacement of front line and reserve apparatus highlights are as follows.

- Fire apparatus should be equipped with the latest safety features and operating capacities,
- Apparatus more than 15 years old might include only a few of the safety upgrades required by the current editions of the NFPA standards.

As the Town of Osoyoos grows, the buildings become larger the fire department will have less ability to safely, effectively and control fire in larger buildings and the downtown core. This could potentially put fire fighters at risk of injury or death.

# REPORT



## Council

---

|                      |                                                     |
|----------------------|-----------------------------------------------------|
| <b>MEETING DATE:</b> | December 10, 2024                                   |
| <b>TO:</b>           | Mayor and Council                                   |
| <b>CC:</b>           | Rod Risling, CAO                                    |
| <b>FROM:</b>         | Jim Zakall, Director of Financial Services          |
| <b>SUBJECT:</b>      | <b>Highlighted changes for the 2025 RCMP Budget</b> |

---

## BACKGROUND

Budget presentation for 2025 RCMP, highlighted changes in the budget.

## OVERVIEW

This budget is being presented to Council with a \$35,628 increase in Policing costs. This will increase revenues by \$35,628 to offset the net increase in operating expenditures of \$62,128, which includes the final retroactive payment for 2025 of 78,844.

In 2025 the RCMP requisition has increased to accommodate a 3.5% increase to RCMP wages, a 2.5% increase for public service employees and new for 2025, the costs associated with body worn cameras. Reserves in the amount of \$21,500 are being utilized to reduce the impact on the increase to the Police Tax requisition by 0.0073 per \$1,000 of assessment for a class 1 residential property.

The effect on taxation, based on the 2024 Revised Assessment Roll would see an increase of \$0.72 per month (\$8.65 annually).

The current staffing for the Osoyoos detachment are 1 Sergeant and 5 Constables, the municipality funds 70%.

The current RCMP reserve balance is \$1,209,887, with \$78,844 being utilized for the second and final retroactive payment and \$21,000 to offset 2025 increase leaving a reserve balance of \$1,109,543.



For Period Ending 31-Dec-2024

|                                                 | 2025 BUDGET | 2024 BUDGET | BUDGET<br>VARIANCE \$ | BUDGET<br>VARIANCE % | 2024 ACTUAL   |
|-------------------------------------------------|-------------|-------------|-----------------------|----------------------|---------------|
| GENERAL OPERATING FUND                          |             |             |                       |                      |               |
| Revenues                                        |             |             |                       |                      |               |
| TAXES - REAL PROPERTY LEVY                      |             |             |                       |                      |               |
| 1-1-105-100 REAL PROPERTY LEVY - POLICING       | -1,282,734  | -1,247,106  | -35,628               | 2.86                 | -1,248,965.56 |
| Total TAXES - REAL PROPERTY LEVY                | -1,282,734  | -1,247,106  | -35,628               | 2.86                 | -1,248,965.56 |
| MISCELLANEOUS                                   |             |             |                       |                      |               |
| 1-1-115-023 OTHER REVENUE - RCMP TRAFFIC FINE   | -40,000     | -35,000     | -5,000                | 14.29                | -41,621.01    |
| Total MISCELLANEOUS                             | -40,000     | -35,000     | -5,000                | 14.29                | -41,621.01    |
| BORROWINGS AND TRANSFERS FROM OWN FUND          |             |             |                       |                      |               |
| 1-1-128-016 TRANSFER FROM RCMP RESERVES         | -100,344    | -78,844     | -21,500               | 27.27                | -78,844.00    |
| Total BORROWINGS AND TRANSFERS FROM OW          | -100,344    | -78,844     | -21,500               | 27.27                | -78,844.00    |
| Total Revenues                                  | -1,423,078  | -1,360,950  | -62,128               | 4.57                 | -1,369,430.57 |
| Expenditures                                    |             |             |                       |                      |               |
| PROT. SERVICES - POLICING                       |             |             |                       |                      |               |
| 1-2-232-001 POLICING - RCMP                     | 1,401,578   | 1,339,450   | 62,128                | 4.64                 | 780,711.83    |
| Total PROT. SERVICES - POLICING                 | 1,401,578   | 1,339,450   | 62,128                | 4.64                 | 780,711.83    |
| PROT. SERVICES - POLICING                       |             |             |                       |                      |               |
| 1-2-232-002 VICTIM SERVICES - TOWN CONTRIBUTION | 21,500      | 21,500      | 0                     | 0.00                 | 0.00          |
| Total PROT. SERVICES - POLICING                 | 21,500      | 21,500      | 0                     | 0.00                 | 0.00          |
| Total Expenditures                              | 1,423,078   | 1,360,950   | 62,128                | 4.57                 | 780,711.83    |
| Total GENERAL OPERATING FUND                    | 0           | 0           | 0                     | 0.00                 | -588,718.74   |
| Total Surplus (-)/Deficit                       | 0           | 0           | 0                     | 0.00                 | -588,718.74   |

# REPORT



## Council

---

**MEETING DATE:** December 10, 2024

---

**TO:** Mayor and Council

---

**CC:** Rod Risling, CAO

---

**FROM:** Jim Zakall, Director of Financial Services

---

**SUBJECT:** **2024 Projects carried forward to 2025 for completion – General Fund**

---

## BACKGROUND

To report to Council on the projects being carried forward that were approved in 2024 under Financial Plan Bylaw 1386.01

## OVERVIEW

The projects carried forward in the General Fund are:

|                                                  | Budget    | Spent to Carry Forward<br>date |                          |
|--------------------------------------------------|-----------|--------------------------------|--------------------------|
| Parks Master Plan/Strategic Park Planning        | \$92,860  | \$53,036                       | \$39,824                 |
| Lake Health and Bouy Capacity Assessment Project | \$40,000  | \$0                            | \$40,000                 |
| Temporary Flood Mitigation Equipment Plan        | \$150,000 | \$101,935                      | \$48,065                 |
| Trans Master Plan/AM/Condition Assessment        | \$200,000 | \$0                            | \$240,000 Increased cost |
| Active Transportation Network Improvements       | \$75,000  | \$0                            | \$75,000                 |
| Runway Painting                                  | \$15,000  | \$0                            | \$15,000                 |
| Kinsmen Park Equipment                           | \$125,000 | \$0                            | \$125,000                |
| Irrigation Upgrades – Parks                      | \$75,000  | \$13,806                       | \$61,194                 |
| Generator Placement & Hookup                     | \$43,569  | \$312                          | \$43,257                 |
| Operations – Increased Office Space – Design     | \$100,000 | \$0                            | \$100,000                |
| Solid Waste Projects                             | \$340,000 | \$0                            | \$340,000                |

All noted projects can be found in the 2024 budget document. Carry forward balances will be adjusted by actual funds spent to date by December 31, 2024.

| Project Description                                                             | Responsible Director | GL Number | Amount    | Operating | GRANTS | BORROWING | RESERVES  | D.C.C.'s  | OTHER     | TOTAL     | Descriptions                         |
|---------------------------------------------------------------------------------|----------------------|-----------|-----------|-----------|--------|-----------|-----------|-----------|-----------|-----------|--------------------------------------|
| Land                                                                            |                      |           |           |           |        |           |           |           |           |           |                                      |
| Easement/Rightof Ways/Parkland                                                  | Rod                  | 12286-031 | 2,500,000 | 0         |        |           | 1,200,000 | 1,300,000 |           | 2,500,000 |                                      |
| Cemetery - Consultant Review                                                    | Rod                  | 12286-025 | 85,000    | 0         |        |           | 85,000    |           |           | 85,000    |                                      |
| Planning                                                                        |                      |           |           |           |        |           |           |           |           |           |                                      |
| Parks Master Plan/Strategic Park Planning (2024 CF)                             | Gerald               | 12286-014 | 39,824    | 0         |        |           | 39,824    |           |           | 39,824    |                                      |
| Lake Health and Buoy Capacity Assessment Project (2024 CF)                      | Rod                  | 12286-014 | 40,000    | 0         |        |           | 40,000    |           |           | 40,000    |                                      |
| Temporary Flood Mitigation Equipment Plan (2024 CF)                             | Rod                  | 12286-014 | 48,065    | 0         | 48,065 |           |           |           |           | 48,065    |                                      |
| Implementation of Legislative Changes - Planning                                | Rod                  | 12286-014 | 85,000    | 0         | 85,000 |           |           |           |           | 85,000    |                                      |
| Office Equipment                                                                |                      |           |           |           |        |           |           |           |           |           |                                      |
| Computer Equipment                                                              | Jim                  | 12286-001 | 50,000    | 50,000    |        |           |           |           |           | 50,000    |                                      |
| Office Equipment                                                                | Kahlua               | 12286-001 | 14,500    | 14,500    |        |           |           |           |           | 14,500    |                                      |
| Roads                                                                           |                      |           |           |           |        |           |           |           |           |           |                                      |
| Transportation Master Plan/Asset Management Plan/Condition Assessment (2024 CF) | Rod                  | 12286-068 | 240,000   | 0         |        |           | 240,000   |           |           | 240,000   |                                      |
| Active Transportation Network Improvements (2024 CF)                            | Rod                  | 12286-068 | 75,000    | 22,219    |        |           | 52,781    |           |           | 75,000    |                                      |
| OIB - Cedar Lane (2024 CF)                                                      | Rod                  | 12286-077 | 1,200,000 | 0         |        |           |           |           | 1,200,000 | 1,200,000 | OIB                                  |
| Hummingbird Lane Resurfacing                                                    | Rod                  | 12286-068 | 137,000   | 137,000   |        |           |           |           |           | 137,000   |                                      |
| Magnolia Place                                                                  | Rod                  | 12286-068 | 117,600   | 62,600    |        |           | 55,000    |           |           | 117,600   |                                      |
| Quail Place                                                                     | Rod                  | 12286-068 | 697,000   | 0         |        |           | 697,000   |           |           | 697,000   |                                      |
| Road Marking                                                                    | Rod                  | 12286-068 | 13,600    | 0         |        |           | 13,600    |           |           | 13,600    |                                      |
| Airport                                                                         |                      |           |           |           |        |           |           |           |           |           |                                      |
| Runway Painting (2024 CF)                                                       | David G              | 12286-020 | 15,000    | 0         |        |           | 15,000    |           |           | 15,000    |                                      |
| Airport Gate Locks                                                              | David G              | 12286-020 | 6,000     | 0         |        |           | 6,000     |           |           | 6,000     |                                      |
| Accessibility                                                                   |                      |           |           |           |        |           |           |           |           |           |                                      |
| Age Friendly and Accessability Upgrades                                         | Gerald               | 12286-013 | 33,000    | 33,000    |        |           |           |           |           | 33,000    |                                      |
| Equipment                                                                       |                      |           |           |           |        |           |           |           |           |           |                                      |
| Replacement 1989 Jacobsen - 720E Landscape Broom                                | David G              | 12286-093 | 20,000    | 0         |        |           | 20,000    |           |           | 20,000    |                                      |
| Replacement HPX Gator - John Deere - replace with 2 UTV's                       | David G              | 12286-093 | 80,000    | 0         |        |           | 80,000    |           |           | 80,000    |                                      |
| Replacement 2009 Chevy Silverado 1/2 Ton                                        | David G              | 12286-093 | 120,000   | 0         |        |           |           |           | 120,000   | 120,000   | 1/3Sewer; 1/3WaterDistrict; 1/3Water |
| Replacement Kabota Tractor                                                      | David G              | 12286-093 | 60,000    | 0         |        |           | 60,000    |           |           | 60,000    |                                      |
| Replacement 1980 Joy 125 Air Compressor                                         | David G              | 12286-093 | 80,000    | 0         |        |           | 80,000    |           |           | 80,000    |                                      |
| Replacement 2004 Ford 3/4 Ton                                                   | David G              | 12286-093 | 120,000   | 0         |        |           |           |           | 120,000   | 120,000   | 1/3Sewer; 1/3WaterDistrict; 1/3Water |
| Replacement Kabota Front-Mount Mower                                            | David G              | 12286-093 | 70,000    | 0         |        |           | 70,000    |           |           | 70,000    |                                      |
| Replacement JCB Backhoe                                                         | David G              | 12286-093 | 270,000   | 0         |        |           | 270,000   |           |           | 270,000   |                                      |
| Replacement 2009 Acura                                                          | David G              | 12286-093 | 50,000    | 0         |        |           | 50,000    |           |           | 50,000    |                                      |
| Flatdeck Low Boy Trailer                                                        | David G              | 12286-093 | 12,000    | 0         |        |           | 12,000    |           |           | 12,000    |                                      |
| 2 New 3/4 Ton 4x4 complete with service box                                     | David G              | 12286-093 | 280,000   | 0         |        |           |           |           | 280,000   | 280,000   | 1/3Sewer; 1/3WaterDistrict; 1/3Water |
| Community Services                                                              |                      |           |           |           |        |           |           |           |           |           |                                      |
| Southeast Meadowlark Playground                                                 | Gerald               | 12286-047 | 110,000   | 0         |        |           | 110,000   |           |           | 110,000   |                                      |
| Kinsmen Park Equipment (2024CF)                                                 | Gerald               | 12286-096 | 125,000   | 0         |        |           | 125,000   |           |           | 125,000   |                                      |
| Outdoor Pickleball Court Improvements                                           | Gerald               | 12286-096 | 250,000   | 0         |        |           | 220,000   |           | 30,000    | 250,000   |                                      |
| Fitness Equipment Weight Room                                                   | Gerald               | 12286-089 | 25,000    | 25,000    |        |           |           |           |           | 25,000    |                                      |
| Desert Park Exterior Doors                                                      | Gerald               | 12286-040 | 20,000    | 20,000    |        |           |           |           |           | 20,000    |                                      |
| Sonora Entrance Door x 2                                                        | Gerald               | 12286-089 | 40,000    | 40,000    |        |           |           |           |           | 40,000    |                                      |
| Table/Chair/Cabinet Replacement                                                 | Gerald               | 12286-089 | 30,000    | 30,000    |        |           |           |           |           | 30,000    |                                      |
| Gymnasium Floor Refinishing                                                     | Gerald               | 12286-089 | 10,000    | 10,000    |        |           |           |           |           | 10,000    |                                      |
| Parks-Trails                                                                    |                      |           |           |           |        |           |           |           |           |           |                                      |
| Irrigation Upgrades - Parks (2024 CF)                                           | David G              | 12286-095 | 61,194    | 0         |        |           | 61,194    |           |           | 61,194    |                                      |
| Gyro Park Dock                                                                  | David G              | 12286-095 | 100,000   | 100,000   |        |           |           |           |           | 100,000   |                                      |
| Lakeshore Walkway Path Improvements                                             | David G              | 12286-095 | 60,000    | 60,000    |        |           |           |           |           | 60,000    |                                      |
| Boat Launch Repairs                                                             | Rod                  | 12286-095 | 150,000   | 0         |        |           | 150,000   |           |           | 150,000   |                                      |

General Fund

SOURCE OF FUNDING :

| Project Description                                  |  |  | Responsible | GL Number | Amount    | Operating | GRANTS  | BORROWING | RESERVES  | D.C.C.'s  | OTHER     | TOTAL     | Descriptions |
|------------------------------------------------------|--|--|-------------|-----------|-----------|-----------|---------|-----------|-----------|-----------|-----------|-----------|--------------|
| Trail system Usage Etiquette Signs                   |  |  | Rod         | 12286-096 | 4,000     | 0         |         |           |           | 4,000     |           | 4,000     |              |
| Buildings                                            |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Generator Placement & Hookup (2024CF)                |  |  | David G     | 12286-002 | 43,257    | 0         |         |           |           | 43,257    |           | 43,257    |              |
| Operations - Building Roof Replacement               |  |  | Rod         | 12286-002 | 125,000   | 0         |         |           |           | 125,000   |           | 125,000   |              |
| Operations - Increased Office Space Design (2024 CF) |  |  | Rod         | 12286-002 | 100,000   | 0         |         |           |           | 100,000   |           | 100,000   |              |
| Housing Initiative                                   |  |  | Rod         | 12286-002 | 75,000    | 0         |         |           |           | 75,000    |           | 75,000    |              |
| Asbestos Removal - Civic Buildings                   |  |  | David G     | 12286-005 | 87,000    | 0         |         |           |           | 87,000    |           | 87,000    |              |
| Town Hall - HVAC and Radon Mitigation                |  |  | David G     | 12286-002 | 50,000    | 0         | 50,000  |           |           |           |           | 50,000    |              |
| Alarm System Upgrades - Town Facilities              |  |  | Amy         | 12286-002 | 25,000    | 25,000    |         |           |           |           |           | 25,000    |              |
| Other                                                |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Solid Waste Projects (2024CF)                        |  |  | David G     | 12286-062 | 340,000   | 0         |         |           |           | 340,000   |           | 340,000   |              |
| Hydrogeology and Hydrology Characterization Report   |  |  | David G     | 12286-062 | 15,000    | 0         |         |           |           | 15,000    |           | 15,000    |              |
| Curbside Collection/Carts                            |  |  | David G     | 12286-062 | 350,000   | 0         |         |           |           | 350,000   |           | 350,000   |              |
| Fire Department                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Overhead Door Replacement                            |  |  | Robert/Ryan | 12286-055 | 75,000    | 0         |         |           |           | 75,000    |           | 75,000    |              |
| Battery Operated Jaws of Life                        |  |  | Robert/Ryan | 12286-055 | 25,000    | 0         |         |           |           | 25,000    |           | 25,000    |              |
| Aerial Apparatus Used 191                            |  |  | Robert/Ryan | 12286-055 | 60,000    | 0         |         |           |           | 60,000    |           | 60,000    |              |
| Resort Municipality Projects                         |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Waterfront Enhancement                               |  |  | Rod         | 12286-103 | 557,523   | 0         |         |           |           |           | 557,523   | 557,523   | RMI Funding  |
| Accessible Fishing Pier at Swiws                     |  |  | Rod         | 12286-112 | 50,000    | 0         |         |           |           |           | 50,000    | 50,000    | RMI Funding  |
| 45th Street Pedestrian Connection & Emergency Egress |  |  | Rod         | 12286-101 | 168,820   | 0         |         |           |           |           | 168,820   | 168,820   | RMI Funding  |
| Public Art & Heritage Display                        |  |  | Rod         | 12286-100 | 25,000    | 0         |         |           |           |           | 25,000    | 25,000    | RMI Funding  |
| Boat Trailer Parking                                 |  |  | Rod         | 12286-102 | 18,415    | 0         |         |           |           |           | 18,415    | 18,415    | RMI Funding  |
| Beach Cleaning                                       |  |  | Rod         | 12286-099 | 40,741    | 0         |         |           |           |           | 40,741    | 40,741    | RMI Funding  |
| Total                                                |  |  |             |           | 9,774,539 | 629,319   | 183,065 | 0         | 5,051,656 | 1,300,000 | 2,610,499 | 9,774,539 |              |
| Available Funds                                      |  |  |             |           | 629,319   |           |         |           |           |           |           |           |              |
| Available Funds for 2024 \$571,991                   |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Available Funds for 2023 \$544,391                   |  |  |             |           | 0         |           |         |           |           |           |           |           |              |
| Available Funds for 2022 \$516,629                   |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Available Funds for 2021 \$474,036                   |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Available Funds for 2020 \$522,068                   |  |  |             |           |           |           |         |           |           |           |           |           |              |
| Available Funds for 2019 \$552,068                   |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
|                                                      |  |  |             |           |           |           |         |           |           |           |           |           |              |
| </                                                   |  |  |             |           |           |           |         |           |           |           |           |           |              |

# REPORT



## Capital Budget Project

|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Easement/Right of ways/park land                                                                        |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$2,500,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                |                                                                                                         |
| FROM:              | Rod Risling, CAO                                                                                        |

### PROJECT DESCRIPTION (What is to be completed)

Over the past few years, administration has informed Council of many issues with right of ways and other property issues. Addressing these issues over a period of time will clean up files and provide cost effective ways in addressing infrastructure deficiencies. This project will more than offset the expenditures required to replace some infrastructure projects.

### PURPOSE/GOALS (Why do we need this project)

The upfront costs will be offset by future savings to planned infrastructure replacement.

### ESTIMATED TIME FRAME FOR COMPLETION

Depending on the timing of the budget approval, the project may extend into 2026.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project will be led by Administration with the assistance of consultants.

### PUBLIC CONSULTATION (Will this be required)

Not applicable.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Not improving this request will increase costs of future infrastructure projects by more than the cost of this project.

# REPORT



## Capital Budget Project

|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Cemetery Review                                                                                      |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$85,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                |                                                                                                      |
| FROM:              | Rod Risling, CAO                                                                                     |

### PROJECT DESCRIPTION (What is to be completed)

The cemetery is nearing its capacity for burials (less than 10 years) as well as the Columbarium (less than 5 years however there is space for expansion).

Having a plan on what services the Town will provide in the future is imperative especially considering the lack of Town owned land and the time requirements and uncertainty of utilizing land in the ALR for purposes other than agriculture.

This project was proposed for the 2024 budget was not approved.

### PURPOSE/GOALS (Why do we need this project)

To provide the Town of Osoyoos with a strategic document on how to proceed with the existing land available for burials /columbarium as well as into the future.

### ESTIMATED TIME FRAME FOR COMPLETION

The project should be completed within a year of budget approval.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be completed by an external contractor.

### PUBLIC CONSULTATION (Will this be required)

Yes.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

A plan for the cemetery is well overdue. Knowing what the Town's long term strategy is will enable a more cost effective implementation if the decision is to continue providing this service. Agricultural land is now in the \$400K-\$450K range whereby only a few years ago land could have been purchased for less than \$100K an acre. In effect, delaying decisions costs taxpayers more.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Implementation of legislative changes – Planning Documents                                           |
| GRANT FUNDED:      | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$85,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | Jim Zakall, Director of Finance                                                                      |

### PROJECT DESCRIPTION (What is to be completed)

To complete the DCC Bylaw and update the Subdivision and Development Servicing Bylaw to conform to the new legislative requirements established by the Province.

### PURPOSE/GOALS (Why do we need this project)

To utilize the capacity funding provided from the Province to update the Town of Osoyoos planning documents.

### ESTIMATED TIME FRAME FOR COMPLETION

Work started in 2024 to be completed by second quarter of 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

### PUBLIC CONSULTATION (Will this be required)

Public consultation will be required during the Bylaw development process of the DCC and Subdivision and Development Servicing Bylaws.

### BUDGET

2025 \$85,000

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

We would not be in compliance with the new provincial regulations.

# REPORT



## Capital Budget Project

|                    |                                            |                          |    |                                     |         |                          |    |
|--------------------|--------------------------------------------|--------------------------|----|-------------------------------------|---------|--------------------------|----|
| PROJECT YEAR:      | 2025                                       |                          |    |                                     |         |                          |    |
| PROJECT CARRY-OVER | Yes                                        | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |         |                          |    |
| PROJECT NAME:      | Computer Equipment                         |                          |    |                                     |         |                          |    |
| GRANT FUNDED:      | Yes                                        | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | Pending | <input type="checkbox"/> | \$ |
| PROJECT COSTS:     | \$50,000                                   |                          |    |                                     |         |                          |    |
| BUSINESS PLAN NO.: | FS1-2011-04                                |                          |    |                                     |         |                          |    |
| TO:                | Mayor and Council                          |                          |    |                                     |         |                          |    |
| CC:                | Rod Risling, CAO                           |                          |    |                                     |         |                          |    |
| FROM:              | Jim Zakall, Director of Finance/Deputy CAO |                          |    |                                     |         |                          |    |

### PROJECT DESCRIPTION (What is to be completed)

The Town of Ossoyos' information technology infrastructure and systems are all operational and performing as expected. The older equipment has been refreshed economically in accordance with planned outcomes and users are fairly well supported. The IT system ran well during 2024 with very few problems and little downtime. The 2025 Capital Budget is \$50,000. The main goals for 2025 include:

1. Replacement of 8 workstations \$12,400.
2. Network Firewall Upgrades \$2,000.
3. Replacement of 3 Laptops \$6,900.
4. Server Replacement Project – Phase II \$28,700.

### PURPOSE/GOALS (Why do we need this project)

Provides staff with efficient equipment to get their jobs done.

### ESTIMATED TIME FRAME FOR COMPLETION

To plan to complete the majority of the goals by August 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

All these will be installed and set up by ONE Technologies. The hardware will be sourced as per the Town's purchasing policy.

### PUBLIC CONSULTATION (Will this be required)

No consultation required.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

As computer equipment ages, systems work slower, less efficient and are not able to keep up to the ever changing technology.

# REPORT



## Capital Budget Project

|                    |                                                                      |                          |    |                                     |         |                             |
|--------------------|----------------------------------------------------------------------|--------------------------|----|-------------------------------------|---------|-----------------------------|
| PROJECT YEAR:      | 2025-2027                                                            |                          |    |                                     |         |                             |
| PROJECT CARRY-OVER | Yes                                                                  | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |         |                             |
| PROJECT NAME:      | Office Equipment                                                     |                          |    |                                     |         |                             |
| GRANT FUNDED:      | Yes                                                                  | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | Pending | <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$14,500 for first unit, \$11,500 for other units, \$49,000 in total |                          |    |                                     |         |                             |
| BUSINESS PLAN NO.: |                                                                      |                          |    |                                     |         |                             |
| TO:                | Mayor and Council                                                    |                          |    |                                     |         |                             |
| CC:                | Rod Risling, CAO                                                     |                          |    |                                     |         |                             |
| FROM:              | Jim Zakall, Director of Finance/Deputy CAO                           |                          |    |                                     |         |                             |

### PROJECT DESCRIPTION (What is to be completed)

The Town of Osoyoos' information technology infrastructure and systems are all operational and performing mostly as expected. There is some older equipment that should be refreshed in accordance with planned outcomes however users are fairly well supported. The IT system ran well during 2024 with some issues and little downtime. The 2025 Capital Budget is \$14,500 for 2025 and \$49,000 in total. The main goals for 2025-2027 include:

1. 2025 – Replacement of Town Hall Main downstairs Multifunctional Printer at a cost of \$14,500
2. 2026 – Replacement of Operational Services Main Multifunctional Printer at a cost of \$11,500
3. 2027 – Replacement of Community Services & Town Hall Upstairs multifunction printers at a cost of \$11,500 each, totaling \$23,000.

### PURPOSE/GOALS (Why do we need this project)

Provides staff with efficient equipment to get their jobs done.

### ESTIMATED TIME FRAME FOR COMPLETION

Spring of upgrade year

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Two quotes received per purchasing policy FIN-002.

### PUBLIC CONSULTATION (Will this be required)

No consultation required.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

As computer equipment ages, systems work slower, less efficient and are not able to keep up to the ever changing technology.

## 2025 Capital Plan

### Project R2: Hummingbird Lane Resurfacing

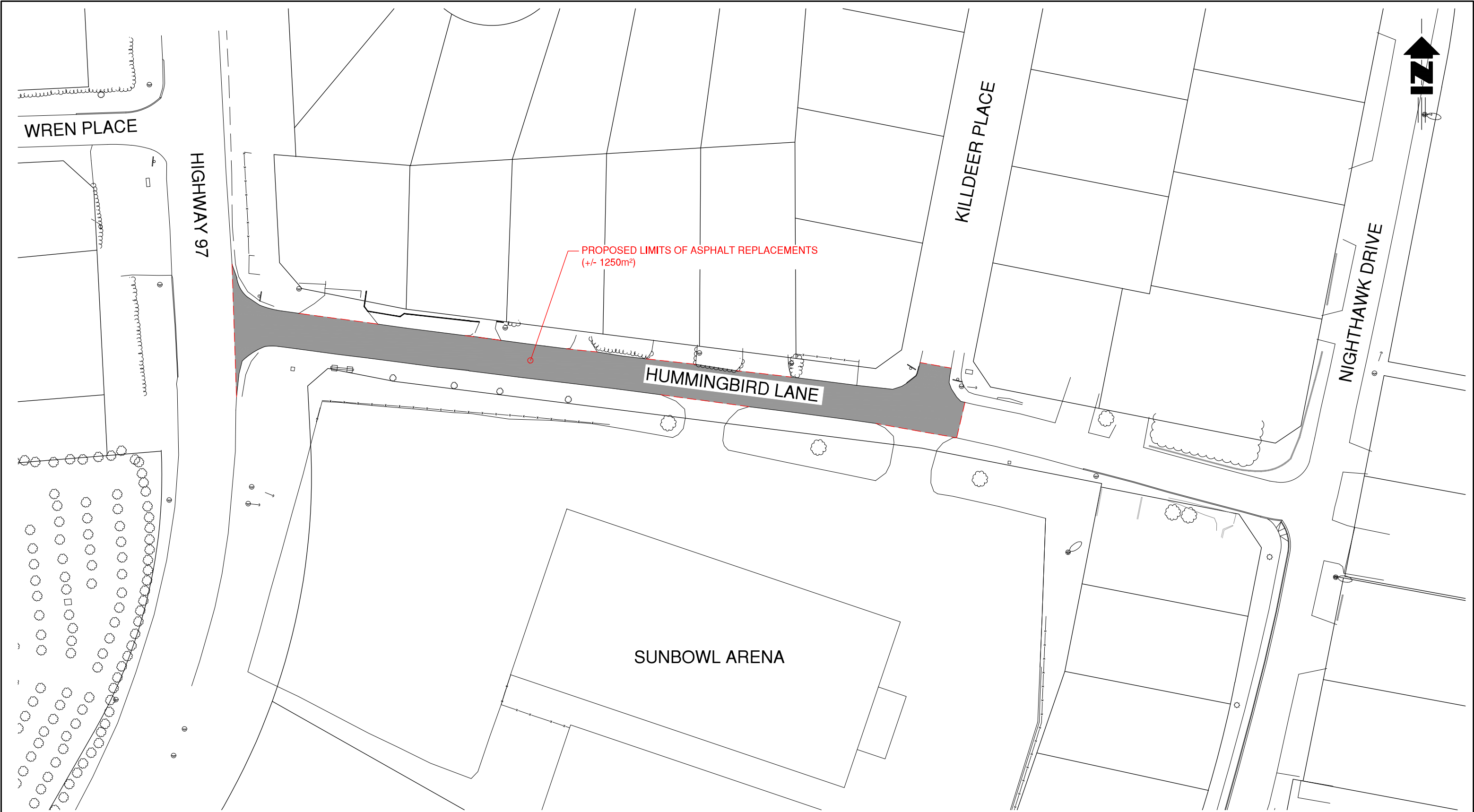
---

As noted in the *Road Condition Assessment and Upgrade Plan* in July 2015, Hummingbird Lane is slated to be upgraded by milling and repaving beginning at Highway 97 and ending just beyond Killdeer Place. This segment is +/-155m in length and has an average pavement width of 7m. The lower portion of this road was completed in 2021 as part of the Twin Domestic Water Distribution System No.9 contract.

The Project scope is defined on drawing 302-658-SK1 following along with the Capital project cost estimate and includes localized storm sewer installations and asphalt curbing.

Capital cost (including 30% contingency, excluding GST) estimate:

\$136,435 (Roads)



**TOWN OF OSOYOOS**  
**HUMMINGBIRD LANE RESURFACING**

|                                                                                       |  |                             |      |
|---------------------------------------------------------------------------------------|--|-----------------------------|------|
|  |  | DESIGN BY: TT               |      |
|                                                                                       |  | SCALE: 1:750                |      |
| DRAWN BY: TT                                                                          |  | DWG NO.:                    | REV: |
| DATE: SEPT 2024                                                                       |  | <b>SK1</b><br>302-658<br>53 |      |

F:\L1\clients\300-399\302\302-658\03 drawings\02 design drawings\01-302-658-roads.dwg

## 2025 Capital Plan

### Project W6, S3 and R3: Magnolia Place Sanitary Sewer and Water Replacement

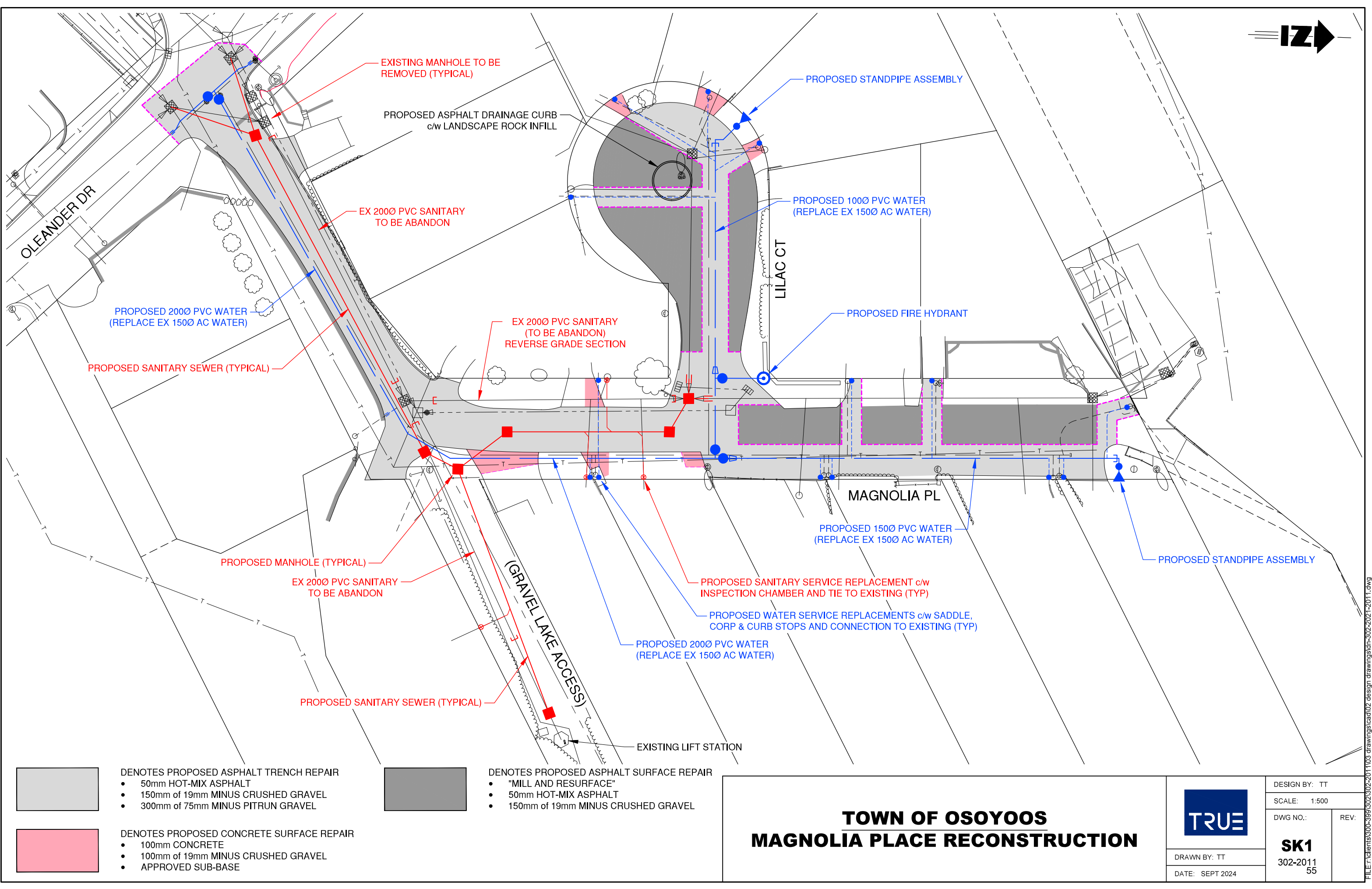
---

Magnolia Place is a low volume local residential street from which Lilac Court is accessed. The 2015 Road Condition Assessment and Upgrading Plan categorized it in the low priority for asphalt surface overlay. This road was conceptually designed spring of 2022 for the feasibility of widening with the addition of concrete curbs and retaining walls nearest Oleander Drive. It was found the existing 12.192m (40 ft) road dedication was too narrow to construct a wall for widening purposes and the proposed road construction would only be to match existing widths. In the fall of 2022, we conducted a CCTV inspection of the existing sanitary sewers which include Magnolia Place and Lilac Court. The results found that one sanitary mainline was reverse grade and causing back-up and odour issues at the Lilac Court intersection; furthermore, pipes were found to be installed in the wrong direction, sagging / trapping solids, and some cracking. The project design was redirected to replace and repair the infrastructure followed by replacing the road surface with trench and surface restorations as indicated on attached drawing 302-2011-SK1.

In addition to sanitary works, existing watermain at Magnolia Pl. are 150 mm AC watermain that are past their service life and undersized for new fire flow requirements resulting from infilling (small scale, multi-unit housing). For this reason, this project replaces the existing system with 200 PVC watermain in conjunction with road replacement.

Capital cost (including 25% contingency, excluding GST) estimate:

\$117,600 (Roads)  
\$320,762 (Water)  
\$375,138 (Sanitary)  
\$813,500



DENOTES PROPOSED ASPHALT TRENCH REPAIR

- 50mm HOT-MIX ASPHALT
- 150mm of 19mm MINUS CRUSHED GRAVEL
- 300mm of 75mm MINUS PITRUN GRAVEL

DENOTES PROPOSED CONCRETE SURFACE REPAIR

- 100mm CONCRETE
- 100mm of 19mm MINUS CRUSHED GRAVEL
- APPROVED SUB-BASE

DENOTES PROPOSED ASPHALT SURFACE REPAIR  
 • "MILL AND RESURFACE"  
 • 50mm HOT-MIX ASPHALT  
 • 150mm of 19mm MINUS CRUSHED GRAVEL

|                 |
|-----------------|
| DRAWN BY: TT    |
| DATE: SEPT 2024 |

**SK1**  
302-2011  
55

## 2025 Capital Plan

### Project W13, S7 and R6A: Quail Place Reconstruction

---

Quail Place provides access to 20 residential lots and is 200m in length and has an average pavement width is 6.5m. The existing sanitary sewers and watermain are aging AC with the latter being undersized. Localized storm sewers exist yet the underground drywells are not performing as intended due to their age.

The conceptual project scope is illustrated on drawing 302-658-SK5 and outlined following:

- Replacement of gravel road structure
- 8m paved road surface c/w concrete curb & gutter
- Water system upsizing / replacements of aging AC pipe
- Sanitary sewer replacement of aging AC
- Localized storm sewers consisting of catch basins and drywells

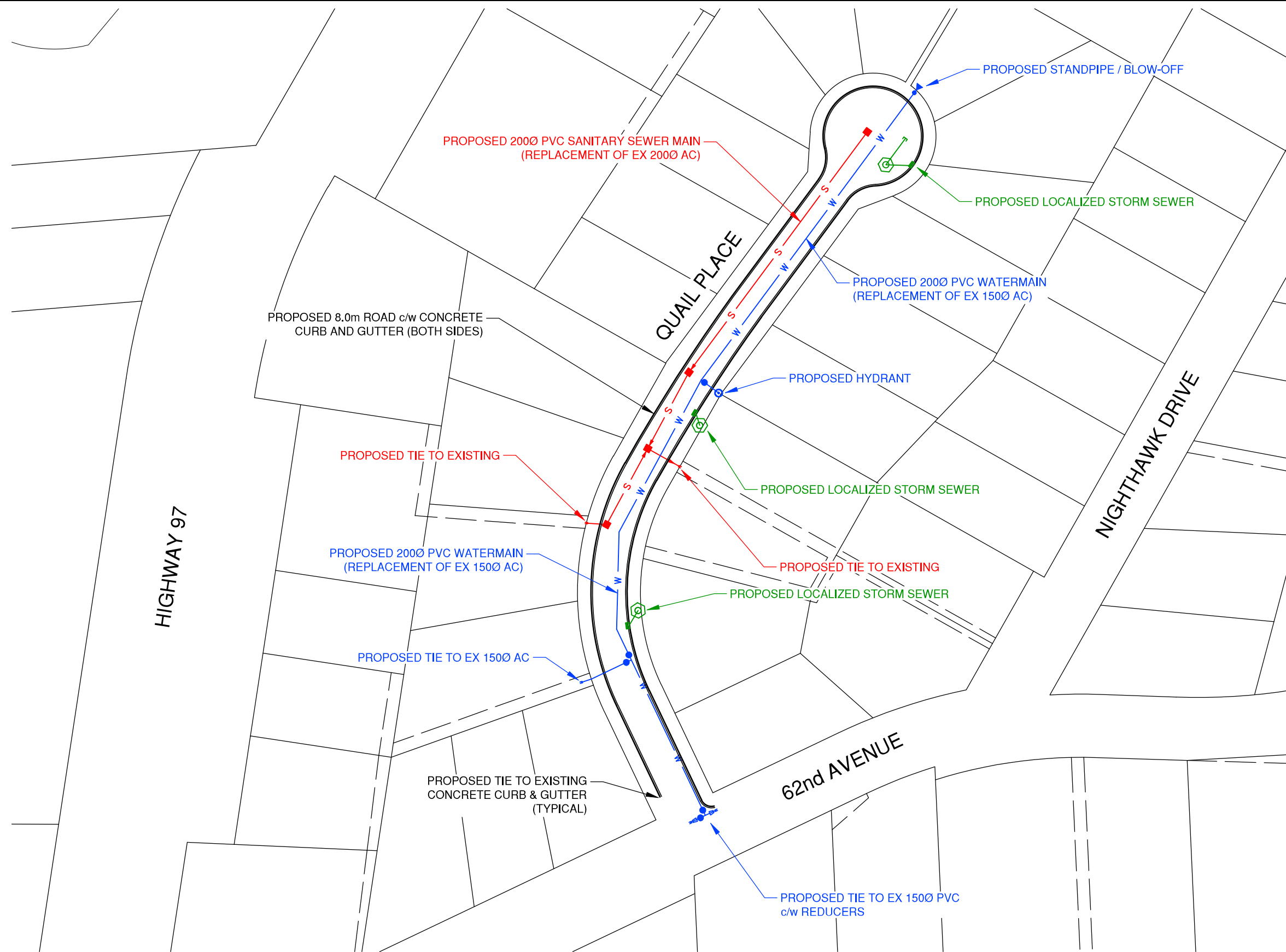
Capital cost (including 30% Contingency, excluding GST) estimate:

\$912,424(Roads)

\$231,452(Water)

\$146,328(Sanitary)

\$1,290,204



**TOWN OF OSOYOOS**  
**QUAIL PLACE RECONSTRUCTION**



DRAWN BY: TT  
DATE: OCT 2024

DESIGN BY: TT  
SCALE: 1:1000  
DWG NO.:  
REV:  
**SK5**  
302-658  
57

FILE: \\clients\300-399\302\302-658\03 drawings\02 design drawings\01-302-658-roads.dwg

## 2025 Capital Plan

### Project W13, S7 and R6B: Quail Place Reconstruction to existing 6.5m width

---

Quail Place provides access to 20 residential lots and is 200m in length and has an average pavement width is 6.5m. The existing sanitary sewers and watermain are aging AC with the latter being undersized. Localized storm sewers exist yet the underground drywells are not performing as intended due to their age.

The conceptual project scope is illustrated on drawing 302-658-SK6 and outlined following:

- Replacement of gravel road structure
- 6.5m paved road surface c/w asphalt curb on east side
- Water system upsizing / replacements of aging AC pipe
- Sanitary sewer replacement of aging AC (pending CCTV results)
- Localized storm sewers consisting of catch basins and drywells

Capital cost (including 30% Contingency, excluding GST)

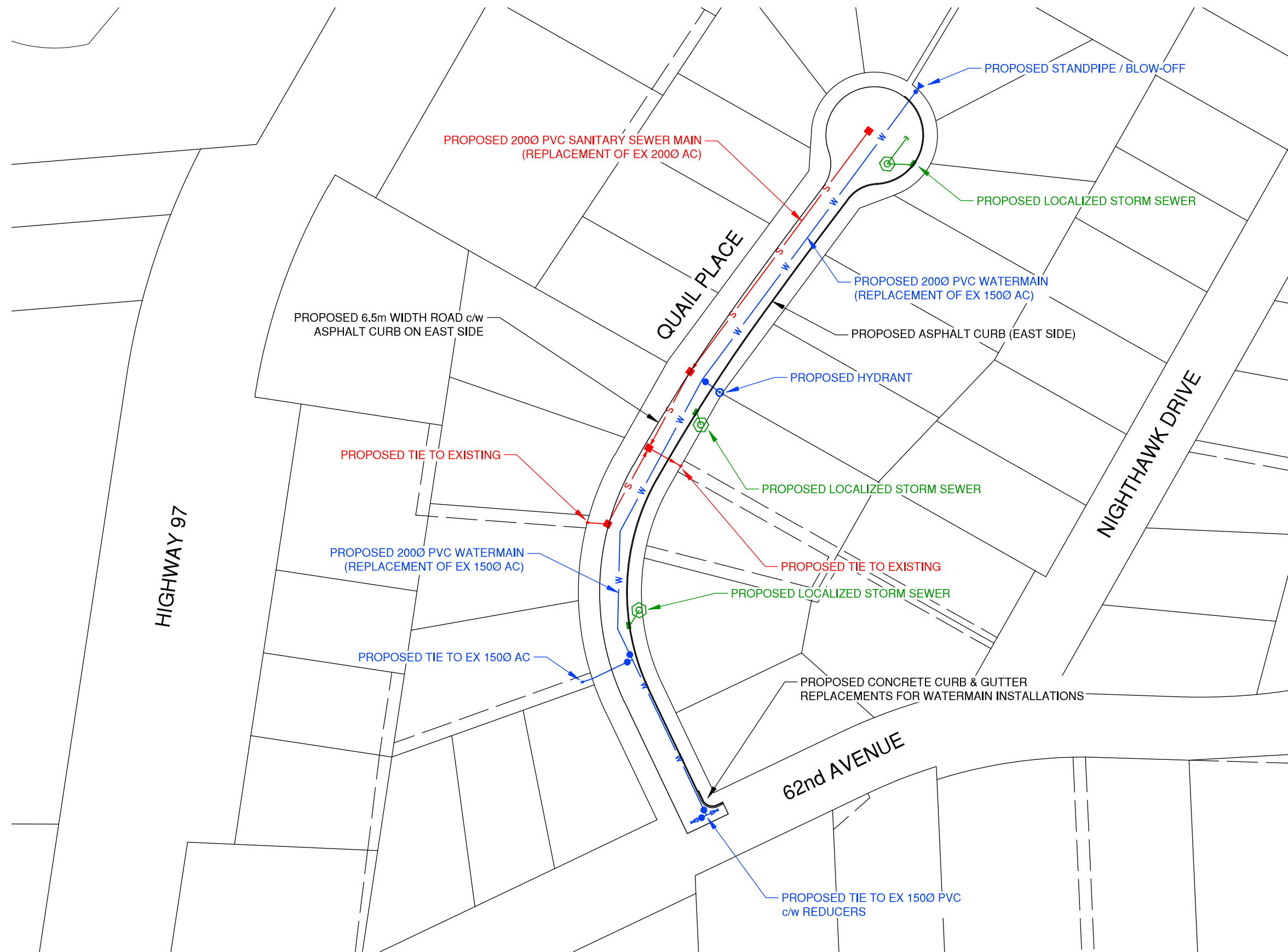
estimate:estimate:

\$696,593 (Roads)

\$231,452 (Water)

\$146,328 (Sanitary)

\$1,074,373



**TOWN OF OSOYOOS**  
**QUAIL PLACE RECONSTRUCTION**  
**TO EXISTING 6.5m WIDTH**



DRAWN BY: TT  
DATE: OCT 2024

DESIGN BY: TT  
SCALE: 1:1000  
DWG NO.:  
**SK6**  
302-658  
59  
REV:

FILE: \\clients\300-399\302\302-658\03 drawings\dwg\02 design drawings\01-302-658-roads.dwg

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Road Marking                                                                                            |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$13,600                                                                                                |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                | \                                                                                                       |
| FROM:              | Rod Risling, Acting Director of Operational Services                                                    |

### PROJECT DESCRIPTION (What is to be completed)

Annual funding is dedicated to line painting for things like pedestrian crosswalks, parking stall lines, handicap stalls etc. However, the funding is not adequate to do all the required markings annually. Priority is given to the higher traffic areas and lower traffic areas are done less frequently.

Markings along sidewalk curbs where parking should not occur has not been done for several years. Several complaints have been received especially lines next to crosswalks which create setbacks to create better sightlines for pedestrians as well as traffic at crosswalks.

The intent of this service package is to provide additional funding to complete all the lines and the sidewalk markings in 2025. Operational funding will be increased in future years to remark 50% of the sidewalk curb markings per year as well as additional markings on a two-year rotating basis in areas that are less frequently used.

### PURPOSE/GOALS (Why do we need this project)

To improve safety, compliance with various no parking areas and to keep the town aesthetically appealing

### ESTIMATED TIME FRAME FOR COMPLETION

Depending on the timing of the budget approval and supply chain availability, administration will attempt to have the work completed at the time the contractor is in the community completing the regular annual spring marking program.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be added to the regular annual road marking program completed by contractors.

### PUBLIC CONSULTATION (Will this be required)

Not applicable.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Improving the safety of our pedestrians, poor compliance with no parking areas and poor aesthetic appeal. and continued poor trail system provides for an improved usage experience of both our local residents and tourists.

# REPORT

## Capital Budget Project



|                    |                                                  |                          |    |                                     |         |                          |    |
|--------------------|--------------------------------------------------|--------------------------|----|-------------------------------------|---------|--------------------------|----|
| PROJECT YEAR:      | 2025                                             |                          |    |                                     |         |                          |    |
| PROJECT CARRY-OVER | Yes                                              | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |         |                          |    |
| PROJECT NAME:      | Airport Gate Locks                               |                          |    |                                     |         |                          |    |
| GRANT FUNDED:      | Yes                                              | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | Pending | <input type="checkbox"/> | \$ |
| PROJECT COSTS:     | \$6,000                                          |                          |    |                                     |         |                          |    |
| BUSINESS PLAN NO.: |                                                  |                          |    |                                     |         |                          |    |
| TO:                | Mayor and Council                                |                          |    |                                     |         |                          |    |
| CC:                | Rod Risling, CAO                                 |                          |    |                                     |         |                          |    |
| FROM:              | David Gordin, Acting Public Works Superintendent |                          |    |                                     |         |                          |    |

### PROJECT DESCRIPTION (What is to be completed)

The Town of Osoyoos Airport has experienced some damage to aircraft while parked. In addition, there are unauthorized incidents of the public accessing the airstrip to race vehicles.

One measure to improve unauthorized access is to place locks on the gates.

The Airport Committee discussed trespassing incidents and made the following motion for Councils consideration:

**Moved By Rob Rausch**

**Seconded by Councillor Poturica**

**That Town Council improve the security at the airport by allocating budget funds to install locks that are similar to that of other community airports on the two gates.**

### PURPOSE/GOALS (Why do we need this project)

To improve security at the airport.

### ESTIMATED TIME FRAME FOR COMPLETION

Locks can be installed within 60 days of the budget approval depending on contractor availability.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be completed by an external contractor.

### PUBLIC CONSULTATION (Will this be required)

Not applicable.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

No security measures are currently in place at the airport. Locking the gates is one measure that can potentially reduce trespassing on the airport land. There are numerous other security measures that could compliment locks which include lighting and security cameras. Due to significant budget pressures locks are a good fairly inexpensive first step to improving security.

# REPORT



## Capital Budget Project

|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Age Friendly and Accessibility Upgrades                                                                 |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$33,000                                                                                                |
| BUSINESS PLAN NO.: | CI2-2017-02                                                                                             |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling, CAO                                                                                        |
| FROM:              | Gerald Davis, Director of Community Services                                                            |

### PROJECT DESCRIPTION (What is to be completed)

Accessibility and Age Friendly upgrades to Town facilities. Projects are to be determined based on discussions with the Accessibility and Age Friendly committee and may include: accessible pathways in parks, adapted fitness equipment, accessible beach areas, adapted playground equipment and audible signals for pedestrians. These projects will be brought forward to Council for approval before proceeding.

### PURPOSE/GOALS (Why do we need this project)

To make the community and town facilities more accessible. As an official "Age Friendly" community we are obligated to monitor our accessible needs and keep a record of items that are completed. .

### ESTIMATED TIME FRAME FOR COMPLETION

Throughout the year

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internal/Consultants/Contractor

### PUBLIC CONSULTATION (Will this be required)

No

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Accessibility takes time, but we are slowly making changes and do so every year. If funding is not approved there will be no improvements to increase accessibility in our community.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Fleet – 1989 Jacobsen -720E – Landscape Broom Replacement                                            |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$ 20,000.00                                                                                         |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | John Lynch and David Gordin                                                                          |

### PROJECT DESCRIPTION (What is to be completed)

Replacement of the 1989 Jacobsen 70-E Landscape Broom with a new unit. This equipment replacement is deemed essential as replacement parts for the current model are scarce and costly. The new unit will support the Town of Osoyoos in keeping parks clean and aligns with the “Town of Osoyoos Equipment Lifecycle Management Strategy.”

### PURPOSE/GOALS (Why do we need this project)

Replacing the 1989 Jacobsen 70-E Landscape Broom with a new model. The broom is used by the Public Works Department to clear debris from parks, effectively preventing it from entering and clogging stormwater catch basins. The replacement will ensure that park debris is managed efficiently and that stormwater systems are protected from blockages.

### ESTIMATED TIME FRAME FOR COMPLETION

Anticipating delivery in late 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement – RDOS Purchasing Officer

Specifications – Operational Services

Training – Operational Services

### PUBLIC CONSULTATION (Will this be required)

No public consultation is required.

### BUDGET

|      |          |
|------|----------|
| 2025 | \$20,000 |
|------|----------|

## **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

If this project is not approved, the current unit will remain in use, but operational efficiency will likely decline due to scarce and costly parts. Maintenance costs are expected to increase, and potential downtime may impact park cleanliness. Without efficient debris removal, the risk of clogging stormwater catch basins will increase, potentially leading to localized flooding and additional maintenance costs.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Fleet – Replacement HPX Gator with two UTV's                                                         |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$80,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

This project proposes replacing the aging John Deere HPX Gator, a critical component of the parks maintenance fleet, with two UTV's. The UTV's offer greater versatility and functionality, supporting a range of applications more cost-effectively over the long term. Additionally, the UTV's can be fitted with attachments, such as a snow plow, to assist in sidewalk clearing during winter, further extending their usefulness.

### PURPOSE/GOALS (Why do we need this project)

The goal of this project is to equip parks and trails maintenance teams with reliable, adaptable utility vehicles capable of performing tasks across varied terrains and seasons. The UTV's provide greater versatility and efficiency than the HPX Gator, enhancing safety and operational effectiveness throughout the year. This investment aims to reduce maintenance costs, improve reliability, and raise service quality for parks and trails upkeep, including winter operations. Importantly, replacing one Gator with two UTV's will double our team's efficiency for the noxious weed spray program, allowing for increased coverage and faster response in managing invasive species.

### ESTIMATED TIME FRAME FOR COMPLETION

Procurement: Q1 2025  
Implementation and Training: Q2 2025  
Project Completion: Q2 2025

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services will oversee initial training to ensure safe and effective use of the UTV's

### PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this project.

## **BUDGET**

**2025                \$80,000**

## **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

The HPX Gator currently serves as an integral part of the parks maintenance fleet but is beyond its serviceable life and in poor condition. Repairing it is not feasible, as the likelihood of further breakdowns remains high due to its age and wear.

- **Noxious Weed Spray Program:** Without reliable utility vehicles, the noxious weed spray program would be significantly compromised. Purchasing two Mules at a comparable cost to one Gator would double our efficiency in managing invasive species, increasing our coverage and responsiveness. Without these replacements, unchecked invasive growth could lead to greater environmental impact and increased future containment costs.
- **Winter Operations:** Without the replacement UTV's, the team will lack essential snow plowing capabilities to assist in sidewalk clearing, potentially affecting service response and safety on trails and sidewalks during winter months.
- **Operational Efficiency:** Retaining the Gator in its current state would continue to limit the team's responsiveness and service standards for year-round park and trail maintenance. The UTV's enhanced versatility would better support the parks maintenance team across all seasons, ensuring efficient and reliable operations.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Fleet – Unit 9 Replacement 2009 ½ Ton with new ¾ ton pickup with service body for Utility Department |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$120,000                                                                                            |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | John Lynch and David Gordin                                                                          |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the replacement of the Department's aging 2009 Chevrolet Silverado half-ton pickup with a new ¾-ton pickup, which will be equipped with a custom stainless steel service body. This replacement is identified in the "Town of Ossoyos Vehicle Fleet Assessment and Replacement Strategy."

### PURPOSE/GOALS (Why do we need this project)

The goal of this project is to enhance the operational capabilities of the Utility Department. The current half-ton pickup is crucial for tasks related to water/wastewater operations and emergency response. The new ¾-ton pickup will feature a durable custom stainless steel service body, ensuring longevity and efficiency that extends beyond two vehicle replacements. This upgrade will significantly improve the department's capacity to handle routine maintenance and emergency situations effectively.

### CONCLUSION

In summary, this project not only aims to replace the aging 2009 Chevrolet Silverado half-ton with a new ¾-ton pickup equipped with a custom stainless steel service body but also aligns with our broader fleet management objectives. By reallocating fleet vehicles to optimize their positions within the fleet, we can maximize the value from units leaving the service line while enhancing our operational efficiency. Specifically, we plan to reallocate unit 9 within Community Services. This strategic approach ensures that we maintain a reliable and effective fleet to support essential services, ultimately improving our ability to respond to water/wastewater operations and emergency situations within the community.

### ESTIMATED TIME FRAME FOR COMPLETION

We anticipate a delivery timeframe of late 2025/early 2026, factoring in ongoing supply chain issues affecting vehicle availability.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services

**PUBLIC CONSULTATION (Will this be required)**

No public consultation is required for this project.

**BUDGET**

**2025**            **\$120,000** (Funded 1/3 by sewer reserves and 2/3 by water reserves)

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Should this project not be approved, the existing vehicle will remain in the fleet, resulting in increased maintenance costs and reliability concerns. The aging unit may compromise the Utility Department's operational efficiency and response capabilities during emergencies, adversely affecting service delivery to the community.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Replacement Kubota Tractor                                                                           |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$60,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new tractor for an estimated cost of \$60,000 to replace an aging and inefficient unit currently used in parks maintenance and snow removal. The new tractor will be more versatile, reliable, and better suited for operational needs. This upgrade aligns with the Town's strategic fleet replacement program by enhancing operational efficiency and reducing long-term maintenance costs.

### PURPOSE/GOALS (Why do we need this project)

Replace outdated equipment with a reliable and versatile tractor to support year-round operations in parks and snow removal.  
Enhance operational efficiency, particularly during peak winter snow removal and seasonal parks maintenance.  
Reduce maintenance costs and downtime associated with the aging unit.  
Contribute to the Town's structured and cost-effective fleet replacement strategy.

### ESTIMATED TIME FRAME FOR COMPLETION

The tractor will be procured and integrated into operations by mid-2025, subject to procurement lead times and delivery schedules.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: Competitive pricing will be sought through RDOS or Canoe, adhering to procurement policies.  
Integration: Upon delivery, the tractor will be incorporated into operations, and staff will be trained as required.

Disposition of Existing Unit: The current unit will be sold or traded in, partially offsetting the new purchase cost.

Funding: The project will be funded through the 2025 capital budget.

**PUBLIC CONSULTATION (Will this be required)**

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

**BUDGET**

|             |                 |
|-------------|-----------------|
| <b>2025</b> | <b>\$60,000</b> |
|-------------|-----------------|

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Operational inefficiencies in parks maintenance and snow removal due to outdated equipment.

Higher maintenance costs and extended downtime from continued use of the aging unit.

Delays in meeting fleet replacement objectives, leading to increased long-term costs.

Reduced ability to meet service standards during peak operational periods.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Replacement Towable Compressor                                                                       |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$80,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new towable air compressor at an estimated cost of \$80,000 to replace the current practice of renting compressors for winterizing larger irrigation systems. The new compressor will support efficient irrigation system winterization and provide year-round availability for operating pneumatic tools, enhancing maintenance and emergency response capabilities.

### PURPOSE/GOALS (Why do we need this project)

Eliminate the recurring cost and logistical challenges of renting compressors by acquiring a reliable, high-capacity unit. Ensure timely and efficient winterization of larger irrigation systems to prevent costly freeze damage. Improve readiness for maintenance tasks and emergency response by providing on-demand access to pneumatic tools. Align with the Town's fleet replacement strategy by investing in durable and versatile equipment that meets operational needs.

### ESTIMATED TIME FRAME FOR COMPLETION

The procurement and integration of the compressor will be completed by mid-2025, subject to procurement and delivery schedules.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: Competitive pricing will be sought through RDOS or Canoe, ensuring compliance with procurement policies. Integration: The new compressor will be deployed immediately upon delivery, with training provided to staff as necessary. Disposition of Existing Practice: Discontinue the rental of compressors for irrigation system winterization, resulting in long-term cost savings. Funding: This project will be funded through the 2025 capital budget.

**PUBLIC CONSULTATION (Will this be required)**

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

**BUDGET**

**2025                \$80,000**

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Continued reliance on renting compressors, leading to recurring costs and logistical delays in winterizing larger irrigation systems. Increased risk of freeze damage to irrigation infrastructure due to potential rental delays or equipment availability issues. Reduced efficiency in maintenance and emergency response operations due to the lack of on-demand access to a reliable compressor. Delays in achieving fleet replacement objectives, resulting in higher long-term operational costs.

# REPORT

## Capital Budget Project



|                    |                                                                                                            |
|--------------------|------------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                       |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                        |
| PROJECT NAME:      | Fleet – Replacement Unit 22 – 2004 Ford ¾ Ton with new ¾ ton 4x4 with service box - for Utility Department |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>       |
| PROJECT COSTS:     | \$120,000                                                                                                  |
| BUSINESS PLAN NO.: |                                                                                                            |
| TO:                | Mayor and Council                                                                                          |
| CC:                | Rod Risling, CAO                                                                                           |
| FROM:              | John Lynch and David Gordin                                                                                |

### PROJECT DESCRIPTION (What is to be completed)

Replacement of a 2014 GMC 2500HD 4x4 light 3/4 ton with a new 3/4 ton 4x4 truck equipped with a custom stainless steel service body. This replacement is essential for the utility department's operations, particularly for water/wastewater and emergency response tasks.

### PURPOSE/GOALS (Why do we need this project)

The current 2014 GMC 2500HD does not meet the operational demands of a frontline fleet vehicle. By replacing it with a new service truck, we can achieve the following goals:

- **Enhanced Capability:** The new 3/4 ton 4x4 truck will improve access to various job sites, especially those requiring off-road capability.
- **Increased Efficiency:** A custom service body will provide organized storage for tools and equipment, streamlining operations and reducing downtime. This service body is designed to last multiple vehicles, maximizing our investment.
- **Improved Reliability:** Replacing the older vehicle will decrease maintenance costs and reduce the likelihood of breakdowns, ensuring consistent service delivery.
- **Fleet Optimization:** This replacement allows us to modify Unit 16 with a lift gate and relocate it within our fleet, replacing Unit #22. This strategic move will enhance safety and operational output while leading to reduced fleet costs.

### CONCLUSION

In conclusion, reallocating fleet vehicles to different positions within the fleet will help us work towards our fleet management goals by replacing aging vehicles while maximizing the highest value from units leaving the service line. This approach will enhance safety, operational efficiency, and effectiveness, ensuring we maintain a reliable fleet to support essential services.

### ESTIMATED TIME FRAME FOR COMPLETION

Given current supply chain issues, we anticipate a delivery timeline in late 2025/26.

**PROJECT IMPLEMENTATION** (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services

**PUBLIC CONSULTATION** (Will this be required)

No public consultation is required for this project.

**BUDGET**

**2025**            **\$120,000** (Funded 1/3 by sewer reserves and 2/3 by water reserves)

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Failing to approve this replacement will have several negative consequences:

- Increased Maintenance Costs: The older truck will require more frequent repairs, leading to escalating costs.
- Operational Inefficiency: Limitations of the current vehicle will hinder the utility department's ability to respond effectively to emergencies and perform routine maintenance.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Replacement Kubota Front-Mount Mower                                                                 |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$70,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new Kubota front-mount mower at an estimated cost of \$70,000 to replace the current aging unit used in parks maintenance and snow removal. The new mower will provide enhanced efficiency, versatility, and reliability, meeting the operational needs for year-round service. This investment supports the Town's fleet replacement strategy and ensures continued service quality for both summer and winter operations.

### PURPOSE/GOALS (Why do we need this project)

Replace the outdated front-mount mower with a modern, reliable unit optimized for parks maintenance and snow removal. Improve operational efficiency and reduce downtime caused by frequent repairs and maintenance of the aging mower. Support a structured and cost-effective fleet replacement strategy, optimizing long-term asset management. Enhance staff productivity by providing a versatile piece of equipment suitable for multiple operational needs.

### ESTIMATED TIME FRAME FOR COMPLETION

The mower will be procured and integrated into operations by mid-2025, considering procurement lead times and delivery schedules.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: The purchase will be conducted through RDOS or Canoe to secure competitive pricing and ensure compliance with procurement policies.

Integration: Upon delivery, the mower will be incorporated into operations, and training will be provided to staff as required.

Disposition of Existing Unit: The current mower will be sold or traded in to offset part of the purchase cost.

Funding: This project will be funded through the 2025 capital budget

#### **PUBLIC CONSULTATION (Will this be required)**

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

#### **BUDGET**

|             |                 |
|-------------|-----------------|
| <b>2025</b> | <b>\$70,000</b> |
|-------------|-----------------|

#### **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Operational inefficiencies in maintaining parks and removing snow due to outdated equipment.  
Increased maintenance costs and extended repair times associated with the aging mower.  
Delays in achieving fleet replacement objectives, resulting in higher long-term operational costs.  
Reduced ability to maintain high service standards, particularly during peak periods of parks maintenance and snow removal.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Replacement JCB Backhoe                                                                              |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$270,000                                                                                            |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the purchase of a new backhoe at an estimated cost of \$270,000, to replace the current JCB backhoe. The new backhoe will be smaller, more versatile, and better suited for operational needs. It will offer improved efficiency, easier access to replacement parts, and a higher resale value, supporting the Town's strategic fleet replacement program.

### PURPOSE/GOALS (Why do we need this project)

Replace the aging JCB backhoe with a more versatile and reliable backhoe to improve functionality and efficiency. Ensure better access to replacement parts, reducing downtime and maintenance delays. Invest in equipment with a higher resale value to optimize long-term asset management. Contribute to the ongoing development of a structured and cost-effective fleet replacement program.

### ESTIMATED TIME FRAME FOR COMPLETION

The purchase and integration of the backhoe is expected to be completed by late-2025, considering procurement lead times and delivery schedules.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: Conducted through RDOS or Canoe to ensure competitive pricing and adherence to procurement policies. Integration: Upon delivery, the backhoe will be incorporated into operations, including staff training. Disposition of the JCB: The existing JCB backhoe will be sold or traded in to offset part of the cost. Funding for this project will be sourced from the 2025 capital budget.

### PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this operational equipment replacement. Staff will be briefed to ensure a smooth transition.

## **BUDGET**

**2025                \$270,000**

## **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Increased operational inefficiencies due to the size and limited versatility of the JCB backhoe. Higher maintenance costs and extended repair times due to the difficulty of obtaining parts for the aging JCB. Reduced resale value of the JCB backhoe as it continues to depreciate. Delays in progressing towards the Town's fleet replacement program, resulting in higher long-term costs and operational risks.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Fleet – Replacement 2009 Acura with Mavarick                                                         |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$50,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | John Lynch and David Gordin                                                                          |

### PROJECT DESCRIPTION (What is to be completed)

Replacement of the Community Services Director's 2010 Toyota Prius with a Ford Maverick. This replacement is essential for maintaining a consistent and efficient vehicle fleet across the organization.

### PURPOSE/GOALS (Why do we need this project)

The 2010 Toyota Prius currently in use may not fully meet the operational needs of the Community Services Department moving forward. Replacing it with a Ford Maverick will standardize vehicles across the organization, ensuring consistency in servicing and maintenance. This transition will enhance overall operational efficiency and better support the Community Services Director in fulfilling their duties effectively.

Instead of selling the Prius for approximately \$7,000, we propose to repurpose it within the organization for use by Victim Services. The Prius has only 60,000 kilometers on the unit and considerable life remaining, making it a valuable asset for another department. This approach allows us to maximize the utility of the vehicle while maintaining a standardized fleet throughout the organization. The Acura is in need of replacement.

### CONCLUSION

In summary, reallocating fleet vehicles to different roles within the organization will contribute significantly to our fleet management objectives. By replacing aging vehicles and ensuring that we maximize the value from units transitioning out of service, we can enhance operational efficiency. This strategy will enable us to maintain a reliable and effective fleet that supports essential services while working towards our fleet management goals in the future.

### ESTIMATED TIME FRAME FOR COMPLETION

We anticipate the procurement and delivery of the Ford Maverick to occur within the next fiscal year, contingent on supply chain conditions.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

**PUBLIC CONSULTATION (Will this be required)**

No public consultation is required for this vehicle replacement.

**BUDGET**

**2025                \$50,000**

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

If this project is not approved, the Community Services Department may face challenges in operational efficiency due to the limitations of the current Prius. While the Prius could remain in the fleet, repurposing it for Victim Services would provide a strategic benefit by effectively utilizing the vehicle's remaining lifespan. By not replacing the vehicle, the organization risks compromising the quality of service delivery across departments as the needs of both Community Services and Victim Services evolve.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Fleet – Flatdeck Lowboy Trailer                                                                      |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$12,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | John Lynch and David Gordin                                                                          |

### PROJECT DESCRIPTION (What is to be completed)

Acquisition of a Flatdeck Lowboy Trailer for the Public Works Department. This acquisition is essential for maintaining an efficient vehicle fleet for transporting mowers to parks and greenspaces throughout the Town of Osoyoos.

### PURPOSE/GOALS (Why do we need this project)

The existing trailer currently in use is nearing its weight restrictions while loaded, impacting operational efficiency. This existing trailer will be sold in 2025 with the proceeds of the sale going back into fleet reserves. Acquiring a new flatdeck lowboy trailer will standardize equipment within the organization, ensuring consistent loading and unloading capabilities. This transition will enhance overall efficiency for the Public Works Department, allowing for effective transportation of mowers to various locations.

### ESTIMATED TIME FRAME FOR COMPLETION

We anticipate the procurement and delivery of the flatdeck lowboy trailer to occur within the next fiscal year, contingent on supply chain conditions.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Operational Services

### PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this equipment acquisition.

### BUDGET

|      |          |
|------|----------|
| 2025 | \$12,000 |
|------|----------|

## **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

If this project is not approved, the Public Works Department may face challenges in operational efficiency due to the limitations of the current trailer. While the existing trailer could remain in use, its limitations will hinder effective transportation of mowers, potentially compromising service delivery across parks and greenspaces. By not acquiring the new flatdeck lowboy trailer, the organization risks operational inefficiencies.

# REPORT

## Capital Budget Project



|                    |                                                                                                                           |
|--------------------|---------------------------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                                      |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                       |
| PROJECT NAME:      | Fleet – Acquisition of 2 new ¾ Ton Extended Cab Pickups with Service Body for Utility Department – For new FTE's approved |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>                      |
| PROJECT COSTS:     | \$280,000                                                                                                                 |
| BUSINESS PLAN NO.: |                                                                                                                           |
| TO:                | Mayor and Council                                                                                                         |
| CC:                | Rod Risling, CAO                                                                                                          |
| FROM:              | John Lynch and David Gordin                                                                                               |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the procurement of two new ¾ ton 4x4 extended cab pickup trucks equipped with a custom service body. These vehicles are essential for supporting the operational needs of the Utilities Department, specifically for daily operations in water and wastewater management, and effectively utilizing our newly hired staff.

### PURPOSE/GOALS (Why do we need this project)

#### Objectives:

To provide additional transportation and equipment support for the Utilities Department's daily operations in water and wastewater. To enhance operational efficiency and response capabilities with the addition of a reliable vehicle.

#### Rationale for new Vehicle Acquisition:

Increased Staffing Levels in 2024 but vehicles were not.

The recent hiring of additional staff in the Utilities Department necessitates a dedicated vehicle to ensure that all personnel have the resources they require to perform their duties effectively. The new vehicle will facilitate efficient transportation for team members, enabling them to reach various job sites promptly.

### ESTIMATED TIME FRAME FOR COMPLETION

We anticipate a delivery timeframe of late 2025/early 2026, factoring in ongoing supply chain issues affecting vehicle availability.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement: RDOS Purchasing Officer

Specifications: Operational Services

Training: Provided by Operational Services to ensure staff are equipped to utilize the new vehicle effectively.

**PUBLIC CONSULTATION (Will this be required)**

No public consultation is required for this project.

**BUDGET**

**2025**                **\$240,000** (Funded 1/3 by Sewer reserves and 2/3 by water reserves)

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

If this project is not approved, the staffing increases authorized by Council will not be fully optimized, leading to reduced operational effectiveness within the Utilities Department. The absence of the new vehicle may hinder our ability to respond efficiently to community needs and infrastructure challenges, particularly in critical areas like water and wastewater management.

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                     |
| PROJECT NAME:      | Southeast Meadowlark Playground                                                                         |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$110,000                                                                                               |
| BUSINESS PLAN NO.: | CL4-2017-07                                                                                             |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling, CAO                                                                                        |
| FROM:              | Gerald Davis, Director of Community Services                                                            |

### PROJECT DESCRIPTION (What is to be completed)

This is a carry forward project from 2020 that is now being considered for 2025. Southeast Meadowlark playground will be completely fenced with benches onsite. This was discussed in the past and was forwarded for discussion in the 2021 and 2022 capital budgets. The land identified at this site has increased in size as the adjacent property owners have dedicated more property to increase the park size. Staff has met with a few playground representatives who have provided a site plan and quote. The parks master plan will reference how this park area will be developed. The funding that is currently in place may indicate a need to phase this project over a couple of years as the current funding may not be sufficient.

### PURPOSE/GOALS (Why do we need this project)

The Town has dedicated funding for parkland development and this would be a great enhancement to attract younger families with children. We have been contacted by local residents who are very interested on this development and would appreciate the project being completed ASAP.

### ESTIMATED TIME FRAME FOR COMPLETION

Summer, 2025

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Consultant/Contractor/Internal

### PUBLIC CONSULTATION (Will this be required)

No

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Having a playground in this area will be an excellent feature to showcase the new development. It will hopefully influence the people looking to purchase property and to provide services to families who have already bought homes in the development.

# REPORT



## Capital Budget Project

|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                     |
| PROJECT NAME:      | West Bench Pickleball Court Improvement                                                                 |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$250,000 (\$30,000 coming from Pickleball Club)                                                        |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling CAO                                                                                         |
| FROM:              | Gerald Davis                                                                                            |

### PROJECT DESCRIPTION (What is to be completed)

The local pickleball club occupy the courts from 8am – 12 noon daily. They are constantly getting requests from their membership for more court time, whether at the Sonora Community Center, Desert Park or outdoors at West Bench. At the 2022 budget planning session, staff received a quote to re-surface the outdoor pickleball courts. Council asked staff to get a quote on re-doing the courts instead of just re-surfacing. The original quote to re-surface from Tomko was approximately \$17,000 (this included keeping everything the same, preparing the surface and painting) and the quote from Orca to redo the entire courts was approximately \$230,000. This included accessible pathway, drainage, new sub-base and asphalt, re-orientation of the courts and painting. Council approved a budget of \$25,000.

In preparing to follow through on the project for 2022, staff followed up with Orca to obtain a new quote to re-surface and make the orientation of the courts to a North/South direction. This quote included the resurfacing and moving of poles along with fencing to separate the courts. Unfortunately, the new quote was well over budget and came in at \$100,000.

The expense is approximately half the cost to fully re-do the entire court according to the installer and the life cycle can be incorporated for at least 10 years with regular maintenance. Depending on the extreme heat and weather the fully restored courts may last longer but cannot guarantee a duration longer than 10 years.

### Update 2023:

The local Pickleball club has asked to postpone this project so they can fundraise and plan to replace the court surface rather than just doing an overlay. They have a number of fundraising activities in place and have targeted a fundraising goal of \$30,000. The estimated cost of the new configuration is \$250,000, leaving an additional \$100,000 as a request for 2024.

Administration met with the pickleball club and the tennis club to discuss options related to the use of the courts. Following this meeting the pickleball club asked to be a delegate at the Community Services Advisory Committee meeting. They presented their plan, which included the \$120,000 budget from 2022, their fundraising budget of \$30,000 and the additional request of \$100,000 for the 2024 budget year. This would ensure that the courts would be completely done. During this meeting the club also asked about the possibility of using court # 3 on the tennis courts. They would like to expand and use that area to build 4 more courts. Another option was to expand towards the dog park to get an additional 2 courts. Results from the Park Assessment Charrette will help with the progression of this project and confirm the most suitable location.

The goal of the club would be to apply to Pickleball BC to host the provincials. One other aspect that was discussed had to do with accessing gaming grants. If the Town had a lease agreement with the club for the courts, they may be able to access grant funding. If the provincial completion was the goal and the Town leased the courts, gaming revenues could be 50 cent dollars. Ultimately a potential of \$250,000.

#### **Update 2024:**

The Parks Master Plan is scheduled to be completed by December, 2024. We will have a better understanding of developing or creating new courts if they are needed. Expanding into the tennis court area is not feasible and installing temporary or permanent lines on tennis courts does not work. The budget of \$250,000 is a carryover from 2023 and 2024. There is no request for extra funding for 2025.

#### **PURPOSE/GOALS (Why do we need this project)**

Pickleball has been increasing in popularity for the last few years and shows no signs of slowing down. We have allocated 33 hours of time every week at Sonora and the club has booked a portion of the outdoor courts every day. They constantly ask for more.

#### **ESTIMATED TIME FRAME FOR COMPLETION**

Up to one month. Discussing this project with the local club, they are concerned about the time where they won't have outdoor courts, but we can't complete this project any sooner. The courts will need to cure once they are done.

#### **PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)**

This will be procured through the RDOS and completed by a contractor. Project will not proceed until after a Park Master Plan is completed to confirm the most suitable location.

#### **PUBLIC CONSULTATION (Will this be required)**

Na

#### **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Insufficient facilities and potentially unsafe courts. Lower level of service for recreational opportunities.

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>                          |
| PROJECT NAME:      | Fitness Equipment Weight Room Upgrades                                                                  |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$25,000                                                                                                |
| BUSINESS PLAN NO.: | CI4-2017-05                                                                                             |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling, CAO                                                                                        |
| FROM:              | Gerald Davis, Director of Community Services                                                            |

### PROJECT DESCRIPTION (What is to be completed)

Replacement for aging equipment. Some of the current equipment in the weight room is 9 to 10 years old. Based on the usage and popularity of the weight room the replacement of some of our older equipment would be beneficial. This project was approved for 2024, but we made a budget amendment not to complete the upgrades as we needed to re-allocate these funds to cover the cost of the roof top unit repairs at the Sonora Community Center .

### PURPOSE/GOALS (Why do we need this project)

Equipment to be replaced includes:

- Multi Gym
- Leg Press
- Assisted Pull-up Machine
- Stair Climber
- Bar Bell Sets

### ESTIMATED TIME FRAME FOR COMPLETION

Summer 2025

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internal/Contractor

### PUBLIC CONSULTATION (Will this be required)

No

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Not be able to meet the needs of fitness room users.

# REPORT



## Capital Budget Project

|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                     |
| PROJECT NAME:      | Desert Park Exterior Doors                                                                              |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$20,000                                                                                                |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling CAO                                                                                         |
| FROM:              | Gerald Davis                                                                                            |

### PROJECT DESCRIPTION (What is to be completed)

Desert Park Recreation building exterior door replacement. This is a continuation of exterior doors for the facility.

### PURPOSE/GOALS (Why do we need this project)

Following our most current fire inspection, the building was not compliant on a number of items. One of the outstanding items were the exterior doors. We have replaced some of the doors in the past but the doors that we need to be operational for fire purposes are not up to date. Doors have to be able to be accessed from the outside and the inside in order for the fire department to enter the building and also the public to be able to escape. We will be replacing only a select number of doors as we are not at capacity when the building is being used. This will allow us to be open for use of the building and to be compliant.

Administration is in the process of completing an asset management plan for recreation facilities. The outcome of the AM plan will provide a more detailed scenario of what is needed. The infrastructure strategy plan also identifies a number of options that should be investigated in more detail. This could include combining services, amalgamating buildings to save on operating and maintenance costs and looking at the cost benefits analysis of older buildings.

Recently Council approved a budget to repair the roof and install exterior doors to the facility. There are 8 sets of exterior doors that need to be replaced. Once these doors and the main doors that were recently approved are completed, we will be more compliant with fire code and user safety. Results of the Parks Master Plan will also have an effect on the building itself.

### ESTIMATED TIME FRAME FOR COMPLETION

Spring, 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Contractor. Project will not proceed until after a building assessment is completed and its asset management plan to ensure this project is cost effective in the long term to align with Council's Infrastructure Strategy "Amalgamated buildings/facilities where possible to save costs which could include shared facilities with others" and "Town owned facilities and services should be combined where it is fiscally responsible to do so."

### PUBLIC CONSULTATION (Will this be required)

Budget

## **POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Not meeting fire code, unsafe for public use and potentially cancelling recreation programs such as archery, squash and dog agility.

# REPORT



## Capital Budget Project

|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Sonora Community Center Entrance Doors                                                                  |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$40,000                                                                                                |
| BUSINESS PLAN NO.: | CI2-2017-02                                                                                             |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling, CAO                                                                                        |
| FROM:              | Gerald Davis, Director of Community Services                                                            |

### PROJECT DESCRIPTION (What is to be completed)

Replacement of doors at both entrances on the main level. The new doors will slide open from side to side. They are rated for commercial use and will meet accessibility requirements.

### PURPOSE/GOALS (Why do we need this project)

The existing doors are over 20 years old. The hardware on both entrances has been repaired or replaced. They are past their life cycle and should be replaced. At times staff have a problem locking the doors as the hardware does not work properly. We have put up a temporary inside lock mechanism to ensure the building is safe when we close.

### ESTIMATED TIME FRAME FOR COMPLETION

This can be completed in the first quarter of 2025 and once the doors are onsite they can be done in a day or two..

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Contractor

### PUBLIC CONSULTATION (Will this be required)

No

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Safety for staff closing at night or potential break-ins if the doors do not close properly.

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Board Room Table/Chair/Cabinet Replacement                                                              |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$30,000                                                                                                |
| BUSINESS PLAN NO.: | CI2-2017-02                                                                                             |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling, CAO                                                                                        |
| FROM:              | Gerald Davis, Director of Community Services                                                            |

### PROJECT DESCRIPTION (What is to be completed)

The Sonora Community Center has approximately 100 tables and 600 chairs. These items have not been addressed for some time. Administration would like to start the process of replacing all the tables and chairs over the next three to five years. We also require storage units for rooms 4 and 5 to keep equipment in that area when it is used for fitness and activity classes.

### PURPOSE/GOALS (Why do we need this project)

The tables and chairs are not in good condition. We have not replaced all the items since we opened 20 years ago. Tables are marked up and bent and chairs are worn out. We have replaced some of the tables and chairs but the ones we replaced are now almost 8 years old. Special functions such as weddings require nicer equipment, especially when they pay a fair price for the rental of the gymnasium. Our level of service would dramatically increase with the purchase of the new items.

### ESTIMATED TIME FRAME FOR COMPLETION

May, 2025. Once the budget is approved, we can order and it will take 2-4 weeks for delivery.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internally

### PUBLIC CONSULTATION (Will this be required)

No

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Safety and aesthetic issues for special events and facility use, which would result in poor service delivery.

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                     |
| PROJECT NAME:      | Sonora Community Center Gymnasium Floor Refinishing                                                     |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$10,000                                                                                                |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                | Rod Risling CAO                                                                                         |
| FROM:              | Gerald Davis                                                                                            |

### PROJECT DESCRIPTION (What is to be completed)

The floor at the Sonora gymnasium gets a heavy load of traffic on a regular basis. In 2010, we sanded the floor down to bare wood. New lines, sealer and finish were applied. This project will include 2 coats of sealers and 3 coats of finish. We will keep the same orientation for the lines. This is a new product that is non-toxic and has a warranty for 5 years against cracking, peeling and yellowing.

### PURPOSE/GOALS (Why do we need this project)

The gym floor has 14 years of wear and tear since it was last completed. The floor is original to the building and completing this finishing can extend its life for an additional 8-10 years.

### ESTIMATED TIME FRAME FOR COMPLETION

Spring-Summer, 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Contractor who specializes in sandless refinishing.

### PUBLIC CONSULTATION (Will this be required)

Budget

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The floor needs attention and is heavily used. Completing this work will enhance the floor and extend its useful life.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Gyro Park Dock                                                                                       |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$100,000                                                                                            |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the replacement of the floating dock at Gyro Park, which has been identified as a hazard and has been discarded. The new dock will serve as a swim platform for community members and tourists, enhancing access to recreational water activities.

### PURPOSE/GOALS (Why do we need this project)

The primary goal of this project is to provide a safe and durable swim platform that facilitates recreational activities for families during the summer months. The existing dock has been a cherished feature at Gyro Park, allowing users to enjoy safe access to the water for swimming and sunbathing. Replacing the dock will ensure safety, improve user experience, and maintain the community's enjoyment of this beloved space.

### ESTIMATED TIME FRAME FOR COMPLETION

The anticipated delivery and installation timeframe for the new dock is **spring 2025**, considering the current supply chain challenges affecting equipment availability.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

#### Procurement:

The procurement process will be handled through the Interior Purchasing Office.

#### Specifications:

The specifications for the new dock will be developed by Operational Services.

#### Training:

Training for staff on the maintenance and use of the new dock will be conducted by Operational Services.

### PUBLIC CONSULTATION (Will this be required)

No public consultation is required for this project, as it involves the direct replacement of an existing facility that is critical to the community's recreational activities.

### BUDGET

**2025                \$100,000**

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Failure to approve this project will result in the absence of a swim platform, which is vital for the summer experience of many families and tourists. The dock's absence could lead to decreased visitation to Gyro Park and a diminished recreational experience for community members. Additionally, without a replacement, maintenance costs for alternative access points may increase, negatively impacting overall user satisfaction and accessibility.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Lakeshore Drive Walking Path                                                                         |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$60,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

This project involves the removal and replacement of six 20-foot sections of the Lakeshore Drive walking path, which have been compromised by tree roots breaking through the surface. These damaged areas present a significant safety hazard and require immediate attention.

### PURPOSE/GOALS (Why do we need this project)

The primary objective is to ensure pedestrian safety by addressing sections of the path damaged by underlying tree root growth. Restoring these areas will prevent potential injuries and maintain the path's accessibility and appeal to the community.

### ESTIMATED TIME FRAME FOR COMPLETION

The anticipated completion date is May 2025, dependent on scheduling and weather conditions.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

#### Execution Plan:

The Town's operations team will conduct the initial removal and preparation work, ensuring efficient use of resources. A qualified contractor will then complete the patch work to guarantee durability and safety in the repaired sections.

### PUBLIC CONSULTATION (Will this be required)

Public consultation is not necessary for this project, as it involves essential maintenance to address immediate safety needs.

### BUDGET

**2025                \$60,000**

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

If the project does not proceed, the damaged sections will likely continue to degrade, further increasing safety risks for pedestrians and potentially incurring higher future repair costs due to worsening root damage.

# REPORT



## Capital Budget Project

|                    |                                                      |                          |    |                                     |         |                          |    |
|--------------------|------------------------------------------------------|--------------------------|----|-------------------------------------|---------|--------------------------|----|
| PROJECT YEAR:      | 2025                                                 |                          |    |                                     |         |                          |    |
| PROJECT CARRY-OVER | Yes                                                  | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |         |                          |    |
| PROJECT NAME:      | Boat Launch Repairs                                  |                          |    |                                     |         |                          |    |
| GRANT FUNDED:      | Yes                                                  | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | Pending | <input type="checkbox"/> | \$ |
| PROJECT COSTS:     | \$150,000                                            |                          |    |                                     |         |                          |    |
| BUSINESS PLAN NO.: |                                                      |                          |    |                                     |         |                          |    |
| TO:                | Mayor and Council                                    |                          |    |                                     |         |                          |    |
| CC:                |                                                      |                          |    |                                     |         |                          |    |
| FROM:              | Rod Risling, Acting Director of Operational Services |                          |    |                                     |         |                          |    |

### PROJECT DESCRIPTION (What is to be completed)

The Boat Launch is in need of repair. The lower portion of the boat trailer ramp is severely damaged. Last year the launch was closed for a period of time and was ultimately opened once additional signage and markings were placed in the area to identify the hazards.

The best most cost-effective option available is to install a product known as the Armourflex Mattress. This product has been used in other marinas within the Okanogan and does not require a significant amount of maintenance

### PURPOSE/GOALS (Why do we need this project)

To repair the boat launch. The launch is usable currently but could be potentially closed with additional movement of the boat ramp blocks.

### ESTIMATED TIME FRAME FOR COMPLETION

Due to the timing of the budget approval process, the repairs will not take place till water levels subside either in late 2025 or early 2026.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The project would be completed by an external contractor.

### PUBLIC CONSULTATION (Will this be required)

Not applicable.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Without repairs, the boat launch will at some point in the near future need to be closed.

# REPORT

## Capital Budget Project



|                    |                                                                                                         |
|--------------------|---------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                    |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                     |
| PROJECT NAME:      | Trail System Usage Etiquette Signs                                                                      |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ |
| PROJECT COSTS:     | \$4,000                                                                                                 |
| BUSINESS PLAN NO.: |                                                                                                         |
| TO:                | Mayor and Council                                                                                       |
| CC:                |                                                                                                         |
| FROM:              | Rod Risling, Acting Director of Operational Services                                                    |

### PROJECT DESCRIPTION (What is to be completed)

Over the past few years, electric bikes and scooters have become increasingly popular. The result is more usage of the pathway system. Education on trail etiquette is even more important when it is used by tourists who come and go and may not be aware of rules within our trail system.

To assist in communicating proper etiquette, the installation of signage is an important step in improving the enjoyment of the trail system for all users.

### PURPOSE/GOALS (Why do we need this project)

The Town has enrolled in the provincial pilot electric scooter program. Scooters as well as increased electric bike usage has resulted in increased use of the trail system. Multiple complaints have been registered with the Town requesting improved rule enforcement of scooters and to a lesser extent electric bikes. Increasing public education on proper etiquette of the trail system and signage to provide electric scooter users with instructions on permitted use areas would hopefully improve trail system safety and reduce conflict between user types.

### ESTIMATED TIME FRAME FOR COMPLETION

Depending on the timing of the budget approval and supply chain availability, administration will attempt to have signage in place by July 1.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Signage will be purchased through current suppliers and installed by Town staff.

### PUBLIC CONSULTATION (Will this be required)

Not applicable.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Improving the safety of our trail system provides for an improved usage experience of both our local residents and tourists.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Operational Services Building Roof Replacement                                                       |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$125,000                                                                                            |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                |                                                                                                      |
| FROM:              | Rod Risling, Acting Director of Operational Services                                                 |

### PROJECT DESCRIPTION (What is to be completed)

The tar and gravel roof of the office portion of the building at the Operational Services yard is failing. The roof is leaking and is causing additional damage to the office area. Upon examination by a roofing contractor, immediate repairs are required to address the leaking which will occur in December/January (hopefully less than \$10,000 which will be incurred in the 2024 budget year) and then a complete replacement is required.

### PURPOSE/GOALS (Why do we need this project)

Within the original 2024 budget submission there were two budget requests associated with the Operational Services Department yard. One request was to construct a storage facility for winter sand and salt (which is currently stored at the Chickadee building) as well as other material like soil, bark, backfill sand etc. This budget package was not approved.

The second package was for a review of the overall space at the operations yard and to address the lack of office space. This package was approved and had an estimated completion time of Spring 2025. Unfortunately, due to staff vacancies, this project has not progressed. One of the options discussed administratively was to put a second story on the office portion of the building. As this may be one of the viable options, Administration does not want to proceed with replacing the tar and gravel roof until the study is completed or unless it is absolutely necessary.

Therefore, this budget request will not be completed until there is a better understanding of the potential options to utilize the space on the entire yard, unless it is absolutely necessary or it is determined that the second story option is not financially feasible.

### ESTIMATED TIME FRAME FOR COMPLETION

The project will be completed only if patch repairs are failing or we have a good understanding that it is not financially feasible to do a second storey.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The roofing project will be completed by contractors.

### PUBLIC CONSULTATION (Will this be required)

N/A.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Additional damage will occur to the interior office finish as well potentially structural damage to the roof. issues Damage will increase Housing is an issue when it comes to attracting staff to fill positions essential to the community. Although the market has softened, it is expected to increase. Cost of housing in Osoyoos is higher than many other jurisdictions and therefore having housing available for future staff will provide an opportunity for those to work here that cannot afford accommodations.

# REPORT



## Capital Budget Project

|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Housing                                                                                              |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$75,000 2025 and \$1,000,000 in 2026 \$600,000 in 2027                                              |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                |                                                                                                      |
| FROM:              | Rod Risling, CAO                                                                                     |

### PROJECT DESCRIPTION (What is to be completed)

Develop 3-4 suites at 6227-97st to provide staff housing.

### PURPOSE/GOALS (Why do we need this project)

The Town currently owns the property at 6227-97st which has an older residence that is used for temporary staff housing. The property has a reverter clause on it which in effect means the property will revert back to the province if the use changes to something that is not for the public good. The residence is in need of significant repairs so rather than repairing the existing home on an underutilized site, it would make good business sense to explore other options which would include the construction of a new building that could have multiple suites.

Within the Town's Infrastructure Strategy one of the considerations is "Other uses such as housing can be incorporated with Town facilities". Short term landings for Town staff and potentially other entities such as RCMP officers, health professionals and teachers within the school system would help government organizations with accommodations for their staff that ultimately provide services to our citizens and tourists.

Optimizing the site to accommodate the needs of a few entities will assist in reducing the overall initial cost.

### ESTIMATED TIME FRAME FOR COMPLETION

Having the approval of Council will enable administration to start discussions with other government entities on a potential model that meets our needs and theirs. Depending on their interest and budget process approvals, the project will take at minimum 2 years to complete but is likely 3 - 4.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

The discussions with other potential users will be completed by administration. Architecture and construction would be completed by external contractors. Having some funding allocated to this project demonstrates the willingness of Council to proceed with the initiative.

### PUBLIC CONSULTATION (Will this be required)

Investigate opportunities with the School Board, Interior Health and the RCMP.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Housing is an issue when it comes to attracting staff to fill positions essential to the community. Although the market has softened, it is expected to increase. Cost of housing in Osoyoos is higher than many other jurisdictions and

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Asbestos Removal – Civic Buildings                                                                   |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$87,000                                                                                             |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                     |

### PROJECT DESCRIPTION (What is to be completed)

The project involves the abatement of asbestos-containing materials in Town-owned facilities categorized as Immediate, Priority 1, and Priority 2.

### PURPOSE/GOALS (Why do we need this project)

Protect public health and safety by removing or managing hazardous materials.  
Fulfill regulatory compliance requirements for asbestos abatement in municipal facilities.  
Proactively address Priority 2 liabilities in conjunction with planned maintenance and renovations, reducing future remediation costs and risks.

### ESTIMATED TIME FRAME FOR COMPLETION

Immediate and Priority 1 remediation: By December 2025.  
Priority 2 remediation: In conjunction with planned renovations, anticipated for 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Method: The work will be completed through a qualified contractor specializing in asbestos abatement.  
Staff Involvement: Oversight and coordination by Operational Services.

### PUBLIC CONSULTATION (Will this be required)

Public consultation is not required for this project, as the work pertains to internal facility improvements with no direct impact on public operations during implementation.

### BUDGET

2025 \$87,000

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Continued risk to public health and staff safety due to unmanaged hazardous materials.  
Increased long-term abatement costs due to potential degradation and stricter future regulations.  
Liability risks are associated with non-compliance with health and safety standards.  
Delayed facility renovations and potential interruption of municipal services.

# REPORT

## Capital Budget Project



|                    |                                                                                                                    |
|--------------------|--------------------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                               |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                |
| PROJECT NAME:      | Town Hall – HVAC and Radon Mitigation                                                                              |
| GRANT FUNDED:      | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> LGCAP Funding |
| PROJECT COSTS:     | \$50,000                                                                                                           |
| BUSINESS PLAN NO.: |                                                                                                                    |
| TO:                | Mayor and Council                                                                                                  |
| CC:                | Rod Risling, CAO                                                                                                   |
| FROM:              | David Gordin, Acting Public Works Superintendent                                                                   |

### PROJECT DESCRIPTION (What is to be completed)

This project involves mitigating elevated Radon gas levels at Town Hall to ensure a safe and healthy environment for staff and visitors. The work includes installing a new HVAC system with HEPA filtration, sealing ducts, applying spray foam insulation to the dirt slab crawl space, and installing a Radon gas migration pipe to safely vent Radon to outside air.

### PURPOSE/GOALS (Why do we need this project)

Reduce health risks by addressing elevated Radon gas levels through proper mitigation strategies.  
Improve indoor air quality with an updated HVAC system and HEPA filtration.  
Enhance energy efficiency and Radon containment through thorough duct and crawl space sealing.  
Meet health and safety standards while ensuring long-term sustainability of the building's environmental conditions.

### ESTIMATED TIME FRAME FOR COMPLETION

The project is scheduled for completion within 60 days of budget approval pending the availability of materials and contractors.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Public Works Staff: Perform preparatory work, including site cleanup, access preparation, and assisting contractors \$5,000.

Contractors: Execute specialized tasks, including HVAC installation, vapor barrier insulation, and Radon gas migration pipe installation.

Funding breakdown:

HVAC System: \$20,000

Vapor Barrier Insulation: \$12,000

Radon Gas Migration Pipe: \$6,000

Preparatory Work: \$5,000

15% Contingency: \$6,450

Total Estimated Cost: \$49,450

**PUBLIC CONSULTATION (Will this be required)**

Public consultation is not required, as this project addresses internal health and safety needs. Staff and stakeholders will be notified of any temporary disruptions during the work.

**BUDGET**

**2025                \$50,000**

**POTENTIAL IMPACTS IF PROJECT NOT APPROVED**

Continued exposure to unsafe Radon levels, posing significant long-term health risks, including increased cancer risk. Poor indoor air quality, leading to decreased staff productivity and well-being. Potential regulatory non-compliance, resulting in financial penalties or emergency remediation at a higher cost.

# REPORT

## Capital Budget Project



|                    |                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------|
| PROJECT YEAR:      | 2025                                                                                                 |
| PROJECT CARRY-OVER | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                  |
| PROJECT NAME:      | Alarm System Upgrade to all Town Facilities                                                          |
| GRANT FUNDED:      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> |
| PROJECT COSTS:     | \$25,000.00                                                                                          |
| BUSINESS PLAN NO.: |                                                                                                      |
| TO:                | Mayor and Council                                                                                    |
| CC:                | Rod Risling, CAO                                                                                     |
| FROM:              | Amy Robinson, Deputy Corporate Officer                                                               |

### PROJECT DESCRIPTION (What is to be completed)

Update the Alarm System for the town facilities and bring the alarm system under one contract.

### PURPOSE/GOALS (Why do we need this project)

The alarm systems across several Town facilities have not been updated in many since 2012. Initially, the project focused on upgrading the alarm systems for Town Hall, Planning and Development, and the Desert Sun Counselling buildings. However, further investigation revealed that each facility director was independently responsible for managing the security of their building. Some facilities were equipped by a company that has since been acquired multiple times, leaving them with outdated keypads and security features that can no longer be repaired.

Currently, Town facilities are under separate contracts with multiple alarm providers, resulting in inconsistent costs and service levels. This fragmented system is inefficient and fails to provide the optimal level of security needed.

As a result, it was determined moving to a single security company for all facilities would be a more effective approach.

By consolidating all facilities under a single platform and provider, the Town can streamline upgrades, improve response continuity, and simplify system use for employees attending alarm call-outs. This change will enhance security, reduce complexity, and ensure consistent service level through all facilities.

### ESTIMATED TIME FRAME FOR COMPLETION

1 year

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

This project is being quoted through a local alarm company. The net total cost to upgrade all the town facilities is \$25,000.

### PUBLIC CONSULTATION (Will this be required)

Internal security service - no consultation.

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

If the project is not approved, there will be a deficiency in one or more of the facilities. There will be no continuity for call-outs. Alarm systems will not be updated and old equipment may not be repairable.



## Project L3: Hydrogeology and Hydrology Characterization Report

---

**Priority:** High

**Type:** Operations Review

**Trigger:** Regulatory Requirement

---

### Location Map



### Issue

A hydrogeology and hydrology characterization report is required as part of the BC Landfill Criteria Section 10.1 and Section 4.1 of Operational Certificate No. MR15273.

### Scope

The proposed work program is to compile and interpret existing background information and water level / water quality data, assess the adequacy of the current groundwater monitoring program and assess the effect the landfilling activity is having on groundwater. The assessment will also address in at least a cursory way, impacts from the hauled liquid waste disposal and composting operations that occur on the property, as the monitoring well network at the site is likely to be registering the effects of those activities as well. The scope of work includes:

- 1) Obtain and review background information on the Landfill operations and groundwater monitoring system for Osoyoos.
- 2) Complete a brief site visit to view the monitoring well sites, the locations of the hauled liquid waste receiving basins and active landfilling and composting areas. Review sampling procedures employed by the Town when collecting water samples from the monitoring wells.
- 3) Review available information on area geology and hydrogeology, including aquifer mapping, data from provincial groundwater observation wells in the area, and well logs for reported water wells in the area.



- 4) Compile the water level and water quality data from annual monitoring reports and create time series plots for water levels and key indicators of landfill leachate influence in groundwater such as nitrate, phosphorous, chloride, sodium and conductivity.
- 5) Develop geological cross-sections through the area to ascertain aquifer geometry, whether the monitoring wells are in the same or different aquifers, and to help explain any differences observed in water quality data from well to well.
- 6) Using existing water level data and accurate Monitoring Well elevations, generate groundwater contours to determine the direction of groundwater flow and slope of the water table or piezometric surface.
- 7) Prepare a hydrogeological report with the results of our assessment.

The report produced for this project will be signed and sealed by a Professional Hydrogeologist licensed to practice with Engineers and Geoscientists B.C.

#### **Time Frame**

Work can be completed within 3-4 months of budget approval.

#### **Cost Estimate**

| DESCRIPTION       | TOTAL PAYMENT   |
|-------------------|-----------------|
| <b>Total Fees</b> | <b>\$15,000</b> |

# REPORT

## Capital Budget Project



|                    |                                            |                          |    |                                     |         |                          |    |
|--------------------|--------------------------------------------|--------------------------|----|-------------------------------------|---------|--------------------------|----|
| PROJECT YEAR:      | 2025                                       |                          |    |                                     |         |                          |    |
| PROJECT CARRY-OVER | Yes                                        | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |         |                          |    |
| PROJECT NAME:      | Curbside Collection Carts                  |                          |    |                                     |         |                          |    |
| GRANT FUNDED:      | Yes                                        | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | Pending | <input type="checkbox"/> | \$ |
| PROJECT COSTS:     | \$ 350,000.00                              |                          |    |                                     |         |                          |    |
| BUSINESS PLAN NO.: |                                            |                          |    |                                     |         |                          |    |
| TO:                | Mayor and Council                          |                          |    |                                     |         |                          |    |
| CC:                | Rod Risling, CAO                           |                          |    |                                     |         |                          |    |
| FROM:              | Jim Zakall, Director of Financial Services |                          |    |                                     |         |                          |    |

### PROJECT DESCRIPTION (What is to be completed)

Purchase curbside collection carts.

### PURPOSE/GOALS (Why do we need this project)

Council discussed curbside collection carts at the February 27, 2024 Committee of the Whole meeting and passed the following resolution at the March 12, 2024 Council meeting:

That Council moves forward to a fully automated curbside collection program and commits to funding a cart program for the community. The cart program will have an initial investment of \$350,000.00 in 2025 and an ongoing operating cost of \$45,000.00 per year starting in 2026 for cart repair/replacement and renewal; AND that the current Five-Year Financial Plan be amended to reflect the budget commitments.

A regional approach to the curbside collection program was taken to optimize the selection process and provide the most cost-effective curbside collection to property owners. The curbside collection program will improve service levels as residents will be provided with two additional bins, (waste and yard waste). The bins will be able to accommodate the "full automation" system which has been adopted by most municipalities as contract providers are shifting away from non-automated collection to improve safety and work conditions for their operators.

### ESTIMATED TIME FRAME FOR COMPLETION

Fourth Quarter 2025.

### PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Will work with the RDOS to get the best value for purchasing the curbside collection carts.

### PUBLIC CONSULTATION (Will this be required)

N/A

### POTENTIAL IMPACTS IF PROJECT NOT APPROVED

For the years 2025 - 2029

5-Dec-24

## Land

Director Responsible  
for Report

|        | Project Description              | 2025      | 2026 | 2027      | 2028 | 2029 |
|--------|----------------------------------|-----------|------|-----------|------|------|
| Rod    | Easement/Right of Ways/Park Land | 2,500,000 |      |           |      |      |
| Rod    | Cemetery Consultant Review       | 85,000    |      |           |      |      |
| Rod    | Cemetery Land Acquisition        |           |      | 1,200,000 |      |      |
| Totals |                                  | 2,585,000 | 0    | 1,200,000 | 0    | 0    |

\$1.3M Park DCC/\$1.2M Reserves  
Reserves  
Borrowing

Source of funding

|        | Amount    | Operating | GRANTS | BORROWING | RESERVES  | D.C.C.'s  | OTHER | TOTAL     |
|--------|-----------|-----------|--------|-----------|-----------|-----------|-------|-----------|
| 2025   | 2,585,000 | 0         | 0      | 0         | 1,285,000 | 1,300,000 | 0     | 2,585,000 |
| 2026   | 0         | 0         | 0      | 0         | 0         | 0         | 0     | 0         |
| 2027   | 1,200,000 | 0         | 0      | 1,200,000 | 0         | 0         | 0     | 1,200,000 |
| 2028   | 0         | 0         | 0      | 0         | 0         | 0         | 0     | 0         |
| 2029   | 0         | 0         | 0      | 0         | 0         | 0         | 0     | 0         |
| Totals | 3,785,000 | 0         | 0      | 1,200,000 | 1,285,000 | 1,300,000 | 0     | 3,785,000 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025 - 2029**

5-Dec-24

## Planning

**Director Responsible  
for Report**

|               | <b>Project Description</b>                                 | <b>2025</b> | <b>2026</b> | <b>2027</b> | <b>2028</b> | <b>2029</b> |          |
|---------------|------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|----------|
| Gerald        | Parks Master Plan/Strategic Park Planning                  | 39,824      |             |             |             |             | Reserves |
| Rod           | Lake Health and Buoy Capacity Assessment Project           | 40,000      |             |             |             |             | Reserves |
| Rod           | Temporary Flood Mitigation Equipment Plan                  | 48,065      |             |             |             |             | Grant    |
| Rod           | Implementation of Legislative Changes - Planning Documents | 85,000      |             |             |             |             | Grant    |
| <b>Totals</b> |                                                            | 212,889     | 0           | 0           | 0           | 0           |          |

**Source of funding**

|        | <b>Amount</b> | <b>Operating</b> | <b>GRANTS</b> | <b>BORROWING</b> | <b>RESERVES</b> | <b>OTHER</b> | <b>TOTAL</b> |
|--------|---------------|------------------|---------------|------------------|-----------------|--------------|--------------|
| 2025   | 212,889       | 0                | 133,065       | 0                | 79,824          | 0            | 212,889      |
| 2026   | 0             | 0                | 0             | 0                | 0               | 0            | 0            |
| 2027   | 0             | 0                | 0             | 0                | 0               | 0            | 0            |
| 2028   | 0             | 0                | 0             | 0                | 0               | 0            | 0            |
| 2029   | 0             | 0                | 0             | 0                | 0               | 0            | 0            |
| Totals | 212,889       | 0                | 133,065       | 0                | 79,824          | 0            | 212,889      |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025 - 2029**

5-Dec-24

## Office Equipment

| Director Responsible<br>for Report | Project Description | 2025          | 2026          | 2027          | 2028          | 2029          |           |
|------------------------------------|---------------------|---------------|---------------|---------------|---------------|---------------|-----------|
| Jim                                | Computer Equipment  | 50,000        | 22,100        | 18,000        | 30,300        | 16,500        | Operating |
| Kahlua                             | Office Equipment    | 14,500        | 11,500        | 23,000        |               |               | Operating |
| <b>Totals</b>                      |                     | <b>64,500</b> | <b>33,600</b> | <b>41,000</b> | <b>30,300</b> | <b>16,500</b> |           |

**Source of funding**

|        | Amount  | Operating | GRANTS | BORROWING | RESERVES | OTHER | TOTAL   |
|--------|---------|-----------|--------|-----------|----------|-------|---------|
| 2025   | 64,500  | 64,500    | 0      | 0         | 0        | 0     | 64,500  |
| 2026   | 33,600  | 33,600    | 0      | 0         | 0        | 0     | 33,600  |
| 2027   | 41,000  | 41,000    | 0      | 0         | 0        | 0     | 41,000  |
| 2028   | 30,300  | 30,300    | 0      | 0         | 0        | 0     | 30,300  |
| 2029   | 16,500  | 16,500    | 0      | 0         | 0        | 0     | 16,500  |
| Totals | 185,900 | 185,900   | 0      | 0         | 0        | 0     | 185,900 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

## Roads

| Director Responsible<br>for Report |     | Project Description                                                   | 2025      | 2026      | 2027      | 2028      | 2029      |                                      |
|------------------------------------|-----|-----------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|--------------------------------------|
| Rod                                |     | Transportation Master Plan/Asset Management Plan/Condition Assessment | 240,000   |           |           |           |           | Reserves                             |
| Rod                                |     | Active Transportation Network Improvements                            | 75,000    | 125,000   | 600,000   | 450,000   | 450,000   | Operating/Reserves                   |
| Rod                                |     | OIB - Cedar Lane                                                      | 1,200,000 |           |           |           |           | OIB                                  |
| Rod                                | R2  | Hummignbird Lane Resurfacing                                          | 137,000   |           |           |           |           | Operating                            |
| Rod                                | R3  | Magnolia Place Sanitary Sewer and Water Replacement                   | 117,600   |           |           |           |           | \$62,600Operating/\$55,000Reserves   |
| Rod                                | R6B | Quail Place Road Reconstruction                                       | 697,000   |           |           |           |           | Reserves                             |
| Rod                                |     | Road Marking                                                          | 13,600    |           |           |           |           | Reserves                             |
| Rod                                | R7  | Gala Crescent Resurfacing                                             |           | 172,000   |           |           |           | Operating                            |
| Rod                                | R8  | Harbour Key Drive Reconstruction and Sanitary Sewer CIPP              |           | 1,200,000 |           |           |           | Borrowing                            |
| Rod                                | R9  | 89th Street Reconstruction - PART A                                   |           | 392,000   |           |           |           | 14.3%DCC/\$96,069Operating/Reserves  |
| Rod                                | R10 | 89th Street Reconstruction - PART B                                   |           | 809,000   |           |           |           | 14.3%DCC/Reserves                    |
| Rod                                | R11 | 89th Street Reconstruction - PART C                                   |           | 1,270,000 |           |           |           | 14.3%DCC/Borrowing                   |
| Rod                                | R12 | Intersection Improvements at 89th Street and 62nd Avenue              |           |           | 3,221,000 |           |           | 14.3%DCC/Borrowing                   |
| Rod                                | R13 | Kingfisher Drive Surface Replacement                                  |           |           | 803,000   |           |           | Borrowing                            |
| Rod                                | R14 | Spartan Drive One-Way                                                 |           |           | 716,000   |           |           | Borrowing                            |
| Rod                                | R15 | Maple Drive Reconstruction                                            |           |           |           | 911,000   |           | Reserves                             |
| Rod                                | R16 | 92nd Avenue Reconstruction - PART A                                   |           |           |           |           | 1,050,000 | \$734,927Operating/14.3%DCC/Reserves |
| Rod                                |     | Pedestrian and Fire Dept Lighting-74th at Hwy97 (Design)              |           |           | 50,000    |           |           | Reserves                             |
| Rod                                |     | Pedestrian and Fire Dept Lighting-74th at Hwy97 (Construction)        |           |           |           | 250,000   |           | Reserves                             |
| Rod                                |     | Seasonal Light Installations - Main Street                            |           | 52,500    |           |           |           | Operating                            |
|                                    |     |                                                                       | 2,480,200 | 4,020,500 | 5,390,000 | 1,611,000 | 1,500,000 |                                      |

| Source of funding | Amount     | Operating | GRANTS | BORROWING | RESERVES  | D.C.C.'s | OTHER     | TOTAL      |
|-------------------|------------|-----------|--------|-----------|-----------|----------|-----------|------------|
| 2025              | 2,480,200  | 221,819   | 0      | 0         | 1,058,381 | 0        | 1,200,000 | 2,480,200  |
| 2026              | 4,020,500  | 445,569   | 0      | 2,288,390 | 933,188   | 353,353  | 0         | 4,020,500  |
| 2027              | 5,390,000  | 524,524   | 0      | 2,760,397 | 1,644,476 | 460,603  | 0         | 5,390,000  |
| 2028              | 1,611,000  | 592,943   | 0      | 0         | 1,018,057 | 0        | 0         | 1,611,000  |
| 2029              | 1,500,000  | 734,927   | 0      | 0         | 614,923   | 150,150  | 0         | 1,500,000  |
| Totals            | 15,001,700 | 2,519,782 | 0      | 5,048,787 | 5,269,025 | 964,106  | 1,200,000 | 15,001,700 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

# Airport

| Director Responsible<br>for Report | Project Description       | 2025   | 2026 | 2027 | 2028 | 2029 |          |
|------------------------------------|---------------------------|--------|------|------|------|------|----------|
| David G                            | Runway Painting (2024 CF) | 15,000 |      |      |      |      | Reserves |
| David G                            | Airport Gate Locks        | 6,000  |      |      |      |      | Reserves |
| <b>Totals</b>                      |                           | 21,000 | 0    | 0    | 0    | 0    |          |

**Source of funding**

|        | Amount | Operating | GRANTS | BORROWING | RESERVES | OTHER | TOTAL  |
|--------|--------|-----------|--------|-----------|----------|-------|--------|
| 2025   | 21,000 | 0         | 0      | 0         | 21,000   | 0     | 21,000 |
| 2026   | 0      | 0         | 0      | 0         | 0        | 0     | 0      |
| 2027   | 0      | 0         | 0      | 0         | 0        | 0     | 0      |
| 2028   | 0      | 0         | 0      | 0         | 0        | 0     | 0      |
| 2029   | 0      | 0         | 0      | 0         | 0        | 0     | 0      |
| Totals | 21,000 | 0         | 0      | 0         | 21,000   | 0     | 21,000 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

## Accessibility

**Director Responsible  
for Report**

|               | Project Description                                    | 2025   | 2026   | 2027   | 2028   | 2029    |           |
|---------------|--------------------------------------------------------|--------|--------|--------|--------|---------|-----------|
| Gerald        | Age Friendly and Assessibility Upgrades                | 33,000 | 33,000 | 33,000 | 33,000 | 33,000  | Operating |
|               | Accessibility and Parking Imp.-West Bench-Design       |        |        |        | 50,000 |         | Operating |
|               | Accessibility and Parking Imp.-West Bench-Construction |        |        |        |        | 500,000 | Reserves  |
| <b>Totals</b> |                                                        | 33,000 | 33,000 | 33,000 | 83,000 | 533,000 |           |

**Source of funding**

|        | Amount  | Operating | GRANTS | BORROWING | RESERVES | TOTAL   |
|--------|---------|-----------|--------|-----------|----------|---------|
| 2025   | 33,000  | 33,000    | 0      | 0         | 0        | 33,000  |
| 2026   | 33,000  | 33,000    | 0      | 0         | 0        | 33,000  |
| 2027   | 33,000  | 33,000    | 0      | 0         | 0        | 33,000  |
| 2028   | 83,000  | 83,000    | 0      | 0         | 0        | 83,000  |
| 2029   | 533,000 | 33,000    | 0      | 0         | 500,000  | 533,000 |
| Totals | 715,000 | 215,000   | 0      | 0         | 0        | 215,000 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025 - 2029**

6-Dec-24

## Equipment

Director Responsible

| for Report    | Unit #  | Description                                               | 2025             | 2026           | 2027             | 2028           | 2029           |                   |
|---------------|---------|-----------------------------------------------------------|------------------|----------------|------------------|----------------|----------------|-------------------|
|               | 2       | 1989 Jacobsen - 720E Landscape Broom                      | 20,000           |                |                  |                |                | Reserves          |
|               | 5       | HPX Gator - John Deere - replace with 2 UTV's             | 80,000           |                |                  |                |                | Reserves          |
|               | 6       | 2011 Chev 3500 HD 1 Ton                                   |                  | 125,000        |                  |                |                | 1/3Sew1/3WD1/3Wat |
|               | 7       | 2019 Ford F250 XL                                         |                  |                |                  |                | 120,000        | Reserves          |
|               | 8       | 2014 John Deere Tractor                                   |                  |                |                  |                | 80,000         | Reserves          |
|               | 9       | 2009 Chevy Silverado 1/2 Ton                              | 120,000          |                |                  |                |                | 1/3Sew1/3WD1/3Wat |
|               | 11      | Kabota Tractor                                            | 60,000           |                |                  |                |                | Reserves          |
|               | 15      | 2008 Ford 1/2 Ton (replace with 1/2 Ton 4x4)              |                  |                | 100,000          |                |                | Reserves          |
|               | 18      | 1980 Joy 125 CFM Air Compressor                           | 80,000           |                |                  |                |                | Reserves          |
|               | 19      | 2017 Ford F550 Dump Truck                                 |                  |                |                  | 300,000        |                | Reserves          |
|               | 20      | 2012 International Combination Vac Truck                  |                  |                | 700,000          |                |                | 40%W40%S20%G      |
|               | 22      | 2004 Ford 3/4 Ton                                         | 120,000          |                |                  |                |                | 1/3Sew1/3WD1/3Wat |
|               | 27      | 2007 Ford 1/2 Ton (replace with 1/2 Ton 4x4)              |                  |                | 100,000          |                |                | Reserves          |
|               | 29      | 1999 International Dump Truck                             |                  |                |                  |                | 300,000        | Reserves          |
|               | 30      | Kabota Mower                                              | 70,000           |                |                  |                |                | Reserves          |
|               | 31      | 2014 Chev Silverado                                       |                  |                | 120,000          |                |                | Reserves          |
|               | 32      | 2015 Int Dump Truck                                       |                  |                | 400,000          |                |                | Reserves          |
|               | 35      | 2008 Ford 1/2 Ton (replace with Maverick)                 |                  | 60,000         |                  |                |                | Reserves          |
|               | 37      | 2001 Triton Generator Power Unit 65 kw output             |                  |                |                  |                | 55,000         | Reserves          |
|               | 38      | 2007 F250                                                 |                  | 100,000        |                  |                |                | Reserves          |
|               | 39      | 2007 Ford 1/2 Ton (replace with 1/2 Ton 4x4)              |                  |                | 100,000          |                |                | Reserves          |
|               | 41      | 2012 CAT Mini Excavator                                   |                  |                | 140,000          |                |                | Reserves          |
|               | 42      | 2009 Toyota Prius - Building Insp (replace with Maverick) |                  | 50,000         |                  |                |                | Reserves          |
|               | 44      | 1998 Chev 1/2 Ton - Arena (replace with Unit 6)           |                  | 20,000         |                  |                |                | Reserves          |
|               | 46      | 2011 Ford Community Bus                                   |                  |                |                  |                | 100,000        | Reserves          |
|               | 48      | 2015 JCB Backhoe                                          | 270,000          |                |                  |                |                | Reserves          |
|               | 80      | 2013 Triton Generator Power Unit 65 kw output             |                  |                |                  |                | 55,000         | Reserves          |
|               | 2009-01 | 2009 Acura (replace with Mavarick)                        | 50,000           |                |                  |                |                | Reserves          |
|               |         | Flatdeck Low Boy Trailer                                  | 12,000           |                |                  |                |                | Reserves          |
|               |         | Portable Gen Set                                          |                  | 120,000        |                  |                |                | Reserves          |
|               |         | 2 New 3/4 Ton 4x4 with service box                        | 280,000          |                |                  |                |                | 1/3Sew1/3WD1/3Wat |
| <b>Totals</b> |         |                                                           | <b>1,162,000</b> | <b>475,000</b> | <b>1,660,000</b> | <b>300,000</b> | <b>710,000</b> |                   |

Source of funding

|        | Amount    | Operating | GRANTS | MFA Finance | RESERVES  | Other     | TOTAL     |
|--------|-----------|-----------|--------|-------------|-----------|-----------|-----------|
| 2025   | 1,162,000 | 0         | 0      | 0           | 642,000   | 520,000   | 1,162,000 |
| 2026   | 475,000   | 0         | 0      | 0           | 350,000   | 125,000   | 475,000   |
| 2027   | 1,660,000 | 0         | 0      | 0           | 1,100,000 | 560,000   | 1,660,000 |
| 2028   | 300,000   | 0         | 0      | 0           | 300,000   | 0         | 300,000   |
| 2029   | 710,000   | 0         | 0      | 0           | 710,000   | 0         | 710,000   |
| Totals | 4,307,000 | 0         | 0      | 0           | 3,102,000 | 1,205,000 | 4,307,000 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

## Community Services

| Director Responsible<br>for Report | Description                            | 2025           | 2026           | 2027          | 2028          | 2029          |                      |
|------------------------------------|----------------------------------------|----------------|----------------|---------------|---------------|---------------|----------------------|
|                                    | <b>Park/Green space</b>                |                |                |               |               |               |                      |
| Gerald                             | Marina Upgrades                        |                | 10,000         |               | 10,000        |               | Operating            |
| Gerald                             | Power Upgrade to Desert Park Infield   |                | 25,000         |               |               |               | Operating            |
| Gerald                             | Southeast Meadowlark Playground        | 110,000        |                |               |               |               | Reserve              |
| Gerald                             | Dog Park Improvements                  |                | 5,000          |               |               | 5,000         | Operating            |
| Gerald                             | Kinsmen Park Equipment (2024 CF)       | 125,000        |                |               |               |               | Reserve              |
| Gerald                             | Outdoor Pickleball Court Improvements  | 250,000        |                |               |               |               | Reserve/\$30,000Cust |
|                                    |                                        | 485,000        | 40,000         | 0             | 10,000        | 5,000         |                      |
|                                    | <b>Recreation Equipment</b>            |                |                |               |               |               |                      |
| Gerald                             | Fitness Equipment Weight Room          | 25,000         | 25,000         | 20,000        | 25,000        | 20,000        | Operating            |
| Gerald                             | Squash Court Repair - Desert Park      |                |                | 10,000        |               |               | Operating            |
| Gerald                             | Outdoor Fitness Equipment              |                |                | 35,000        |               |               | Operating            |
|                                    |                                        | 25,000         | 25,000         | 65,000        | 25,000        | 20,000        |                      |
|                                    | <b>Sonora - Desert Park Upgrades</b>   |                |                |               |               |               |                      |
| Gerald                             | Desert Park Exterior Doors             | 20,000         |                |               |               |               | Operating            |
| Gerald                             | Sonora Painting                        |                | 15,000         |               |               | 10,000        | Operating            |
| Gerald                             | Commercial Kitchen                     |                | 20,000         |               | 20,000        |               | Operating            |
| Gerald                             | Desert Park Electrical Upgrades        |                | 25,000         |               |               |               | Operating            |
| Gerald                             | Sonora Community Centre Entrance Doors | 40,000         |                |               |               |               | Operating            |
| Gerald                             | Table/Chair/Cabinet Replacement        | 30,000         |                |               |               | 15,000        | Operating            |
| Gerald                             | Rooftop Unit Replacement               |                |                | 15,000        | 15,000        | 15,000        | Operating            |
| Gerald                             | Gymnasium Floor Refinishing            | 10,000         |                |               |               |               | Operating            |
|                                    |                                        | 100,000        | 60,000         | 15,000        | 35,000        | 40,000        |                      |
|                                    |                                        |                |                |               |               |               |                      |
|                                    | <b>Totals</b>                          | <b>610,000</b> | <b>125,000</b> | <b>80,000</b> | <b>70,000</b> | <b>65,000</b> |                      |

**Source of funding**

|        | Amount  | Operating | GRANTS | BORROWING | RESERVES | Other  | TOTAL   |
|--------|---------|-----------|--------|-----------|----------|--------|---------|
| 2025   | 610,000 | 125,000   | 0      | 0         | 455,000  | 30,000 | 610,000 |
| 2026   | 125,000 | 125,000   | 0      | 0         | 0        | 0      | 125,000 |
| 2027   | 80,000  | 80,000    | 0      | 0         | 0        | 0      | 80,000  |
| 2028   | 70,000  | 70,000    | 0      | 0         | 0        | 0      | 70,000  |
| 2029   | 65,000  | 65,000    | 0      | 0         | 0        | 0      | 65,000  |
| Totals | 950,000 | 465,000   | 0      | 0         | 455,000  | 30,000 | 950,000 |

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

## Parks - Trails

**Director Responsible  
for Report**

|               | Project Description                 | 2025    | 2026   | 2027    | 2028   | 2029   |           |
|---------------|-------------------------------------|---------|--------|---------|--------|--------|-----------|
| David G       | Irrigation Upgrades (2024 CF)       | 61,194  |        |         |        |        | Reserves  |
| David G       | Gyro Park Dock                      | 100,000 |        |         |        |        | Operating |
| David G       | Lakeshore Walkway Path Improvements | 60,000  |        |         |        |        | Operating |
| David G       | Boat Launch Repairs                 | 150,000 |        |         |        |        | Reserves  |
| Rod           | Trail System Usage Etiquette Signs  | 4,000   |        |         |        |        | Reserves  |
| Rod           | Gyro Park Pier                      |         |        | 750,000 |        |        | Reserves  |
| David G       | Irrigation Upgrades - Parks         |         | 50,000 | 50,000  | 25,000 | 25,000 | Operating |
| <b>Totals</b> |                                     | 375,194 | 50,000 | 800,000 | 25,000 | 25,000 |           |

**Source of funding**

|        | Amount    | Operating | GRANTS | BORROWING | RESERVES | D.C.C.'s | OTHER | TOTAL     |
|--------|-----------|-----------|--------|-----------|----------|----------|-------|-----------|
| 2025   | 375,194   | 160,000   | 0      | 0         | 215,194  | 0        | 0     | 375,194   |
| 2026   | 50,000    | 50,000    | 0      | 0         | 0        | 0        | 0     | 50,000    |
| 2027   | 800,000   | 50,000    | 0      | 0         | 750,000  | 0        | 0     | 800,000   |
| 2028   | 25,000    | 25,000    | 0      | 0         | 0        | 0        | 0     | 25,000    |
| 2029   | 25,000    | 25,000    | 0      | 0         | 0        | 0        | 0     | 25,000    |
| Totals | 1,275,194 | 310,000   | 0      | 0         | 965,194  | 0        | 0     | 1,275,194 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

## Buildings

| Director Responsible<br>for Report | Project Description                      | 2025           | 2026             | 2027             | 2028     | 2029              |                    |
|------------------------------------|------------------------------------------|----------------|------------------|------------------|----------|-------------------|--------------------|
|                                    | <b>Operations Yard</b>                   |                |                  |                  |          |                   |                    |
| David G                            | Generator Placement & Hookup (2022CF)    | 43,257         |                  |                  |          |                   | Reserves           |
|                                    | Operations Building Roof Replacement     | 125,000        |                  |                  |          |                   | Reserves           |
|                                    | Increased Material and Equipment Storage |                | 200,000          | 150,000          |          |                   | Reserves           |
|                                    | Animal Shelter                           |                |                  | 350,000          |          |                   | Reserves           |
|                                    | Increased Office Space (Design) (2024CF) | 100,000        |                  |                  |          |                   | Reserves           |
|                                    | Increased Office Space (Construction)    |                |                  |                  |          | 1,500,000         | Borrowing          |
| David G                            | New Heavy Lift Hoist System              |                |                  |                  |          | 75,000            | Reserves           |
| Rod                                | Housing Initiative                       | 75,000         | 1,000,000        | 600,000          |          |                   | Reserves/Borrowing |
|                                    | <b>Civic Buildings</b>                   |                |                  |                  |          |                   |                    |
| David G                            | Asbestos Removal - Civic Buildings       | 87,000         |                  |                  |          |                   | Reserves           |
| David G                            | Town Hall - HVAC and Radon Mitigation    | 50,000         |                  |                  |          |                   | Grants             |
| Amy                                | Alarm System Upgrades - Town Facilities  | 25,000         |                  |                  |          |                   | Operating          |
| Rod                                | Town Hall - Design                       |                |                  | 125,000          |          |                   | Reserves           |
| Rod                                | Town Hall - Construction                 |                |                  |                  |          | 15,000,000        | Borrowing          |
| <b>Totals</b>                      |                                          | <b>505,257</b> | <b>1,200,000</b> | <b>1,225,000</b> | <b>0</b> | <b>16,575,000</b> |                    |

**Source of funding**

|        | Amount     | Operating | GRANTS | BORROWING  | RESERVES  | OTHER | TOTAL      |
|--------|------------|-----------|--------|------------|-----------|-------|------------|
| 2025   | 505,257    | 25,000    | 50,000 | 0          | 430,257   | 0     | 505,257    |
| 2026   | 1,200,000  | 0         | 0      | 1,000,000  | 200,000   | 0     | 1,200,000  |
| 2027   | 1,225,000  | 0         | 0      | 600,000    | 625,000   | 0     | 1,225,000  |
| 2028   | 0          | 0         | 0      | 0          | 0         | 0     | 0          |
| 2029   | 16,575,000 | 0         | 0      | 16,500,000 | 75,000    | 0     | 16,575,000 |
| Totals | 19,505,257 | 25,000    | 50,000 | 18,100,000 | 1,330,257 | 0     | 19,505,257 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

## Stormwater Management

| Director Responsible<br>for Report | Project Description | 2025 | 2026 | 2027 | 2028 | 2029 |
|------------------------------------|---------------------|------|------|------|------|------|
|                                    |                     |      |      |      |      |      |
|                                    |                     |      |      |      |      |      |
|                                    | Totals              | 0    | 0    | 0    | 0    | 0    |

**Source of funding**

|        | Amount | Operating | GRANTS | BORROWING | RESERVES | D.C.C.'s | OTHER | TOTAL |
|--------|--------|-----------|--------|-----------|----------|----------|-------|-------|
| 2025   | 0      | 0         | 0      | 0         | 0        | 0        | 0     | 0     |
| 2026   | 0      | 0         | 0      | 0         | 0        | 0        | 0     | 0     |
| 2027   | 0      | 0         | 0      | 0         | 0        | 0        | 0     | 0     |
| 2028   | 0      | 0         | 0      | 0         | 0        | 0        | 0     | 0     |
| 2029   | 0      | 0         | 0      | 0         | 0        | 0        | 0     | 0     |
| Totals | 0      | 0         | 0      | 0         | 0        | 0        | 0     | 0     |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

## Other Capital Projects

| Director Responsible<br>for Report |          | Project Description                                 | 2025           | 2026     | 2027           | 2028          | 2029     |           |
|------------------------------------|----------|-----------------------------------------------------|----------------|----------|----------------|---------------|----------|-----------|
|                                    | L1;L4;L5 | Solid Waste Projects (2024 CF)                      | 340,000        |          |                |               |          | Reserve   |
|                                    | L3       | Hydrogeology and Hydrology Characterization Report  | 15,000         |          |                |               |          | Reserve   |
|                                    |          | Curbside Collection/Carts                           | 350,000        |          |                |               |          | Reserve   |
|                                    |          | Cemetery Columbariums                               |                |          | 65,000         |               |          | Reserve   |
|                                    |          | Cemetery Scattering Garden                          |                |          | 52,000         |               |          | Operating |
|                                    |          | Solid Waste Bylaw and Rate Structure Re-development |                |          |                | 25,000        |          | Operating |
| <b>Totals</b>                      |          |                                                     | <b>705,000</b> | <b>0</b> | <b>117,000</b> | <b>25,000</b> | <b>0</b> |           |

**Source of funding**

|        | Amount  | Operating | GRANTS | BORROWING | RESERVES | D.C.C.'s | OTHER | TOTAL   |
|--------|---------|-----------|--------|-----------|----------|----------|-------|---------|
| 2025   | 705,000 | 0         | 0      | 0         | 705,000  | 0        | 0     | 705,000 |
| 2026   | 0       | 0         | 0      | 0         | 0        | 0        | 0     | 0       |
| 2027   | 117,000 | 52,000    | 0      | 0         | 65,000   | 0        | 0     | 117,000 |
| 2028   | 25,000  | 25,000    | 0      | 0         | 0        | 0        | 0     | 25,000  |
| 2029   | 0       | 0         | 0      | 0         | 0        | 0        | 0     | 0       |
| Totals | 847,000 | 77,000    | 0      | 0         | 770,000  | 0        | 0     | 847,000 |

Projects Carried forward

**Town of Osoyoos  
5 Year Capital/Project Plan  
For the years 2025-2029**

5-Dec-24

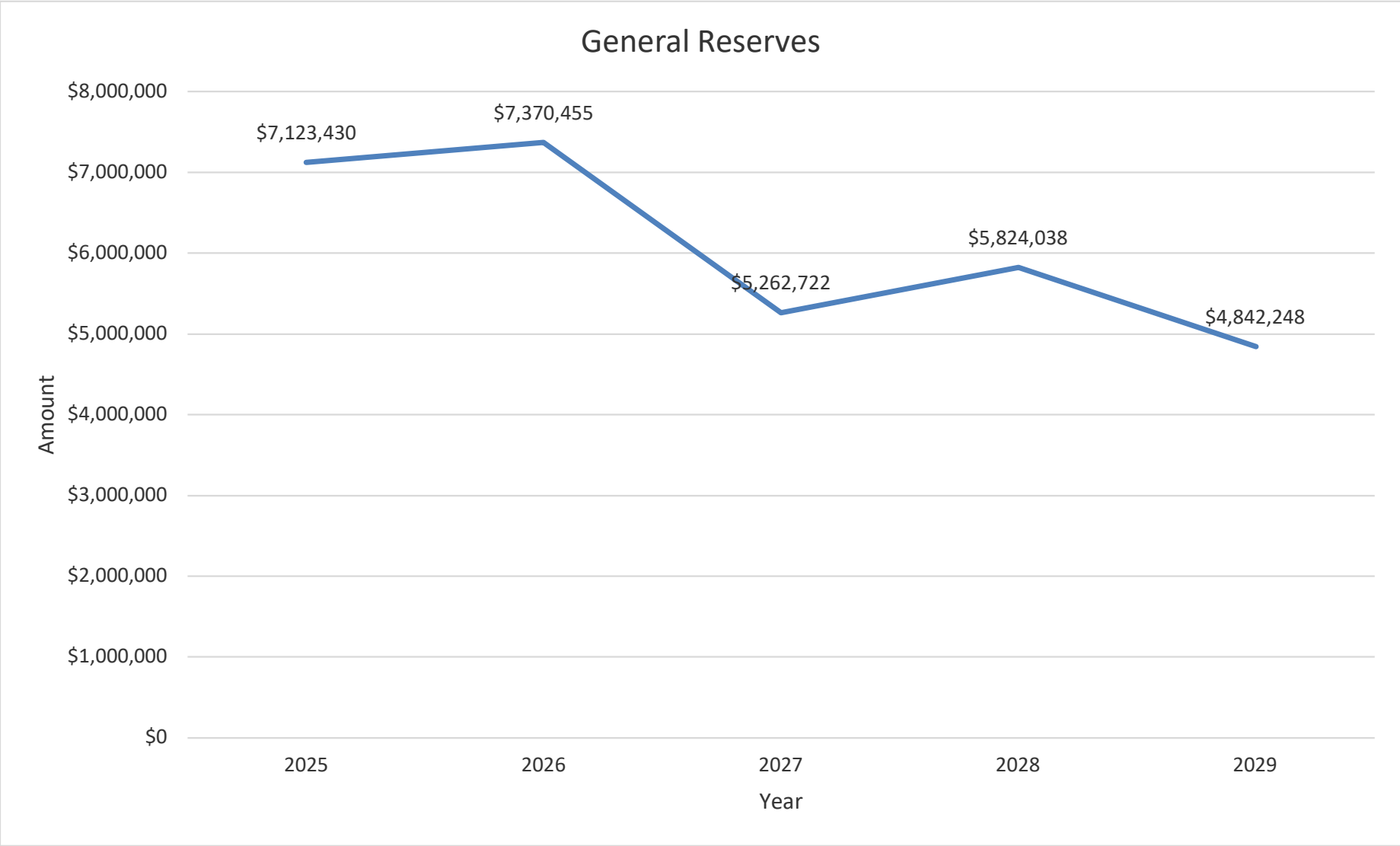
## Resort Municipality Fund

| Director Responsible<br>for Report | Project Description                                  | 2025           | 2026     | 2027     | 2028     | 2029     |
|------------------------------------|------------------------------------------------------|----------------|----------|----------|----------|----------|
| Rod                                | Waterfront Enhancement                               | 557,523        |          |          |          |          |
| Rod                                | DT Revitalization - 85th Street                      | 0              |          |          |          |          |
| Rod                                | Trail Development & Connectivity                     | 0              |          |          |          |          |
| Rod                                | Accessible Fishing Pier at swiws                     | 50,000         |          |          |          |          |
| Rod                                | 45th Street Pedestrian Connection & Emergency Egress | 168,820        |          |          |          |          |
| Rod                                | Public Art & Heritage Display                        | 25,000         |          |          |          |          |
| Rod                                | Environmental Sustainability                         | 0              |          |          |          |          |
| Rod                                | Waterfront Safety Improvements                       | 0              |          |          |          |          |
| Rod                                | Boat Trailer Parking                                 | 18,415         |          |          |          |          |
| Rod                                | Visitor Activity Enhancement                         | 0              |          |          |          |          |
| Rod                                | Beach Cleaning                                       | 40,741         |          |          |          |          |
| Rod                                | Program Staff                                        | 0              |          |          |          |          |
| <b>Totals</b>                      |                                                      | <b>860,499</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**Source of funding**

|        | Amount  | RMI Funding | Operating | Grant | Reserves | OTHER | TOTAL   |
|--------|---------|-------------|-----------|-------|----------|-------|---------|
| 2025   | 860,499 | 860,499     | 0         | 0     | 0        | 0     | 860,499 |
| 2026   | 0       | 0           | 0         | 0     | 0        | 0     | 0       |
| 2027   | 0       | 0           | 0         | 0     | 0        | 0     | 0       |
| 2028   | 0       | 0           | 0         | 0     | 0        | 0     | 0       |
| 2029   | 0       | 0           | 0         | 0     | 0        | 0     | 0       |
| Totals | 860,499 | 860,499     | 0         | 0     | 0        | 0     | 860,499 |

New RMI Strategy to be completed for 2025-2028



## Reserve Balances

**6-Dec-24**

| Account Number      | Description                    | 2023<br>Yearend | 2024<br>Contributions | 2024<br>Transfers | Balance<br>Remaining | 2025      | 2026      | 2027     | 2028      | 2029       |
|---------------------|--------------------------------|-----------------|-----------------------|-------------------|----------------------|-----------|-----------|----------|-----------|------------|
| <b>General Fund</b> |                                |                 |                       |                   |                      |           |           |          |           |            |
| 14462000            | Res. - Land Acquisition        | 60,990.00       |                       |                   | 60,990.00            | 60,990    | 0         | 0        | 0         | 0          |
|                     | Contributions                  |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Transfers                      |                 |                       |                   |                      | -60,990   | 0         | 0        | 0         | 0          |
|                     | Balance                        |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
| 14462001            | Res. - Park Acquisition        | 21,733.26       |                       |                   | 21,733.26            | 21,733    | 0         | 0        | 0         | 0          |
|                     | Contributions                  |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Transfers                      |                 |                       |                   |                      | -21,733   | 0         | 0        | 0         | 0          |
|                     | Balance                        |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
| 14462003            | Res. - Desert Park             | 8,013.00        |                       | 8,013.00          | 0.00                 | 0         | 0         | 0        | 0         | 0          |
|                     | Contributions                  |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Transfers                      |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Balance                        |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
| 14462009            | Res. - Cemetery                | 25,983.33       |                       |                   | 25,983.33            | 25,983    | 0         | 0        | 0         | 0          |
|                     | Contributions                  |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Transfers                      |                 |                       |                   |                      | -25,983   | 0         | 0        | 0         | 0          |
|                     | Balance                        |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
| 14462012            | Res. - Joint Fire Dept.        | 22,770.61       | 358,520.18            | 600,000.00        | -218,709.21          | -218,709  | -40,709   | 222,291  | 495,291   | 833,291    |
|                     | Contributions                  |                 |                       |                   |                      | 338,000   | 338,000   | 338,000  | 338,000   | 338,000    |
|                     | Transfers                      |                 |                       |                   |                      | -160,000  | -75,000   | -65,000  | 0         | -1,000,000 |
|                     | Balance                        |                 |                       |                   |                      | -40,709   | 222,291   | 495,291  | 833,291   | 171,291    |
| 14462013            | Res. - Town/OIB Fire Dept      | 192,312.37      |                       |                   | 192,312.37           | 192,312   | 192,312   | 164,312  | 164,312   | 164,312    |
|                     | Contributions                  |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Transfers                      |                 |                       |                   |                      | 0         | -28,000   | 0        | 0         | 0          |
|                     | Balance                        |                 |                       |                   |                      | 192,312   | 164,312   | 164,312  | 164,312   | 164,312    |
| 14462014            | Res. - Waterfront Improvements | 427,051.24      |                       |                   | 427,051.24           | 427,051   | 427,051   | 427,051  | 0         | 0          |
|                     | Contributions                  |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Transfers                      |                 |                       |                   |                      | 0         | 0         | -427,051 | 0         | 0          |
|                     | Balance                        |                 |                       |                   |                      | 427,051   | 427,051   | 0        | 0         | 0          |
| 14462015            | Res. - General                 | 1,029,988.61    |                       |                   | 1,029,988.61         | 1,029,989 | 1,029,989 | 329,989  | 0         | 0          |
|                     | Contributions                  |                 |                       |                   |                      | 0         | 0         | 0        | 0         | 0          |
|                     | Transfers                      |                 |                       |                   |                      | 0         | -700,000  | -329,989 | 0         | 0          |
|                     | Balance                        |                 |                       |                   |                      | 1,029,989 | 329,989   | 0        | 0         | 0          |
| 14462016            | General Sustainability Fund    | 180,063.00      | 330,063.00            |                   | 510,126.00           | 510,126   | 250,099   | 754,772  | 1,274,595 | 1,110,018  |

## Reserve Balances

### 6-Dec-24

| Account Number | Description                   | 2023<br>Yearend | 2024<br>Contributions | 2024<br>Transfers | Balance<br>Remaining | 2025     | 2026     | 2027       | 2028      | 2029      |
|----------------|-------------------------------|-----------------|-----------------------|-------------------|----------------------|----------|----------|------------|-----------|-----------|
|                | Contributions                 |                 |                       |                   |                      | 489,973  | 504,673  | 519,823    | 535,423   | 551,493   |
|                | Transfers                     |                 |                       |                   |                      | -750,000 | 0        | 0          | -700,000  | -624,000  |
|                | Balance                       |                 |                       |                   |                      | 250,099  | 754,772  | 1,274,595  | 1,110,018 | 1,037,511 |
| 14462018       | Res. - Bursaries              | 3,000.00        |                       |                   | 3,000.00             | 3,000    | 3,000    | 3,000      | 3,000     | 3,000     |
|                | Contributions                 |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Transfers                     |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Balance                       |                 |                       |                   |                      | 3,000    | 3,000    | 3,000      | 3,000     | 3,000     |
| 14462020       | Res. - Fleet Equipment        | 315,260.00      | 426,000.00            |                   | 741,260.00           | 741,260  | 538,040  | 639,990    | 5,500     | 184,980   |
|                | Contributions                 |                 |                       |                   |                      | 438,780  | 451,950  | 465,510    | 479,480   | 493,870   |
|                | Transfers                     |                 |                       |                   |                      | -642,000 | -350,000 | -1,100,000 | -300,000  | -710,000  |
|                | Balance                       |                 |                       |                   |                      | 538,040  | 639,990  | 5,500      | 184,980   | -31,150   |
| 14462021       | Res. - Trans, Rec & Buildings | 0.00            | 100,000.00            |                   | 100,000.00           | 100,000  | 353,000  | 613,590    | 782,000   | 758,470   |
|                | Contributions                 |                 |                       |                   |                      | 253,000  | 260,590  | 268,410    | 276,470   | 284,770   |
|                | Transfers                     |                 |                       |                   |                      | 0        | 0        | -100,000   | -300,000  | -300,000  |
|                | Balance                       |                 |                       |                   |                      | 353,000  | 613,590  | 782,000    | 758,470   | 743,240   |
| 14462022       | Res. - PSAB                   | 0.00            | 100,000.00            |                   | 100,000.00           | 100,000  | 263,000  | 513,000    | 763,000   | 1,013,000 |
|                | Contributions                 |                 |                       |                   |                      | 250,000  | 250,000  | 250,000    | 250,000   | 250,000   |
|                | Transfers                     |                 |                       |                   |                      | -87,000  | 0        | 0          | 0         | 0         |
|                | Balance                       |                 |                       |                   |                      | 263,000  | 513,000  | 763,000    | 1,013,000 | 1,263,000 |
| 14462025       | Res. - Landfill - Future Site | 220,000.00      |                       |                   | 220,000.00           | 220,000  | 220,000  | 220,000    | 220,000   | 220,000   |
|                | Contributions                 |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Transfers                     |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Balance                       |                 |                       |                   |                      | 220,000  | 220,000  | 220,000    | 220,000   | 220,000   |
| 14462027       | Res. - Environmental Projects | 5,223.10        |                       |                   | 5,223.10             | 5,223    | 0        | 0          | 0         | 0         |
|                | Contributions                 |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Transfers                     |                 |                       |                   |                      | -5,223   | 0        | 0          | 0         | 0         |
|                | Balance                       |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
| 14462029       | Res. - Roads - Mariposa       | 83,000.00       |                       |                   | 83,000.00            | 83,000   | 83,000   | 83,000     | 83,000    | 83,000    |
|                | Contributions                 |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Transfers                     |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Balance                       |                 |                       |                   |                      | 83,000   | 83,000   | 83,000     | 83,000    | 83,000    |
| 14462033       | Res. - Marina                 | 54,971.00       |                       |                   | 54,971.00            | 54,971   | 0        | 0          | 0         | 0         |
|                | Contributions                 |                 |                       |                   |                      | 0        | 0        | 0          | 0         | 0         |
|                | Transfers                     |                 |                       |                   |                      | -54,971  | 0        | 0          | 0         | 0         |

# Reserve Balances

## 6-Dec-24

| Account Number | Description                         | 2023<br>Yearend | 2024<br>Contributions | 2024<br>Transfers | Balance<br>Remaining | 2025       | 2026      | 2027       | 2028      | 2029      |
|----------------|-------------------------------------|-----------------|-----------------------|-------------------|----------------------|------------|-----------|------------|-----------|-----------|
|                | Balance                             |                 |                       |                   |                      | 0          | 0         | 0          | 0         | 0         |
| 14462034       | Res. - RCMP                         | 1,288,731.47    |                       | 78,844.00         | 1,209,887.47         | 1,209,887  | 1,109,543 | 1,109,543  | 1,109,543 | 1,109,543 |
|                | Contributions                       |                 |                       |                   |                      | 0          | 0         | 0          | 0         | 0         |
|                | Transfers                           |                 |                       |                   |                      | -100,344   | 0         | 0          | 0         | 0         |
|                | Balance                             |                 |                       |                   |                      | 1,109,543  | 1,109,543 | 1,109,543  | 1,109,543 | 1,109,543 |
| 14462035       | Res. - Museum Land Restoration      | 34,014.00       |                       |                   | 34,014.00            | 34,014     | 34,014    | 34,014     | 34,014    | 34,014    |
|                | Contributions                       |                 |                       |                   |                      | 0          | 0         | 0          | 0         | 0         |
|                | Transfers                           |                 |                       |                   |                      | 0          | 0         | 0          | 0         | 0         |
|                | Balance                             |                 |                       |                   |                      | 34,014     | 34,014    | 34,014     | 34,014    | 34,014    |
| 14462037       | Res. - Asset Management - Facilitie | 0.00            |                       |                   | 0.00                 | 0          | 100,000   | 203,000    | 9,090     | 118,370   |
|                | Contributions                       |                 |                       |                   |                      | 100,000    | 103,000   | 106,090    | 109,280   | 112,560   |
|                | Transfers                           |                 |                       |                   |                      | 0          | 0         | -300,000   | 0         | 0         |
|                | Balance                             |                 |                       |                   |                      | 100,000    | 203,000   | 9,090      | 118,370   | 230,930   |
| 14495000       | Prior Year Surplus (cash)           | 7,353,598.47    | 600,000.00            | 2,048,753.00      | 5,904,845.47         | 5,904,845  | 2,661,089 | 2,255,901  | 328,465   | 310,408   |
|                | Contributions                       |                 |                       |                   |                      | 0          | 0         | 0          | 0         | 0         |
|                | Transfers                           |                 |                       |                   |                      | -3,243,756 | -405,188  | -1,927,436 | -18,057   | -265,923  |
|                | Balance                             |                 |                       |                   |                      | 2,661,089  | 2,255,901 | 328,465    | 310,408   | 44,485    |
| Total          |                                     | 11,326,703.46   | 1,914,583.18          | 2,735,610.00      | 10,505,676.64        | 7,123,430  | 7,370,455 | 5,262,722  | 5,824,038 | 4,842,248 |

## Development Cost Charges December 3, 2024

| Date      | Description              | Receipt # | Parks        | Roads      | Storm Drain | Sewer      | Water      |              |
|-----------|--------------------------|-----------|--------------|------------|-------------|------------|------------|--------------|
| 1-Jan-24  | Balance Forward          |           | 1,205,891.47 | 854,612.60 | 5,935.82    | 381,744.20 | 88,803.87  | 2,536,987.96 |
| 10-Apr-24 | Jasvinder Aujla          | 163471    | 53,120.00    | 20,460.00  | 3,120.00    | 43,600.00  | 10,840.00  |              |
| 19-Apr-24 | Shane Hodak              | 163534    | 7,968.00     | 3,844.00   | 380.00      | 6,540.00   | 1,624.00   |              |
| 18-Jun-24 | Sam Dhurai               | 165091    | 23,904.00    | 11,532.00  | 1,140.00    | 19,620.00  | 4,872.00   |              |
| 1-Nov-24  | Shortys Custum auto      | 168291    | 0.00         | 1,036.76   | 102.56      | 1,215.13   | 664.42     |              |
| 4-Nov-24  | Sol Terra Desert Spa Ltd | 168298    | 3,320.00     | 1,581.00   | 289.00      | 2,725.00   | 1,355.00   |              |
| 31-Dec-24 | Interest                 | JV's      | 57,503.90    | 40,405.82  | 343.11      | 18,813.39  | 5,751.24   |              |
|           | 2024 Expenditures        |           | 0.00         | 0.00       | 0.00        | 0.00       | 0.00       |              |
|           | Totals                   |           | 1,351,707.37 | 933,472.18 | 11,310.49   | 474,257.72 | 113,910.53 | 2,884,658.29 |
|           |                          |           | 14429-006    | 14429-007  | 14429-020   | 34485-005  | 54480-004  |              |

|             |           |           |           |           |           |
|-------------|-----------|-----------|-----------|-----------|-----------|
| Bank GL #   | 13327-003 | 13327-002 | 13327-005 | 33311-001 | 53311-001 |
| Equity GL # | 14429-006 | 14429-007 | 14429-020 | 34485-005 | 54480-004 |

|                       |      |           |         |   |         |           |
|-----------------------|------|-----------|---------|---|---------|-----------|
| Budgeted Expenditures | 2025 | 1,300,000 | 0       | 0 | 12,702  | 102,102   |
|                       | 2026 | 0         | 353,353 | 0 | 14,498  | 632,907   |
|                       | 2027 | 0         | 460,603 | 0 | 17,400  | 403,919   |
|                       | 2028 | 0         | 0       | 0 | 13,000  | 727,584   |
|                       | 2029 | 0         | 150,150 | 0 | 90,000  | 0         |
|                       |      | 1,300,000 | 964,106 | 0 | 147,600 | 1,866,512 |