



Town of Osoyoos

2023 Operating and 5 Year Capital/Project Plan

FINANCIAL / BUDGET INFORMATION

September 12, 2023

Table of Contents

	Pages
General Budget	
Overview	5-9
Budget Framework Principals	10
1381 Five Year Financial Plan Bylaw	11-15
1370.01 Waste Management Services and Regulations Amendment Bylaw	16-18
2023 Highlighted Changes to Operating Budget	19-22
General Budget Income Statement	23-34
Fire Department Budget	35-52
RCMP Budget	53-55
Operating Requests	
• Bylaw Enforcement	56-57
2022 General Capital Projects Carried Forward	58
2023 General Capital Projects	59-60
• Planning	
○ Parks Master Plan/Strategic Park Planning	61
○ OCP Update – Flood Levels	62-63
○ Floodplain & Wave Action Bylaw	64-65
• Office Equipment	
○ Computer Equipment	66-76
• Accessibility	
○ Age Friendly Accessibility Upgrades	77
• Operational/Protective Services Equipment	
○ Mower Replacement	78-79
○ Light Truck Replacement	80-81
○ Utility Response Vehicle	82-83
• Community Services	
○ Lions Park Rubber Fall Surface	84
○ Park Washroom Upgrades	85-86
○ Outdoor Pickleball Court Improvements	87-88
○ Floor Scrubber	89
○ Commercial Kitchen Upgrade	90
○ Front Xeriscape	91
○ Sonora Center Automatic Taps and Flushers	92
• Parks-Trails	
○ Water Access Point – South Gyro Beach	93-94

○ Multi-Trail Surface Coating – Jack Shaw Park	95-96
○ General Minor Capital Improvements	97-98
• Buildings	
○ Air Purification Units for Municipal Facilities	99-100
• Stormwater Management	
○ Drainage Improvements – General	101-102
2023-2027 General Capital Projects	103-116
MFA Equipment Financing	117
General Reserve Balances	118
Community Works Fund	119
General DCC's	120

Sewer Budget

2023 Highlighted Changes to Sewer Operating Budget	121-122
Sewer Fees Bylaw 1368.02, 2022	123-126
Sewer Budget Income Statement	127-128
Operating Request – 1 FTE positions Water/Sewer	129
2022 Sewer Capital Projects Carried Forward	130
2023 Sewer Capital Projects	131
• Electrical and SCADA Upgrades	132-133
• Sodium Hypochlorite Bulk System – WWTL	134-135
• Osoyoos Golf Course Upgrades	
2023-2027 Sewer Capital Projects	136
Sewer Reserves	137
Sewer DCC's	138
Sewer User Rate Changes	139

Water Budget

2023 Highlighted Changes to Water Operating Budget	140-142
1355.03 Water Rates and Regulations amendment Bylaw	143-145
1357.04 Osoyoos Water District Rates and Regulations amendment Bylaw	146-149
Water Budget Income Statement	150-152

Operating Request – 1 FTE positions Water/Sewer	153-154
2022 Water Capital Projects Carried Forward	155
2023 Water Capital Projects	156
• Electrical and SCADA Upgrades	157-158
• Groundwater Production Well – Exploration	159-160
• Universal Water Metering	161-162
• Groundwater Treatment System	163-164
• Chlorine System Upgrades	165-166
• Well No. 4 & 5 Flood & Erosion Proofing	167-168
• Well No. 8 Flood & Erosion Proofing	169-170
2023-2027 Water Capital Projects	171
Water Reserves	172
Water DCC's	173
Water User Rate Changes	174
Water District User Rate Changes	175
Proposed Long Term Debt as per 2023-2027 Budget	176

December 8, 2022

2023 Operating and 5-Year Capital Project Plan

The Town of Osoyoos provides many services that our residents and businesses rely on every day. Balancing the services and those levels with the ability to pay through property taxes, service fees, and grants is challenging.

Decisions for budget 2023 and beyond will be even more challenging as we have inflation at its highest level in years.

Osoyoos is a special municipality. We have a very favorable climate and are home to Canada's warmest freshwater lake. This results in thousands of people visiting and enjoying our community annually. During the winter, Osoyoos is home to many snowbirds who want to escape harsh winters and enjoy our beautiful town. We also realize a steady "resident" population increase of about 2% per year, illustrated by the Canadian census.

Tourism is the backbone of our community. Due to this reliance on tourism and the extraordinary number of visitors we welcome, we have been designated as a resort municipality. That designation creates both challenges and opportunities. The opportunities are that businesses can flourish on tourism dollars, the Town receives an additional tourism grant, and the construction of facilities for these tourists can also be enjoyed by residents. However, having this influx of visitors means we must provide services that continue to increase with public expectations. Solid infrastructure, clean streets, beaches, and various amenities such as Gyro Park bring new and repeat visitors.

Looking after our full-time residents' and businesses' needs is also of utmost importance. You live here and are the ones that ultimately own the companies and fill the jobs that both visitors and locals enjoy. People have come to expect and demand the municipal services currently provided; in some cases, more is requested. Balancing the everyday needs of our permanent residents and the needs of our tourism industry is challenging. Still, Administration believes the budget balances these needs with increases that align with the current financial situation.

The 2023 Operating budget maintains existing service levels and incorporates extraordinary inflation. It also has an adjustment to the bylaw services based on comments from the public, some additional funding for an increase to part-time work, and an amount allocated to future capital spending needs. The increase in reserves provides security for our ongoing sustainability. Other pressures facing Administration not included in this budget are additional resources for the landfill and Community Services which are struggling with staffing hours of operations and addressing increased demand for support from the community's volunteers. These pressures will be absorbed in 2023 but are a risk for potential increases to the operating budget in the near future. There are also commitments for increased attention to OH&S, communications, project management, and asset management, which Administration will discuss over the coming months to determine if there are opportunities for addressing with our existing resources. Another challenge is the attraction of employees to our town for technical positions and seasonal help. This is not a problem isolated to Osoyoos. It is a provincial and national problem that will result in

either budget pressures or service level impacts. Unfortunately for the Town (and of businesses), the difficulty of attracting personnel is even greater due to the high cost of accommodations. It is likely that many of these identified risks will have future budget impacts.

A summary of the financial impact on the average home that had a property assessment value of \$631,797 for the 2022 tax year for the Town's regular operations is as follows:

Municipal budget (municipal, police and fire protection) is a \$7.07 a month or \$84.92 per year increase.

Sewer the increase is \$3.14 a month or \$37.78 per year.

Water, the increase is \$2.95 per month or \$35.46 per year.

Garbage/Recycling, the increase is \$0.87 per month or \$10.52 per year

These increases are about keeping the status quo.

The focus within this budget is the sustainability of the Town and the decisions needed to maintain our quality of life in the most cost-effective manner possible.

The project forecast and funding requirements need to be considered from a longer-term capital perspective. The Town has many assets that need significant maintenance or replacement. Many of the costs for these items can be pushed into later years, but they are still in our near-term future. We will need to incur significant debt. Our current debt is about \$10M, which will increase to \$33M if all items within the 5-year capital budget are approved. Although much of the debt would be applied to utilities, if all the debt was applied to property taxes, the average residential home would realize a property tax increase, equating to about \$450 per annum in 2027. In addition, our reserve is projected to deplete from \$18M to \$6M. Unfortunately, this does not mean all our assets will be new. Further debt will be required to repair our roads and replace other aging infrastructure on things like Desert Park, roads, and our underground utilities, all with the added pressure of significant cost escalations due to extraordinary inflation.

It is also important to note that the Town does not have an Asset Management Plan, which will provide a more detailed listing of assets that require replacement or maintenance. This plan will undoubtedly identify further capital requirements that are not identified in the 5-year financial plan.

Accounting best practices include provisions for amortization which the Town has not funded. This means that as an existing asset depreciates, funding should be allocated to a reserve for its replacement at the end of its life. When this is done, funding is available through reserves to replace that asset.

Amortization using accounting principles for Osoyoos infrastructure, including buildings, furniture and equipment, road infrastructure, and drainage, amounts to nearly \$1.6M per year. It is also important to note that this is the depreciation of the asset's original cost. It does not include inflation to reconstruct the asset, which would be significantly more. Funding the total amortization amount is difficult, and many municipalities do not adequately budget for this. However, these

depreciating assets will not go away, and ignoring the financial obligation does catch up with an organization which is happening to us now since many of our assets are reaching the end of their life cycle.

A lot of work needs to go into our long-range financial plan, which includes an asset management plan. A good asset management plan would provide improved information enabling better-decision.

To address the longer-term infrastructure costs, this budget includes municipal taxes, and utility fees be increased by an additional amount above the costs to maintain the services described earlier. Understandably, higher-than-typical increases are not popular with property owners and utility users. However, these costs will not vanish and will be passed on regardless. Establishing a “sustainability fund” now reduces the costs passed onto customers as there will less funding that will need to be borrowed.

The following is the effect the “sustainability fund” has on a typical residence valued at \$631,797 for the 2022 tax year. This is in addition to the regular tax and utility increases required to keep the municipality operational, as identified earlier.

New Sustainability Fund charges:

Municipal tax:
\$3.71 per month

Sewer:
\$3.33 per month

Water:
\$2.50 per month

This type of increase will be required for a few years but will make a dramatic difference to our overall bottom line over time. It will also assist the financial planning process whereby investments can be analyzed versus borrowing for every project, thereby saving taxpayers and utility users even more.

The five-year financial plan incorporates the same additional compounding increases to the utilities over the following four years and a compounding 5% increase to the municipal property taxes over the same period. It is important to note that even with the dedicated compounding increase, additional increases to taxes and utilities will be required to offset the borrowing costs of constructing infrastructure projects.

Apart from the obvious that additional funding is required, there are some positives. Although within the budget, grant funding for things like water is factored in (even though the grant is not guaranteed), some additional grants will likely become available to offset some of the required expenditures. In addition, we are on the lower end of the spectrum when comparing our property taxes and utility fees with other municipalities. To put into context, the following tables illustrate comparator municipalities along with their taxes and utility charges to an average residential home.

2022 Property taxes for a typical residential home (includes provincial education taxes)

Municipality	Osoyoos	Oliver	Peachland	Penticton	Summerland	West Kelowna
Total Taxes	\$2,600	\$2,595	\$3,374	\$3,306	\$3,102	\$4,018

Average Property Tax of comparables in 2022 was **\$3,279**

2023 estimated Osoyoos property tax levy on a typical residential home is:

2022 Levy	2023 general Increase	2023 Sustainability Fund	Total 2023 Levy Increase	2023 Levy Increase per month	2023 Total Levy
\$2,599.14	\$84.92	\$44.61	\$129.53	\$10.79	*\$2,728.67

*Note – does not include any potential change to the 2023 provincial education tax levy and other requesting authorities.

For the average house in Vancouver, property taxes were \$5,018 (2020 taxes) - (1.93 times higher than the 2022 Osoyoos property tax bill)

2022 Sewer

Municipality	Osoyoos	Oliver	Peachland	Penticton	Summerland	West Kelowna
Typical	\$302	\$311	\$335	\$316	\$441	\$393

2022 average annual amount of comparables is **\$359**.

2023 estimated Osoyoos Sewer bill on a typical residential home is:

2022 Sewer Bill	2023 general Increase	2023 Sustainability Fund	Total 2023 Levy Increase	Total Levy Increase per month	2023 Total Sewer Bill
\$302.04	\$37.78	\$40.00	\$77.78	\$6.48	\$379.82

2022 Water

Municipality	Osoyoos	Oliver	Peachland	Penticton	Summerland	West Kelowna
Typical	\$394	\$361	\$321	\$549	\$669	\$771

2022 average annual amount of comparables is **\$534**.

2023 estimated Osoyoos Water bill on a typical residential home is:

2022 Water Bill	2023 general Increase	2023 Sustainability Fund	Total 2023 Levy Increase	Total Levy Increase per month	2023 Total Water Bill
\$394.09	\$35.46	\$30.00	\$65.46	\$5.45	\$459.55

For the average house in Vancouver, the water and sewer charge was \$1,503 (2020) - (2.16 times higher than Osoyoos).

The result of the property tax (excluding the provincial education tax and other requisitioning authorities is unknown at this time) water and sewer increase is about \$23.60 per month or \$283.29 per year on the average residence. Of this \$283.29, about \$114.61 is going directly into the sustainability fund.

Every municipality is different and has its challenges. Finding the balance between maintaining existing infrastructure, improving it when there are regulatory changes or needing to accommodate growth, and dealing with the increased demands on soft services, including infrastructure to attract tourists, is difficult when revenue sources are limited. Fortunately, our community is still growing and is the desired destination for thousands of people. Investing in our infrastructure and social/visitor attractions is essential to our future.

By comparison, our primary revenue sources are relatively modest. As noted above, our utility fees and taxes were a combined total of \$876 less than the average of the comparable municipalities which have impacted our reserves and not addressed our infrastructure deficit which will result in significant borrowing in the near future.

This budget and financial plan assist in moving to a financially sound sustainable community. Adopting the dedicated “sustainability fund” increase to address the current infrastructure deficit is a wise investment in the community. Over time, the dedicated annual incremental compounding “sustainable fund” budget increases to both the municipal and utility budgets will improve our financial position.

2023 Budget Framework Principles:

- 1. Ensure service levels in all operations and facilities are cost effective and meeting expectations of residents and visitors.**
- 2. Complete priority projects identified by Council and department Directors.**
- 3. Identify sufficient contingency to respond to unforeseen expenditures.**
- 4. Adjust capital expenditures to maintain current service levels.**
- 5. Maintain property tax policy of increases to cost of living as directed by current financial plan objectives and policy.**
- 6. Utilization of COVID Restart Grant to assist with shortfall in revenues due to COVID.**
- 7. Link the Town's financial plan to other planning processes such as strategic, land-use, asset management and business planning.**
- 8. To stimulate long-term thinking - to allow decision makers to examine and consider the long-range financial implications of current day decisions.**
- 9. To stimulate 'big-picture' thinking - to enable the Town to step back and think more strategically and holistically about the Town's financial position and requirements.**
- 10. To create dialogue - to create an avenue for dialogue about the Town's future with all stakeholders, i.e. Town Council, management, the public, other impacted organizations, etc.**
- 11. To create transparency and understanding - to make the public and taxpayers fully aware of the Town's financial outlook including its related challenges and constraints.**
- 12. To strategically take advantage of grant opportunities to acquire, replace and renew capital infrastructure.**

**TOWN OF OSOYOOS
BYLAW NO. 1381.03, 2023**

A Bylaw to amend 5 Year Financial Plan Bylaw 1381, 2022.

WHEREAS Council deems it necessary and desirable to amend, 5 Year Financial Plan Bylaw 1381, 2022;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Town of Osoyoos, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as "5 Year Financial Plan Amendment Bylaw No. 1381.03, 2023".
2. That Schedule "A" of "5 Year Financial Plan Bylaw No. 1381, 2022" is deleted in its entirety and replaced with a revised Schedule "A" that is attached to, and forms a part of, this Bylaw.
3. That Schedule "B" of "5 Year Financial Plan Bylaw 1381, 2022" is deleted in its entirety and replaced with a revised Schedule "A" that is attached to, and forms a part of, this Bylaw.
4. That 5 Year Financial Plan Amendment Bylaw No. 1381.02, 2022 is hereby repealed.

Read a first, second and third time this day of , 2023.

Adopted this day of , 2023.

MAYOR

CORPORATE OFFICER

Town of Osoyoos
2023 - 2027 Financial Plan
Schedule "A"

	2023	2024	2025	2026	2027
REVENUES					
Property Taxes – Municipal	3,195,629	3,436,874	3,685,357	3,941,294	4,204,909
Property Taxes - Policing	1,187,070	1,263,410	1,298,860	1,335,370	1,372,980
Property Taxes – General Debt	30,500	30,500	323,983	323,983	561,900
Property Taxes – Fire Protection	646,498	659,095	750,637	769,420	786,122
Property Taxes – Fire Hall Debt	173,561	175,137	175,137	175,137	175,137
Utility Taxes	134,000	136,700	139,450	142,260	145,120
Parcel Taxes	571,760	571,760	571,760	571,760	571,760
USER FEES & CHARGES					
Sale of Services	1,935,035	1,973,170	2,006,006	2,039,466	2,073,570
Other	569,110	571,180	573,300	1,002,511	577,660
User Fees	5,115,890	5,908,396	6,999,005	8,193,820	8,917,669
BORROWING PROCEEDS	731,000	7,558,300	7,558,300	2,118,433	11,460,796
OTHER REVENUE					
Interest/Donations	270,000	270,000	270,000	270,000	270,000
Grants	4,988,259	5,365,531	3,599,371	1,877,021	1,726,721
Other	599,807	604,753	1,106,070	673,024	675,682
TRANSFERS FROM FUNDS					
Reserve Funds	7,297,811	2,018,135	1,049,672	429,164	165,132
Development Cost Charge Fund	160,000	0	0	0	0
Accumulated Surplus	2,892,220	1,726,898	982,179	762,368	70,432
TOTAL	30,496,150	32,269,839	31,223,960	24,625,031	33,755,590
EXPENDITURES					
Debt Interest	316,735	316,735	647,789	910,291	1,056,295
Debt Principal	355,335	355,335	615,810	822,347	937,224
Capital Expenses	16,412,147	17,434,848	15,323,368	7,441,049	15,374,918
OTHER MUNICIPAL PURPOSES					
General	5,890,740	5,929,510	6,041,070	6,134,340	6,353,260
Fire Protection	1,118,720	1,129,940	1,283,400	1,314,890	1,342,890
Policing	1,222,070	1,228,410	1,263,860	1,300,370	1,337,980
Water	2,258,220	2,326,540	2,369,620	2,413,760	2,454,600
Sewer	1,775,400	1,835,970	1,869,200	1,903,190	1,933,880
TRANSFER TO					
Reserve Funds	1,138,183	1,703,951	1,801,243	2,376,194	2,955,943
Other Government	8,600	8,600	8,600	8,600	8,600
TOTAL	30,496,150	32,269,839	31,223,960	24,625,031	33,755,590

**Town of Osoyoos
2023-2027 Financial Plan
Statement of Objectives and Policies
Schedule 'B'**

In accordance with Section 165(3.1) of the *Community Charter*, the Town of Osoyoos (Town) is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2023. Property taxes form a large proportion of revenue of the municipality. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, bylaw enforcement, parks maintenance, snow removal, recreation, roads maintenance, sidewalks and street lighting. Sale of Service and User Fees are another large portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, cemetery, landfill and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

Objective

- Over the next four years, the Town will increase the proportion of revenue that is received from user fees and charges by at least 3 percent over the current levels.

Policies

- The Town will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the Town will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

Table 1: Sources of Revenue

Revenue Source	% of Total Revenue	Dollar Value
Property Taxes - Municipal	10.48%	\$3,195,629
Property Taxes - Policing	3.89%	\$1,187,070
Property Taxes – General Debt	0.10%	\$30,500
Property Taxes – Fire Protection	2.12%	\$646,498
Property Taxes – Fire Hall Debt	0.57%	\$173,561
Utility Taxes	0.44%	\$134,000
Parcel Taxes	1.87%	\$571,760
Sales of Services	6.35%	\$1,935,035
Fees and Charges - Other	1.87%	\$569,110
User Fees	16.78%	\$5,115,890
Borrowing	2.40%	\$731,000
Interest/Donations	0.89%	\$270,000
Grants	16.36%	\$4,988,259
Other sources	1.97%	\$599,807
Transfer from Funds	33.91%	\$10,348,031
Total	100%	\$30,496,150

Distribution of Municipal Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Town services.

Objectives

- Over the next four years, keep the property tax increase close to the cost of living.
- Maintain the property tax rate for business and other (Class 6) at the current ratio of 1.9 times the residential rate.

Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base.
- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.
- Regularly review and compare the Town's distributions of tax burden relative to other municipalities in the South Okanagan.

Table 2: Distribution of Property Tax Rates

Property Class	% of Total Property Taxation	Dollar Value
Residential (1)	82.36%	\$2,631,625
Utilities (2)	0.15%	\$4,914
Social Housing (3)	0.00%	\$0
Major Industrial (4)	0.00%	\$0
Light Industrial (5)	0.47%	\$15,122
Business and Other (6)	16.88%	\$539,317
Recreation/Non-profit (8)	0.13%	\$4,024
Farmland (9)	0.02%	\$627
Total	100.00%	\$3,195,629

Permissive Tax Exemptions

The Town has an existing permissive tax exemption policy which guides the administration and approval of permissive tax exemptions. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:

- The tax exemption must demonstrate benefit to the community and residents of the Town by enhancing the quality of life (economically, socially and culturally) within the community.
- The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the Town.
- The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial and private gain.
- Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the Town; (b) the potential demands for Town services or infrastructure arising from the property; and (c) the amount of revenue that the Town will lose if the exemption is granted.

Objective

- The Town will continue to provide permissive tax exemptions to non-profit societies. Over the next three years, the Town will look at expanding its offering of permissive tax exemptions to include revitalization tax exemptions targeted at green development for the purposes of encouraging development that will meet our *Climate Action Charter* commitments.

Policies

- Expand the permissive tax exemption policy to include eligibility requirements for green revitalization tax exemptions.

- Develop a revitalization tax exemption program which details the kind of green activities that the exemption program will target.

TOWN OF OSOYOOS
BYLAW NO. 1370.01, 2022

*A Bylaw to amend Waste Management Services and Regulation Bylaw No.
1370, 2020*

WHEREAS Council deems it necessary and desirable to amend, Waste Management Services and Regulations Bylaw No. 1370, 2020;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Town of Osoyoos, in open meeting assembled **ENACTS AS FOLLOWS:**

1. This Bylaws may be cited as "Waste Management Services and Regulations Amendment Bylaw No. 1370.01, 2022".
2. That Schedule "A" of "Waste Management Services and Regulations Bylaw No. 1370, 2020" is deleted in its entirety and replaced with a revised Schedule "A" that is attached to, and forms a part of, this Bylaw.
3. This bylaw comes into effect on January 1, 2023.

Read a first, second and third time this 7th day of December 2022.

Adopted this 13th day of December, 2022.

Original signed by Mayor Sue McKortoff

Mayor

Original signed by Brianne Hillson

Corporate Officer

TOWN OF OSOYOOS
BYLAW No. 1370, 2020
SCHEDULE “A”

Garbage Collection and Recycle Collection	\$181.02 / residential dwelling / year
Garbage Tags	\$2.50 / tag to collect up to 80 litres of garbage in one container.
Landfill Tipping Fees	\$114.99 per tonne, with a minimum charge of \$6.50, which must be paid to the designated landfill operator before exiting the facility.
Assessed Demolition and Renovation Mixed Load	\$525.00 per tonne, with a \$25.00 minimum charge.
Non-Assessed Demolition and Renovation Mixed Load	\$730.00 per tonne, with a \$50.00 minimum charge.
Construction Mixed Load	\$730.00 per tonne, with a \$50.00 minimum charge.
Controlled Waste	\$210.00 per tonne, for all items other than septic tank liquid waste, with a \$50.00 minimum charge.
Recyclable Gypsum Board	\$115.00 per tonne, with a \$10.00 minimum charge.
Tires (not oversized)	Free
Oversized Tires	\$525.00 per tonne.
Tires with Rims	\$3.00 per Tire with rim.
Yard Waste	Tipping fees are waived on Type “A” compostables and chippables under 5” for loads weighing 100 kg or less, loads over 100 kg are charged \$60.00 per tonne for the portion of the load over weight, with a \$6.50 minimum charge.
Compostable Waste Sales	\$60.00 per tonne (volumes less than 5 tonnes) and \$30.00 per tonne (volumes greater than 5 tonnes) as measured by weight on the scale provided at the site by the Town of Osoyoos with a minimum charge of \$6.50.
Prepaid Landfill Tipping Fees	Persons may prepay tipping fees by depositing an amount of not less than \$200.00 with the Town of Osoyoos.
Appliance Charge at Landfill	\$15.00 per appliance containing Freon.
Mattresses & Box-springs	\$15.00 per mattress of any size and \$15.00 per box-spring of any size.

Liquid Waste Handling Facility Fee	\$40.50 per tonne.
Depositing of Recyclable Waste	Fee for depositing loads containing more than 1% Recyclable or Compostable Waste in non-compliance areas: \$10.00 or double the normal Landfill Tipping Fees.
Non adherence to Section 6(f)	\$10.00 or double the normal Landfill Tipping Fees for loads not adequately covered and secured, whichever is greater.

REPORT



Council

MEETING DATE:	December 13, 2022
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jim Zakall, Director of Financial Services
SUBJECT:	Highlighted changes for the 2023-2027 General Operating Budget

BACKGROUND

The 2023-2027 General Operating Fund was presented to Council on December 14. This report incorporates an overview of the budget changes.

OVERVIEW

Operating Environment change:

- CPI (Consumer Price Index Vancouver) estimated 7.7% as per September stats.
- TCPI (Transportation Consumer Price Index) 3.0% (maximum as per Waste contract).
- CUPE wages increased by 2% for 2023.

Highlighted changes:

- Real Property Levy – Municipal will increase by \$7.43 per month (\$89.22 annually) for 2023 for an average single-family residence. \$44.61 of the increase is to offset the increase in operating costs due to inflation while maintaining our level of service. The additional \$44.61 is for the general sustainability fund to assist with future capital infrastructure replacements or upgrades. The Financial Plan Bylaw 1381 also includes a 3% increase for operating and a 5% increase for the sustainability fund for 2024-2027.
- In 2023 the Town is using \$100,000 of the COVID Restart grant funds to assist with a shortfall in revenues for 2023.
- Real Property Levy – Fire Protection increasing by \$2.52 per month (\$30.32 annually) for an average single-family residence.
- Real Property Levy – Policing increasing by \$0.83 per month (\$9.99 annually) for an average single-family residence.
- Garbage and Recycling Fees increasing \$0.87 per month (\$10.52 annually) for a single-family residence. This increase is to offset the increase in CPI and TCPI cost, an increase of \$26,300.
- Significant Operating Expenditure Increases/Decreases
 - Utility Taxes increasing by \$12,880.
 - Boat Trailer Parking revenues increasing by \$6,080 to offset increase in rates as established by Bylaw amendment 1274.05, 2020.
 - Miscellaneous revenues increased by \$28,870.

- Development and Building Services Revenues increased by \$16,070.
- Sale of Surplus Equipment reduced to average return of \$10,000.
- Community Services Revenues up \$46,765.
- Community Services Program Revenues increased by \$28,070.
- Wages and Benefits in the General fund have increased by \$153,330 to \$3,160,900 for 2023 a 5.10% increase, this includes a 2.00% increase in wages and 0.5% in employer overhead costs and additional staff changes, broken down as follows:
 - Bylaw Enforcement \$64,510 (See the attached operational request).
 - Fire Department \$13,150 (See the attached operational request).
- \$15,200 increase to Council travel due to projected high costs of UBCM being in Vancouver.
- \$12,100 increase to Data Processing and Support Costs.
- \$14,394 increase in insurance costs.
 - Liability and Building insurance increased by \$7,571.
 - Buildings, Boiler & Machinery, Crime increased by \$5,123.
 - Fleet increased by \$1,700.
- \$30,000 decrease for Municipal Elections.
- Fire Protection costs increased by \$199,480 (See the attached Fire Department information).
- \$28,070 increase in RCMP policing costs.
- \$67,510 increase in Bylaw Enforcement costs (See the attached operational request report).
- OHSC increase \$7,000 for additional safety equipment.
- Transportation – Engineering Services increased by \$4,810 mainly due to the addition of GIS \$3,500.
- Transportation – General Equipment increased by \$50,000. \$34,400 being due to the increase of gas prices.
- Road Marking increased by \$10,500.
- Sidewalk Maintenance increased by \$4,350.
- Snow Removal increased by \$10,450.
- Landfill and Garbage/Recycling costs increased by \$34,820.
- Town Cleanup increased by \$42,640, portion reallocated from Parks.
- Community Services expenses increased by \$7,250.
- Parks maintenance costs reduced by \$33,450, offset by increase to Town Clean-up.

- **General Operating Expenditures** less transfers to other governments, transfers to reserves, resort municipality, contingencies and capital/project expenditures has increased by \$474,824 to \$8,493,420 for 2023. A 5.92% increase.

Transfers to Reserves:

- General Fund
 - Fleet Equipment \$70,130.
 - General Sustainability Fund \$180,063

Contingency Allowance:

- General Fund \$50,000.

Funds Available for Capital Expenditures:

- General Operating Funds available for Capital/Project Expenditures in 2022 are \$544,391, up from \$516,629 in 2022.

Funding for Aging Infrastructure:

There has been no provision in the past to fund amortization, 2021 amortization was \$1,565,253, with a total accumulated amortization of \$21,327,922 for Buildings, Furniture and Equipment, Road Infrastructure and Drainage.

As these assets age, there is a need to replace the built infrastructure. An Asset Management Plan is required to accurately reflect the future cost of the infrastructure. An additional increase of \$44.61 per year (\$3.71/month) to an average single-family residence, which amounts to \$180,063 will be put into a general sustainability fund to lessen the financial burden when this aging infrastructure needs to be replaced or updated. Incorporated into the budget for 2024-2027 are compounding 5% per year increases. With no funding, the financial plan would see the current reserve balance of \$10,420,365 will be reduced to \$5,073,913 by 2027, incorporating the general sustainability fund will bring the reserve balance to \$7,484,632 by 2027. Establishing a sustainability fund will reduce future borrowing costs and position the Town financially to address the infrastructure deficit that we have.

• Avg Class 1 Assessment	2023		2023			
Land	\$266,036		\$266,036			
Improvements	\$365,761		\$365,761			
Total	\$631,797		\$631,797			
Mill Rates (Class 1)	2023 Mill Rate	2023 Amount	2022 Mill Rate	2022 Amount	Increase/ - Decrease	% Increase
Municipal	1.2604	\$793.29	1.1144	\$704.07	\$89.22	12.67%
Library	*	\$67.54	0.1069	\$67.54	\$0.00	0.00%
Regional District *	*	\$182.59	0.2890	\$182.59	\$0.00	0.00%
Hospital *	*	\$123.52	0.1955	\$123.52	\$0.00	0.00%
School *	*	\$994.95	1.5748	\$994.95	\$0.00	0.00%
Police	0.4682	\$295.81	0.4524	\$285.82	\$9.99	3.49%
BC Assessment Authority *	*	\$22.05	0.0349	\$22.05	\$0.00	0.00%
Municipal Finance Authority *	*	\$0.13	0.0002	\$0.13	\$0.00	0.00%
Debt	0.0121	\$7.64	0.0121	\$7.64	\$0.00	0.00%
Total (land and improvements)		\$2,487.52	3.7802	\$2,388.31	\$139.52	4.15%
Sterile Insect Release*(land only)	*	\$9.34	0.0351	\$9.34	\$0.00	0.00%
911 *(improvements only)	*	\$20.88	0.0571	\$20.88	\$0.00	0.00%
Fire (improvements only)	0.4546	\$166.27	0.3717	\$135.95	\$30.32	22.30%
Fire Hall Debt (improvements only)	0.1221	\$44.66	0.1221	\$44.66	\$0.00	0.00%
Avg. Residential Property Taxes		\$2,728.67		\$2,599.14	\$129.53	4.98%
• Requisition not yet received from other taxing authority. Estimate only. Mill rates may also change accordingly based on revised assessment roll and requisition changes.						
User Fees						
Garbage/Recycling		\$181.02		\$170.50	\$10.52	6.17%
Sewer		\$379.82		\$302.04	\$77.78	25.75%
Water		\$459.55		\$394.09	\$65.46	16.61%
Total User Fees		\$1,020.39		\$866.63	\$153.76	17.74%
Total Taxes and User Fees avg. SFD		\$3,749.06		\$3,465.77	\$283.29	8.17%


 Jim Zakall
 Director of Financial Services


 Rod Risling
 Chief Administrative Officer

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
General Rev Operating						
TAXES - REAL PROPERTY LEVY						
1-1-105-000 REAL PROPERTY LEVY	-3,195,629	-3,195,629	0	0.00	-2,824,502.74	-2,682,104.23
1-1-105-001 REAL PROPERTY LEVY - DEBT SERVICE	-30,500	-30,500	0	0.00	-30,670.48	-30,597.35
1-1-105-002 REAL PROPERTY LEVY - FIRE PROTECTION	-646,498	-646,498	0	0.00	-532,984.88	-511,831.19
1-1-105-003 REAL PROPERTY LEVY - FIRE HALL DEBT	-173,561	-173,561	0	0.00	-175,064.04	-178,984.58
1-1-105-100 REAL PROPERTY LEVY - POLICING	-1,187,070	-1,187,070	0	0.00	-1,146,647.93	-1,056,437.70
Total TAXES - REAL PROPERTY LEVY	-5,233,258	-5,233,258	0	0.00	-4,709,870.07	-4,459,955.05
TAXES - COLLECTED FOR OTHER GOV'TS						
1-1-106-000 TAXES COLLECTED - B C A A	-110,278	-110,278	0	0.00	-99,874.63	-90,181.04
1-1-106-001 TAXES COLLECTED - M F A	-622	-622	0	0.00	-537.09	-417.33
1-1-106-002 TAXES COLLECTED - HOSPITAL	-538,602	-538,602	0	0.00	-522,427.03	-524,504.00
1-1-106-003 TAXES COLLECTED - SCHOOL DISTRICT #5	-4,592,124	-4,592,124	0	0.00	-4,178,759.46	-4,016,891.18
1-1-106-006 TAXES COLLECTED - OK REG. LIBRARY	-271,014	-271,014	0	0.00	-270,882.93	-270,165.56
1-1-106-007 TAXES COLLECTED - R.D.O.S.	-1,026,168	-1,026,168	0	0.00	-912,488.89	-898,647.99
1-1-106-008 TAXES COLLECTED - S.I.R. ASSESSMENT	-4,832	-4,832	0	0.00	-4,716.55	-3,611.01
Total TAXES - COLLECTED FOR OTHER GOV'	-6,543,640	-6,543,640	0	0.00	-5,989,686.58	-5,804,418.11
TAXES - COLLECTED FROM UTILITIES						
1-1-107-000 UTILITY TAXES - TELUS 1% LEVY	-12,430	-12,430	0	0.00	-12,341.88	-12,713.99
1-1-107-001 UTILITY TAXES - FORTIS GAS 1% LEVY	-25,830	-25,830	0	0.00	-21,939.28	-22,136.44
1-1-107-002 UTILITY TAXES - EASTLINK 1% LEVY	-12,030	-12,030	0	0.00	-12,030.03	-12,058.73
1-1-107-003 UTILITY TAXES - FORTIS 1% LEVY	-83,710	-83,710	0	0.00	-75,318.05	-74,491.08
Total TAXES - COLLECTED FROM UTILITIES	-134,000	-134,000	0	0.00	-121,629.24	-121,400.24
CEMETERY						
1-1-110-000 CEMETERY - INTEREST ON INVESTMENT	-1,500	-1,500	0	0.00	-857.52	-883.37
1-1-110-001 CEMETERY - LINERS SOLD	-9,250	-9,250	0	0.00	-3,603.00	-6,597.00
1-1-110-002 CEMETERY - OPENING & CLOSING	-29,300	-29,300	0	0.00	-14,317.00	-21,848.00
1-1-110-003 CEMETERY - PLACING MEMORIALS	-4,680	-4,680	0	0.00	-2,821.00	-2,598.00
1-1-110-004 CEMETERY - SALE OF PLOTS	-17,640	-17,640	0	0.00	-9,428.00	-11,764.00
1-1-110-005 CEMETERY - TOWN GRANT	-3,000	-3,000	0	0.00	-3,000.00	-3,000.00
1-1-110-006 CEMETERY - RDOS GRANT	-1,000	-1,000	0	0.00	0.00	-1,000.00
Total CEMETERY	-66,370	-66,370	0	0.00	-34,026.52	-47,690.37
LICENSES/PERMITS/RENTALS						
1-1-112-000 OTHER REVENUE - BUSINESS LICENCES	-57,000	-57,000	0	0.00	-48,250.00	-57,294.52
1-1-112-001 OTHER REVENUE - DOG TAGS & FINES	-12,000	-12,000	0	0.00	-10,805.00	-5,987.00
1-1-112-007 OTHER REVENUE - BOAT TRAILER PARKING	-66,880	-66,880	0	0.00	-26,530.50	-45,012.50
1-1-112-008 OTHER REVENUE - LIBRARY RENT	-52,050	-52,050	0	0.00	-34,701.36	-52,052.04
1-1-112-010 OTHER REVENUE - EQUIPMENT RENT	-2,500	-2,500	0	0.00	-2,500.00	-2,500.00
1-1-112-012 OTHER REVENUE - GYRO PARK LEASE REI	-6,300	-6,300	0	0.00	-3,675.00	-6,300.00
1-1-112-013 OTHER REVENUE - RENTAL INCOME MARIN	-25,000	-25,000	0	0.00	-25,000.00	-24,500.00
1-1-112-023 OTHER REVENUE - ARTS BLDG. RENT	-4,000	-4,000	0	0.00	0.00	-4,001.00
1-1-112-026 OTHER REVENUE - DESERT SUN COUNSEL	-9,600	-9,600	0	0.00	-5,600.00	-9,600.00

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
Total LICENSES/PERMITS/RENTALS	-235,330	-235,330	0	0.00	-157,061.86	-207,247.06
MISCELLANEOUS						
1-1-115-009 GENERAL - ACTUARIAL ADJUSTMENT	0	0	0	0.00	0.00	-17,010.71
1-1-115-014 OTHER REVENUE - TRANSIT FARES & DON	0	0	0	0.00	-57.14	0.00
1-1-115-015 OTHER REVENUE - FIRE DEPT RECOVERIE	-25,000	-25,000	0	0.00	-5,113.90	-28,384.19
1-1-115-016 OTHER REVENUE - MISC. RECOVERIES	-35,000	-35,000	0	0.00	-33,324.08	-52,526.93
1-1-115-017 OTHER REVENUE - PENALTIES EARNED	-60,000	-60,000	0	0.00	-76,766.98	-62,641.18
1-1-115-018 OTHER REVENUE - INTEREST ON O/S TAXE	-10,000	-10,000	0	0.00	-3,974.47	-8,820.16
1-1-115-019 OTHER REVENUE - BASIC SCHOOL TAX CO	-6,200	-6,200	0	0.00	0.00	-6,019.39
1-1-115-020 OTHER REVENUE - MISC INCOME	-80,000	-80,000	0	0.00	-55,275.72	-55,195.05
1-1-115-022 OTHER REVENUE - TICKET FINES (MTI)	-1,700	-1,700	0	0.00	-400.00	-288.50
1-1-115-023 OTHER REVENUE - RCMP TRAFFIC FINE	-35,000	-35,000	0	0.00	-29,773.60	-46,555.67
1-1-115-024 OTHER REVENUE - BYLAW INFRACTION FI	-3,000	-3,000	0	0.00	-575.50	-1,512.00
1-1-115-027 OTHER REVENUE - FRANCHISE FEE - FOR	-83,710	-83,710	0	0.00	-77,494.79	-65,817.83
1-1-115-028 OTHER REVENUE - ADMIN CHARGE WATEF	-125,000	-125,000	0	0.00	-125,000.00	-125,000.00
1-1-115-029 OTHER REVENUE - ADMIN CHARGE SEWEI	-120,000	-120,000	0	0.00	-120,000.00	-120,000.00
1-1-115-030 OTHER REVENUE - ADMIN CHARGE CEMET	-1,500	-1,500	0	0.00	-1,500.00	-1,500.00
1-1-115-032 OTHER REVENUE - RECOVERY FROM CUS	0	0	0	0.00	-10,000.00	-229,237.04
Total MISCELLANEOUS	-586,110	-586,110	0	0.00	-539,256.18	-820,508.65
SOLID WASTE MANAGEMENT						
1-1-114-000 REVENUE - RESIDENTIAL REFUSE COLLEC	-371,600	-371,600	0	0.00	-347,481.84	-344,548.85
1-1-114-001 REVENUE - LANDFILL TIPPING FEES	-570,000	-570,000	0	0.00	-326,120.07	-591,732.18
1-1-114-002 REVENUE - LANDFILL SEPTAGE FEES	-130,000	-130,000	0	0.00	-85,431.75	-162,531.75
1-1-114-005 REVENUE - MMBC	-79,500	-79,500	0	0.00	-40,354.78	-79,025.95
Total SOLID WASTE MANAGEMENT	-1,151,100	-1,151,100	0	0.00	-799,388.44	-1,177,838.73
DEVELOPMENT AND BUILDING SERVICE						
1-1-113-001 PLAN INSPECTION FEES	-2,000	-2,000	0	0.00	0.00	0.00
1-1-113-002 BUILDING PERMIT FEES	-160,000	-160,000	0	0.00	-126,860.70	-259,466.00
1-1-113-003 PLUMBING PERMIT FEES	-7,000	-7,000	0	0.00	-5,179.00	-11,801.00
1-1-113-004 DEMOLITION PERMIT FEES	-400	-400	0	0.00	0.00	-130.00
1-1-113-005 REZONING FEES	-8,000	-8,000	0	0.00	-5,000.00	-6,500.00
1-1-113-006 SUBDIVISION FEES	-4,000	-4,000	0	0.00	-1,500.00	-3,000.00
1-1-113-007 DEVELOPMENT PERMIT FEES	-20,000	-20,000	0	0.00	-21,652.50	-32,076.25
1-1-113-008 ALC APPLICATION FEES	-1,500	-1,500	0	0.00	0.00	0.00
1-1-113-010 REVENUE - CUSTOMER LOT CLEANING	-1,000	-1,000	0	0.00	0.00	0.00
1-1-113-011 RECOVERY FROM UTILITIES	-19,000	-19,000	0	0.00	-18,430.00	-18,060.00
1-1-113-012 LANDSCAPE FEES	-1,000	-1,000	0	0.00	-350.00	-76.00
1-1-113-013 MISCELLANEOUS - FEES	-2,500	-2,500	0	0.00	-1,189.75	-2,565.00
Total DEVELOPMENT AND BUILDING SERVICE	-226,400	-226,400	0	0.00	-180,161.95	-333,674.25
INVESTMENT INCOME & DONATIONS						
1-1-117-000 REVENUE - BANK INVESTMENT INCOME	-250,000	-250,000	0	0.00	-155,458.81	-532,446.22
1-1-117-001 REVENUE - DONATIONS RECEIVED	-20,000	-20,000	0	0.00	-21,472.37	-16,190.47

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
Total INVESTMENT INCOME & DONATIONS	-270,000	-270,000	0	0.00	-176,931.18	-548,636.69
LAND & EQUIPMENT SALES						
1-1-118-001 REVENUE - SALE OF SURPLUS EQUIPMENTS	-10,000	-10,000	0	0.00	-15,899.48	-13,017.96
Total LAND & EQUIPMENT SALES	-10,000	-10,000	0	0.00	-15,899.48	-13,017.96
COMMUNITY SERVICES - FACILITY REVENUE						
1-1-120-000 SQUASH COURT REVENUE	-765	-765	0	0.00	0.00	-334.60
1-1-120-001 MEMBERSHIP REVENUE	-60,000	-60,000	0	0.00	-13,178.28	-30,060.06
1-1-120-002 GYM RENTAL	-5,000	-5,000	0	0.00	-1,881.74	-4,680.68
1-1-120-007 NON RECREATIONAL ROOM RENTAL	-30,000	-30,000	0	0.00	-26,119.97	-29,971.67
1-1-120-009 FIELD RENTAL REVENUE	-2,000	-2,000	0	0.00	-405.72	-2,177.46
Total COMMUNITY SERVICES - FACILITY REVENUE	-97,765	-97,765	0	0.00	-41,585.71	-67,224.47
COMMUNITY SERVICES - PROGRAM REVENUE						
1-1-121-000 SWIM PROGRAM REVENUE	-8,000	-8,000	0	0.00	-8,542.02	-3,760.80
1-1-121-001 PLAYGROUND PROGRAM REVENUE	-25,500	-25,500	0	0.00	-24,775.50	-24,134.00
1-1-121-002 RDOS RECREATION GRANT	-70,000	-70,000	0	0.00	0.00	-77,609.00
1-1-121-006 MISC. REVENUE - COMMUNITY SERVICES	-8,000	-8,000	0	0.00	-2,679.15	-3,608.80
1-1-121-007 DONATIONS COMMUNITY SERVICES	-1,000	-1,000	0	0.00	0.00	0.00
1-1-121-010 PRESCHOOL PROGRAMS	-3,570	-3,570	0	0.00	-3,089.75	-1,511.00
1-1-121-011 CHILDRENS PROGRAMS	-12,000	-12,000	0	0.00	-5,560.50	-10,120.00
1-1-121-012 TEEN PROGRAMS	-4,000	-4,000	0	0.00	-2,479.20	-1,082.04
1-1-121-013 ADULT PROGRAMS	-20,000	-20,000	0	0.00	-12,468.84	-9,947.33
1-1-121-014 SPECIAL EVENTS	-1,000	-1,000	0	0.00	-717.36	-1,851.93
Total COMMUNITY SERVICES - PROGRAM REVENUE	-153,070	-153,070	0	0.00	-60,312.32	-133,624.90
UNCONDITIONAL TRANSFERS FROM GOV'TS						
1-1-125-000 FEDERAL - GRANTS IN LIEU	-14,000	-14,000	0	0.00	-19,023.49	-13,911.93
1-1-125-005 PROV - MUNICIPAL GRANT	-500,000	-500,000	0	0.00	-631,000.00	-500,000.00
Total UNCONDITIONAL TRANSFERS FROM GOV'TS	-514,000	-514,000	0	0.00	-650,023.49	-513,911.93
CONDITIONAL TRANSFERS FROM GOV'TS						
1-1-126-001 CONDITIONAL - COM. WORKS FUND	0	0	0	0.00	0.00	-300,000.00
1-1-126-002 CONDITIONAL - PROV STREET LIGHT GRANT	-2,150	-2,150	0	0.00	-1,116.54	-2,233.08
1-1-126-006 CONDITIONAL - RDOS ARENA ADMINISTRATION	-12,000	-12,000	0	0.00	0.00	-12,000.00
1-1-126-007 CONDITIONAL - GRANT	0	0	0	0.00	0.00	9,210.45
1-1-126-009 FIRE PROTECTION - O.R.F.P.D.	-259,968	-259,968	0	0.00	-61,643.64	-176,311.28
1-1-126-010 FIRE-HALL DEBT - O.R.F.P.D.	-53,605	-53,605	0	0.00	-38,032.17	-48,228.15
1-1-126-012 CONDITIONAL - RESORT MUNICIPALITY PROGRAM	-473,000	-473,000	0	0.00	-10,592.52	-431,457.99
1-1-126-013 FIRE PROTECTION - O.I.B.	-202,010	-202,010	0	0.00	-175,520.82	-156,893.85
1-1-126-014 FIRE-HALL DEBT - O.I.B.	-54,224	-54,224	0	0.00	-53,184.63	-54,235.36
1-1-126-015 CONDITIONAL - GRANTS	-1,257,873	-1,257,873	0	0.00	-791,839.50	-9,896.50
Total CONDITIONAL TRANSFERS FROM GOV'TS	-2,314,830	-2,314,830	0	0.00	-1,131,929.82	-1,182,045.76
BORROWINGS AND TRANSFERS FROM OWN FUND						

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
1-1-128-000 TRANSFER FROM SURPLUS	-1,650,786	-1,650,786	0	0.00	0.00	-389,788.00
1-1-128-001 TRANSFER FROM OWN FUNDS	-105,278	-105,278	0	0.00	0.00	0.00
1-1-128-006 TRANSFER FROM LANDFILL RESERVES	0	0	0	0.00	0.00	-54,725.00
1-1-128-010 TRANSFER FROM COVID RESTART FUND	-217,918	-217,918	0	0.00	-236,718.00	-327,045.00
1-1-128-011 TRANSFER FROM RESORT MUNICIPALITY F	-1,693,964	-1,693,964	0	0.00	-70,147.00	-128,720.77
1-1-128-012 TRANS IN FROM FIRE DEPT RES - TOWN/O	-132,892	-132,892	0	0.00	-38,115.00	-319,100.00
1-1-128-013 TRANSFER IN FROM SEWER RESERVE FUI	0	0	0	0.00	0.00	-26,516.00
1-1-128-014 TRANSFER IN FROM WATER RESERVE FUI	0	0	0	0.00	0.00	-26,517.00
1-1-128-015 FIRE DEPT - MFA BORROWING	-731,000	-731,000	0	0.00	0.00	0.00
Total BORROWINGS AND TRANSFERS FROM OW	-4,531,838	-4,531,838	0	0.00	-344,980.00	-1,272,411.77
Total General Rev Operating	-22,067,711	-22,067,711	0	0.00	-14,952,742.84	-16,703,605.94
General Rev Expense						
GENERAL GOV'T - LEGISLATIVE						
1-2-210-002 COUNCIL - U.B.C.M. DUES	3,930	3,930	0	0.00	3,739.14	3,701.26
1-2-210-006 COUNCILLOR KING -TRAVEL & SEMINARS	8,000	8,000	0	0.00	1,499.24	0.00
1-2-210-007 COUNCILLOR - CHEONG - TRAVEL & SEMIN	8,000	8,000	0	0.00	0.00	0.00
1-2-210-008 COUNCILLOR PORTURICA - TRAVEL & SEM	8,000	8,000	0	0.00	0.00	0.00
1-2-210-010 COUNCILLOR BENNETT - TRAVEL & SEMIN	8,000	8,000	0	0.00	1,678.62	0.00
1-2-210-012 MAYOR MCKORTOFF - TRAVEL & SEMINAR	11,000	11,000	0	0.00	1,309.86	475.00
1-2-210-400 COUNCIL - STIPEND	64,220	64,220	0	0.00	32,609.09	52,937.91
Total GENERAL GOV'T - LEGISLATIVE	111,150	111,150	0	0.00	40,835.95	57,114.17
GENERAL GOV'T - ADMINISTRATIVE						
1-2-212-002 AUDIT	28,200	28,200	0	0.00	25,500.00	22,837.50
1-2-212-003 LEGAL	50,000	50,000	0	0.00	28,943.48	49,168.21
1-2-212-004 OFFICE SUPPLIES/STATIONERY/EQUIP MAI	31,100	31,100	0	0.00	17,383.18	24,290.77
1-2-212-005 POSTAGE & COURIER SERVICES	13,260	13,260	0	0.00	9,828.76	12,945.90
1-2-212-006 DUES - SUBSCRIPTIONS - REGISTRATIONS	7,800	7,800	0	0.00	6,815.24	6,717.49
1-2-212-007 RECEPTION & ENTERTAINMENT	14,000	14,000	0	0.00	3,355.80	5,768.63
1-2-212-008 VOLUNTEER APPRECIATION	6,500	6,500	0	0.00	2,534.22	1,954.22
1-2-212-009 MISCELLANEOUS EXPENSE	35,000	35,000	0	0.00	18,006.89	19,953.04
1-2-212-200 ADVERTISING	17,000	17,000	0	0.00	12,684.23	16,921.79
1-2-212-500 CORPORATE SERVICES - WAGE EXPENSE	407,860	407,860	0	0.00	168,592.08	296,156.53
1-2-212-800 TELEPHONE	15,000	15,000	0	0.00	4,788.28	10,145.73
Total GENERAL GOV'T - ADMINISTRATIVE	625,720	625,720	0	0.00	298,432.16	466,859.81
GENERAL GOV'T - CIVIC BUILDINGS						
1-2-214-000 VISITOR INFO CENTRE - REP. & MAINT	1,000	1,000	0	0.00	0.00	149.70
1-2-214-001 CIVIC HALL - MAINTENANCE (MATE	14,000	14,000	0	0.00	11,495.44	10,772.58
1-2-214-002 ARTS BLDG - REPAIRS, MAIT.	1,000	1,000	0	0.00	0.00	0.00
1-2-214-003 RENTAL UNIT - REP, MAINT. & UTILITIES	5,000	5,000	0	0.00	1,344.15	10,082.48
1-2-214-500 CIVIC HALL REP. & MAINT. - WAGES	25,920	25,920	0	0.00	6,086.15	13,824.29
1-2-214-501 VISITOR INFO CENTRE - MTNC WAGES	2,640	2,640	0	0.00	0.00	0.00
1-2-214-502 ARTS BLDG MTNC WAGES	1,300	1,300	0	0.00	0.00	0.00
1-2-214-800 CIVIC BUILDINGS UTILITIES	18,700	18,700	0	0.00	10,345.32	16,676.73

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
Total GENERAL GOV'T - CIVIC BUILDINGS	69,560	69,560	0	0.00	29,271.06	51,505.78
GENERAL GOV'T - DATA PROCESSING						
1-2-216-000 DATA PROCESSING & SUPPORT COSTS	130,500	130,500	0	0.00	83,060.97	106,985.29
Total GENERAL GOV'T - DATA PROCESSING	130,500	130,500	0	0.00	83,060.97	106,985.29
GENERAL GOV'T - INSURANCE						
1-2-218-000 INSURANCE - LIABILITY (M.I.A.)	61,600	61,600	0	0.00	58,625.00	46,717.00
1-2-218-001 INSURANCE - BUILDINGS, B&M, CRIME	107,000	107,000	0	0.00	101,877.00	97,837.00
1-2-218-004 INSURANCE - VEHICLES	31,200	31,200	0	0.00	28,327.00	27,442.00
1-2-218-006 INSURANCE - CLAIMS EXPENSE	20,000	20,000	0	0.00	12,082.23	4,405.18
Total GENERAL GOV'T - INSURANCE	219,800	219,800	0	0.00	200,911.23	176,401.18
GENERAL GOV'T - ELECTIONS						
1-2-222-001 ELECTIONS - SUPPLIES	0	0	0	0.00	1,127.63	0.00
Total GENERAL GOV'T - ELECTIONS	0	0	0	0.00	1,127.63	0.00
GENERAL GOV'T - TRAVEL						
1-2-224-000 TRAVEL- CAO	10,000	10,000	0	0.00	0.00	309.00
1-2-224-001 TRAVEL - OTHER	9,000	9,000	0	0.00	63.14	1,232.50
1-2-224-002 STAFF TRAINING EXPENSE	10,000	10,000	0	0.00	6,241.79	7,174.74
1-2-224-003 TRAVEL & TRAINING - DIR OF FIN	4,000	4,000	0	0.00	1,018.41	644.24
1-2-224-004 TRAVEL & TRAINING - DIR OF CORP SERV	4,000	4,000	0	0.00	2,362.96	2,991.17
1-2-224-005 TRAVEL - CAO	0	0	0	0.00	185.07	0.00
Total GENERAL GOV'T - TRAVEL	37,000	37,000	0	0.00	9,871.37	12,351.65
MUNICIPAL EVENTS / CELEBRATIONS						
1-2-225-000 FESTIVE DECOR - MATERIAL	15,000	15,000	0	0.00	14,005.18	14,767.86
1-2-225-500 FESTIVE - WAGES	20,900	20,900	0	0.00	7,813.21	14,193.52
Total MUNICIPAL EVENTS / CELEBRATIONS	35,900	35,900	0	0.00	21,818.39	28,961.38
GENERAL GOV'T - GRANTS ISSUED						
1-2-226-001 GRANTS - OTHER	64,000	64,000	0	0.00	56,544.47	52,769.12
1-2-226-002 GRANTS - DESTINATION OSOYOOS	75,000	75,000	0	0.00	75,000.00	75,000.00
1-2-226-003 GRANTS - CEMETERY	3,000	3,000	0	0.00	3,000.00	3,000.00
1-2-226-005 GRANTS - COMM. EVENTS INSURANCE	3,000	3,000	0	0.00	1,827.50	0.00
1-2-226-007 GRANTS - MUSEUM	60,000	60,000	0	0.00	60,000.00	60,000.00
1-2-226-008 GRANTS - DESERT CENTER	15,000	15,000	0	0.00	15,000.00	15,000.00
1-2-226-009 GRANTS - OSOYOOS ARTS COUNCIL	4,000	4,000	0	0.00	0.00	4,000.00
Total GENERAL GOV'T - GRANTS ISSUED	224,000	224,000	0	0.00	211,371.97	209,769.12
PUBLIC WORKS BUILDING						
1-2-228-000 OP FACILITIES - MAINT MAT'LS	32,850	32,850	0	0.00	13,423.93	30,327.20
1-2-228-500 OP FACILITIES - WAGES	42,830	42,830	0	0.00	15,391.41	26,457.44
1-2-228-800 OP FACILITIES - UTILITIES	22,000	22,000	0	0.00	12,046.10	19,304.48

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
Total PUBLIC WORKS BUILDING	97,680	97,680	0	0.00	40,861.44	76,089.12
OLD SHOP BUILDING						
1-2-229-001 OLD SHOP - REPAIRS& MAITENANCE	0	0	0	0.00	29.95	1,328.47
1-2-229-500 OLD WORKSHOP - WAGES	0	0	0	0.00	0.00	4,500.00
1-2-229-800 OLD WORKSHOP - UTILITIES	0	0	0	0.00	928.60	1,622.74
Total OLD SHOP BUILDING	0	0	0	0.00	958.55	7,451.21
PROT. SERVICES - FIRE DEPARTMENT						
1-2-230-000 FIRE - BENEFITS	40,500	40,500	0	0.00	17,678.90	21,844.65
1-2-230-001 FIRE - BUILDING RENTAL	18,100	18,100	0	0.00	10,757.55	14,442.00
1-2-230-002 FIRE - EQUIPMENT GAS & OIL	10,000	10,000	0	0.00	4,984.08	9,346.73
1-2-230-003 FIRE - VEHICLE INSURANCE	10,500	10,500	0	0.00	5,558.00	6,688.00
1-2-230-004 FIRE - EQUIP. MAINT. & REPLACEMENT	76,000	76,000	0	0.00	40,544.28	60,887.63
1-2-230-005 FIRE - EQUIPMENT FINANCING	209,800	209,800	0	0.00	21,446.04	36,887.76
1-2-230-006 FIRE - HALL - MAINT & JANITORIAL	12,000	12,000	0	0.00	4,572.47	14,818.75
1-2-230-007 FIRE - HALL- GROUNDS MAINT	5,500	5,500	0	0.00	3,342.08	5,213.80
1-2-230-008 FIRE - TRAINING	46,000	46,000	0	0.00	20,076.67	54,630.44
1-2-230-009 FIRE - DUES/MEMBERSHIP & LICENCES	7,100	7,100	0	0.00	568.00	3,971.94
1-2-230-010 FIRE - ANNUAL TESTING & MAINTENANCE	5,600	5,600	0	0.00	4,566.24	3,938.73
1-2-230-011 FIRE - RADIOS & PAGERS	3,500	3,500	0	0.00	434.42	962.27
1-2-230-012 FIRE - CRITICAL INCIDENT STRESS MGMT	1,200	1,200	0	0.00	0.00	919.01
1-2-230-013 FIRE - FIRE PREVENTION	3,500	3,500	0	0.00	0.00	0.00
1-2-230-014 FIRE - FIRE PREVENTION PROGRAMS	6,000	6,000	0	0.00	0.00	0.00
1-2-230-101 FIRE - ENGINE 191 - MAINT & REP	4,500	4,500	0	0.00	6,780.38	6,168.83
1-2-230-102 FIRE - ENGINE 192 - MAINT & REP	4,500	4,500	0	0.00	1,502.57	3,629.08
1-2-230-103 FIRE - ENGINE 193 - MAINT & REP	3,000	3,000	0	0.00	857.50	3,716.15
1-2-230-105 FIRE - TENDER 192 - MAINT & REP	2,500	2,500	0	0.00	1,480.87	1,169.38
1-2-230-106 FIRE - TENDER 191 - MAINT & REP	2,500	2,500	0	0.00	0.00	0.00
1-2-230-107 FIRE - RESCUE 191 - MAINT & REP	2,500	2,500	0	0.00	2,096.43	2,220.74
1-2-230-108 FIRE - BUSH/SQUAD 191 - MAINT & REP	0	0	0	0.00	0.00	227.89
1-2-230-110 FIRE - CAR 191 - MAINT & REP	2,000	2,000	0	0.00	122.82	1,477.12
1-2-230-111 FIRE - CAR 192 - MAIN & REP	2,000	2,000	0	0.00	139.66	1,999.16
1-2-230-112 FIRE - BRUSH 191 - MAINT & REP	2,000	2,000	0	0.00	759.70	0.00
1-2-230-584 FIRE - TRAINING WAGES	0	0	0	0.00	8,753.69	20,557.40
1-2-230-585 FIRE - WAGES - Volunteers	160,600	160,600	0	0.00	50,132.41	135,626.89
1-2-230-586 FIRE - WAGES - SALARIED	412,870	412,870	0	0.00	166,446.76	328,548.33
1-2-230-587 FIRE - WAGES - ADMIN SUPPORT	39,450	39,450	0	0.00	8,540.52	10,342.88
1-2-230-800 FIRE - UTILITIES	25,000	25,000	0	0.00	14,506.42	21,256.84
1-2-230-999 TRANS OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	0.00	-34,751.59
Total PROT. SERVICES - FIRE DEPARTMENT	1,118,720	1,118,720	0	0.00	396,648.46	736,740.81
PROT. SERVICES - POLICING						
1-2-232-001 POLICING - RCMP	1,200,570	1,200,570	0	0.00	239,788.86	926,151.10
1-2-232-002 VICTIM SERVICES - TOWN CONTRIBUTION	21,500	21,500	0	0.00	2,065.76	4,731.53
Total PROT. SERVICES - POLICING	1,222,070	1,222,070	0	0.00	241,854.62	930,882.63

TOWN OF OSOYOOS

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
PROT. SERVICES - ANIMAL CONTROL						
1-2-234-200 BYLAW ENFORCEMENT - MATERIALS	15,000	15,000	0	0.00	8,368.42	8,306.46
1-2-234-500 BYLAW - WAGES	230,040	230,040	0	0.00	81,159.89	120,287.15
Total PROT. SERVICES - ANIMAL CONTROL	245,040	245,040	0	0.00	89,528.31	128,593.61
PROT. SERVICES - COMMUNITY DEVELOPMENT						
1-2-236-000 COMMUNITY DEVELOPMENT - MATERIALS	10,000	10,000	0	0.00	177.00	1,105.00
1-2-236-010 ECONOMIC DEVELOPMENT	85,000	85,000	0	0.00	3,424.00	676.16
Total PROT. SERVICES - COMMUNITY DEVEL	95,000	95,000	0	0.00	3,601.00	1,781.16
PROT. SERVICES - BUILDING INSP & DEVEL						
1-2-240-000 DEVELOPMENT SERVICES - SURVEYS/APP	10,000	10,000	0	0.00	0.00	5,388.69
1-2-240-004 DEVELOPMENT SERVICES - SUPPLIES	11,000	11,000	0	0.00	5,047.50	10,978.63
1-2-240-005 DEVELOPMENT SERVICES - TRAVEL & SEN	6,300	6,300	0	0.00	3,285.43	3,763.47
1-2-240-006 DEVELOPMENT SERVICES - VEHICLE ALLO	2,800	2,800	0	0.00	1,189.58	1,771.19
1-2-240-007 DEVELOPMENT SERVICES - CONTRACTS	20,000	20,000	0	0.00	15,559.44	13,735.21
1-2-240-010 DEV SERVICES - FILING/APPLICATION FEE'S	2,000	2,000	0	0.00	400.00	1,920.00
1-2-240-200 DEVELOPMENT SERVICES - ADVERTISING	12,000	12,000	0	0.00	7,499.94	15,159.52
1-2-240-500 DEVELOPMENT SERVICES - WAGES	263,580	263,580	0	0.00	119,206.18	218,041.35
1-2-240-800 DEVELOPMENT SERVICES - TELEPHONE	2,000	2,000	0	0.00	898.80	1,371.75
Total PROT. SERVICES - BUILDING INSP &	329,680	329,680	0	0.00	153,086.87	272,129.81
PROT. SERVICES - JOINT SAFETY COMMITTEE						
1-2-242-000 OHSC - PROGRAM MAINTENANCE AND DE'.	32,500	32,500	0	0.00	10,333.34	19,925.01
1-2-242-002 OHSC - SAFETY EQUIPMENT SUPPLIES/MA	15,000	15,000	0	0.00	4,810.28	6,961.99
Total PROT. SERVICES - JOINT SAFETY CO	47,500	47,500	0	0.00	15,143.62	26,887.00
TRANSPORTATION - ENGINEERING SERVICES						
1-2-244-000 ENGINEERING	15,000	15,000	0	0.00	3,284.00	15,967.99
1-2-244-001 TRAVEL,SEMINARS,TRAINING - P.W. STAFF	20,000	20,000	0	0.00	15,264.69	10,471.41
1-2-244-002 GIS	3,500	3,500	0	0.00	0.00	0.00
1-2-244-550 EQUIPMENT - SUPERVISORS SALARIES	34,300	34,300	0	0.00	13,650.15	32,020.00
Total TRANSPORTATION - ENGINEERING SER	72,800	72,800	0	0.00	32,198.84	58,459.40
TRANSPORTATION - GENERAL EQUIPMENT						
1-2-245-000 EQUIPMENT - GAS & OIL	113,000	113,000	0	0.00	57,530.28	72,434.45
1-2-245-001 EQUIP - TOOLS & SHOP	15,000	15,000	0	0.00	5,854.97	8,658.20
1-2-245-002 EQUIPMENT - MAINTENANCE (MATERIAL)	100,000	100,000	0	0.00	61,331.89	77,948.93
1-2-245-003 EQUIPMENT - SHOP (MATERIAL)	6,800	6,800	0	0.00	2,264.24	6,146.66
1-2-245-004 GENERAL - EQUIPMENT COSTS	45,900	45,900	0	0.00	33,314.57	45,344.66
1-2-245-500 EQUIPMENT - MAINTENANCE (WAGES)	130,600	130,600	0	0.00	50,754.36	96,024.72
1-2-245-999 TRANS OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	0.00	-43,710.97
Total TRANSPORTATION - GENERAL EQUIPME	411,300	411,300	0	0.00	211,050.31	262,846.65
TRANSPORTATION - STORM DRAINS						
1-2-246-000 STORM DRAINS - MATERIAL	14,280	14,280	0	0.00	570.00	6,386.62

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
1-2-246-500 STORM DRAINS - WAGES	18,270	18,270	0	0.00	4,100.51	16,546.16
Total TRANSPORTATION - STORM DRAINS	32,550	32,550	0	0.00	4,670.51	22,932.78
TRANSPORTATION - TRAFFIC SIGNS						
1-2-248-000 TRAFFIC SIGNS - MATERIAL	8,160	8,160	0	0.00	1,431.79	6,782.32
1-2-248-500 TRAFFIC SIGNS - WAGES	7,160	7,160	0	0.00	1,369.67	5,555.99
Total TRANSPORTATION - TRAFFIC SIGNS	15,320	15,320	0	0.00	2,801.46	12,338.31
TRANSPORTATION - ROAD MARKING						
1-2-249-000 ROAD MARKING - MATERIAL	45,000	45,000	0	0.00	34,666.40	27,024.97
1-2-249-500 ROAD MARKING - WAGES	1,400	1,400	0	0.00	0.00	1,250.00
Total TRANSPORTATION - ROAD MARKING	46,400	46,400	0	0.00	34,666.40	28,274.97
TRANSPORTATION - ROAD MAINTENANCE						
1-2-250-000 ROAD MAINTENANCE - MATERIAL	41,610	41,610	0	0.00	25,395.75	41,205.93
1-2-250-500 ROAD MAINTENANCE - WAGES	41,370	41,370	0	0.00	21,312.58	38,748.06
Total TRANSPORTATION - ROAD MAINTENANC	82,980	82,980	0	0.00	46,708.33	79,953.99
TRANSPORTATION - SIDEWALK MAINTENANCE						
1-2-251-000 SIDEWALK MAINTENANCE - MATERIAL	10,000	10,000	0	0.00	2,024.53	3,079.83
1-2-251-500 SIDEWALK MAINTENANCE - WAGES	19,350	19,350	0	0.00	4,767.72	17,447.92
Total TRANSPORTATION - SIDEWALK MAINTE	29,350	29,350	0	0.00	6,792.25	20,527.75
TRANSPORTATION - SNOW REMOVAL						
1-2-252-000 SNOW REMOVAL - MATERIAL	20,000	20,000	0	0.00	21,608.73	12,821.37
1-2-252-500 SNOW REMOVAL - WAGES	48,500	48,500	0	0.00	32,595.91	33,078.74
Total TRANSPORTATION - SNOW REMOVAL	68,500	68,500	0	0.00	54,204.64	45,900.11
TRANSPORTATION - STREET LIGHTING						
1-2-254-000 STREET LIGHTING - MAITENANCE & MATEF	36,000	36,000	0	0.00	18,678.25	46,283.32
1-2-254-500 STREET LIGHTING - WAGES	1,710	1,710	0	0.00	0.00	0.00
1-2-254-850 STREET LIGHT POWER	88,000	88,000	0	0.00	37,297.92	98,655.60
Total TRANSPORTATION - STREET LIGHTING	125,710	125,710	0	0.00	55,976.17	144,938.92
TRANSPORTATION - AIRPORT						
1-2-256-000 AIRPORT - MAINTENANCE (MATERIALS)	2,100	2,100	0	0.00	1,980.22	469.57
1-2-256-500 AIRPORT MAINTENANCE (WAGES)	2,630	2,630	0	0.00	0.00	2,500.00
Total TRANSPORTATION - AIRPORT	4,730	4,730	0	0.00	1,980.22	2,969.57
ENVIRON. HEALTH - GARBAGE						
1-2-258-000 LANDFILL - SITE MAINTENANCE MATERIALS	40,800	40,800	0	0.00	25,915.81	42,930.43
1-2-258-001 REFUSE - LANDFILL CONTRACTOR	461,000	461,000	0	0.00	226,703.45	444,995.97
1-2-258-002 REFUSE - COLLECTION CONTRACTOR	339,000	339,000	0	0.00	118,998.71	228,037.35
1-2-258-003 RECYCLING PROGRAM	188,000	188,000	0	0.00	94,565.36	186,783.20
1-2-258-006 LANDFILL - POST CLOSURE	35,000	35,000	0	0.00	0.00	17,648.27
1-2-258-500 LANDFILL - SITE MAITENANCE WAGES	82,270	82,270	0	0.00	37,680.34	76,334.77

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
Total ENVIRON. HEALTH - GARBAGE	1,146,070	1,146,070	0	0.00	503,863.67	996,729.99
ENVIRON. HEALTH - TOWN CLEANUP						
1-2-260-000 TOWN CLEANUP - MATERIAL & GARBAGE C	5,000	5,000	0	0.00	325.96	35.62
1-2-260-500 TOWN CLEANUP - WAGES	41,100	41,100	0	0.00	0.00	2,400.00
Total ENVIRON. HEALTH - TOWN CLEANUP	46,100	46,100	0	0.00	325.96	2,435.62
HEALTH & WELFARE - CEMETERY						
1-2-264-000 CEMETERY - LINERS PURCHASED	7,500	7,500	0	0.00	4,898.23	7,100.43
1-2-264-001 CEMETERY - MAINTENANCE (MATERIAL)	7,000	7,000	0	0.00	1,860.78	5,124.91
1-2-264-002 CEMETERY - ADMINISTRATION	1,500	1,500	0	0.00	1,500.00	1,500.00
1-2-264-003 CEMETERY - EQUIPMENT	2,500	2,500	0	0.00	2,500.00	2,500.00
1-2-264-500 CEMETERY - MAINTENANCE (WAGES)	19,350	19,350	0	0.00	10,573.84	13,703.93
1-2-264-501 CEMETERY - OPEN & CLOSE WAGES	15,860	15,860	0	0.00	7,912.22	14,360.46
Total HEALTH & WELFARE - CEMETERY	53,710	53,710	0	0.00	29,245.07	44,289.73
COMMUNITY SERVICES - DESERT PARK						
1-2-265-002 DESERT PARK - BLDG/GROUNDS MAINT.	6,000	6,000	0	0.00	5,550.42	4,304.72
1-2-265-800 DESERT PARK - UTILITIES & TELEPHONE	8,160	8,160	0	0.00	6,323.12	7,274.16
Total COMMUNITY SERVICES - DESERT PARK	14,160	14,160	0	0.00	11,873.54	11,578.88
COMMUNITY SERVICES - SONORA						
1-2-266-000 SONORA - MAINTENANCE	26,520	26,520	0	0.00	11,800.35	13,922.12
1-2-266-800 SONORA - UTILITIES	40,800	40,800	0	0.00	26,758.11	36,268.07
Total COMMUNITY SERVICES - SONORA	67,320	67,320	0	0.00	38,558.46	50,190.19
COMMUNITY SERVICES - OTHER EXPENSE						
1-2-268-000 EQUIPMENT & SUPPLIES - COMM. SERVICE	16,830	16,830	0	0.00	5,795.92	10,889.17
1-2-268-001 VEHICLE EXPENSE - COMM. SERVICES	7,140	7,140	0	0.00	5,217.11	5,975.00
1-2-268-003 BUS MAINTENANCE	4,080	4,080	0	0.00	493.38	6,716.32
1-2-268-004 OFFICE EXPENSE - COMM. SERVICES	8,160	8,160	0	0.00	5,205.13	8,911.76
1-2-268-010 PRESCHOOL PROGRAMS	4,590	4,590	0	0.00	593.25	2,781.08
1-2-268-011 CHILDRENS PROGRAMS	15,300	15,300	0	0.00	9,627.25	12,613.82
1-2-268-012 TEEN PROGRAM	1,020	1,020	0	0.00	198.31	0.00
1-2-268-013 ADULT PROGRAMS	15,810	15,810	0	0.00	13,394.99	16,759.57
1-2-268-014 SPECIAL EVENTS	1,530	1,530	0	0.00	1,271.89	2,046.95
1-2-268-200 ADVERTISING - COMM. SERVICES	14,790	14,790	0	0.00	7,887.88	13,322.80
Total COMMUNITY SERVICES - OTHER EXPEN	89,250	89,250	0	0.00	49,685.11	80,016.47
COMMUNITY SERVICES - FIELDS						
1-2-269-000 FIELD MAINT. - MATERIALS	2,040	2,040	0	0.00	830.00	2,926.01
1-2-269-500 FIELD MAINTENANCE - WAGES	18,360	18,360	0	0.00	6,279.07	13,038.46
Total COMMUNITY SERVICES - FIELDS	20,400	20,400	0	0.00	7,109.07	15,964.47
COMMUNITY SERVICES - WAGES & INSTRUCTI						
1-2-270-001 PROGRAM INSTRUCTORS	56,100	56,100	0	0.00	19,116.19	44,238.41

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
1-2-270-005 EQUIP REPAIRS & MAINT. - COMM. SERVICE	16,830	16,830	0	0.00	8,253.46	14,714.25
1-2-270-006 STAFF TRAINING - COMM. SERVICES	14,280	14,280	0	0.00	7,794.90	4,972.56
1-2-270-007 MISC. EXPENSE - COMM. SERVICES	2,550	2,550	0	0.00	195.73	2,671.50
1-2-270-500 COMMUNITY SERVICES - WAGES	444,000	444,000	0	0.00	223,576.44	373,064.22
Total COMMUNITY SERVICES - WAGES & INS	533,760	533,760	0	0.00	258,936.72	439,660.94
PUBLIC WORKS BLDGS - MUSEUM						
1-2-272-000 MUSEUM - MAINTENANCE (MATERIALS)	3,000	3,000	0	0.00	1,974.71	2,348.60
1-2-272-500 MUSEUM - MAINTENANCE (WAGES)	3,200	3,200	0	0.00	0.00	0.00
Total PUBLIC WORKS BLDGS - MUSEUM	6,200	6,200	0	0.00	1,974.71	2,348.60
PUBLIC WORKS - PARKS						
1-2-273-000 PARKS - MAINTENANCE (MATERIAL)	50,000	50,000	0	0.00	66,351.82	82,491.39
1-2-273-001 PARKS - TREES	15,000	15,000	0	0.00	800.00	5,481.21
1-2-273-002 PARKS - WASHROOM MAINTENANCE MATE	20,400	20,400	0	0.00	15,466.42	12,877.51
1-2-273-003 MARINA - MAINTENANCE	8,500	8,500	0	0.00	4,958.04	9,564.32
1-2-273-005 PARKS - SEASONAL VEGETATION	25,000	25,000	0	0.00	0.00	0.00
1-2-273-010 PARKS - VANDALISM MATERIALS	8,000	8,000	0	0.00	7,277.30	2,244.79
1-2-273-500 PARKS - MAINTENACE (WAGES)	432,600	432,600	0	0.00	183,068.99	387,649.19
1-2-273-510 PARKS - VANDALISM WAGES	9,700	9,700	0	0.00	244.24	2,876.54
1-2-273-520 PARKS - WASHROOM - WAGES	77,250	77,250	0	0.00	35,910.71	56,176.94
Total PUBLIC WORKS - PARKS	646,450	646,450	0	0.00	314,077.52	559,361.89
PUBLIC WORKS - WEATHER STATION						
1-2-274-000 PARKS - WEATHER STATION COSTS	500	500	0	0.00	0.00	0.00
Total PUBLIC WORKS - WEATHER STATION	500	500	0	0.00	0.00	0.00
PUBLIC WORKS - SPRAYING						
1-2-275-000 SPRAYING - MATERIAL	12,250	12,250	0	0.00	4,223.27	3,684.04
1-2-275-500 SPRAYING - WAGES	30,430	30,430	0	0.00	6,807.67	25,901.44
Total PUBLIC WORKS - SPRAYING	42,680	42,680	0	0.00	11,030.94	29,585.48
PUBLIC WORKS - TREE PRUNING						
1-2-276-000 TREE PRUNING - MATERIAL & RENTALS	5,000	5,000	0	0.00	625.06	3,170.00
1-2-276-500 TREE PRUNING - WAGES	3,870	3,870	0	0.00	9,848.28	4,615.88
Total PUBLIC WORKS - TREE PRUNING	8,870	8,870	0	0.00	10,473.34	7,785.88
SOUTH OKANAGAN EMERGENCY PREPAREDNESS						
1-2-290-102 SOEP - TELEPHONE	2,400	2,400	0	0.00	1,484.34	2,131.79
Total SOUTH OKANAGAN EMERGENCY PREPARE	2,400	2,400	0	0.00	1,484.34	2,131.79
EMERGENCY SOCIAL SERVICES						
1-2-292-002 ESS - DIRECTOR FEES	2,400	2,400	0	0.00	1,400.00	2,400.00
1-2-292-100 E.S.S. - TRAINING/TRAVEL	2,000	2,000	0	0.00	0.00	0.00
1-2-292-101 E.S.S. - SUPPLIES & MISC	300	300	0	0.00	0.00	0.00

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
Total EMERGENCY SOCIAL SERVICES	4,700	4,700	0	0.00	1,400.00	2,400.00
FISCAL SERVICES - DEBT CHARGES						
1-2-280-000 GENERAL - INTEREST BYLAW 1258	2,520	2,520	0	0.00	1,258.67	2,517.34
1-2-280-001 GENERAL - PRINCIPAL BYLAW 1258	7,230	7,230	0	0.00	0.00	7,229.82
1-2-280-002 GENERAL - INTEREST BYLAW 1290	11,100	11,100	0	0.00	5,529.56	11,059.12
1-2-280-003 GENERAL - PRINCIPAL BYLAW 1290	9,650	9,650	0	0.00	0.00	9,646.36
1-2-280-004 GENERAL - FIRE-HALL - DEBT - INTEREST	160,730	160,730	0	0.00	80,362.06	160,724.12
1-2-280-005 GENERAL - FIRE-HALL - DEBT - PRINCIPAL	120,660	120,660	0	0.00	120,653.64	120,653.64
1-2-280-008 BAD DEBT EXPENSE	0	0	0	0.00	0.00	500.00
1-2-280-900 DEPRECIATION EXPENSE	0	0	0	0.00	0.00	1,448,503.00
1-2-280-999 TRANSFER OF PRINCIPAL DEBT TO EQUITY	0	0	0	0.00	0.00	-137,529.82
Total FISCAL SERVICES - DEBT CHARGES	311,890	311,890	0	0.00	207,803.93	1,623,303.58
FISCAL SERVICES - TRANSFER OF TAXES						
1-2-282-000 TRANS OF TAXES - SCHOOL DISTRICT #53	4,592,124	4,592,124	0	0.00	4,172,578.27	4,016,891.11
1-2-282-001 TRANS OF TAXES - SCHOOL GRANT IN LIEU	8,200	8,200	0	0.00	0.00	5,911.90
1-2-282-003 TRANS OF TAXES - BCAA	110,278	110,278	0	0.00	99,923.86	90,181.04
1-2-282-004 TRANS OF TAXES - MFA	622	622	0	0.00	537.44	417.33
1-2-282-005 TRANS OF TAXES - BCAA GRANT IN LIEU	400	400	0	0.00	163.99	162.35
1-2-282-006 TRANS OF TAXES - R.D.O.S. GENERAL	1,031,000	1,031,000	0	0.00	917,164.00	902,259.00
1-2-282-007 TRANS OF TAXES - OK LIBRARY BOARD	271,014	271,014	0	0.00	135,506.92	270,165.56
1-2-282-008 TRANS OF TAXES - R.D.O.S. HOSPITAL	538,602	538,602	0	0.00	522,623.00	524,504.00
Total FISCAL SERVICES - TRANSFER OF TA	6,552,240	6,552,240	0	0.00	5,848,497.48	5,810,492.29
FISCAL SERVICES - CONTINGENCIES						
1-2-284-000 CONTINGENCY	50,000	50,000	0	0.00	0.00	0.00
1-2-284-009 TRANSFER TO RESORT MUNICIPALITY FUN	473,000	473,000	0	0.00	10,592.52	431,457.99
1-2-284-010 TRANSFER TO RESERVES	250,193	250,193	0	0.00	70,130.00	409,499.54
1-2-284-011 TRANS TO RESERVE - FIRE DEPT. EQUIPMI	0	0	0	0.00	6,000.00	89,722.00
Total FISCAL SERVICES - CONTINGENCIES	773,193	773,193	0	0.00	86,722.52	930,679.53
GENERAL CAPITAL EXPENDITURES						
1-2-286-001 CAPITAL - CIVIC HALL EQUIPMENT	30,700	30,700	0	0.00	70,210.14	35,093.17
1-2-286-002 CAPITAL - CIVIC HALL BLDG IMPROVEMENT	94,400	94,400	0	0.00	15,391.46	59,290.99
1-2-286-003 CHILD CARE EXPANSION PROJECT	0	0	0	0.00	0.00	20,475.00
1-2-286-013 ACCESSIBILITY UPGRADES	67,318	67,318	0	0.00	8,405.96	20,443.08
1-2-286-014 CAPITAL - PLANNING	422,265	422,265	0	0.00	38,278.74	109,117.20
1-2-286-047 CAPITAL - PARKS/GREENSPACE	145,000	145,000	0	0.00	97,734.28	6,687.50
1-2-286-055 CAPITAL - FIRE DEPT EQUIPMENT	1,007,048	1,007,048	0	0.00	16,874.50	367,215.23
1-2-286-062 CAPITAL - LANDFILL UPGRADES	25,000	25,000	0	0.00	253,855.19	142,580.57
1-2-286-068 CAPITAL - ROADS	318,287	318,287	0	0.00	119,683.91	574,268.64
1-2-286-080 CAPITAL - SIDEWALKS	0	0	0	0.00	4,540.00	42,644.30
1-2-286-085 CAPITAL - STORM SEWERS	44,871	44,871	0	0.00	5,920.00	7,000.00
1-2-286-089 CAPITAL - SONORA UPGRADES	97,000	97,000	0	0.00	39,358.94	20,372.14
1-2-286-093 CAPITAL - PW EQUIPMENT	1,284,185	1,284,185	0	0.00	16,944.67	310,303.95

INCOME & EXPENDITURE STATEMENT



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
1-2-286-095 CAPITAL - PARKS AND TRAILS	453,820	453,820	0	0.00	160,382.80	99,163.06
1-2-286-096 CAPITAL - PARK IMPROVEMENTS	15,000	15,000	0	0.00	21,188.90	0.00
1-2-286-097 RMI - TRAILS	73,436	73,436	0	0.00	724.11	15,830.11
1-2-286-098 RMI - WAYFINDING INTERACTIVE SIGNAGE	28,000	28,000	0	0.00	0.00	0.00
1-2-286-099 RMI - BEACH CLEANER	18,000	18,000	0	0.00	1,679.43	17,410.80
1-2-286-100 RMI - PUBLIC ART HERITAGE DISPLAY	37,500	37,500	0	0.00	0.00	0.00
1-2-286-101 RMI - 45th STREET PEDESTRIAN CONNECT	231,500	231,500	0	0.00	0.00	0.00
1-2-286-102 RMI - BOAT TRAILER PARKING	20,000	20,000	0	0.00	17,623.39	30,792.55
1-2-286-103 RMI - WATERFRONT FACILITY ENHANCEME	649,142	649,142	0	0.00	0.00	0.00
1-2-286-105 RMI - VISITOR ACTIVITY ENHANCEMENT	99,386	99,386	0	0.00	51,519.70	1,817.22
1-2-286-106 RMI- COMMUNITY BEAUTIFICATION	10,000	10,000	0	0.00	0.00	0.00
1-2-286-107 RMI - DOWNTOWN REVITALIZATION	1,000,000	1,000,000	0	0.00	0.00	57,894.59
1-2-286-110 RMI - WATERFRONT SAFETY	8,000	8,000	0	0.00	0.00	4,975.50
1-2-286-111 RMI - PROGRAM ADMINISTRATION	4,000	4,000	0	0.00	63.62	0.00
1-2-286-112 RMI - ACCESSIBLE FISHING pIER AT SWIWS	50,000	50,000	0	0.00	0.00	0.00
1-2-286-114 RMI - ENVIRONMENTAL SUSTAINIBILITY	15,000	15,000	0	0.00	0.00	0.00
1-2-286-999 TRANS OF TANGIBLE CAP ASSETS TO EQU	0	0	0	0.00	0.00	-1,356,541.00
Total GENERAL CAPITAL EXPENDITURES	6,248,858	6,248,858	0	0.00	940,379.74	586,834.60
Total General Rev Expense	22,067,711	22,067,711	0	0.00	10,612,874.85	15,165,436.11
Total GENERAL OPERATING FUND	0	0	0	0.00	-4,339,867.99	-1,538,169.83

REPORT



Council

MEETING DATE:	November 22, 2022
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jim Zakall, Director of Financial Services
SUBJECT:	Highlighted changes for the 2023 Fire Department Budget

BACKGROUND

Budget presentation for 2023 Fire Department, highlighted changes in the budget.

CAO Comments

OVERVIEW

This budget presented reflects an increase in the Fire Protection levy of 22.31%. The budget distribution utilizes the 2022 Revised Assessment Roll and will be adjusted to the 2023 Revised Assessment numbers in 2023 and the cost sharing is:

Osoyoos Rural Fire Protection	22.30%
Osoyoos Indian Band	18.05%
Town of Osoyoos	59.65%

Fire Protection operating expenditures have increased by 21.70% or \$199,480. The major increase in expenditures are broken down as follows:

- Equipment Financing
 - Increase of \$122,500. This is due to the addition of the Brush Truck ordered in 2021 and the Water Tender Truck ordered in the 2022 and the RFP for the Rescue Truck and an increase in MFA Financing rates, which are currently at 3.67%.
- Maintenance, Repairs, Utilities
 - \$16,740
- Fire Prevention and Fire Prevention Programs
 - New programs being initiated \$9,500.
- Wages and Salaries
 - Increase of \$50,740.
 - Includes an adjustment to reflect the current salaried employees and a provision for a 2% increase to wages \$37,590.
 - Administration Support position to increase from two days per week to three days per week \$13,150.

**The Town of Osoyoos
Responses**

Type of Incident	Number of Incidents	Type of Incident	Number of Incidents
Ambulance Assist	20	Vehicle Fire	6
Burning Complaint	11	Gas Leak	8
Carbon Monoxide Alarm	6	Hazardous Materail	1
Fire Alarm Activation	14	Investigation	3
False Alarm	31	Lines Down	3
Chimney Fire	1	Motor Vehicle Incident	24
First Responder	2	Public Service	7
Grass Fire	1	Rescue & Safety	4
Rubbish Fire	3	RCMP Assist	2
Structural Fire	9	Smoke smell/visual	5
Fire Unclassified	6	Sprinkler Pipe Burst	5
Yearly Total		172	

The Rural Area Responses

Type of Incident	Number of Incidents	Type of Incident	Number of Incidents
Ambulance Assist	5	Vehicle Fire	3
Burning Complaint	10	Gas Leak	
Carbon Monoxide Alarm	1	Hazardous Materail	
Fire Alarm Activation	7	Investigation	2
False Alarm	10	Lines Down	1
Chimney Fire		Motor Vehicle Incident	5
First Responder	1	Mutual Aid	4
Grass Fire	3	Rescue & Safety	
Rubbish Fire	3	RCMP Assist	
Structural Fire	5	Smoke smell/visual	4
Fire Unclassified	3	Sprinkler Pipe Burst	
Yearly Total		67	

Out of Area Responses

Type of Incident	Number of Incidents
Grass	5
Vehicle Fire	1
Mutual Aid	10
Rescue and Safety	1
Motor Vehicle Incident	17
Public Service	1
Yearly Total	35

Total Emergency Responses for 2021	274
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REPORT



Operating Budget Increase Request

PROJECT YEAR:	2023
Increase NAME:	Administrative Support
Budget Increase:	\$13,150
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Corey Kortmeyer, Fire Chief

Increase DESCRIPTION

Increase staffing of the one permanent part-time employee from two days a week, to three days a week.

The 2022 budget was \$26,300 and the proposed 2023 budget for Administrative Support is \$39,450.

PURPOSE/GOALS

In 2020 the fire department had administrative support one day a week. This employee was absconded for other departments within the Town's operations. This left the fire department with sporadic staffing and reduced support. In 2022 the Town hired a new part-time Administrative Support Assistant. This position was increased to two days a week.

The strategic aim for additional support is to create databases for supporting our inspection and emergency call out programs. There is no comprehensive list of inspectable properties that has been compiled over the years. We are responsible for approximately 350 inspections per year. We have to create the property list, input this list into our inspection software so that it will "populate" data. We have been using business licenses to create this information. As we do not have an existing list of inspectable properties. This data then be used for tracking inspections and emergency call outs to addresses within Osoyoos. We also have to "tie" this information to the folio number on the Town's server. Then any inspections completed will be stored under the property file for separate addresses. This allows us to generate reports relating to statistical data that can be used for billing for false alarms or populating inspection forms.

WorkSafe BC requires that we keep all documentation (training and emergency call outs) for firefighters for their lifetime. This is a result of presumption cancer and post-traumatic stress claims by a worker (past or present). This information is logged into our fire department software. In a case of a worker claim we can pull statistics from this program in moments. Without compiling this information, we would be forced to manually go through our paper copies to gather these details. With thirty-two (present) employees there is a time demand to ensure this information is being collected and stored. At some point we will have to solve the storage of our legacy documentation for past members, prior to 2021.

We use the software to capture training courses, events or sessions. This ensures that we have documentation of firefighters training for the risks we are asking them to undertake. If there is an injury to a firefighter, we will have to demonstrate that the employee was trained, and qualified to undertake the work they were conducting. This is a requirement of WorkSafe BC. Prior to 2021, this information was not being collected, documented or details retained. At some point we will have to solve the storage of our legacy documentation for past members, prior to 2021. I would suggest we electronically store this information at a minimum.

The minimum training standards in British Columbia for firefighters requires complex buildings to have fire department pre-plans. This is a "template" or guide for a fire response to a structure fire for a larger building. All buildings that are

classified “complex” must have pre-plans that aid in emergency response. To date Osoyoos Fire Rescue has not developed any pre-plans.

The Minimum Training Standards for British Columbia have been updated. These new standards require further detailed documentation for each firefighter. This includes the roles for firefighting, incident command, supervisors, vehicle operators (driving and pump operations) and managers. The new “Playbook” requirements have taken effect as of September 2022 and require compliance by March 2024.

Adding another day would provide efficiencies in support services throughout a work week. This Administrative Assistant is supporting both Deputy Chiefs and the Fire Chief. This support includes, fire operations, training and fire and life safety programs, website oversight, shipping and receiving, asset management documentation, and booking fire inspections. This role also deals with the public via telephone and in-person visits to the fire hall.

Administrative Support will play a critical role in the completion of the above-mentioned gaps in our operations. |

By adding the additional day, we will be able to better serve our programs at the fire hall and ensure compliance to regulations. |

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The fire department administrative support at its present staffing will continue to operate at its current level. This staffing level does not appropriately support our fire department operations, for the tasks required. We may also be at risk for WorkSafe BC fines or penalties. |



Corey Kortmeyer
Fire Chief



Rod Risling
Chief Administrative Officer

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023 - 2027**

15-Feb-23

Fire Department

Director Responsible for Report	Priority (1-5)	Description	2023	2024	2025	2026	2027
Corey	5	Fire Hose	6,500			6,500	
Corey	4	Turnout Gear	19,500	6,500	6,500	6,500	6,500
Corey		Wildland Firefighting Gear	1,800	1,800	1,800	1,800	1,800
Corey		Portable Scene Lights	0	12,000	0	0	0
Corey		Paving	0	0	0	16,000	0
Corey	1	Aerial Report	12,500				
Corey	2	Rescue Lift Bags	14,500				
Corey	3	SCBA Fill Station	10,500				
Corey		Overhead door replacement		60,000	60,000		
Corey		SCBA Bottle Purchase			6,500	6,500	6,500
Corey		Electrical Cord Replacement		12,000			
Corey		Ice Commanders (Ice Rescue)			15,000		
Corey		Hose Tower Ventilization		7,500			
			65,300	99,800	89,800	37,300	14,800
ORFPD Portion			14,562	22,255	20,025	8,318	3,300
OIB Portion			11,787	18,014	16,209	6,733	2,671
Town Portion			38,951	59,531	53,566	22,249	8,829

Director Responsible for Report	Priority (1-5)	MFA Equipment Financing					
Corey	1	Brush Truck	194,748				
Corey	1	Water Tender	397,000				
Corey	1	Rescue Truck	350,000				
Corey	2	Aerial Apparatus (15 Year AAP)			1,700,000		
Corey	4	Command Truck					65,000
Corey	3	Marine Rescue Craft				75,000	
			941,748	0	1,700,000	75,000	65,000

Source of funding

	Amount	Operating	GRANTS	MFA	RESERVES	OTHER	TOTAL
2023	1,007,048	0	0	731,000	261,486	14,562	1,007,048
2024	99,800	0	0	0	77,545	22,255	99,800
2025	1,789,800	53,566	0	1,700,000	0	36,234	1,789,800
2026	112,300	22,249	0	75,000	0	15,051	112,300
2027	79,800	8,829	0	65,000	0	5,971	79,800
	3,088,748	84,644	0	2,571,000	339,031	94,073	3,088,748

TOWN OF OSOYOOS
FIRE DEPARTMENT



For Period Ending 31-Dec-2022

	2023 BUDGET	2022 BUDGET	VARIANCE \$	VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
REVENUE						
TAXES - REAL PROPERTY LEVY						
1-1-105-002 REAL PROPERTY LEVY - FIRE PROTECTION	-652,404	-533,414	-118,990	22.31	-532,984.88	-511,831.19
1-1-105-003 REAL PROPERTY LEVY - FIRE HALL DEBT	-175,137	-175,137	0	0.00	-175,064.04	-178,984.58
Total TAXES - REAL PROPERTY LEVY	-827,541	-708,551	-118,990	16.79	-708,048.92	-690,815.77
MISCELLANEOUS						
1-1-115-015 OTHER REVENUE - FIRE DEPT RECOVERIE	-25,000	-25,000	0	0.00	-25,931.12	-28,384.19
Total MISCELLANEOUS	-25,000	-25,000	0	0.00	-25,931.12	-28,384.19
CONDITIONAL TRANSFERS FROM GOV'TS						
1-1-126-009 FIRE PROTECTION - O.R.F.P.D.	-258,462	-213,667	-44,795	20.96	-109,897.11	-176,311.28
1-1-126-010 FIRE-HALL DEBT - O.R.F.P.D.	-53,239	-53,239	0	0.00	-53,236.67	-48,228.15
1-1-126-013 FIRE PROTECTION - O.I.B.	-197,416	-172,944	-24,472	14.15	-175,520.82	-156,893.85
1-1-126-014 FIRE-HALL DEBT - OIB	-53,014	-53,014	0	0.00	-53,184.63	-54,235.36
Total CONDITIONAL TRANSFERS FROM GOV'T	-562,131	-492,864	-69,267	14.05	-391,839.23	-435,668.64
BORROWINGS AND TRANSFERS FROM OWN FUND						
1-1-128-012 TRANS IN FROM FIRE DEPT RES - TOWN/O	-50,738	-38,115	-12,623	33.12	-38,115.00	-319,100.00
1-1-128-015 FIRE DEPT - MFA BORROWING	-350,000	-509,400	159,400	-31.29	-128,400.00	0.00
Total BORROWINGS AND TRANSFERS FROM OW	-400,738	-547,515	146,777	-26.81	-166,515.00	-319,100.00
Total REVENUE	-1,815,410	-1,773,930	-41,480	2.34	-1,292,334.27	-1,473,968.60
EXPENSES						
PROT. SERVICES - FIRE DEPARTMENT						
1-2-230-000 FIRE - BENEFITS	40,500	50,320	-9,820	-19.52	31,524.91	21,844.65
1-2-230-001 FIRE - BUILDING RENTAL	18,100	17,500	600	3.43	16,205.55	14,442.00
1-2-230-002 FIRE - EQUIPMENT GAS & OIL	10,000	8,000	2,000	25.00	10,161.05	9,346.73
1-2-230-003 FIRE - VEHICLE INSURANCE	10,500	10,500	0	0.00	5,558.00	6,688.00
1-2-230-004 FIRE - EQUIP. MAINT. & REPLACEMENT	61,000	60,000	1,000	1.67	61,056.36	60,887.63
1-2-230-005 FIRE - EQUIPMENT FINANCING	224,800	84,900	139,900	164.78	38,336.94	36,887.76
1-2-230-006 FIRE - HALL - MAINT & JANITORIAL	12,000	12,000	0	0.00	6,847.77	14,818.75
1-2-230-007 FIRE - HALL- GROUND'S MAINT	5,500	5,000	500	10.00	8,672.01	5,213.80
1-2-230-008 FIRE - TRAINING	46,000	43,000	3,000	6.98	40,997.19	54,630.44
1-2-230-009 FIRE - DUES/MEMBERSHIP & LICENCES	7,100	4,500	2,600	57.78	868.00	3,971.94
1-2-230-010 FIRE - ANNUAL TESTING & MAINTENANCE	5,600	5,600	0	0.00	4,746.24	3,938.73
1-2-230-011 FIRE - RADIOS & PAGERS	3,500	2,500	1,000	40.00	434.42	962.27
1-2-230-012 FIRE - CRITICAL INCIDENT STRESS MGMT	1,200	1,200	0	0.00	0.00	919.01
1-2-230-013 FIRE - FIRE PREVENTION	3,500	0	3,500	0.00	0.00	0.00
1-2-230-014 FIRE - FIRE PREVENTION PROGRAMS	6,000	0	6,000	0.00	0.00	0.00
1-2-230-101 FIRE - ENGINE 191 - MAINT & REP	4,500	4,500	0	0.00	6,814.70	6,168.83
1-2-230-102 FIRE - ENGINE 192 - MAINT & REP	4,500	4,500	0	0.00	1,550.19	3,629.08
1-2-230-103 FIRE - ENGINE 193 - MAINT & REP	3,000	2,550	450	17.65	1,075.24	3,716.15
1-2-230-105 FIRE - TENDER 192 - MAINT & REP	2,500	2,040	460	22.55	1,480.87	1,169.38
1-2-230-106 FIRE - TENDER 191 - MAINT & REP	2,500	0	2,500	0.00	0.00	0.00

TOWN OF OSOYOOS
FIRE DEPARTMENT



For Period Ending 31-Dec-2022

	2023 BUDGET	2022 BUDGET	VARIANCE \$	VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
1-2-230-107 FIRE - RESCUE 191 - MAINT & REP	2,500	2,040	460	22.55	2,296.72	2,220.74
1-2-230-108 FIRE - BUSH/SQUAD 191 - MAINT & REP	0	0	0	0.00	0.00	227.89
1-2-230-110 FIRE - CAR 191 - MAINT & REP	2,000	1,500	500	33.33	412.99	1,477.12
1-2-230-111 FIRE - CAR 192 - MAIN & REP	2,000	1,500	500	33.33	401.52	1,999.16
1-2-230-112 FIRE - BRUSH 191 - MAINT & REP	2,000	2,500	-500	-20.00	759.70	0.00
1-2-230-584 FIRE - TRAINING WAGES	0	35,390	-35,390	-100.00	15,111.73	20,557.40
1-2-230-585 FIRE - WAGES - Volunteers	160,600	116,950	43,650	37.32	101,032.14	135,626.89
1-2-230-586 FIRE - WAGES - SALARIED	412,870	389,450	23,420	6.01	354,530.06	328,548.33
1-2-230-587 FIRE - WAGES - ADMIN SUPPORT	39,450	26,300	13,150	50.00	17,850.82	10,342.88
1-2-230-800 FIRE - UTILITIES	25,000	25,000	0	0.00	21,534.43	21,256.84
Total PROT. SERVICES - FIRE DEPARTMENT	1,118,720	919,240	199,480	21.70	750,259.55	771,492.40
FISCAL SERVICES - DEBT CHARGES						
1-2-280-004 GENERAL - FIRE-HALL - DEBT - INTEREST	160,730	160,730	0	0.00	160,724.12	160,724.12
1-2-280-005 GENERAL - FIRE-HALL - DEBT - PRINCIPAL	120,660	120,660	0	0.00	120,653.64	120,653.64
Total FISCAL SERVICES - DEBT CHARGES	281,390	281,390	0	0.00	281,377.76	281,377.76
FISCAL SERVICES - CONTINGENCIES						
1-2-284-011 TRANS TO RESERVE - FIRE DEPT. EQUIPMI	0	0	0	0.00	20,000.00	89,722.00
Total FISCAL SERVICES - CONTINGENCIES	0	0	0	0.00	20,000.00	89,722.00
GENERAL CAPITAL EXPENDITURES						
1-2-286-055 CAPITAL - FIRE DEPT EQUIPMENT	415,300	640,018	-224,718	-35.11	17,279.50	367,215.23
Total GENERAL CAPITAL EXPENDITURES	415,300	640,018	-224,718	-35.11	17,279.50	367,215.23
Total EXPENSES	1,815,410	1,840,648	-25,238	-1.37	1,068,916.81	1,509,807.39
Total GENERAL OPERATING FUND	0	66,718	-66,718	-100.00	-223,417.46	35,838.79
Total Surplus (-)/Deficit	0	66,718	-66,718	-100.00	-223,417.46	35,838.79

REPORT

Capital Budget Project



PROJECT YEAR:	2023					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Fire Hose					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/> \$
PROJECT COSTS:	\$6,500					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Corey Kortmeyer, Fire Chief					

PROJECT DESCRIPTION (What is to be completed)

PURPOSE/GOALS (Why do we need this project)

Ensure Osoyoos Fire Rescue has NFPA 1962 Work-Safe BC compliant fire hose for structural firefighting. During 2020 NFPA 1962 hose testing we had fire hose failure and hose predating 1986 that had to be removed in line with Work-Safe BC and NFPA 1962 legislation. The 2019 Fire Master plan also identified the need for Osoyoos Fire Rescue to move towards newer supply lines.

ESTIMATED TIME FRAME FOR COMPLETION

2026

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

2023 internal purchase of various sizes of hose to replace our aging supply lines..

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

OFD will be short on firefighting supply hose that failed during testing.


Corey Kortmeyer
Fire Chief


Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Firefighting Turnout Gear					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>
PROJECT COSTS:	\$19,500					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Corey Kortmeyer, Fire Chief					

PROJECT DESCRIPTION (What is to be completed)

Purchase five (5) full set(s) of Fire Fighter turn out gear.

PURPOSE/GOALS (Why do we need this project)

In 2019 Osoyoos Fire Rescue carried out an NFPA & WorkSafe BC inspection of our structural firefighting personal protective equipment (PPE) - turnout gear, coat, pants, helmet, gloves and boots. OFR is operating with non-compliant PPE and has PPE nearing its operational lifespan which expires after ten years (10).

Five new sets of turnout gear were purchased in 2022 with 5 sets of gear being budgeted for each year subsequent. As our membership grows, we will need more PPE to accommodate and provide our firefighters with the necessary equipment to carry out firefighting duties safely. This will also ensure we are compliant with regulations pertaining to structural firefighting equipment.

ESTIMATED TIME FRAME FOR COMPLETION

Ongoing

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

2023 internal purchase of five full sets of structural firefighter turnout gear.

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

OFR would be non-compliant with outdated structural fire PPE for some of our membership, or have equipment to equip new members. This action could cause harm or death to a firefighter


Corey Kortmeyer
Fire Chief


Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Wildland Firefighting Gear					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/> \$
PROJECT COSTS:	1,800.00					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Corey Kortmeyer, Fire Chief					

PROJECT DESCRIPTION (What is to be completed)

Purchase three (3) sets of wildland firefighting/multi-purpose coveralls

PURPOSE/GOALS (Why do we need this project)

In 2021 Osoyoos Fire Rescue (OFR) did an internal audit on our existing wildland firefighting coveralls. OFR is operating with non-compliant PPE and has PPE nearing its operational lifespan. As our membership grows, we will need more PPE to accommodate and provide our firefighters with the necessary equipment to carry out firefighting duties safely. This will also ensure we are compliant with regulations pertaining to wildland firefighting equipment.

ESTIMATED TIME FRAME FOR COMPLETION

Ongoing

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)


2023 purchase three (3) full sets of wildland firefighting/multi-purpose coveralls.

PUBLIC CONSULTATION (Will this be required)


Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

OFR would be non-compliant with PPE for some of our membership, or have equipment to equip new members.



Corey Kortmeyer
Fire Chief



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Aerial and Engine Apparatus & Community Review Study
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$12,500.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Corey Kortmeyer, Fire Chief

PROJECT DESCRIPTION (What is to be completed)

Prior to the purchase of any new apparatus (including the aerial apparatus), a plan should be completed to study our fire department fleet. This plan should consider the Town of Osoyoos and Rural roadways, analyze existing structures, available turning radius, access and egress to these buildings/areas, analysis of available water supplies, and the basic requirements for our future fleet (which includes the proposed aerial in 2025).

PURPOSE/GOALS (Why do we need this project)

This will create parameters of what type of apparatus should be used for effective and efficient emergency fire operations for the Town of Osoyoos and surrounding areas, as well as setting up the frequency of replacements in the future.

ESTIMATED TIME FRAME FOR COMPLETION

2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Consultant

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Apparatus are a costly purchase for a municipality. This report will provide clear direction of the parameters needed for apparatus purchases for the Town of Osoyoos. It will also provide an overview of our fleet and the frequency of replacement.

Without this report, mistakes could be made for apparatus selection and design. These deficiencies can be costly over time, and can hinder emergency operations in the future due to short sighted purchasing.

Corey Kortmeyer
Fire Chief

Capital Project Report Aerial Apparatus Study

Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Rescue Lift Bags						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$14,500.00						
BUSINESS PLAN NO.:							
TO:	Mayor and Council						
CC:	Rod Risling, CAO						
FROM:	Corey Kortmeyer, Fire Chief						

PROJECT DESCRIPTION (What is to be completed)

Replacement of Osoyoos Fire Rescue Air Lifting Bags

PURPOSE/GOALS (Why do we need this project)

Air lifting bags are an essential tool for auto extrication and technical rescues. These devices create space to gain access to patients or lift heavy objects for fire or rescue purposes.

Our current air lifting bags were purchased and placed in service in 2004, they are eighteen years old. According to NFPA 1936, Chapter 6 – “Lifting Bags, 2.1.3.4 - Month and year of expiration, which should be no greater than 15 years after date of manufacture”. Purchasing newer air lift bags would allow us to meet the NFPA 1936 Standard.

ESTIMATED TIME FRAME FOR COMPLETION

2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internal purchase

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

OFR would be non-compliant with the NFPA 1936 Standard, or our current manufacturer's suggested expiry date (15 years). Failure to replace our current air lift bags may result in a failure of the air lift bags, which could cause harm or death to a firefighter or a bystander.


Corey Kortmeyer
Fire Chief


Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	SCBA Fill Station
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$10,500.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Corey Kortmeyer, Fire Chief

PROJECT DESCRIPTION (What is to be completed)

Purchase and install a new SCBA filling station for Firehall 191.

PURPOSE/GOALS (Why do we need this project)

To ensure Osoyoos Fire Rescue is compliant for our respiratory protection program, we need to demonstrate proper self-contained breathing apparatus (SCBA) cylinder fills. This includes filling the cylinders to acceptable volumes over time. The current SCBA fill station is failing to fill cylinders consistently with air. This failure means each bottle has to be filled multiple time to achieve acceptable air pressures within the bottle. The existing fill station was manufactured in 2007 and is over fifteen years old.

A new fill station would speed up SCBA cylinder re-fills ensuring consistency and firefighter safety with our self-contained breathing apparatus.

ESTIMATED TIME FRAME FOR COMPLETION

2023


PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

There is a risk a SCBA bottle that is not entirely full could be used in a IDLH atmosphere. This action could cause harm or death to a firefighter.


Corey Kortmeyer
Fire Chief


Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Rescue 191 Replacement					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>
PROJECT COSTS:	\$350,000					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Corey Kortmeyer, Fire Chief					

PROJECT DESCRIPTION (What is to be completed)

Purchase a replacement rescue response vehicle

PURPOSE/GOALS (Why do we need this project)

Ensure Osoyoos Fire Rescue (OFR) has consistent emergency response for; road rescue, motor vehicle incidents, low angle rope rescue, hazardous materials mitigation, assisting other agencies, public service requests and fire suppression rescue efforts.

The current rescue vehicle is a 1997 International. This 25-year-old unit has passed its life expectancy and is in need of replacement. This replacement purchase was recommended in the "Town of Osoyoos – Fire Department Master Plan (2019)". The replacement rescue (and associated costs of the vehicle) was presented to the Osoyoos Rural Fire Protection District and received their approval on April 28, 2022. Also, this purchase has been identified in the Fire Departments Five-Year Financial Plan, was presented to Mayor and Council and received pre-budget approval during the Regular Open Meeting of Council on May 24, 2022.

The rescue vehicle replacement has been budgeted for in the 2023 fiscal year.

ESTIMATED TIME FRAME FOR COMPLETION

2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)


Request proposals from proponents to design and cost a rescue vehicle, select a proponent, work with the successful proponent to build and invoice the rescue vehicle for a 2023 delivery.

PUBLIC CONSULTATION (Will this be required)

Not needed at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

OFR may not meet rescue demands during emergency incidents


Corey Kortmeyer
Fire Chief


Rod Risling
Chief Administrative Officer

To: Mayor Sue McKortoff and Members of Council
From: Corey Kortmeyer, Fire Chief
Date: May 24, 2022
Subject: Pre-Budget Approval – Rescue Apparatus
Tracker No: AI-544

RECOMMENDATION:

That council grant pre-budget approval of \$350,000.00 to allow staff to begin sourcing a new rescue apparatus to be delivered in 2023.

CAO Comments:

Approved for Council consideration. J. Zakall

Executive Summary:

Consistent fire and rescue operations are a required for sustained firefighting operations. This may include; structural firefighting, wildland firefighting, rural firefighting, ice rescue, low angle rescue, auto extrication, forcible entry and rapid intervention rescue. A new rescue unit will ensure continued rescue services are provided to the community in a reliable fashion. This will also enhance firefighter safety driving to and operating on emergency rescue scenes.

Background:

The current rescue vehicle is a 1997 International. This 25-year-old unit has passed its life expectancy and is in need of replacement. This purchase is included in the five-year Fire Department master plan and has already been passed by Mayor and Council in a budgetary process in 2021 and 2022. This purchase is also recommended in the “*Town of Osoyoos – Fire Department Master Plan (2019)*”.

Options / discussion

1. That Council pre-budget approval of \$360,000.00 including PST excluding GST, for the purchase of a new rescue unit.
2. That Council does not grant pre-budget approval for the purchase of a new rescue unit.

Implications:

- a) Community:
 - a. Provide continued fire and rescue services for the Town of Osoyoos and the rural area.
- b) Organizational

- a. Enhance rescue capabilities in a reliable fashion.
- a) Budget
 - i. Financial/Risk Implications
 - i. Currently this purchase has been identified in the Fire Departments five-year master plan, has been presented to Mayor and Council in the 2021 year and will be budgeted for in the 2023 fiscal year.
- b) Significant Dates
 - i. No significant dates.
- c) Sustainability
 - i. This rescue unit will have a twenty-five (25) year life span with the Town of Osoyoos.

Others Consulted:

1. Director of Operational Services, Jared Brounstein
2. Director of Financial Services and Acting CAO, Jim Zakall
3. Deputy Fire Chief, Ryan McCaskill
4. ORFPD

Respectfully submitted,



Corey Kortmeyer, Fire Chief

Budget allocation (Based on 2022 converted assessed values)

Operating		\$1,093,720	\$1,104,940	\$1,258,400	\$1,289,890	\$1,317,890	
		2023	2024	2025	2026	2027	GL
ORFPD	22.30%	243,900	246,403	280,622	287,645	293,889	11126-009
OIB	18.05%	197,416	199,442	227,141	232,825	237,879	11126-013
Town	59.65%	652,404	659,095	750,637	769,420	786,122	11105-002
	100.00%	1,093,720	1,104,940	1,258,400	1,289,890	1,317,890	

Budget allocation

Debt		\$281,390	\$281,390	\$281,390	\$281,390	\$281,390	
		2023	2024	2025	2026	2027	
ORFPD	18.92%	53,239	53,239	53,239	53,239	53,239	11126-010
OIB	18.84%	53,014	53,014	53,014	53,014	53,014	11126-014
Town	62.24%	175,137	175,137	175,137	175,137	175,137	11105-003
	100.00%	281,390	281,390	281,390	281,390	281,390	

Budget Allocation

Capital		\$65,300	\$99,800	\$89,800	\$37,300	\$14,800	
		2023	2024	2025	2026	2027	
ORFPD	22.30%	14,562	22,255	20,025	8,318	3,300	
OIB	18.05%	11,787	18,014	16,209	6,733	2,671	
Town	59.65%	38,951	59,531	53,566	22,249	8,829	
	100.00%	65,300	99,800	89,800	37,300	14,800	

Equipment Financing Costs

Municipal Finance Authority - Equipment Financing

Lease #	Description	Term	Finance Month	GL Distribution	Last Payment Date	2023	2024	2025	2026	2027
EF Loan #0001	2010 Fire Pumper Truck	Renewed Dec 2020 10 Years		12230-005	11/30/2030	18,098.28	18,098.28	18,098.28	18,098.28	18,098.28
EF Loan #0012	Crew Cab 4x4	5 Year - No AAP		12230-005	4/30/2025	18,789.48	18,789.48	5,707.69	0.00	0.00
EF Loan # 0015-0	Brush Truck	5 Year - No AAP - \$128,400 - 1.04%	March	12230-005	28-02-2027	27,569.88	27,569.88	27,569.88	27,569.88	21,505.95
2022 - Ordered	Water Tender	5 Year - No AAP - \$381,000 - 3.67%	September	12230-005	31-08-2027	83,521.20	83,521.20	83,521.20	83,521.20	83,521.20
2023 - RFP in 2022	Rescue Truck	5 Year - No AAP - \$350,000 - 3.67%	January	12230-005	1/31/2028	76,725.48	76,725.48	76,725.48	76,725.48	76,725.48
Proposed in 2025 budget	Aerial Apparatus	15 Year - AAP Required - \$1,700,000 - 3.67%	January	12230-005	1/31/2040	0.00	0.00	147,545.04	147,545.04	147,545.04
Proposed in 2026 budget	Marine Rescue Craft	5 Year - No AAP - \$75,000 - 3.67%	January	12230-005	1/31/2031	0.00	0.00	0.00	16,441.20	16,441.20
Proposed in 2027 budget	Command Truck	5 Year - No AAP - \$65,000 - 3.67%	January	12230-005	1/31/2032	0.00	0.00	0.00	0.00	14,249.04
Total						<u>224,704.32</u>	<u>224,704.32</u>	<u>359,167.57</u>	<u>369,901.08</u>	<u>378,086.19</u>
Rounded up						224,800	224,800	359,200	370,000	378,100

REPORT



Council

MEETING DATE: November 22, 2022

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **Highlighted changes for the 2023 RCMP Budget**

BACKGROUND

Budget presentation for 2023 RCMP, highlighted changes in the budget.

OVERVIEW

This budget is being presented to Council with a 3.49% increase in Policing costs. This will increase revenues by \$40,070 to offset the net increase in operating expenditures.


The current staffing for the Osoyoos detachment are 1 Sergeant and 5 Constables, the municipality funds 70%.

The current RCMP reserve balance is \$1,094,852.

For discussion and direction.



Jim Zakall
Director of Financial Services



Rod Risling
Chief Administrative Officer

Osoyoos	
FISCAL YEAR 2023 - 2024	

	<u>Municipal</u> <u>Cost</u>
Contract Strength - FTE	6.00
Per Capita 100%	\$ 213,610
Contract Cost (Excludes OT)	\$ 1,281,660
Overtime (includes Reservists)	\$ 59,200
Total Policing Cost 100% Per Capita & Overtime	\$ 1,340,860
Total Policing Cost 70% Per Capita & Overtime	\$ 938,602
Prisoner Guard / KOP Estimate	\$ 22,614
Accommodation Estimate @ 100%	\$ 123,910
Public Service Support Staff Estimate @ 100%	\$ 114,536
Annual Payments per Settlement Agreement	
Green Timbers	\$ 907
Severance (Earned Retirement Benefit Payment)	\$ -
Total Municipal Cost for 2023/24	\$ 1,200,570



For Period Ending 31-Dec-2022

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
GENERAL OPERATING FUND						
Revenues						
TAXES - REAL PROPERTY LEVY						
1-1-105-100 REAL PROPERTY LEVY - POLICING	-1,187,070	-1,147,000	-40,070	3.49	-1,146,647.93	-1,056,437.70
Total TAXES - REAL PROPERTY LEVY	-1,187,070	-1,147,000	-40,070	3.49	-1,146,647.93	-1,056,437.70
MISCELLANEOUS						
1-1-115-023 OTHER REVENUE - RCMP TRAFFIC FINE	-35,000	-47,000	12,000	-25.53	-29,773.60	-46,555.67
Total MISCELLANEOUS	-35,000	-47,000	12,000	-25.53	-29,773.60	-46,555.67
Total Revenues	-1,222,070	-1,194,000	-28,070	2.35	-1,176,421.53	-1,102,993.37
Expenditures						
PROT. SERVICES - POLICING						
1-2-232-001 POLICING - RCMP	1,200,570	1,172,500	28,070	2.39	611,130.99	926,151.10
Total PROT. SERVICES - POLICING	1,200,570	1,172,500	28,070	2.39	611,130.99	926,151.10
PROT. SERVICES - POLICING						
1-2-232-002 VICTIM SERVICES - TOWN CONTRIBUTION	21,500	21,500	0	0.00	2,065.76	4,731.53
Total PROT. SERVICES - POLICING	21,500	21,500	0	0.00	2,065.76	4,731.53
Total Expenditures	1,222,070	1,194,000	28,070	2.35	613,196.75	930,882.63
Total GENERAL OPERATING FUND	0	0	0	0.00	-563,224.78	-172,110.74
Total Surplus (-)/Deficit	0	0	0	0.00	-563,224.78	-172,110.74

REPORT

Operating Budget Increase Request

PROJECT YEAR:	2023
Increase NAME:	Increase of Bylaw Enforcement Hours
Budget Increase:	\$64,506
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Brianne Hillson, Director of Corporate Services

Increase DESCRIPTION (What is to be completed)

Increase staffing of the two permanent full-time to a four on, three off rotation and hire two seasonal Bylaw Enforcement Officers to assist in the summer months to support the increase of the population and citizen concerns and inquiries.

The 2022 budget was \$165,530 and the proposed 2023 budget for Bylaw Enforcement is \$230,040.

PURPOSE/GOALS (Why do we need this project)

The Town employs two full-time Bylaw Enforcement Officers (BEO) who currently work on a rotating schedule of 4 days on 4 off. Citizen concerns that have been received by Town Hall have doubled since 2021. Currently the Town has received over 420 citizen concerns, where in 2021 there were 203 received. Administration has seen a shift in citizen concerns with requests for enforcement for Short-Term Rentals that require a significant amount of the Bylaw Enforcement Officers time.

The BEO's are also responsible for Park Patrols and Enforcement, Animal Control, monitoring the Town's Marina and Boat Trailer Parking for infractions, enforcing the Good Neighbour Bylaw (Unsightly Premise and Noise Complaints), Traffic Control Bylaw, Water Violations (Turning on/off water, illegally irrigating lawns) and assisting the Planning and Development Services department with their bylaw enforcement (Zoning, Sign, Business License, and Building Bylaw).

It is being proposed for the 2023 fiscal year that the schedule change to 4 days on 3 off, which would allow the two BEO's to have one day a week where there would be an overlap to allow them to work on files and projects together which would provide more efficient and effective services to the residents and visitors to the community.

The Administration is further requesting that two additional Bylaw Enforcement Officers be hired on a seasonal basis to help assist in the busy summer months. This would allow the Town to have a presence in Town parks and other facilities, along with addressing the organization's need for bylaw enforcement in other departments. The additional staff will also help address citizen concerns and potentially expedite resolutions. Furthermore, the increased BEO in the summer months will allow the Town to have Bylaw Enforcement Officers on during the morning and evening, which allows for increased public education and enforcement with the increased population.

Bylaw Enforcement Officers are important to the organization and community as they have the authority and ability to educate and enforce the Town's bylaws. The BEO would like to develop and implement public education campaigns on various Town bylaws such as the Good Neighbour Bylaw (Noise, Unsightly Premises, etc.), Animal Control Bylaw and Traffic Bylaw.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Bylaw Enforcement will continue at its current service level and will continue to be responded to in a reactive approach.



Brianne Hillson
Director of Corporate Services



Rod Risling
Chief Administrative Officer

REPORT



Council

MEETING DATE: February 8, 2023

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **2022 Capital Projects carried forward to 2023 for completion – General Fund**

BACKGROUND

To report to Council on the projects being carried forward that were approved in 2022 under Financial Plan Bylaw 1376.

OVERVIEW

The projects carried forward in the General Fund are:

	Budget	Spent to date	Carry Forward
Osoyoos Childcare Needs Assessment and Strategic Action Plan	\$50,000	\$0	\$50,000
Zoning Bylaw Update (Inc. Foreshore Bylaw and Short Term Rental Program	\$150,000	\$6,235	\$143,765
Land Use Procedures Bylaw	\$20,000	\$0	\$20,000
Solid Waste Bylaw and Rate Structure	\$25,000	\$0	\$25,000
Road System Designs – Various Locations	\$394,000	\$270,713	\$123,287
Age Friendly and Accessibility Upgrades	\$35,556	\$1,238	\$34,318
Fleet Replacements	\$896,875	\$18,790	\$878,085
Washroom – Legion Beach	\$700,000	\$430,195	\$269,805
Generator Placement & Hookup	\$45,000	\$600	\$44,400
Flood Mitigation Plan	\$136,653	\$101,782	\$34,871
Compost Facility Management Plan	\$25,000	\$0	\$25,000
Brush Truck	\$195,118	\$370	\$194,748
Water Tender	\$397,000	\$0	\$397,000

All noted projects can be found in the 2022 budget document. Carry forward balances were adjusted by actual funds spent to date by December 31, 2022.



Jim Zakall
Director of Financial Services

General Fund

SOURCE OF FUNDING :

Project Description	Responsible Director	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Land											
Land Acquisition	Rod	12286-031	2,250,000	0			2,250,000			2,250,000	
Planning											
2022 CFOsoyoos Childcare Needs Assessment and Strategic Action Plan	Gerald	12286-014	50,000	0			50,000			50,000	
2022 CF Zoning Bylaw Update (Inc Foreshore Bylaw and ST Rental Progr	Gina	12286-014	143,765	0			143,765			143,765	
2022 CF Land Use Proceedures Bylaw	Gina	12286-014	20,000	0			20,000			20,000	
Solid Waste Bylaw and Rate Structure Re-development	Jared	12286-014	25,000	0			25,000			25,000	
Parks Master Plan/Strategic Park Planning	Gerald/Gina	12286-014	40,000	40,000						40,000	
OCP Update - Flood Levels	Jared	12286-014	21,700	21,700						21,700	
Floodplain & Wave Action Bylaw	Jared	12286-014	7,700	7,700						7,700	
Office Equipment											
Computer Equipment	Jim	12286-001	30,700	30,700						30,700	
Roads											
2022 CF - Road System Designs - Various Locations	Jared	12286-068	123,287	0			123,287			123,287	
Street Light Upgrades	Jared	12286-068	195,000	0	195,000					195,000	
Accessibility											
2022 CF - Age Friendly and Assessibility Upgrades	Gerald	12286-013	34,318	0			34,318			34,318	
Age Friendly and Assessibility Upgrades	Gerald	12286-013	33,000	30,000			3,000			33,000	
Equipment											
2022 CF - Fleet Replacements	Jared	12286-093	878,085	0			878,085			878,085	
Fleet - Mower Replacement	Jared	12286-093	136,600	57,537			79,063			136,600	
Fleet - Light Truck Replacement	Jared	12286-093	94,500	94,500						94,500	
Fleet - Utility Response Vehicle	Jared	12286-093	175,000	175,000						175,000	
				0						0	
Community Services											
Sonora Room 1 Upgrade	Gerald	12286-089	15,000	0			15,000			15,000	
Lions Park Rubber Fall Surface	Gerald	12286-047	25,000	25,000						25,000	
Parks Washroom Upgrades	Gerald	12286-095	100,000	0	100,000					100,000	\$22,918 COVID Restart Grant
Outdoor Pickleball Court Improvements	Gerald	12286-047	120,000	0			120,000			120,000	
Floor Scrubber	Gerald	12286-089	15,000	0	15,000					15,000	COVID Restart Grant
Commercial Kitchen Upgrades	Gerald	12286-089	12,000	12,000						12,000	
Front Xeriscape	Gerald	12286-089	25,000	5,254			19,746			25,000	
Sonora Centre Automatic Taps and Flushers	Gerald	12286-089	30,000	0	30,000					30,000	COVID Restart Grant
Parks-Trails											
2022 CF - Washroom - Legion Beach - Construction	Jared	12286-095	269,805	0	269,805					269,805	
Water Access Point - South Gyro Beach	Jared	12286-095	47,000	0			47,000			47,000	
Multi-Trail Surface Coating - Jack Shaw Park	Jared	12286-095	20,000	20,000						20,000	
General Minor Capital Improvements	Jared	12286-096	15,000	15,000						15,000	
Buildings											
2022 CF - Generator Placement & Hookup	Jared	12286-002	44,400	0			44,400			44,400	
Air Purification Units for Municipal Facilities	Jared	12286-002	50,000	0	50,000					50,000	COVID Restart Grant
Stormwater Management											
2022 CF - Flood Mitigation Plan	Jared	12286-085	34,871	0	34,871					34,871	
Drainage Improvements - General	Jared	12286-085	10,000	10,000						10,000	
Other											
2022 CF - Compost Facility Management Plan	Jared	12286-062	25,000	0			25,000			25,000	
Fire Department											
2021 CF Brush Truck	Corey	12286-055	194,748	0			194,748			194,748	
2022 Water Tender	Corey	12286-055	397,000	0		381,000	16,000			397,000	
Fire Hose	Corey	12286-055	6,500	0			5,051		1,449	6,500	ORFPD

General Fund

SOURCE OF FUNDING :

Project Description	Responsible	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Turnout Gear	Corey	12286-055	19,500	0			15,152		4,348	19,500	ORFPD
Wildland Firefighting Gear	Corey	12286-055	1,800	0			1,399		401	1,800	ORFPD
Aerial Report	Corey	12286-055	12,500	0			9,712		2,788	12,500	ORFPD
Rescue Lift Bags	Corey	12286-055	14,500	0			11,266		3,234	14,500	ORFPD
SCBA Fill Station	Corey	12286-055	10,500	0			8,158		2,342	10,500	ORFPD
Rescue Truck	Corey	12286-055	350,000	0		350,000				350,000	

Resort Municipality Projects

2019-2021 Carryover Projects											
85th Plaza	Jared	12286-107	127,514	0					127,514	127,514	RMI Funding
Museum Demo and Park Restoration	Jared	12286-103	449,142	0					449,142	449,142	RMI Funding
Washroom & Assessibility Upgrades	Gerald	12286-103	200,000	0					200,000	200,000	RMI Funding
Trail Signage	Gerald	12286-097	32,936	0					32,936	32,936	RMI Funding
Visitor Activity Enhancement (unallocated)	Gerald	12286-105	34,386	0					34,386	34,386	RMI Funding
2023 Music in the Park	Gerald	12286-105	26,000	0					26,000	26,000	RMI Funding
Community Celebration Spring BBQ	Gerald	12286-105	5,000	0					5,000	5,000	RMI Funding
Festival of Trees	Gerald	12286-105	3,000	0					3,000	3,000	RMI Funding
Community Winter Market	Gerald	12286-105	6,000	0					6,000	6,000	RMI Funding
Mural Project	Gina	12286-100	25,000	0					25,000	25,000	RMI Funding
Veterans Park - Signage	Gerald	12286-114	10,000	0					10,000	10,000	RMI Funding
Signs with Braille at Gyro Park	Gerald	12286-098	28,000	0					28,000	28,000	RMI Funding
Scent Garden at Pioneer Walkway	Gerald	12286-106	10,000	0					10,000	10,000	RMI Funding
2022-2023 Projects				0							
Downtown Revitalization	Jared	12286-107	872,486	0	550,000				322,486	872,486	RMI Funding
Trail Development & Connectivity	Jared	12286-097	40,500	0					40,500	40,500	RMI Funding
Accessible Fishing Pier at swiws	Jared	12286-112	50,000	0					50,000	50,000	RMI Funding
Waterfront Safety Improvements	Gerald	12286-110	8,000	0					8,000	8,000	RMI Funding
45th Street Pedestrian Connection/ Emergency Egress	Jared	12286-101	231,500	0					231,500	231,500	RMI Funding
Public Art/Heritage Display	Jared	12286-100	12,500	0					12,500	12,500	RMI Funding
Environmental Sustainability	Rod	12286-114	5,000	0					5000	5,000	RMI Funding
Boat Trailer Parking	Jared	12286-102	20,000	0					20000	20,000	RMI Funding
Visitor Activity Enhancement	Gerald	12286-105	25,000	0					25000	25,000	RMI Funding
Beach Cleaning	Jared	12286-099	18,000	0					18000	18,000	RMI Funding
Program Administration	Gina	12286-111	4,000	0					4000	4,000	RMI Funding
Total			8,367,743	544,391	1,244,676	731,000	4,139,150	0	1,708,526	8,367,743	

Available Funds	544,391	11126-015	11128-007
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Available Funds for 2022 \$516,629			
Available Funds for 2021 \$474,036		11128-011 RMI	1,693,964
Available Funds for 2020 \$522,068		11126-009 ORFPD	14,562
Available Funds for 2019 \$552,068			1,708,526
	11128-012 Reserves		2,488,364
	11128-000 Surplus		1,650,786
			4,139,150

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Parks Master Plan/Strategic Park Planning
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$40,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis & Gina MacKay

PROJECT DESCRIPTION (What is to be completed)

Charrette to get feedback from the community in relation to park planning including amenities, programming and park use activities. This project will identify how we manage our parks and how we budget for future projects. Having a similar theme throughout our parks will solidify our identity and keep all residents and staff proud to utilize and maintain our parks and green spaces.

PURPOSE/GOALS (Why do we need this project)

The demolition of the old museum at Gyro Park has prompted a number of groups and community interests to come forward. The charrette will provide residents an opportunity to bring ideas forward for discussion. Due to the timing of the resort municipality funding and the projects that have been delayed we cannot wait to demo the old museum and ultimately the charrette. The funding for the demolition of the museum will also increase the green space at Gyro Park and will enhance the usability for the community. This can easily be incorporated into future plans from the charrette discussions. There has been a number of groups who are interested in offering activities in select parks, but we have to make sure activities and special events are approved and available for each area. Traffic flow and safety, everyday users, washrooms, green space, parking, buildings, trees, beach use and maintenance, can provide a variety of problems. Having a charrette and including all potential stakeholders will help guide the way forward.

ESTIMATED TIME FRAME FOR COMPLETION

June, 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

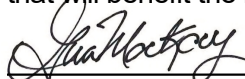
Internal/Consultant

PUBLIC CONSULTATION (Will this be required)

Yes – Open house, survey and direct feedback.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Inability to offer activities and amenities in our parks. Getting feedback from the community and moving in a direction that will benefit the masses is essential.



Gina MacKay – Planning and Development Director
Gerald Davis – Community Services Director



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	OCP Update – Flood Levels
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$21,700.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operations

PROJECT DESCRIPTION (What is to be completed)

Based on the new floodplain and wave action analysis, the Town's existing Official Community Plan (OCP) "Hazard Areas – Flood Management" map and boundary should be updated.

PURPOSE/GOALS (Why do we need this project)

Update the Town's OCP land use policy statements and maps defining the updated 200-year active floodplain and wave action area. The overall updates to the OCP should include:

- 200-year Floodplain map and wave action map within OCP
- Restrictions on the use of land subject to hazardous conditions whether it is flooding, erosion, or both
- Define the land within the floodplain map as a "designated development permit area" for the purpose of protecting the natural environment, its ecosystems and biological diversity, and protection of development from hazardous conditions
- Description of special conditions and/or objectives that justify the development permit area justification and specifies how the special conditions and/or objectives will be addressed
- Adjustment to existing zoning bylaws to align with OCP changes as necessary
- Presentation to council for adoption of revised OCP

ESTIMATED TIME FRAME FOR COMPLETION

Spring 2024

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Work will be completed by TRUE Consulting, with the project being overseen by the Operational Services Department.

PUBLIC CONSULTATION (Will this be required)

None anticipated.

FUNDING MODEL

\$21,700.00 – Fully Grant Funded

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

OCP will not reflect the current flood levels identified.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Floodplain & Wave Action Bylaw
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$7,700.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operations

PROJECT DESCRIPTION (What is to be completed)

Once the Town's OCP is updated to include the new floodplain mapping & wave hazard areas, a floodplain bylaw should be created to ensure development permits are required within the designated development permit areas as defined in the OCP.

PURPOSE/GOALS (Why do we need this project)

Develop a local government floodplain bylaw that applies to the OCP-defined floodplain area that will subsequently be adopted by council. The local government floodplain bylaw will be inclusive of the following elements at a minimum:

- Floodplain setbacks
- Wave action measures
- Flood construction level
- Floodproofing requirements
- Modification to existing structure and/or properties
- Covenants

ESTIMATED TIME FRAME FOR COMPLETION

Spring 2024

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Work will be completed by TRUE Consulting, with the project being overseen by the Operational Services Department.

PUBLIC CONSULTATION (Will this be required)

None anticipated.

FUNDING MODEL

\$7,700.00 – Fully Grant Funded

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Development would continue in areas of concern.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Computer Equipment
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$30,700
BUSINESS PLAN NO.:	FS1-2011-04
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	

PROJECT DESCRIPTION (What is to be completed)

As referenced in the attached 2023-2027 Information Technology Plan a number of items are being considered for 2023.

The Town of Ossoyos' information technology infrastructure and systems are all operational and performing as expected. The older equipment has been refreshed economically in accordance with planned outcomes and users are fairly well supported. Portable Emergency Operation Center "Network in a Box" equipment was procured, configured, and is now ready for rapid deployment if/when needed. Improved wireless infrastructure was also procured, allowing for site-to-site network connectivity. The IT system ran well during 2022 with very few problems and little downtime.

The main goals for 2023 include:

1. Migrate to M365 from Exchange, freeing up current Exchange server.
2. Rebuild current Exchange server for iCity/Vadim, and set current Vadim server up for replication/failover at the firehall.
3. Refresh older workstations and notebooks.
4. Plan support migration from current contract parameters to new ITMPS (IT Mange Per Seat) support model, including NCI Help Desk, remote access/support, and outcome-based metrics.

The 2023 Capital budget is \$30,700.

PURPOSE/GOALS (Why do we need this project)

Provides staff with efficient equipment to get their jobs done.

ESTIMATED TIME FRAME FOR COMPLETION

To plan to complete the majority of the goals by June 2023.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

All these will be installed and set up by ONE Technologies. The hardware will be sourced as per the Town's purchasing policy.

PUBLIC CONSULTATION (Will this be required)

No consultation required.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

As computer equipment ages, systems work slower, less efficient and are not able to keep up to the ever changing technology.



Jim Zakall
Director of Finance/Deputy CAO



Rod Risling
Chief Administrative Officer



Town of Osoyoos

2023-2027 Information Technology Plan

The Town of Osoyoos
8707 Main Street
Osoyoos, BC V0H 1V0
250-495-6515

Table of Contents

Introduction.....	3
Outline of Current Infrastructure & Plans for 2022	3
Fileservers	3
Fileserver Operating System and Software	4
Backup and Disaster Recovery	4
Antivirus and Spam Protection	5
Multifactor Authentication	5
Uninterrupted Power Supply (UPS)	5
Network Topology	6
Firewall / VPN solutions	6
Connectivity	6
Workstations / Notebooks	7
Phone system upgrades	7
Software	8
Preventive Maintenance & Help Desk Support	8
Action Plan	8
Budget	9
Workstation Listing.....	10

Introduction

The Town of Osoyoos' Information Technology infrastructure and systems are in all operational and performing as expected. Your older equipment has been refreshed economically in accordance with planned outcomes and users are fairly well supported. Portable Emergency Operation Center "Network in a Box" equipment was procured, configured, and is now ready for rapid deployment if/when needed. Improved wireless infrastructure was also procured, allowing for site-to-site network connectivity.

The IT system ran well during 2022 with very few problems and little downtime.

The main goals for 2023 include:

1. Migrate to M365 from Exchange, freeing up current Exchange server.
2. Rebuild current Exchange server for iCity/Vadim, and set current Vadim server up for replication/failover at the firehall.
3. Refresh older workstations and notebooks.
4. Plan support migration from current contract parameters to new ITMPS (IT Mange Per Seat) support model, including NCI Help Desk, remote access/support, and outcome-based metrics.

Outline of Current Infrastructure & Plans for 2022

Fileservers

OSOSERVERHV2

Installed 2017

Located in the Town Office

Primary Domain Controller

Application Server – iCity & Vadim

SQL Database server

Telephony (3CX) server

Backup Server

Fire Hall Server

Lenovo TS150

Installed 2017

OSOSERVERHV3

Installed 2019

Located in the Town Office
Secondary Domain Controller
Exchange Server
Fileshare & Print server

Plans for 2023:

1. Plan move from on-premise Exchange server to M365.
2. Configure the current Exchange server as primary iCity/Vadim server.
3. Upgrade the current iCity/Vadim server to 2019 and configure to assume a failover role in the Firehall.

Fileserver Operating System and Software

The Town of Osoyoos is currently running Windows Server 2016 and Windows Server 2016. The Exchange server is running Exchange Server 2019 and the Vadim server is running SQL Server 2017. Warranty on the Vadim server was extended to allow sufficient time to plan, order and receive its replacement

Plans for 2023:

1. Acquire Server 2019 and CALs for upcoming Vadim server deployment

Backup and Disaster Recovery

The Network Attached Storage (NAS) device was replaced in 2018 and the existing unit from 2016 has been moved to the Sonora Centre to be used as offsite backup. An additional NAS was acquired to handle increase in data size and GIS data. The old NAS was moved to the Fire Hall to provide a second off site backup as well as data storage for the Fire Hall.

Plans for 2023:

1. Renew support subscription for Altaro in 2023

Antivirus and Spam Protection

Antivirus protection was upgraded in 2018 to include patch management, update management and remote monitoring. This will need to be renewed in March of 2022. The Exchange Endpoint Protection spam protection is providing good service and the subscription will need to be renewed annually.

Plans for 2023:

1. Refresh Webroot & Exchange Endpoint Protection subscriptions in anticipation of M365 migration with Business Premium licensing that includes EOP and Defender for Business as well as other security features.

Multifactor Authentication

For more security a second level of authentication should be used for access to the network and email system. This is done by sending a notification to the users' cell phone that must be approved before allowing access. This way if someone tries to hack someone's account they will require their username, password and access to their cell phone. This is much more secure and safer.

Plans for 2023:

1. With migration to M365, MFA can be transitioned to Microsoft to eliminate maintenance costs.

Uninterrupted Power Supply (UPS)

The increased demand for power for the file servers located in the Town Hall was addressed in 2012 by installing an APC SMT2200RM2U UPS. The RBC43 batteries were replaced in 2015 and again in 2020. The entire unit will be replaced in 2023. A UPS was added for the Telus equipment located at the demarc location in the basement of the Municipal Hall.

Plans for 2023:

1. Check batteries on all UPS and replace as needed

Network Topology

Major up grades were done to the network infrastructure in 2012 and 2019. We have wireless bridges between the Sun Bowl Arena, Sonora Centre and Municipal Hall. All switches are for the most part, current technology and programmable.

Plans for 2022:

1. None

Firewall / VPN solutions

All Firewalls in the Municipality are next generation deep packet inspection routers. These units provide the best available protection to the perimeter of the network. They must always have an active subscription to the threat database and need to be replaced every three years or less. The Municipal Hall unit was replaced in 2020. The old unit model FortiGate 80E was moved to the Fire Hall to replace their older 60D

The Town of Osoyoos operates four firewalls:

1. Main firewall at the Town Office – 80F FortiGate - Renew October, 2023
2. Sonora Centre VPN firewall – 60E FortiGate - Renew in April, 2023
3. Operational Services VPN firewall – 60E FortiGate - Renew in February, 2023
4. Fire Hall VPN firewall – 80E FortiGate - Renew October, 2023

Plans for 2023:

1. Renew the subscriptions for the Firewalls

Connectivity

Currently, there is a private wireless network running in the Town Office. The Sonora Centre has both a private wireless network for staff and a controlled public access network with time limits. A similar public access network has been installed at the Sunbowl Arena.

A small wireless network is running to support the Osprey camera. The wireless access points in the Sonora Centre were upgraded in 2020.

Plans for 2023:

1. Investigate fibre connection option between Town Office and Firehall
2. Upgrade the Wi-Fi in the Sunbowl

3. Upgrade Wi-Fi at Operational Services and in Planning

Workstations / Notebooks

Four workstations and two notebooks will be replaced in 2023.

Monitors need to be upgraded. Replace 2 monitors

2023 Replacement Plan

1. Replace four (4) workstations
2. Replace two (2) notebooks
3. Replace two (2) monitors

Phone system upgrades

The current phone system was recently with a VoIP phone system. There is an annual support agreement with the new phone system that will need to be renewed in December.

Plans for 2023:

1. Subscription renewal in December of 2023

Software

The Town of Osoyoos standardized on M365 Apps in place of Office licensing in 2022. A desire was expressed to move fully to M365, eliminating the need for an Exchange server. Apps is included with the M365 BP licensing, as are Exchange Online Protection, Defender for Business, and other security features, consolidating licenses costs and moving the Town of Osoyoos to the cloud for email and other Microsoft applications.

Adobe refreshes have migrated to subscription model.

Plans for 2023:

1. Migrate oldest Office licenses to M365 Apps
2. Migrate oldest Adobe licenses to Adobe DC

Preventive Maintenance & Help Desk Support

The current maintenance program has been good and minimal downtime has been experienced. However, NCI has announced a new service delivery model that will provide much more timely and effective support for all users.

Plans for 2023:

1. Move the Town of Osoyoos to ITMPS support model, providing comprehensive IT support at any time during regular business hours.

Budget

	2023	2024	2025	2026	2027
Servers					
Server Hardware	\$ 6,000.00		\$ 25,000.00		
Server/SQL License and User CALs	\$ 4,000.00				
Computer Hardware					
Firewall Router	\$ 2,500.00	\$ 2,500.00	\$ 2,200.00		
Network Switches	\$ 1,200.00	\$ 1,100.00			
Notebook - Council				\$ 17,000.00	
Notebook Computers	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Workstations	\$ 6,500.00	\$ 3,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Tablet Computers					
Server UPS	\$ 2,500.00				
Printers					
Projects	\$ 5,000.00				
Wifi Upgrades				\$ 5,500.00	\$ 5,500.00
NAS Upgrades				\$ 4,000.00	\$ 4,000.00
Operational Expenses					
M365 Licensing	\$ 9,000.00	\$ 9,000.00	\$ 9,300.00	\$ 9,600.00	\$ 9,600.00
Antivirus Software/Anti Spam	\$ 2,850.00	\$ -	\$ -	\$ -	\$ -
Exchange EOP	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -
Multifactor Authentication	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,300.00	\$ 2,300.00
UPS - Servers / workstations	\$ 250.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00
Backup Software - Renewals	\$ 800.00	\$ 800.00	\$ 850.00	\$ 850.00	\$ 850.00
Firewall Router Subscription	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,800.00
Monitors	\$ 650.00	\$ 650.00	\$ 650.00	\$ 700.00	\$ 700.00
Replacement Backup HDD	\$ 500.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00
Server Warranties	\$ 1,100.00	\$ 200.00	\$ 700.00	\$ 700.00	\$ 700.00
Phone Software Assurance	\$ 1,200.00	\$ 1,200.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
Vadim/iCity	\$ 22,700.00	\$ 23,200.00	\$ 23,800.00	\$ 24,400.00	\$ 24,400.00
Icompas	\$ 14,700.00	\$ 15,100.00	\$ 15,400.00	\$ 15,800.00	\$ 15,800.00
Webcasting - iCompass	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 4,000.00	\$ 4,000.00
DR / BC Plan	\$ 1,750.00	\$ 350.00	\$ 900.00	\$ 900.00	\$ 900.00
Internet Access	\$ 15,200.00	\$ 15,400.00	\$ 15,600.00	\$ 15,800.00	\$ 15,800.00
Preventive Maintenance	\$ 45,000.00	\$ 45,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00
Totals	\$ 161,200.00	\$ 135,350.00	\$ 167,650.00	\$ 169,050.00	\$ 152,050.00
Total Capital Expenses	\$ 30,700.00	\$ 14,100.00	\$ 40,700.00	\$ 40,000.00	\$ 23,000.00
Total Operational Costs	\$ 130,500.00	\$ 121,250.00	\$ 126,950.00	\$ 129,050.00	\$ 129,050.00

REPORT

Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Age Friendly and Accessibility Upgrades
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$33,000
BUSINESS PLAN NO.:	CI2-2017-02
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services

PROJECT DESCRIPTION (What is to be completed)

Accessibility and Age Friendly upgrades to Town facilities. Projects are to be determined based on discussions with the Accessibility and Age Friendly committee and may include: accessible pathways in parks, adapted fitness equipment, accessible beach areas, adapted playground equipment and audible signals for pedestrians. In 2022 we completed the scent garden, the path at Kinsmen and also the purchase of an adapted swing along with a number of smaller projects..

PURPOSE/GOALS (Why do we need this project)

To make the community and town facilities more accessible. As an official "Age Friendly" community we are obligated to monitor our accessible needs and keep a record of items that are completed. We intentioned a number of projects for 2022.

ESTIMATED TIME FRAME FOR COMPLETION

Throughout the year

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

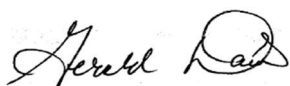
Internal/Consultants/Contractor

PUBLIC CONSULTATION (Will this be required)

No

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Accessibility takes time, but we are slowly making changes and do so every year. If funding not approved there will be no improvements to increase accessibility in our community.



Gerald Davis
Director of Community Services



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Fleet - Mower Replacement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 136,600.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rob Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Replacement of the Department's 2011 John Deere Mower with a new mower, 2023 or newer. Replacement is identified in the "Town of Osoyoos Vehicle Fleet Assessment and Replacement Strategy".

PURPOSE/GOALS (Why do we need this project)

The engine in the Department's 2011 John Deere Mower ceased mid mowing season in 2022, a replacement engine was worth as much, if not more than what the mower was worth as a complete unit. It was decided to replace the entire unit but unfortunately no similar units were available in North America. As the 2011 Mower is one of our key mowing units it was decided to replace it with a zero-turn mower (that was readily available) to allow the Department to continue mowing for the rest of the season.

The Department is now requesting that the 2011 John Deere Mower be replaced with like. The zero-turn mower will continue to be used for such parks as Pioneer Walkway, Town Hall, boulevards but we require the larger, more powerful mower for areas such as Kinsmen Park, the West Bench Complex including the Dog Park.

The replacement mower will also be outfitted with a cab and some additional attachments to allow the unit to not only be used in the summer to mow but in the winter to address our multi-use paths, sidewalks, etc, as part of our snow and ice control commitments.

ESTIMATED TIME FRAME FOR COMPLETION

We are anticipating at late 2024 delivery, as supply chain issues are still affecting equipment deliveries.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement – Interior Purchasing Office
Specifications – Operational Services
Training – Operational Services

PUBLIC CONSULTATION (Will this be required)

No public consultation is required.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Should we encounter operational or maintenance issues with our current mower, we will not be able to continue to provide our current level of services without a rental unit or other means of mowing.



Jared Brounstein
Director of Operational Services



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Fleet – Light Truck Replacement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 94,500.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rob Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Replacement of the Department's 1998 and 2007 light trucks with a similar unit. Replacement is identified in the "Town of Ossoyos Vehicle Fleet Assessment and Replacement Strategy".

PURPOSE/GOALS (Why do we need this project)

Replacing the 1998 Chevrolet ½ ton light truck with similar. This unit is a pool vehicle and is used by the Public Works Department to complete common tasks such as inspections, park maintenance and other related activities.

Replacing the 2007 Ford ½ ton light truck with similar. This unit is a pool vehicle and is used by the Public Works Department to complete common tasks such as inspections, park maintenance and other related activities.

Both trucks will be replaced with a ½ ton extended cab, 4x4.

ESTIMATED TIME FRAME FOR COMPLETION

We are anticipating at late 2024 delivery, as supply chain issues are still affecting equipment deliveries.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)


Procurement – Interior Purchasing Office
Specifications – Operational Services
Training – Operational Services


PUBLIC CONSULTATION (Will this be required)

No public consultation is required.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The units will continue to remain in the fleet, maintenance costs will start to rise and aesthetics will start to become an issue.


Jared Brounstein
Director of Operational Services


Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Fleet – Utility Response Vehicle
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 175,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rob Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Replacement of the Department's 2009 Ford F350 with a new utility response vehicle. Replacement is identified in the "Town of Osoyoos Vehicle Fleet Assessment and Replacement Strategy".

PURPOSE/GOALS (Why do we need this project)

The 2009 F350 is currently used by the Utilities Department as a general use vehicle. The vehicle will be replaced with a more specialized unit to allow the department to have a utility response vehicle to address after hour emergencies. The new piece of equipment will be outfitted with a light duty crane, work lights, compressor and other related accessories. The new piece of equipment will further assist the utilities department with other general maintenance activities, such as hydrant maintenance.

ESTIMATED TIME FRAME FOR COMPLETION

We are anticipating at late 2024 delivery, as supply chain issues are still affecting equipment deliveries.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procurement – Interior Purchasing Office
Specifications – Operational Services
Training – Operational Services

PUBLIC CONSULTATION (Will this be required)

No public consultation is required.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The unit will continue to remain in the fleet, maintenance costs will start to rise, and aesthetics will start to become an issue. Emergency response to after hour requirements will be adversely affected.

Capital Project Report Fleet Utility Response Vehicle

Jared Brounstein
Director of Operational Services

Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Rubber Fall Surface at Lions Park
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$25,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

Pour in place rubber surface fall area for accessible swing at Lion Park. The pour in place rubber fall surface is usually grant funded by the Tire Stewardship BC program. We have received up to 50% funding for some projects in the past, but there is no guarantee funding will be available or granted. A quote was received from Play Envy.

PURPOSE/GOALS (Why do we need this project)

To make the swing more accessible for people in wheelchairs. The current swing has wood fiber material and it is difficult to transfer people who are in a wheelchair.

ESTIMATED TIME FRAME FOR COMPLETION

Spring, 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internally/Contractor

PUBLIC CONSULTATION (Will this be required)

Na

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Current swing that was installed will be challenging for non-ambulatory people to use.


Gerald Davis
Community Services Director


Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Park Washroom Renovations
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ 77,082
PROJECT COSTS:	Construction – renovation/repair - \$55,000 Automatic Flusher/Taps - \$45,000 \$100,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

The Town has a number of public washrooms that are in poor condition, unsafe and not accessible. In the last 5 years we have built a number of washroom facilities and installed a number of portable units. In total we have 7 washrooms that need attention. Lions Park, Kinmen Park, Desert Park, Pioneer Walkway, Cottonwood Park, Legion Beach and the splash park washrooms. We are completing an assessment on each washroom and providing a quote. The upgrades include paint, new fixtures (toilets, sinks), upgraded lighting fixtures (LED), new partitions and minor construction. This project was approved for \$70,000 in 2022, but we did not get any contractor to bid when it was released through a request for proposal. Following the RFP process we contacted a contractor to provide a quote and during the process did not have adequate time for supply chain issues and cost of materials.

PURPOSE/GOALS (Why do we need this project)

The newer washrooms are winterized and open year round. The remainder of the other washrooms are not winterized. The washrooms that are operational year round is sufficient and well-spaced throughout town. We also have sufficient staffing to maintain and clean on a daily basis. Five of the seven washrooms listed above are in need of repair are unsafe, inaccessible and not pleasant to use.

ESTIMATED TIME FRAME FOR COMPLETION

Spring 2023 – If approved we may need pre-budget approval to ensure the repairs are completed and ready to be operational for summer of 2023.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

This will be completed through a request for proposal process.

PUBLIC CONSULTATION (Will this be required)

Na

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Unsafe and poor quality of washrooms in our resort Town making it unaesthetically pleasing.



Gerald Davis
Director of Community Services



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	West Bench Pickleball Court Improvement
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
	2022 - \$ 25,000 approved
PROJECT COSTS:	2023 - \$95,000 request
	Total of \$120,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

At the 2022 budget planning session, staff received a quote to re-surface the outdoor pickleball courts. Council asked staff to get a further quote on re-doing the courts instead of just re-surfacing. The original quote to re-surface from Tomko was approximately \$17,000 (this included keeping everything the same, preparing the surface and painting) and the quote from Orca to redo the entire courts was approximately \$230,000. This included accessible pathway, drainage, new sub-base and asphalt, re-orientation of the courts and painting. Council approved a budget of \$25,000.

In preparing to follow through on the project for 2022, staff followed up with Orca to obtain a new quote to re-surface and make the orientation of the courts to a North/South direction. This quote included the resurfacing and moving of poles along with fencing to separate the courts. Unfortunately the new quote was well over budget and came in at \$100,000. Staff has consulted with the local pickle ball club and they have well over 200 members year round. They occupy the courts from 8am – 12 noon almost every day. They are constantly getting requests from their membership for more court time, whether at the Sonora Community Center, Desert Park or outdoors at West Bench.

The expense is approximately half the cost to fully re-do the entire court according to the installer and the life cycle can be incorporated for at least 10 years with regular maintenance. Depending on the extreme heat and weather the fully restored courts may last longer but cannot guarantee a duration longer than 10 years.

PURPOSE/GOALS (Why do we need this project)

Pickleball has been increasing in popularity for the last few years and shows no signs of slowing down. We have allocated 33 hours of time every week at Sonora and the club has booked a portion of the outdoor courts every day. They constantly ask for more.

ESTIMATED TIME FRAME FOR COMPLETION

Two weeks from start to completion. Discussing this project with the local club, they are concerned about the time where they won't have outdoor courts, but we can't complete this project any sooner. The courts will need to cure once they are done.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

This will be procured through Interior Purchasing and completed by a contractor.

PUBLIC CONSULTATION (Will this be required)

Na

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Insufficient facilities and potentially unsafe courts.



Gerald Davis

Director of Community Services



Rod Risling

Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Floor Scrubber						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$15,000						
BUSINESS PLAN NO.:							
TO:	Mayor and Council						
CC:	Rod Risling CAO						
FROM:	Gerald Davis						

PROJECT DESCRIPTION (What is to be completed)

The purchase of a commercial floor scrubber to maintain the floors at the Sonora Community Center. The Sonora Community Center has over 20,000 square feet and this machine will greatly assist in maintaining them.

PURPOSE/GOALS (Why do we need this project)

Our old floor scrubber was purchased over 15 years ago and is ready to be replaced. This unit is similar to our current model.

ESTIMATED TIME FRAME FOR COMPLETION

Spring 7, 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internally

PUBLIC CONSULTATION (Will this be required)

Na

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Inadequate maintenance of the community center

Gerald Davis
Community Services Director

Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Commercial Kitchen
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$12,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

Purchase of a freezer and cooler for the commercial kitchen.

PURPOSE/GOALS (Why do we need this project)

The old units were purchased in 2006 and are failing. They have been repaired and serviced a number of times and are at the end of their life cycle.

ESTIMATED TIME FRAME FOR COMPLETION

April, 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/ Contractor. | Identify known funding impacts/status report if carry-over project.)

Internal

PUBLIC CONSULTATION (Will this be required)

Na

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Inability to rent the commercial kitchen for events or private functions.

Gerald Davis
Community Services Director

Rod Risling
Chief Administrative Officer

REPORT



Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Xeriscaping – Sonora Community Center
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$25,000
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Gerald Davis, Director of Community Services

PROJECT DESCRIPTION (What is to be completed)

Xeriscaping the front entrance of the Sonora Community Center. We would keep the irrigation lines to water shrubs and plants. We received a quote from a local contractor.

PURPOSE/GOALS (Why do we need this project)

The grass is not doing well and eliminating the grass will help conserve water. The area is unsightly and if xeriscaped would also be easier to maintain.

ESTIMATED TIME FRAME FOR COMPLETION

May, 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Internal/Contractor

PUBLIC CONSULTATION (Will this be required)

No

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Unsightly grounds, using unnecessary irrigation water.

Gerald Davis
Director of Community Services

Rod Risling
Chief Administrative Officer

REPORT



Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Sonora Auto Taps and Flushers
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$30,000 - Potential Covid Restart Funds
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling CAO
FROM:	Gerald Davis

PROJECT DESCRIPTION (What is to be completed)

Replacement and installation of automatic flushers and taps. The center requires 13 automatic flushers and 8 automatic taps. Some taps were replaced with auto taps last year.

PURPOSE/GOALS (Why do we need this project)

To assist with water conservation, reduce spreading of germs and to be more efficient. The units are easy and convenient to use and will be a great addition for people with mobility issues.

ESTIMATED TIME FRAME FOR COMPLETION

2nd Quarter 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Contractor

PUBLIC CONSULTATION (Will this be required)

Na

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Potential water loss and less proactive in reducing the transfer of germs.



Gerald Davis
Community Services Director

Rod Risling
Chief Administrative Officer

REPORT



Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Water Access Point – South Gyro Beach
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$3,000(2021) additional \$47,000 (2023) - \$50,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operations

PROJECT DESCRIPTION (What is to be completed)

Design and construction of a new fully accessible access point at the south end of Gyro Beach

PURPOSE/GOALS (Why do we need this project)

The Town previously approved this project but due to some land use issues the project was removed from the capital program. Those land use issues have now been addressed and the project can now proceed.

The purpose of this project is to improve pedestrian access to Osoyoos Lake at the south end of Gyro Park. This project has been requested by users of that end of the park where access is difficult due to an existing retaining wall.

Designs have been completed, permits have been issued by the Province, we will now need to source a contractor and complete the construction.

ESTIMATED TIME FRAME FOR COMPLETION

Design Complete - 2021

Construction third/fourth quarter 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Third party consultant; key stakeholders and internal staff

PUBLIC CONSULTATION (Will this be required)

None anticipated.

FUNDING MODEL

Design in 2021	\$3,000.00
Construction 2023	\$47,000.00

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The existing retaining wall will remain in place with restricted access to Osoyoos Lake.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Pavement Coating – Jack Shaw Park
GRANT FUNDED:	Yes <input type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 20,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Application of a surface coating on the pavement of the multi-use path adjacent to the Splash Pad in Jack Shaw Park. Look to place a solar reflective coating product to minimize surface temperatures.

PURPOSE/GOALS (Why do we need this project)

Concerns were raised about the surface temperature of asphalt pavement on the bare feet of splash pad users during the heat of the summer. A solar reflective coating surface will help reduce the surface temperatures to allow splash pad users to cross the pathway easily.

2022 09 27 Regular Open Meeting Moved by Councillor King Seconded by Councillor Bennett

“That Council directs Administration to look at asphalt pavement coating alternatives to address concerns with surface temperatures of the designed pathway and that the project be considered as part of the 2023-2028 Five Year Financial Plan.” CARRIED

ESTIMATED TIME FRAME FOR COMPLETION

First quarter 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)


Third party contractor


PUBLIC CONSULTATION (Will this be required)

There will be no further public consultation

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Users will need to be made aware that the pavement pathway adjacent to the splash pad can be hot to the touch in the heat of the summer.


Jared Brounstein
Director of Operational Services


Rod Risling
Chief Administrative Officer

REPORT



Capital Budget Project

PROJECT YEAR:	2022 – 2030
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	General Park Improvements – Ongoing Capital Investment
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 135,000.00 (\$15,000 per year)
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Ongoing capital program to address major maintenance items in the community's parks. These items would include but not limited to lighting improvements, tree addition/replacement, park furniture replacements, drainage issues, irrigation upgrades, etc.

The Operational Services Department would be requesting \$15,000.00 per year for the next nine (9) years and possibly beyond to address park deficiencies and required upgrades.

PURPOSE/GOALS (Why do we need this project)

The community's parks and green spaces are the forward facing feature to all users of the Town and in order to maintain these areas effectively, the Town needs to fund re-investment in these spaces.

As our parks age and user ship increases; the need to make adjustments, improvements and replacements in our green spaces is necessary.

ESTIMATED TIME FRAME FOR COMPLETION

We are anticipating a fourth quarter completion of each year.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Project will be performed by Operational Services staff.

PUBLIC CONSULTATION (Will this be required)

None at this time.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Parks and green spaces will continue to deteriorate, operating budgets will continue to be overspent and the user experience will suffer.



Jared Brounstein
Director of Operational Services



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Air Quality Improvements – Personal Air Purification Units
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> COVID Support
PROJECT COSTS:	\$50,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Source and deploy personal air purification units for individual offices and workspaces in order to address indoor air quality related to communicable diseases as well as particular matter from wildfires and outdoor burning.

There are approximately 30 office and workspaces that would need to be outfitted with air purification units. Each space will be evaluated and the purification unit will be sized and placed to optimize air flow and efficiencies.

PURPOSE/GOALS (Why do we need this project)

Air purifiers are also known as portable air filtration devices. When used properly, they can reduce the amount of some viruses in the air. When choosing an air purifier, select a unit that's:

- equipped with a high-efficiency particulate air (HEPA) filter
- the right size for the room in which it will be used
- certified by a recognized body, such as the Association of Home Appliance Manufacturers (AHAM)

Using an air purifier indoors may add an additional layer of protection. However, it should be used along with other individual public health measures.

Ongoing wildfire threats and smokey skies.

You can use an air purifier in a room where you spend a lot of time. This can help decrease the fine particles from wildfire smoke in that room.

Air purifiers are self-contained air filtration appliances that are designed to clean a single room. They remove particles from the room they are operating in by pulling the indoor air through a filter that traps the particles.

ESTIMATED TIME FRAME FOR COMPLETION

Purchase and deployment third quarter 2023.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Procured and deployed internally.

PUBLIC CONSULTATION (Will this be required)

None anticipated.

FUNDING MODEL

COVID Support Funding	Approximately \$400.00 to \$2,000.00 per unit
Filter replacements	\$50.00 to \$150 per unit annually

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Air quality would continue to impact offices and workspaces, which could result in respiratory issues for users.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT



Capital Budget Project

PROJECT YEAR:	2021 - 2027
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Drainage Improvements – Community Wide
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/>
PROJECT COSTS:	\$50,000.00 (\$10,000 each year)
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operations

PROJECT DESCRIPTION (What is to be completed)

Ongoing capital program to address drainage improvements within the community. Program will address failing or failed soakaways, culverts, and other drainage features in roadways and Town owned property.

PURPOSE/GOALS (Why do we need this project)

As our infrastructure ages there is a need to replace aspects of the system to maintain current service levels. This drainage improvement program will address existing drainage failures in parking lots, roadways and other community owned assets.

ESTIMATED TIME FRAME FOR COMPLETION

Ongoing program.

Year one (1); compile a list of know drainage issues

Year two (2) through five (5); make the necessary repairs.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

We may look to engage an engineering student to help with our assessment and compile our needed repairs. Repairs will be made by either Town forces or contracted forces depending on scope and timeframes.

PUBLIC CONSULTATION (Will this be required)

None anticipated.

FUNDING MODEL

Ongoing capital plan; \$10,000.00 each year. Continue to carry forward unused funding from year to year to address larger projects.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Continue to address drainage issues on a one off basis; allow infrastructure to fail prior to repair.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023 - 2027**

29-Aug-23

Land

Director Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Rod	4	Cemetery Needs Assessment/Master Plan		75,000				Reserves
Rod	1	Land Acquisition	2,250,000					Reserves
Rod	5	Cemetery Land Acquisition			300,000			Reserves
Totals			2,250,000	75,000	300,000	0	0	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2023	2,250,000				2,250,000			2,250,000
2024	75,000				75,000			75,000
2025	300,000				300,000			300,000
2026	0							0
2027	0							0
Totals	2,625,000	0	0	0	2,625,000	0	0	2,625,000

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023 - 2027**

12-Jul-23

Planning

Director Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Gerald	1	2022 CF Osoyoos Childcare Needs Assessment and Strat	50,000					Reserves
Gina	1	2022 CF Zoning Bylaw Update (Inc Foreshore Bylaw and S	143,765					Reserves
Gina	1	2022 CF Land Use Procedures Bylaw	20,000					Reserves
Jared	1	Solid Waste Bylaw and Rate Structure Re-Development	25,000					Reserves
Gerald/Gina	1	Parks Master Plan/Strategic Park Planning	40,000					Operating
Jared	1	OCP Update - Flood Levels	71,875					Operating
Jared	1	Floodplain & Wave Action Bylaw	71,625					Operating
Gina	3	Gyro Park Pier Finalization - 2019 CF		9,700				Reserves
Totals			422,265	9,700	0	0	0	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2023	422,265	69,400	114,100	0	238,765	0	422,265
2024	9,700	0	0	0	9,700	0	9,700
2025	0	0	0	0	0	0	0
2026	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0
Totals	431,965	69,400	114,100	0	248,465	0	431,965

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023 - 2027**

8-Nov-22

Office Equipment

Director Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Jim	1	Computer Equipment	30,700	14,100	40,700	40,000	23,000	Operating
Totals			30,700	14,100	40,700	40,000	23,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2023	30,700	30,700	0	0	0	0	30,700
2024	14,100	14,100	0	0	0	0	14,100
2025	40,700	40,700	0	0	0	0	40,700
2026	40,000	40,000	0	0	0	0	40,000
2027	23,000	23,000	0	0	0	0	23,000
Totals	148,500	148,500	0	0	0	0	148,500

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

11-Jul-23

Roads

Director Responsible for Report	Priority (1-5)	General	2023	2024	2025	2026	2027	
Jared	1	2022 CF Road System Designs - Various Locations	123,287					Reserves
Jared		Street Light Upgrades	195,000					Grant
Jared	3	92nd Ave-87th to Hwy 97(Construction to Full Urban Standard)		850,000				Operating/CWF Grant\$700,000
Jared	3	89th St-70th to 62nd (Construction to Full Urban Standard)			600,000			Reserves/CWF Grant\$400,000
Jared	3	Oleander-89th to Rose (Construction to Full Urban Standard)			290,000			Reserves
Jared	3	Spartan Dr-Lions Park to 92nd (Design One Way with MUT)			40,000			Reserves
Jared	2	Hummingbird (Design Resurface and MUT)			20,000			Operating/\$4,786 Reserves
Jared	2	Maple Dr-Cottonwood to End (Design to Full Urban Standard)			47,500			Operating
Jared	4	Spartan Dr-Lions Park to 92nd (Construction One Way with MUT)				400,000		Operating/\$198,110Reserves
Jared	5	Hummingbird (Construction Resurface and MUT)				200,000		Reserves/CWF Grant\$175,000
Jared	4	Maple Dr-Cottonwood to End (Construction to Full Urban Standard)				475,000		Reserves/CWF Grant\$221,000
Jared	1	Main St-Park Place to Bridge Deck (Construction)		3,000,000				Borrowing RMI Potential
Jared	1	Closure of 85th - Pedestrian Courtyard (Construction)		750,000				Borrowing RMI Potential
Jared	1	Harbour Key Dr-Cottonwood to End (Construction Drainage & Resurfacing)					690,000	Borrowing
Jared	4	Lakeshore to 45th St (Design)					350,000	Borrowing
Jared	3	Gala Cres. Resurfacing			75,000			Operating/\$59,980Reserves
Jared	3	Finch Cres Resurfacing			120,000			Reserves
Jared	2	Sidewalk Condition Assessment		30,000				Operating
Jared	2	Pedestrian Movement Assessment		75,000				Operating
Jared	3	Pedestrian and Fire Dept Lighting-74th at Hwy97 (Design)			15,000			Operating
Jared	3	Pedestrian and Fire Dept Lighting-74th at Hwy97 (Construction)					150,000	Operating/\$4,826Reserves
Jared	5	Season Light Installations - Main Street			52,500			\$17,369Operating/Reserves
Jared	3	Active Transportation Program			50,000	50,000	50,000	Operating
Totals			318,287	4,705,000	1,310,000	1,125,000	1,240,000	

Source of funding	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2023	318,287	0	195,000	0	123,287	0	0	318,287
2024	4,705,000	255,000	700,000	3,750,000	0	0	0	4,705,000
2025	1,310,000	339,103	400,000	0	570,897	0	0	1,310,000
2026	1,125,000	251,890	396,000	0	477,110	0	0	1,125,000
2027	1,240,000	195,174	0	1,040,000	4,826	0	0	1,240,000
Totals	8,698,287	1,041,167	1,691,000	4,790,000	1,176,120	0	0	8,698,287

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

8-Nov-22

Airport

Director Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Jared	1	Runway Painting		15,000				Operating
Totals			0	15,000	0	0	0	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2023	0	0	0	0	0	0	0
2024	15,000	15,000	0	0	0	0	15,000
2025	0	0	0	0	0	0	0
2026	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0
Totals	15,000	15,000	0	0	0	0	15,000

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

8-Feb-23

Accessibility

Director Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Gerald	1	CF 2022 Age Friendly and Assessibility Upgrades	34,318					Reserves
Gerald	1	Age Friendly and Assessibility Upgrades	33,000	33,000	33,000	33,000	33,000	Operating/Reserves
Jared	5	Accessibility and Parking Imp.-West Bench-Design				50,000		Reserves
Jared	5	Accessibility and Parking Imp.-West Bench-Construction					500,000	Borrowing
Totals			67,318	33,000	33,000	83,000	533,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	TOTAL
2023	67,318	30,000	0	0	37,318	67,318
2024	33,000	30,000	0	0	3,000	33,000
2025	33,000	30,000	0	0	3,000	33,000
2026	83,000	30,000	0	0	53,000	83,000
2027	533,000	30,000	0	500,000	3,000	533,000
Totals	749,318	150,000	0	500,000	99,318	749,318

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023 - 2027**

8-Feb-23

Equipment

Director Responsible for Report	Priority (1-5)	Unit #	Description	2023	2024	2025	2026	2027	
Jared	1		2022 CF Fleet Replacements	878,085					Reserves
Jared	1	2	1989 Jacobsen - 720E Landscape Broom			7,727			Operating
Jared	1	3	2004 Ford 1/2 Ton Pickup		48,460				Operating/\$30,562Reserves
Jared	1	4	2011 John Deere Mower	136,600					Operating/\$79,063Reserves
Jared	1	5	HPX Gater - John Deere (replace with Toolcat)			99,343			Reserves
Jared	1	6	2011 Chev 3500 HD 1 Ton (replace with Van)				50,913		Operating/\$10,974Reserves
Jared	1	9	2009 Chevy Silverado 1/2 Ton (replace with Van)			49,672			34%Sewer/33%WD/33%Water Reserves
Jared	1	16	2014 GMC 2500HD (replace with Van)			49,672			Operating
Jared	1	18	1980 Joy 125 CFM Air Compressor				20,365		Operating
Jared	1	20	2012 International Combination Vac Truck					753,801	MFA Equipment Finance 10 Year
Jared	1	22	2004 Ford 3/4 Ton		86,151				Operating
Jared	1	27	2007 Ford F150	47,250					Operating
Jared	1	28	1998 Chev 1/2 Ton	47,250					Operating
Jared	1	31	2014 Chev Silverado				90,513		Reserves
Jared	1	32	2015 Int Dump Truck (replace with F550)			165,572			670Operating/Reserves
Jared	1	35	2008 Ford 1/2 Ton			49,672			Operating
Jared	1	38	2007 F250			88,305			Reserves
Jared	1	40	2009 4 x 4 Ford F350 (replace with F450 c/w small crane)	175,000					Operating
Jared	1	41	2012 CAT Mini Excavator					139,163	Operating/\$10,438Reserves
Jared	1	42	2009 Toyota Prius - Building Insp			71,748			Reserves
Jared	1	43	2010 Toyota Prius - CS Director				73,542		Reserves
Jared	1	44	1998 Chev 1/2 Ton - Arena (replace with Van)			49,672			Reserves
Jared	1	45	1992 Chev 1/2 Ton - Sonora (replace with Van)			49,672			Reserves
	1		2009 Acura RDX (replace with SUV)				50,913		Operating
Jared	1	2009-01	2019 F150 Extra Cab 4X2					52,186	Operating
Totals				1,284,185	134,611	681,055	286,246	945,150	

Source of funding

	Amount	Operating	GRANTS	MFA Finance	RESERVES	Other	TOTAL
2023	1,284,185	327,037	0	0	957,148	0	1,284,185
2024	134,611	104,049	0	0	30,562	0	134,611
2025	681,055	107,741	0	0	523,642	49,672	681,055
2026	286,246	111,217	0	0	175,029	0	286,246
2027	945,150	180,911	0	753,801	10,438	0	945,150
Totals	3,331,247	830,955	0	753,801	1,696,819	49,672	3,331,247

MFA Equipment Financing

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

11-Jul-23

Community Services

Director Responsible for Report	Priority (1-5)	Description	2023	2024	2025	2026	2027	
Park/Green space								
Gerald	3	Marina Upgrades			10,000		10,000	Reserves
Gerald	3	Power Upgrade to Desert Park Infield		10,000				Operating
Gerald	2	Southeast Meadowlark Playground		90,000				Reserves
Gerald	1	Sonora Room 1 Upgrades	15,000					Reserves
Gerald	1	Lions Park Rubber Fall Surface	25,000					Operating
Gerald	2	Cork Line/Buoys Replacement		10,000			10,000	Operating
Gerald	3	Dog Park Improvements		5,000	5,000	5,000	5,000	Operating
Gerald	1	Park Washroom Upgrades	100,000					Grants
Gerald	1	Outdoor Pickleball Court Improvements	120,000					Reserves
Gerald	4	Disc Golf at West Bench		15,000				Operating
Gerald	5	Marina Gazebo				30,000		Operating/\$1,010Reserves
			260,000	130,000	15,000	35,000	25,000	
Recreation Equipment								
Gerald	2	Spin Bike Program		25,000		25,000		Operating/\$8,870Reserves
Gerald	1	Fitness Equipment Weight Room		20,000			20,000	Operating
Gerald	3	Squash Court Repair - Desert Park		10,000				Operating
Gerald	4	Outdoor Fitness Equipment				35,000		Reserves
			0	55,000	0	60,000	20,000	
Sonora Upgrades								
Gerald	1	Floor Scrubber	15,000					COVID Restart Grant
Gerald	2	Sonora Painting			15,000		15,000	Reserves
Gerald	1	Commercial Kitchen Upgrades	12,000			20,000		Operating
Gerald	1	Exterior Door Replacements		25,000		25,000		Operating/\$19,766Reserves
Gerald	2	Roof Top Unit Replacement		15,000		15,000		Operating
Gerald	1	Front Xeriscape	25,000					Operating/\$19,746Reserves
Gerald	1	Sonora Centre Automatic Taps and Flushers	30,000					COVID Restart Grant
Gerald	3	Sonora Washroom Upgrades - Phase 2		35,000				Reserves
			82,000	75,000	15,000	60,000	15,000	
		Totals	342,000	260,000	30,000	155,000	60,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	Other	TOTAL
2023	342,000	42,254	145,000	0	154,746	0	342,000
2024	260,000	106,364	0	0	153,636	0	260,000
2025	30,000	5,000	0	0	25,000	0	30,000
2026	155,000	153,990	0	0	1,010	0	155,000
2027	60,000	35,000	0	0	25,000	0	60,000
Totals	847,000	342,608	145,000	0	359,392	0	847,000

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

8-Feb-23

Parks - Trails

Director Responsible
for Report

Director Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Jared	1	2022 CF - Washroom - Legion Beach - Construction	269,805					Grant
Jared	5	Water Access Point - South Gyro Beach	47,000					Reserves
Rod	5	Gyro Park Pier				750,000		\$427,051.24 Developer/Reserves
Jared	5	Placement of Sand Gyro		25,000				Reserves
Jared	1	Multi-Trail Surface Coating - Jack Shaw Park	20,000					Operating
Jared	4	Osoyoos Park-Site Grading, Seeding, Park Furniture		35,000				Reserves
Jared	4	Osoyoos Park-Foreshore Rehab-Design		20,000				Operating
Jared	4	Osoyoos Park-Foreshore Rehab-Construction			80,000			Reserves
Jared	5	General Minor Capital Improvments	15,000	15,000	15,000	15,000	15,000	Operating
Totals			351,805	95,000	95,000	765,000	15,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2023	351,805	35,000	269,805	0	47,000	0	0	351,805
2024	95,000	35,000	0	0	60,000	0	0	95,000
2025	95,000	15,000	0	0	80,000	0	0	95,000
2026	765,000	15,000	0	0	322,949	0	427,051	765,000
2027	15,000	15,000	0	0	0	0	0	15,000
Totals	1,321,805	115,000	269,805	0	509,949	0	427,051	1,321,805

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023 - 2027**

8-Feb-23

Buildings

Director Responsible for Report	Priority (1-5)	Description	2023	2024	2025	2026	2027	
		Operations Yard						
Jared	1	2022 CF - Generator Placement & Hookup	44,400					Reserves
Jared	1	Air Purification Units for Municipal Facilities	50,000					COVID Restart Grant
Jared	3	Increased Material and Equipment Storage		175,000	150,000			Reserves
Jared	4	Demo of Storage Area at Old Shop		25,000				Reserves
Jared	1	Increased Office Space		150,000				Reserves
Jared	4	Increased Office Space (Design)				25,000		Reserves
Jared	4	Increased Office Space (Construction)					1,500,000	Borrowing
Jared	4	New Heavy Lift Hoist System			75,000			Reserves
		Civic Buildings						
Rod	4	Town Hall - Design		125,000				Reserves
Rod	5	Town Hall - Construction					7,000,000	Borrowing
Totals			94,400	475,000	225,000	25,000	8,500,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	OTHER	TOTAL
2023	94,400	0	50,000	0	44,400	0	94,400
2024	475,000	0	0	0	475,000	0	475,000
2025	225,000	0	0	0	225,000	0	225,000
2026	25,000	0	0	0	25,000	0	25,000
2027	8,500,000	0	0	8,500,000	0	0	8,500,000
Totals	9,319,400	0	50,000	8,500,000	769,400	0	9,319,400

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

8-Nov-22

Stormwater Management

**Director Responsible
for Report**

	Priority (1-5)	Description	2023	2024	2025	2026	2027	
Jared	1	2022 CF - Flood Mitigation Plan	34,871					Grant
Jared	3	Drainage Improvements - General	10,000	10,000	10,000	10,000	10,000	Operating
Totals			44,871	10,000	10,000	10,000	10,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2023	44,871	10,000	34,871	0	0	0	0	44,871
2024	10,000	10,000	0	0	0	0	0	10,000
2025	10,000	10,000	0	0	0	0	0	10,000
2026	10,000	10,000	0	0	0	0	0	10,000
2027	10,000	10,000	0	0	0	0	0	10,000
Totals	84,871	50,000	34,871	0	0	0	0	84,871

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

8-Nov-22

Other Capital Projects

Director Responsible for Report	Priority (1-5)	Description	2023	2024	2025	2026	2027	
Jared	1	2022 CF - Compost Facility Management Plan	25,000					Reserves
Jared	3	Solid Waste Bylaw and Rate Structure Re-development				25,000		Operating
Jared	3	Landfill Site Redevelopment		120,000				Reserves
Jared	4	Development of MARR Program		15,000				Operating
Jared	5	Development of Organic Curb Side Collection Program		25,000				Operating
Jared	5	Organic Curb Side Collection Cart Purchase			120,000	120,000	120,000	Operating/\$261,348Reserves
Jared	1	Landfill Closure/Operational/Development Plan			100,000			Reserves
Totals			25,000	160,000	220,000	145,000	120,000	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL
2023	25,000	0	0	0	25,000	0	0	25,000
2024	160,000	40,000	0	0	120,000	0	0	160,000
2025	220,000	11,500	0	0	208,500	0	0	220,000
2026	145,000	36,730	0	0	108,270	0	0	145,000
2027	120,000	75,422	0	0	44,578	0	0	120,000
Totals	670,000	163,652	0	0	506,348	0	0	670,000

Projects Carried forward

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023 - 2027**

15-Feb-23

Fire Department

Director Responsible for Report	Priority (1-5)	Description	2023	2024	2025	2026	2027
Corey	5	Fire Hose	6,500			6,500	
Corey	4	Turnout Gear	19,500	6,500	6,500	6,500	6,500
Corey		Wildland Firefighting Gear	1,800	1,800	1,800	1,800	1,800
Corey		Portable Scene Lights	0	12,000	0	0	0
Corey		Paving	0	0	0	16,000	0
Corey	1	Aerial Report	12,500				
Corey	2	Rescue Lift Bags	14,500				
Corey	3	SCBA Fill Station	10,500				
Corey		Overhead door replacement		60,000	60,000		
Corey		SCBA Bottle Purchase			6,500	6,500	6,500
Corey		Electrical Cord Replacement		12,000			
Corey		Ice Commanders (Ice Rescue)			15,000		
Corey		Hose Tower Ventilization		7,500			
			65,300	99,800	89,800	37,300	14,800
ORFPD Portion			14,562	22,255	20,025	8,318	3,300
OIB Portion			11,787	18,014	16,209	6,733	2,671
Town Portion			38,951	59,531	53,566	22,249	8,829

Director Responsible for Report	Priority (1-5)	MFA Equipment Financing					
Corey	1	Brush Truck	194,748				
Corey	1	Water Tender	397,000				
Corey	1	Rescue Truck	350,000				
Corey	2	Aerial Apparatus (15 Year AAP)			1,700,000		
Corey	4	Command Truck					65,000
Corey	3	Marine Rescue Craft				75,000	
			941,748	0	1,700,000	75,000	65,000

Source of funding

	Amount	Operating	GRANTS	MFA	RESERVES	OTHER	TOTAL
2023	1,007,048	0	0	731,000	261,486	14,562	1,007,048
2024	99,800	0	0	0	77,545	22,255	99,800
2025	1,789,800	53,566	0	1,700,000	0	36,234	1,789,800
2026	112,300	22,249	0	75,000	0	15,051	112,300
2027	79,800	8,829	0	65,000	0	5,971	79,800
	3,088,748	84,644	0	2,571,000	339,031	94,073	3,088,748

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

11-Jul-23

Resort Municipality Fund

Director Responsible for Report	Priority (1-5)	Description	2023	2024	2025	2026	2027
2019-2021 Carryover Projects							
Jared	3	85th St Plaza	127,514				
Jared	3	Museum Demo and Park Restoration	449,142				
Gerald	1	Washroom & Accessibility Upgrades	200,000				
Gerald	1	Trail Signage	32,936				
Gerald	1	Visitor Activity Enhancement (unallocated)	34,386				
Gerald	2	2023 Music in the Park	26,000				
Gerald	2	Community Celebration Spring BBQ	5,000				
Gerald	3	Festival of Trees	3,000				
Gerald	3	Community Winter Market	6,000				
Gina	1	Mural Project	25,000				
Gerald	1	Veterans Park - Signage	10,000				
Gerald	1	Signs with Braille at Gyro Park	28,000				
Gerald	1	Scent Garden at Pioneer Walkway	10,000				
Jared	3	Waterfront Enhancement		692,004			
Jared	3	Downtown Revitalization - 85th St Plaza	872,486				
		Trail Development & Connectivity	40,500				
		Accessible Fishing Pier at swiws	50,000				
Gerald	1	Waterfront Safety Improvements	8,000	8,000			
		45th Street Pedestrian Connection/Emergency Egress	231,500				
		Public Art/Heritage Displays	12,500	12,500			
		Environmental Sustainability	5,000	5,000			
Jared	1	Boat Trailer Parking	20,000	20,000			
		Visitor Activity Enhancement	25,000	25,000			
Jared	1	Beach Cleaning	18,000	19,000			
Gina	1	Program Administration	4,000	4,000			
Totals			2,243,964	785,504	0	0	0

Source of funding

	Amount	RMI Funding	Operating	Grant	Reserves	OTHER	TOTAL
2023	2,243,964	1,693,964	0	550,000	0	0	2,243,964
2024	785,504	785,504	0	0	0	0	785,504
2025	0	0	0	0	0	0	0
2026	0	0	0	0	0	0	0
2027	0	0	0	0	0	0	0
Totals	3,029,468	2,479,468	0	550,000	0	0	3,029,468

MFA Equipment Financing

Loan #	Description	GL Distribution	Last Payment					
			Date	2023	2024	2025	2026	2027
EF Loan 0001-1	2010 Fire Pumper Truck	12230-005 - Renewed Dec 1 2020 1.4825%	11/30/2030	18,098.28	18,098.28	18,098.28	18,098.28	18,098.28
EF Loan 0012-0	Crew Cab 4X4	12230-005	4/30/2025	18,789.48	18,789.48	5,707.69	0.00	0.00
EF Loan # 0015-0	Brush Truck	5 Year - No AAP - \$128,400 - 1.04%	\$128,400	27,569.88	27,569.88	27,569.88	27,569.88	21,505.95
2022 - Ordered	Water Tender	5 Year - No AAP - \$381,000 - 3.67%	\$381,000	83,521.20	83,521.20	83,521.20	83,521.20	83,521.20
2023 - RFP in 2022	Rescue Truck	5 Year - No AAP - \$350,000 - 3.67%	\$350,000	76,725.48	76,725.48	76,725.48	76,725.48	76,725.48
Proposed in 2025 budget	Aerial Apparatus	15 Year - AAP Required - \$1,700,000 - 3.67%	\$1,700,000	0.00	0.00	147,545.04	147,545.04	147,545.04
Proposed in 2026 budget	Marine Rescue Craft	5 Year - No AAP - \$75,000 - 3.67%	\$75,000	0.00	0.00	0.00	16,441.20	16,441.20
Proposed in 2027 budget	Command Truck	5 Year - No AAP - \$65,000 - 3.67%	\$65,000	0.00	0.00	0.00	0.00	14,249.04
EF Loan 0009-0	2 Ton Multi Purpose Truck	25%General/25%WD/25%W/25%S	4/30/2023	7,299.27	0.00	0.00	0.00	0.00
EF Loan 0010-0	2019 Ford F250	12245-004	11/30/2023	6,327.90	0.00	0.00	0.00	0.00
EF Loan 0011-0	2018 Boomer 40 New Holland Tractor	12245-004 - 0.94%	12/31/2023	9,553.57	0.00	0.00	0.00	0.00
EF Loan 0013-0	Bucket Truck - 2 Ton Platform	12245-004 - 0.94%	3/31/2026	28,105.08	28,105.08	28,105.08	11,310.22	0.00
EF Loan 0014-0	Light Duty Pick Up Truck	20%WD/30%W/50%S - 0.94%	10/31/2026	7,467.60	7,467.60	7,467.60	7,693.06	0.00
2027	2012 International Vac Truck	12245-004 - 3.67% 10 Years	\$753,801	0.00	0.00	0.00	0.00	90,170.40
Total				283,457.74	260,277.00	394,740.25	388,904.36	468,256.59
			12230-005	224,704.32	224,704.32	359,167.57	369,901.08	378,086.19
			12245-004	45,811.37	28,105.08	28,105.08	11,310.22	90,170.40
			32297-012	5,558.62	3,733.80	3,733.80	3,846.53	0.00
			52290-009	3,318.34	1,493.52	1,493.52	1,538.61	0.00
			52291-007	4,065.10	2,240.28	2,240.28	2,307.92	0.00
				283,457.74	260,277.00	394,740.25	388,904.36	468,256.59
Rounded up to next 100 for budget			12230-005	224,800	224,800	359,200	370,000	378,100
			12245-004	45,900	28,200	28,200	11,400	90,200
			32297-012	5,600	3,800	3,800	3,900	0
			52290-009	3,400	1,500	1,500	1,600	0
			52291-007	4,100	2,300	2,300	2,400	0
				283,800	260,600	395,000	389,300	468,300

Reserve Balances
8-Feb-23

Account Number	Description	2021 Yearend	2022 Contributions	2022 Transfers	Balance Remaining	2023	2024	Budget 2025	2026	2027	Balance
General Fund											
14462000	Res. - Land Acquisition	1,560,990.00		0.00	1,560,990.00						1,560,990
14462001	Res. - Park Acquisition	21,733.26			21,733.26						21,733
14462002	Res. - Covid Restart Fund	839,362.00		609,872.00	229,490.00	-229,490					0
14462003	Res. - Desert Park	8,013.00			8,013.00						8,013
14462009	Res. - Cemetery	25,983.33			25,983.33						25,983
14462012	Res. - Joint Fire Dept.	22,770.61			22,770.61						22,771
14462013	Res. - Town/OIB Fire Dept	192,912.00	136,815.00	38,115.00	291,612.00	-133,086	-77,545				80,981
14462014	Res. - Waterfront Improvements	427,051.24			427,051.24						427,051
14462015	Res. - General	1,445,831.61	241,531.00	0.00	1,687,362.61	-90,278		-1,000,000	-400,000		197,085
14462016	General Sustainability Fund	0.00			0.00	180,063	330,841	486,143	646,104	810,863	2,454,014
14462018	Res. - Bursaries	3,000.00			3,000.00						3,000
14462020	Res. - Fleet Equipment	0.00	70,130.00		70,130.00	70,130	70,130	70,130	70,130	70,130	420,780
14462025	Res. - Landfill - Future Site	220,000.00			220,000.00						220,000
14462026	Res. - Landfill	322,712.79		322,712.79	0.00						0
14462027	Res. - Environmental Projects	5,223.10			5,223.10						5,223
14462029	Res. - Roads - Mariposa	83,000.00			83,000.00						83,000
14462033	Res. - Marina	54,971.00			54,971.00						54,971
14462034	Res. - RCMP	1,094,852.39			1,094,852.39						1,094,852
14462035	Res. - Museum Land Restoration	40,000.00		5,986.00	34,014.00						34,014
14462036	Res. - Waste/Recycling Initiatives	0.00			0.00						0
14495000	Prior Year Surplus (cash)	4,425,897.39		209,024.00	4,216,873.39	-1,650,786	-826,898	-629,855	-762,368	-70,432	276,534
	2022 Estimated Surplus	1,952,111.37			1,952,111.37		-100,000	-289,414	0	0	1,562,697
	Total	12,746,415.09	448,476.00	1,185,709.79	12,009,181.30	-1,853,447	-603,472	-1,362,996	-446,134	810,561	8,553,693

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

8-Feb-23

Community Works Fund Projects

	2023	2024	2025	2026	2027	
Sun Bowl - Plate and Frame Chiller	250,000					\$178,900 CWF
92nd Avenue - 87th to Highway 97		850,000				\$700,000 CWF
89th St-70th to 62nd (Construction to Full Urban Standard)			600,000			\$400,000 CWF
Hummingbird (Construction Resurface and MUT)				200,000		\$175,000 CWF
Maple Dr-Cottonwood to End (Construction to Full Urban Standard)				475,000		\$221,100 CWF
Totals	250,000	850,000	600,000	675,000	0	

Estimated Carry forward	1,118,510	1,218,877	798,144	398,144	2,044
Funding	269,267	269,267	0	0	0
Interest	10,000	10,000	0	0	0
Total	1,397,777	1,498,144	798,144	398,144	2,044
Less: allocated for projects	178,900	700,000	400,000	396,100	0
Total Available	1,218,877	798,144	398,144	2,044	2,044

Development Cost Charges February 8, 2023

Date	Description	Receipt #	Parks	Roads	Storm Drain
1-Jan-22	Balance Forward		914,620.28	668,702.15	5,520.32
7-Jan-22	687503 BC Inc	148417		2,061.50	174.80
7-Jun-22	Peanut Lake Dev	150528	7,968.00	3,844.00	380.00
7-Jun-22	Peanut Lake Dev	150530	7,968.00	3,844.00	380.00
7-Jun-22	Peanut Lake Dev	150533	7,968.00	3,844.00	380.00
7-Jun-22	Peanut Lake Dev	150540	5,976.00	2,883.00	285.00
7-Jun-22	Peanut Lake Dev	150543	7,968.00	3,844.00	380.00
15-Jul-22	Harjinder Sidhu	153681	7,968.00	3,069.00	468.00
1-Aug-22	Roseannalie Homes	JV AUG004	39,840.00	18,972.00	3,468.00
4-Aug-22	Cherry Lake Enterprises	153905		25,947.00	2,565.00
31-Oct-22	Brightwater View Developments	154740	87,648.00	42,284.00	4,180.00
30-Nov-22	Transfer to Parks from Storm		13,936.94		-13,936.94
31-Dec-22	Interest	JV's	26,710.45	19,451.49	230.16
	2022 Expenditures		0.00	0.00	0.00
		Totals	1,128,571.67	798,746.14	4,474.34

REPORT



Council

MEETING DATE: December 13, 2022

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: Highlighted changes for the 2023-2027 Sewer Operating Budget

BACKGROUND

The 2023-2027 Sewer Operating Fund was presented to Council on December 14. This report incorporates an overview of the budget changes.

OVERVIEW

Sewer user fees will increase by \$6.48 per month (\$77.78 annually) for 2023. \$37.78 of the increase is to offset the increase in operating costs due to inflation while maintaining our level of service. The additional \$40.00 is for the sewer sustainability fund to assist with future capital infrastructure replacements. The single-family residential rate for 2023 is \$379.82 in Town and \$472.82 in the Northwest Sector Service Area.

This will increase revenues by \$449,400 of which \$218,100 is being utilized to offset the increase in operating expenditures and \$231,300 is going to the sewer sustainability fund.

For 2024 to 2027, it is estimated that the increase to sewer user fees will be 5% annually to offset the additional operational and capital costs.

There has been no provision in the past to fund amortization, 2021 amortization was \$570,073, with a total accumulated amortization of \$7,930,075.

As the sewer system ages, there is a need to replace the built infrastructure. A Waste Management and Asset Management Plan are required to accurately reflect the future cost of the infrastructure. An additional \$40.00 per year (\$3.33/month), which amounts to approximately \$231,300 will be put into a sewer sustainability fund to lessen the financial burden when this aging infrastructure needs to be replaced. With no funding, the financial plan would see the current reserve balance of \$2,264,312 be reduced to \$344,148 by 2027. Incorporated into the budget for 2023 to 2027 are compounding \$40 per year increases. Establishing a sustainability fund will reduce future borrowing costs and position the Town to financially address the infrastructure deficit associated with this utility. Operating Expenditures for 2023 have increased by \$216,171 or 12.00% from 2022. The majority of the increases are for:

- Wages and Salaries \$160,600
 - Includes 1 new FTE position, \$132,626 represents a 7.36% increase to operational expenses.
 - Increase for Wages (CUPE 2% in 2023) plus overhead \$15,150.

- Council Stipend with CPI adjustment \$2,280.
- Maintenance & Materials \$83,800
 - Includes increases for GIS \$3,500, Odor Control \$50,000 and Chlorine \$15,000.

2023 to 2027 Sewer Capital Projects:

- Electrical and SCADA Upgrades \$777,401
- Wastewater Pump Station Renewal – Gala Crescent \$50,000
- Replacement of Gyro WWPS \$300,000
- Electrical Upgrades Marina WWPS \$25,000
- Wastewater Pipe Condition Assessment \$280,000
- Treatment Discharge Updates \$1,825,000
- Treatment Upgrades \$1,600,000
- Upgrade Access Road to Blower Building \$250,000
- Sodium Hypochlorite Bulk System – WWTL \$100,000
- Backup Power at WWTL \$150,000
- Wastewater System Improvements \$680,000
- Osoyoos Golf Course \$300,000

With the inclusion of the \$40 per year increase to the sewer sustainability fund, the 2023-2027 Sewer Capital Budget has no projects where the source of funding is borrowing. Without the sustainability fund, the Town would have had to borrow on the following project:

- Borrowing based on current MFA rate of 4.38% over 20 years

Year	Project Name	Annual Debt Borrowing	Payment	Cost per User	Effective Year Increase
2026	Treatment Discharge Upgrades	\$1,750,000	\$136,959	\$23.65	2027

There are planned user rate increases to put our utility in a financially sustainable position. Years of having well below average sewer rates, as illustrated below, has impacted our ability to fund infrastructure replacement.

The 2022 rate comparison between municipalities in the South Okanagan:

- Summerland \$440.64
- West Kelowna \$393.40
- Peachland \$334.84
- Penticton \$316.26
- Oliver \$310.85
- Osoyoos \$302.04

The average 2022 rate for the six comparisons is \$359.20.


 Jim Zakall
 Director of Financial Services


 Rod Risling
 Chief Administrative Officer

**TOWN OF OSOYOOS
BYLAW NO. 1368.02, 2022**

A Bylaw to amend Sewer Fees Bylaw 1368, 2020.

WHEREAS Council deems it necessary and desirable to amend, Sewer Fees Bylaw 1368, 2020;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Town of Osoyoos, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as "Sewer Fees Amendment Bylaw No. 1368.02, 2022".
2. That Schedule "A" of "Sewer Fees Bylaw 1368, 2020" is deleted in its entirety and replaced with a revised Schedule "A" that is attached to, and forms a part of, this Bylaw.
3. That Schedule "B" of "Sewer Fees Bylaw 1368, 2020" is deleted in its entirety and replaced with a revised Schedule "A" that is attached to, and forms a part of, this Bylaw.
4. This Bylaw comes into effect on January 1, 2023.

Read a first time, second and third time this 7th day of December 2022.

Adopted this 13th day of December, 2022.

Original signed by Mayor Sue McKortoff
MAYOR

Original signed by Brianne Hillson
CORPORATE OFFICER

**TOWN OF OSOYOOS
BYLAW NO. 1368.02, 2022
SCHEDULE "A"**

A. USER RATES FOR SEWER SYSTEM	Annual Rates
1. <u>FLAT RATES</u>	
a. Single and two family dwellings, per unit	379.82
b. Multiple dwellings over two units, per unit	379.82
c. All Retail Stores or Services, Offices, Medical Centres, Churches, Barber Shops, and Light Industrial	379.82
d. Cafes, Coffee Shops, Dining Rooms, Lounges, Legion, Golf Club House, Restaurants, Pubs - up to 50 seats	1,266.64
e. plus, for each additional 50 seats or part thereof	679.00
f. Rooming Houses, Hotels, Motels, Bed and Breakfast Care Facilities per unit	254.39
g. Campgrounds, R.V. Parks- per site	220.36
h. Beauty Parlours, Garages, Senior Centre, Service Stations, Supermarkets	720.21
i. Day Care Centre	1,058.82
j. R.C.M.P., Post Office, Health Centre, Curling Club, Desert Park Equestrian Centre, Sterile Insect Release Facility, Waterslide	1,479.83
k. Laundromats - per washing machine	150.49
l. Sun Bowl Arena	2,619.25
m. Precast Concrete Plant, Redi-Mix Plant	1,058.82
n. Car wash – per bay	1,479.83
o. Schools – per room	696.91
p. Joint Port of Entry – basis on the equivalent of 38 residential Units @ \$379.82/unit x US conversion (0.7330 + bank charges 0.03)	11,025.50US
q. O.I.B. Desert Centre – basis on the equivalent of 8 residential unit	3,038.56

SCHEDULE "A" CONTINUED

Where two or more uses are made of a single property or building, multiples or combinations of the user rate shall apply. In the case there is a residence accompanying a commercial undertaking without a definite separation of fixtures available to each use, the applicable rate shall be the higher of the two rates but not both.

2. METERED RATES

- a. Sewer users with an effluent or sewage flow meter shall be charged at the rate of \$1.32 per cubic metre of measured effluent.
- b. For metered water users without effluent flow meters, the charge for use of the sewage system shall be calculated as 80% of the recorded volume of metered water used times a rate of \$1.32 per cubic metre.

**TOWN OF OSOYOOS
BYLAW NO. 1368.02, 2022
SCHEDULE "B"**

B. USER RATES FOR RURAL SEWER SYSTEM

Annual Rates

1. FLAT RATES

a.	Single and two family dwellings, per unit	472.82
b.	Rooming Houses, Hotels, Motels, Bed and Breakfast Care Facilities per unit	362.66
c.	Light Industrial	472.82

Where two or more uses are made of a single property or building, multiples or combinations of the user rate shall apply. In the case there is a residence accompanying a commercial undertaking without a definite separation of fixtures available to each use, the applicable rate shall be the higher of the two rates but not both.

TOWN OF OSOYOOS
SEWER OPERATING AND CAPITAL



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
SEWER OPERATING FUND						
REVENUE						
SEWER UTILITY - REVENUE						
3-1-134-000 SEWER - RATES EARNED	-2,141,900	-1,702,000	-439,900	25.85	-1,694,524.14	-1,556,677.05
3-1-134-001 SEWER - USER FEES - NW SECTOR	-63,700	-54,000	-9,700	17.96	-52,884.00	-48,156.91
3-1-134-002 SEWER - CON & INSPECTION FEES	-4,500	-4,500	0	0.00	-12,328.64	-14,995.00
3-1-134-003 SEWER - CAPITAL COST RECOVERED FRO	0	0	0	0.00	0.00	-36,214.20
3-1-134-005 SEWER - PARCEL TAX	-349,785	-349,228	-557	0.16	-349,782.81	-353,936.53
3-1-134-007 SEWER - OBWB FACILITY GRANT	-16,401	-16,401	0	0.00	-16,401.27	-16,401.27
3-1-134-009 SEWER - ACTUARIAL ADJUSTMENT	0	0	0	0.00	-31,244.35	-30,565.51
Total SEWER UTILITY - REVENUE	-2,576,286	-2,126,129	-450,157	21.17	-2,157,165.21	-2,056,946.47
SEWER - CAPITAL REVENUE						
3-1-135-000 SEWER - INFRASTRUCTURE GRANT	-926,500	0	-926,500	0.00	0.00	0.00
3-1-135-001 SEWER - APPROPRIATED FROM SURPLUS	-264,689	0	-264,689	0.00	0.00	0.00
3-1-135-004 SEWER - TRANSFER FROM RESERVE	-1,143,976	-1,121,901	-22,075	1.97	-115,748.00	-555,256.00
3-1-135-007 SEWER - MFA DEBT ISSUE REFUND	0	0	0	0.00	0.00	-2,327.92
Total SEWER - CAPITAL REVENUE	-2,335,165	-1,121,901	-1,213,264	108.14	-115,748.00	-557,583.92
Total REVENUE	-4,911,451	-3,248,030	-1,663,421	51.21	-2,272,913.21	-2,614,530.39
EXPENDITURES						
SEWER UTILITY OPERATING EXPENSE						
3-2-297-001 SEWER - ENGINEERING	10,000	10,000	0	0.00	8,059.00	12,714.82
3-2-297-002 SEWER - TRAINING	10,000	10,000	0	0.00	7,576.55	10,666.23
3-2-297-003 SEWER - ADMINISTRATION	120,000	120,000	0	0.00	120,000.00	120,000.00
3-2-297-004 SEWER - GIS	3,500	0	3,500	0.00	0.00	0.00
3-2-297-005 SEWER - MAINTENANCE (MATERIAL)	85,000	122,350	-37,350	-30.53	115,082.22	117,736.95
3-2-297-006 SEWER - PUMP MAINTENANCE (MATERIAL)	50,000	37,150	12,850	34.59	30,509.46	18,653.80
3-2-297-007 SEWER - PUMPHOUSE MAINT. (MATERIAL)	10,000	3,500	6,500	185.71	189.31	13,373.34
3-2-297-008 SEWER - ODOR CONTROL	50,000	0	50,000	0.00	0.00	0.00
3-2-297-009 SEWER - RIGHT OF WAY & SURVEYS	2,040	2,040	0	0.00	0.00	200.00
3-2-297-011 SEWER - BLDG INSP/DEV SVS COSTS	9,500	9,215	285	3.09	9,215.00	9,030.00
3-2-297-012 SEWER - EQUIPMENT COSTS	5,600	5,800	-200	-3.45	9,759.95	6,027.56
3-2-297-013 SEWER - WWT - MAINTENANCE	70,000	65,000	5,000	7.69	94,223.39	53,724.13
3-2-297-014 SEWER - WWT - CHLORINE	35,000	20,000	15,000	75.00	24,459.59	11,086.54
3-2-297-015 SEWER - SCADA	10,000	10,000	0	0.00	5,269.99	0.00
3-2-297-400 SEWER - STIPEND	35,680	33,400	2,280	6.83	31,763.45	29,410.17
3-2-297-500 SEWER - SALARIES	572,210	557,060	15,150	2.72	504,186.12	428,724.43
3-2-297-501 SEWER - MAINTENANCE (WAGES)	494,490	351,320	143,170	40.75	187,882.23	166,371.83
3-2-297-850 SEWER - PUMP POWER	172,380	172,380	0	0.00	179,261.48	170,771.47
3-2-297-900 SEWER - CONTINGENCY	30,000	30,000	0	0.00	0.00	0.00
3-2-297-910 TRANSFER TO SEWER CAPITAL RESERVE	231,300	0	231,300	0.00	184,442.00	102,049.00
3-2-297-999 TRANSFER OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	-8,996.47	-6,210.83
Total SEWER UTILITY OPERATING EXPENSE	2,006,700	1,559,215	447,485	28.70	1,502,883.27	1,264,329.44
SEWER UTILITY - DEBT CHARGES						

TOWN OF OSOYOOS

SEWER OPERATING AND CAPITAL



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
SEWER OPERATING FUND						
3-2-298-000 SEWER - INTEREST BYLAW 1184	15,618	15,620	-2	-0.01	15,618.00	15,618.00
3-2-298-001 SEWER - PRINCIPAL BYLAW 1184	16,573	16,580	-7	-0.04	16,572.94	16,572.94
3-2-298-010 SEWER - INTEREST BY-LAW 1154	0	0	0	0.00	0.00	993.91
3-2-298-011 SEWER - PRINCIPAL BY-LAW 1154	0	0	0	0.00	0.00	3,435.26
3-2-298-022 SEWER - INTEREST BY-LAW 1347	78,400	78,400	0	0.00	78,400.00	78,400.00
3-2-298-023 SEWER - PRINCIPAL BY-LAW 1347	130,255	130,260	-5	0.00	130,254.98	130,254.98
3-2-298-030 SEWER ACCRUED INTEREST	0	0	0	0.00	0.00	-163.38
3-2-298-900 DEPRECIATION EXPENSE	0	0	0	0.00	581,355.00	570,073.00
3-2-298-999 TRANS OF PRINCIPAL DEBT TO EQUITY	0	0	0	0.00	-146,827.92	-150,263.18
Total SEWER UTILITY - DEBT CHARGES	240,846	240,860	-14	-0.01	675,373.00	664,921.53
SEWER - CAPITAL EXPENDITURES						
3-2-299-000 SEWER - MAIN WASTEWATER PUMPING STATION	0	52,003	-52,003	-100.00	35,046.76	97,996.74
3-2-299-001 SEWER - LAGOON	25,000	25,000	0	0.00	0.00	35,098.81
3-2-299-002 SEWER - REPLACEMENT WALTON WWPS	560,638	600,000	-39,362	-6.56	39,361.87	5,242.00
3-2-299-003 SEWER - EQUIPMENT	0	0	0	0.00	0.00	3,519.04
3-2-299-006 SEWER - LIFT STATIONS	0	0	0	0.00	0.00	7,273.03
3-2-299-007 SEWER - RELOCATE JENKO LIFT STATION	0	12,562	-12,562	-100.00	0.00	410,737.05
3-2-299-008 SEWER - Sodium Hypochlorite Bulk System	490,477	400,000	90,477	22.62	9,523.25	0.00
3-2-299-009 SEWER - ASSET MANAGEMENT/CAPITAL PROJECTS	53,400	75,000	-21,600	-28.80	23,000.00	0.00
3-2-299-010 SEWER - SCADA UPGRADES	307,890	242,109	65,781	27.17	127,648.48	20,631.00
3-2-299-011 SEWER - MAIN UPGRADING (DESIGN)	0	20,000	-20,000	-100.00	26,676.46	0.00
3-2-299-012 SEWER - AUTO VALVE CLOSURE SYSTEM	0	0	0	0.00	0.00	18,548.80
3-2-299-014 CONDITION ASSESSMENT	0	0	0	0.00	22,470.76	25,872.11
3-2-299-015 EAST SECTOR STUDY	0	21,281	-21,281	-100.00	4,200.00	16,218.50
3-2-299-017 DESLUDGING CELL1 AND 2	0	0	0	0.00	0.00	143,472.79
3-2-299-020 SEWER - FLOOD WORKS	926,500	0	926,500	0.00	0.00	0.00
3-2-299-035 SEWER - GOLF COURSE UPGRADES	300,000	0	300,000	0.00	0.00	0.00
3-2-299-999 TRANS OF TANGIBLE CAP ASSETS TO EQUITY	0	0	0	0.00	-228,733.00	-687,306.00
Total SEWER - CAPITAL EXPENDITURES	2,663,905	1,447,955	1,215,950	83.98	59,194.58	97,303.87
Total EXPENDITURES	4,911,451	3,248,030	1,663,421	51.21	2,237,450.85	2,026,554.84
Total SEWER OPERATING FUND	0	0	0	0.00	-35,462.36	-587,975.55
Total Surplus (-)/Deficit	0	0	0	0.00	-35,462.36	-587,975.55

REPORT

Operating Budget Increase Request



Request YEAR:	2023
Increase NAME:	Water / Sewer FTE's
Budget Increase:	\$ 132,626.00 (Water) & \$ 132,626.00 (Sewer)
TO:	Mayor and Council
CC:	Rod Risling, Chief Administrative Officer
FROM:	Jared Brounstein, Director of Operational Services

Increase DESCRIPTION (What is to be completed)

Increase full time staffing in the Utilities Department by two (2), Senior Water/Wastewater Operator position and a Water/Wastewater Operator position.

PURPOSE/GOALS (Why do we need this project)

To provide the necessary human resources to effectively maintain and operator our domestic water and wastewater systems, through mentorship, on the job training, etc. Provide the necessary staffing levels to minimize impacts from 748 hours (4.675 months) of vacation time allotted to the four (4) existing operators as well as the approximately 400 hours (2.5 months) of banked overtime that is accrued that is generally taken as time away from work.

A new senior water/wastewater operator position to assist the department with the ongoing operation and maintenance of system instrumentation and other related infrastructure. Provide the necessary skills and abilities to assist the department with water quality related upgrades and procedures.

A new water/wastewater operator position to provide the necessary resources to address the departments ongoing need to address the maintenance of the community's wastewater collection system through, system wide mainline flushing, pump station cleaning and maintenance, and any other related activities.

ESTIMATED TIME FRAME FOR COMPLETION

Senior Water/Wastewater Operator – Recruitment started in the Fall of 2022

Water/Wastewater Operator – Recruitment to start in Spring of 2023

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Utilities Department will continue to operate on a reactive basis and the Department will continue to see operation and maintenance costs increase as a result of resource limitations.

Jared Brounstein
Director of Operational Services

Rod Risling
Chief Administrative Officer

REPORT



Council

MEETING DATE: February 8, 2023

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **2022 Capital Projects carried forward to 2023 for completion – Sewer Fund**

BACKGROUND

To report to Council on the projects being carried forward that were approved in 2022 under Financial Plan Bylaw 1376.

OVERVIEW

The projects carried forward in the Sewer Fund are:

	Budget	Spent to date	Carry Forward
Wastewater Master Plan	\$75,000	\$21,600	\$53,400
Replacement of Walton (Gala Cres) WWPS	\$600,000	\$39,362	\$560,638
Sodium Hypochlorite Bulk System WWTL	\$400,000	\$9,523	\$390,477
WWTL Monitoring Well Installation	\$25,000	\$0	\$25,000
SCADA Upgrades	\$204,970	\$90,509	\$114,461

All noted projects can be found in the 2022 budget document. Carry forward balances were adjusted by actual funds spent to date by December 31, 2022.



Jim Zakall
Director of Financial Services

Sewer Fund

Responsible SOURCE OF FUNDING :

Project Description			Director	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Sewer													
2022 CF - Asset Management Master Plan			Jared	32299-009	53,400	0	0	0	53,400	0	0	53,400	
2022 CF - Replacement of Walton (Gala Cres) WWPS			Jared	32299-002	560,638	0	0	0	560,638	0	0	560,638	
2022 CF - Sodium Hypochlorite Bulk System - WWTL			Jared	32299-008	390,477	0	0	0	390,477	0	0	390,477	
2022 CF - WWTL - Monitoring Well Installation			Jared	32299-001	25,000	0	0	0	25,000	0	0	25,000	
2022 CF - SCADA Upgrades			Jared	32299-010	114,461	0	0	0	114,461	0	0	114,461	
Electrical and SCADA Upgrades			Jared	32299-010	193,429	193,429	0	0	0	0	0	193,429	
Sodium Hypochlorite Bulk System - WWTL			Jared	32299-008	100,000	100,000	0	0	0	0	0	100,000	
Osoyoos Golf Course Upgrades			Jared	32299-035	300,000	35,311	0	0	264,689	0	0	300,000	
Sewer Flood Works			Jared	32299-035	926,500	0	926,500	0	0	0	0	926,500	
Total					2,663,905	328,740	926,500	0	1,408,665	0	0	2,663,905	
Available Funds						328,740							
Available funds for 2022 \$326,054													
Available funds for 2021 \$314,290													
Available funds for 2020 \$314,049										31135-004 Reserves		1,143,976	
Available funds for 2019 \$521,530										31135-001 Surplus		264,689	
Available funds for 2018 \$495,195												1,408,665	

REPORT

Capital Budget Project



PROJECT YEAR:	2021 - 2027					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Electrical and SCADA Upgrades Water-Wastewater					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/> \$
PROJECT COSTS:	\$ 1,546,380 (\$1,040,141 Sewer, \$506,239 Water)					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Jared Brounstein, Director of Operations					

PROJECT DESCRIPTION (What is to be completed)

Complete to six (6) year upgrade program for the Town's Programmable Logic Controllers (PLC), Human-Machine Interface (HMI) and other related electrical systems that control the Town's water and wastewater systems (SCADA). Upgrades to the main HMI to allow for secure remote access to our control systems. Provide the ability for Town water and wastewater operators to control infrastructure remotely. Upgrade reporting and alarm functions for each site and to the system users.

This project will include all water and wastewater sites including the Agricultural Irrigation stations. We will address the communication shortfall of the current system where information is not being effectively transmitted and/or analyzed.

Phase 1 – Communication (SCADA HMI upgrade and a communication system renewal)

Phase 2 - Critical Site Control Panel Updates (goal is to migrate all sites to a standardized design to allow for better uniformity and maintenance across all of the Town's sites.)

Phase 3 through 7 – Expansion (Phase 3 and onwards will continue working from inside the Town outwards in all directions to perform upgrades)

This project will only address sites with the older architecture; any new sites such as Bayview WWLS and the Main WWPS will not require any major upgrades as part of this program.

PURPOSE/GOALS (Why do we need this project)

Provide the necessary resiliency in our SCADA system to continue effective operation for the next 10 to 15 years.

Reduce the potential for unwanted interference from outside parties.

Allow for efficient operation of our water and wastewater systems due to increased reporting and allowable interface.

ESTIMATED TIME FRAME FOR COMPLETION

Phase 1 – 2021

Phase 2 – 2022

Phase 3 – 2023
Phase 4 – 2024
Phase 5 – 2025
Phase 6 – 2026
Phase 7 - 2027

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Project will be completed with the assistance of a third party consultant as well the necessary contractors to complete any electrical work.

PUBLIC CONSULTATION (Will this be required)

Public consultation will not be required as this project addresses existing infrastructure.

BUDGET

Water-Wastewater system contribution to the project:

	Water	Wastewater
Phase 1 – 2021	\$ 57,770	\$ 57,770
Phase 2 – 2022	\$ 0	\$ 204,970
Phase 3 – 2023	\$ 95,704	\$ 193,429
Phase 4 – 2024	\$ 95,704	\$ 158,429
Phase 5 – 2025	\$ 95,704	\$ 158,429
Phase 6 – 2026	\$ 88,311	\$ 146,192
Phase 7 – 2027	\$ 73,046	\$ 120,922
Total	\$ 506,239	\$ 1,040,141

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

We will continue to fall behind on technology; potential for control system failures; vulnerability to outside influences



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROJECT NAME:	Wastewater Treatment Facility – Sodium Hypochlorite System
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 400,000.00 in 2022 additional \$100,000.00 in 2023
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Complete the necessary upgrades to the existing building to address the storage and usage of a Sodium Hypochlorite Bulk delivery system as a treatment process. Project will include but not limited to:

- Building upgrades to address ventilation, injection equipment, dosing pumps and onsite storage.
- Update process controls to improve data and alarm requirements
- Improvements to general alarm requirements

PURPOSE/GOALS (Why do we need this project)

As part of WorkSafeBC's Risk Analysis Unit (RAU) project focusing on the risks associated with toxic process gases (TPGs) in water treatment, water distribution, and wastewater treatment in B.C, the Town of Osoyoos was inspected by a WorkSafeBC hygiene officer. As a result of that inspection nine (9) orders were written against the municipally for non-compliance with several sections of the regulations. In order to address the scope of these orders, capital investment in the WasteWater Treatment (WWT) Facility is required.

To address the orders pertaining the WWT Facility; the department will look to install a Sodium Hypochlorite bulk system, which will eliminate the need for the storage, handling and transportation of chlorine gas to the site and still provide the necessary chlorine residuals for the use of effluent as irrigation water by the Golf Course and some community green spaces.

Asking for an additional \$100,000 in the 2023 budget year to address cost increases due to inflation and other related influences.

ESTIMATED TIME FRAME FOR COMPLETION

Design – First Quarter 2022

Construction – First Quarter 2023

\$500,000.00

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Project will be completed using third party consultants, contractors, etc.

PUBLIC CONSULTATION (Will this be required)

There is no impact to the public as a result of this project.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Town will remain in non-compliance with several WorkSafeBC order which may result in additional orders and/or administrative penalties.



Jared Brounstein
Director of Operational Services



Rod Risling
Chief Administrative Officer

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

12-Jul-23

Sewer

Director Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Jared	1	2022 CF - Asset Management Master Plan	53,400					Reserves
Jared	1	2022 CF - Replacement of Walton (Gala Cres) WWPS	560,638					Reserves
Jared	1	2022 CF - Sodium Hypochlorite Bulk System - WWTL	390,477					Reserves
Jared	1	2022 CF - WWTL - Monitoring Well Installation	25,000					Reserves
Jared	1	2022 CF - SCADA Upgrades	114,461					Reserves
Jared	1	Electrical and SCADA Upgrades	193,429	158,429	158,429	146,192	120,922	Operating
Jared	4	Wastewater Pump Station Renewal - Gala Crescent		50,000				Operating
Jared	1	Replacement of Gyro WWPS		300,000				Reserves
Jared	2	Electrical Upgrade Marina WWPS		25,000				Reserves
Jared	3	Wastewater Pipe Condition Assessment - CCTV		70,000	70,000	70,000	70,000	Operating/80%Grant
Jared	4	Major Maintenance		50,000	50,000	50,000	50,000	Operating
Jared	1	Treatment Discharge Update (Design)			75,000			Operating
Jared	1	Treatment Discharge Update (Construction)				1,750,000		Reserves
Jared	1	Treatment Upgrade (Cell #1)-(Design)			100,000			Operating/\$62,910Reserves
Jared	1	Treatment Upgrade (Cell #1)-(Construction)					1,500,000	75% Grant/Operating
Jared	1	Upgrade Access Road to Blower Building				250,000		Operating/\$29,164Reserves
Jared	1	Sodium Hypochlorite Bulk System-WWTL	100,000					Operating
Jared	1	Backup Power at WWTL		150,000				Operating
Jared	2	Wastewater System Improvements		20,000	220,000	220,000	220,000	Operating/\$54,506Reserves
Jared	5	Osoyoos Golf Course Upgrades	300,000					Operating/\$264,689Reserves
Jared	1	Sewer Flood Works	926,500					Grant
Totals			2,663,905	823,429	673,429	2,486,192	1,960,922	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	DCC	OTHER	TOTAL
2023	2,663,905	328,740	0	926,500	1,408,665	0	0	2,663,905
2024	823,429	428,055	56,000	0	339,374	0	0	823,429
2025	673,429	554,519	56,000	0	62,910	0	0	673,429
2026	2,486,192	651,028	56,000	0	1,779,164	0	0	2,486,192
2027	1,960,922	739,790	1,181,000	0	40,132	0	0	1,960,922
Totals	8,607,877	2,702,132	1,349,000	926,500	3,630,245	0	0	8,607,877

Projects Carried forward:

Reserve Balances
8-Feb-23

Account Number	Description	2021 Yearend	2022 Contributions	2022 Transfers	Balance Remaining	2023	2024	Budget 2025	2026	2027	Balance
Sewer Fund											
44478000	Res. - Sewer Capital Projects	1,694,581.77	184,442.00	182,748.00	1,696,275.77	-1,143,976	-339,374	-16,890	-29,164	-40,132	126,740
44478002	Sewer Sustainability Fund	0.00			0.00	231,300	462,600	693,900	-824,800	1,156,500	1,719,500
34495000	Prior Year Surplus (cash)	630,206.81			630,206.81	-264,689		-62,910			302,608
	2022 Estimated Surplus	203,667.42			203,667.42						203,667
	Total	2,528,456.00	184,442.00	182,748.00	2,530,150.00	-1,177,365	123,226	614,100	-853,964	1,116,368	2,352,515

Development Cost Charges
February 8, 2023

Date	Description	Sewer
1-Jan-22	Balance Forward	150,628.45
7-Jan-22	687503 BC Inc	2,692.30
7-Jun-22	Peanut Lake Dev	6,540.00
7-Jun-22	Peanut Lake Dev	6,540.00
7-Jun-22	Peanut Lake Dev	6,540.00
7-Jun-22	Peanut Lake Dev	4,905.00
7-Jun-22	Peanut Lake Dev	6,540.00
15-Jul-22	Harjinder Sidhu	6,540.00
1-Aug-22	Roseannalie Homes	32,700.00
4-Aug-22	Cherry Lake Enterprises	44,145.00
31-Oct-22	Brightwater View Developments	71,940.00
30-Nov-22	Transfer to Parks from Storm	
31-Dec-22	Interest	6,264.41
	2022 Expenditures	0.00
		345,975.16

2023 Sewer User Rate changes

Rate Code	Description	2022 Rate	Units	Sewer 31134-000	Rural Sewer 31134-001	Increase Sewer User Rates 25.75%	Adjusted Total Sewer 31134-000	Increase Rural Sewer User Rates 19.69%	Adjusted Total Rural Sewer 31134-001
Utility Billing									
S01	Rural Sewer - Single Family Dwelling	395.04	124.00		48,984.96			472.82	58,629.68
	New Construction	395.04	2.00		790.08			472.82	945.64
S02	Rural Sewer - Rooming House/Hotels/Motels	303.00	10.00		3,030.00			362.66	3,626.60
S03	Rural Sewer - Light Industrial	395.04	1.00		395.04			472.82	472.82
Town Property Tax									
S01	Sewer Usage	302.04	3947	1,192,151.88		379.82	1,499,149.54		
S03	Sewer Usage	302.04	33	9,967.32		379.82	12,534.06		
S04	Sewer Usage - Rest. - Basic	1,007.27	31	31,225.37		1,266.64	39,265.84		
S05	Sewer Usage - Rest. - Additional	539.96	37	19,978.52		679.00	25,123.00		
S06	Sewer Usage - per Unit/Site	202.30	813	164,469.90		254.39	206,819.07		
S07	Sewer Usage - Campground - RV Site	175.24	339	59,406.36		220.36	74,702.04		
S08	Sewer Usage	572.73	14	8,018.22		720.21	10,082.94		
S09	Sewer Usage	842.00	1	842.00		1,058.82	1,058.82		
S11	Sewer Usage	1,176.80	3	3,530.40		1,479.83	4,439.49		
S12	Sewer Usage - Laundramat	119.67	15	1,795.05		150.49	2,257.35		
S13	Sewer Usage - Sun Bowl	2,082.90	1	2,082.90		2,619.25	2,619.25		
S14	Sewer Usage	842.00	1	842.00		1,058.82	1,058.82		
S15	Sewer Usage - Car Wash - Bay	1,176.80	3	3,530.40		1,479.83	4,439.49		
Accounts Receivable									
	FGIL - Canada Post	1,176.80	1	1,176.80		1,479.83	1,479.83		
	FGIL - RCMP	1,176.80	1	1,176.80		1,479.83	1,479.83		
	Osoyoos Duty Free	302.04	1	302.04		379.82	379.82		
	Osoyoos Seniors	572.73	1	572.73		720.21	720.21		
	Osoyoos Health Centre	1,176.80	1	1,176.80		1,479.83	1,479.83		
	School District 53	554.20	22	12,192.40		696.91	15,332.02		
	Desert Park Exhibition Society	175.24	11	1,927.64		220.36	2,423.96		
	Nk'Mip Management Services	302.04	15	4,530.60		379.82	5,697.30		
	Pegasys Financial Services	302.04	38	11,477.52		379.82	14,433.16		
	Osoyoos Lake Sailing Club	302.04	1	302.04		379.82	379.82		
	Nk'Mip Campground & RV Park - Rec Veh Sites	175.24	405	70,972.20		220.36	89,245.80		
	Nk'Mip Cellars - Winery	302.04	1	302.04		379.82	379.82		
	Sonora Dunes	302.04	2	604.08		379.82	759.64		
	Spirit Ridge Vineyard Resort & Spa - Villas (phase 1)	302.04	30	9,061.20		379.82	11,394.60		
	Spirit Ridge Vineyard Resort & Spa - Apt (phase 1)	302.04	64	19,330.56		379.82	24,308.48		
	Spirit Ridge Vineyard Resort & Spa - Comm (phase 1)	302.04	6	1,812.24		379.82	2,278.92		
	Spirit Ridge Vineyard Resort & Spa - Building 1 (phase 2)	302.04	5	1,510.20		379.82	1,899.10		
	Spirit Ridge Vineyard Resort & Spa - Building 2 (phase 2)	302.04	19	5,738.76		379.82	7,216.58		
	Spirit Ridge Vineyard Resort & Spa - Building 3 (phase 2)	302.04	35	10,571.40		379.82	13,293.70		
	Spirit Ridge Vineyard Resort & Spa - Building 4 (phase 2)	302.04	25.5	7,702.02		379.82	9,685.41		
	Spirit Ridge Vineyard Resort & Spa - Building 5 (phase 2)	302.04	17	5,134.68		379.82	6,456.94		
	Spirit Ridge Vineyard Resort & Spa - Conference Centre	302.04	4	1,208.16		379.82	1,519.28		
	Spirit Ridge - Phase 3 (bill "RESI010")	302.04	42	12,685.68		379.82	15,952.44		
	Nk'Mip Gas and Convenience Store	572.73	1	572.73		720.21	720.21		
	OIB Indigenous Bloom	302.04	1	302.04		379.82	379.82		
	Nk'Mip Desert and Heritage Centre	302.04	8	2,416.32		379.82	3,038.56		
	Osoyoos Employee Housing	302.04	24	7,248.96		379.82	9,115.68		
	New Construction (partial year billings)	302.04	43	12,987.72		379.82	16,332.26		
				1,702,836.68	53,200.08		2,141,332.73		63,674.74
	Rounding			1,703,000.00	53,300.00		2,142,000.00		63,700.00
Increase to Sewer Revenue							439,000.00		10,400.00

REPORT



Council

MEETING DATE: December 13, 2022

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **Highlighted changes for the 2023-2027 Water Operating Budget**

BACKGROUND

The 2023-2027 Water Operating Fund was presented to Council on December 14. This report incorporates an overview of the budget changes.

OVERVIEW

Water user fees will increase by \$5.45 per month (\$65.46 annually) for 2023. \$35.46 of the increase is to offset the increase in operating costs due to inflation while maintaining our level of service. The additional \$30.00 is for the water sustainability fund to assist with future capital infrastructure replacements. The single-family residential rate for 2023 is \$459.55 in town and \$519.46 in the water district.

This will increase revenues by \$399,040, of which \$215,350 is being utilized to offset the increase in operating expenditures and \$183,690 is going to the water sustainability fund.

For 2024 to 2027, it is estimated that the increase to water user fees will be 5% annually to offset the additional capital costs but doesn't include the impact of additional debt payments.

There has been no provision in the past to fund amortization, 2021 amortization was \$284,340, with a total accumulated amortization of \$5,275,110.

As the water system ages, there is a need to replace the built infrastructure. A Water Management and Asset Management Plan are required to accurately reflect the future cost of the infrastructure. An additional \$30.00 per year (\$2.50/month), which amounts to approximately \$183,690 will be put into a water sustainability fund to lessen the financial burden when this aging infrastructure needs to be replaced or updated. With no funding, the financial plan would see the current reserve balance of \$5,346,336 which will be reduced to \$867,343 by 2027. Incorporated into the budget for 2023-2027 are compounding \$30 per year increases. Establishing a sustainability fund will reduce future borrowing costs and position the Town financially to address the infrastructure deficit associated with this utility.

Operating Expenditures have increased by \$232,953 or 10.86% for 2022. The increases are for:

- Wages and Salaries \$165,640
 - Includes 1 new FTE positions, \$132,626.
 - Increase for Wages (CUPE 2% in 2023) plus overhead \$14,090.
 - Council Stipend with CPI adjustment \$3,490.
- Chlorine \$49,200

- Increase of \$9,200 for water district and \$40,000 Town water.
- Maintenance & Materials \$8,125
- Contingency \$10,000
 - Contingency budget increased from \$20,000 to \$30,000 to allow for funding in case of unforeseen circumstances.

2023 to 2027 Water Capital Projects:

- Electrical and SCADA Upgrades \$448,469
- Asset Management/Master Plan Upgrades \$1,000,000
- Universal Water Metering \$4,704,000
- Groundwater Treatment System \$11,344,680
- New Domestic Production #9 \$5,625,000
- Water Facilities – Standby Power Generation \$500,000
- Fire Hydrant Upgrade Program \$80,000
- Major Maintenance \$200,000
- Water Quality Upgrades – Automatic Flushing Points \$300,000
- New 340 Booster Station \$1,550,000
- OH & S Upgrades \$700,000
- Chlorine System Upgrades \$100,000
- Pump & Motor Replacement \$90,000
- Headwork Re & Re – Agricultural System 8 & 9 \$180,000
- Pump Station Review and Capital Plan \$50,000
- Instrumentation Upgrades \$245,000
- Water System Interconnect – Agriculture to Domestic System 8 \$75,000
- Well No. 4 & 5 Flood & Erosion Proofing \$1,528,000
- Well No. 8 Flood & Erosion Proofing \$1,100,000.

With the inclusion of the \$30 per year compounding increase to the water sustainability fund, the Town will have the ability to fund some of the future capital projects.

The 2023-2027 Water Capital Budget has a number of projects where the source of funding is borrowing. The impact to future User Fees for borrowing based the budget as presented are as follows:

- Borrowing based on current MFA rate of 4.38% over 20 years

Year	Project Name	Borrowing	Annual Debt Payment	Cost per User	Effective Year Increase
2024	Asset Management/Master Plan Upgrading	\$500,000	\$39,131	\$6.42	2025
2024	Universal Water Metering	\$2,000,000	\$156,524	\$25.69	2025
2024	Groundwater Treatment Plant	\$1,308,300	\$102,391	\$16.83	2025
2025	Groundwater Treatment Plant	\$918,173	\$71,858	\$11.78	2026
2025	New Domestic Production	\$5,075,000	\$397,180	\$65.14	2026
2026	Asset Management/Master Plan Upgrading	\$219,906	\$17,210	\$2.88	2027
2026	Groundwater Treatment Plant	\$73,527	\$5,754	\$0.95	2027
2027	New 340 Booster Station	\$601,995	\$47,113	\$7.72	2028

There are planned user rate increases to put our utility in a financially sustainable position. Years of having well below average water rates, as illustrated below, has impacted our ability to fund infrastructure replacement.

The 2022 rate comparison between municipalities in the South Okanagan:

- West Kelowna \$770.76 (metered rates)
- Summerland \$668.79 (metered rates)
- Penticton \$549.37 (metered rates)
- Osoyoos \$394.09 (flat rate)
- Oliver \$360.70 (metered rates)
- Peachland \$320.55 (metered rates)

The average 2022 rate for the six comparisons is \$534.03.



Jim Zakall
Director of Financial Services



Rod Risling
Chief Administrative Officer

TOWN OF OSOYOOS
BYLAW NO. 1355.03, 2022

A Bylaw to amend Water Rates and Regulations Bylaw No. 1355, 2019

WHEREAS Council deems it necessary and desirable to amend, Water Rates and Regulations Bylaw No. 1355, 2019;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Town of Osoyoos, in open meeting assembled **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as "Water Rates and Regulations Amendment Bylaw No. 1355.03, 2022".
2. That Schedule "A" of "Water Rates and Regulations Bylaw 1355, 2019" is deleted in its entirety and replaced with a revised Schedule "A" that is attached to, and forms a part of, this Bylaw.
3. This bylaw comes into effect on January 1, 2023.

Read a first, second and third time this 7th day of December, 2022.

Adopted this 13th day of December, 2022.

Original signed by Mayor Sue McKortoff

Mayor

Original signed by Brianne Hillson

Corporate Officer

**TOWN OF OSOYOOS
BYLAW NO. 1355, 2019
SCHEDULE "A"**

A. USER RATES FOR WATER SYSTEM

Annual Rates

1. FLAT RATES

(1)	Single and two family dwellings - per unit	459.55
(2)	Multiple dwellings over two units - per unit	459.55
(3)	All Retail Stores or Services, Offices, Medical Centres, Churches and Barber Shops	459.55
(4)	Cafes, Coffee Shops, Dining Rooms, Lounges, Legion, Golf Club House, Restaurants, Pubs - up to 50 seats	891.94
(5)	plus, for each additional 50 seats or part thereof	528.48
(6)	Rooming Houses, Hotels, Motels, Bed and Breakfast Care Facilities per unit	202.23
(7)	Campgrounds and R.V. Parks – site	167.08
(8)	Beauty Parlours, Garages, Service Stations, Supermarkets	561.90
(9)	Day Care Centre	827.18
(10)	Senior Centre	651.76
(11)	R.C.M.P., Post Office, Health Centre, Curling Club, Desert Park Equestrian Centre, Sterile Insect Release Facility, Waterslide	1,315.94
(12)	Laundromats - per washing machine	114.88
(13)	Sun Bowl Arena	1,976.05
(14)	Precast Concrete Plant, Redi-Mix Plant	1,976.05
(15)	Car wash - per bay	1,315.94
(16)	Schools - per room	641.56
(17)	Irrigation – Acre	265.95
(18)	Developers using Town water during subdivision construction will be charged the following water use charges -	
	1) \$73.42 connection fee	
	2) \$104.74 per day while connected regardless of whether the water is used or not.	

Where two or more uses are made of a single property or building, multiples or combinations of the user rate shall apply. In the case there is a residence accompanying a commercial undertaking without a definite separation of fixtures available to each use, the applicable rate shall be the higher of the two rates but not both.

2. METERED RATES

5/8 Inch	\$ 243.03
3/4 Inch	\$ 365.30
1 Inch	\$ 544.79
1 1/2 Inch	\$1,305.30
2 Inch	\$2,507.60
3 Inch	\$3,583.12
4 Inch	\$8,086.45

In addition to the annual base charge, all consumption shall be charged at the rate of \$0.66 per cubic metre.

B. NEW CONNECTIONS

Water charges commence on a newly constructed or installed building immediately upon the expiration of six months (one month in the case of a renovated building) from the date of validation of the building permit, provided however, that this amount will be prorated from the effective date to December 31 of the year in which the building is built or renovated.

An extension to the 6-month period will be considered providing the builder applies in writing to the Building Official prior to the expiration of the 6-month period. Should a request come from a builder after the expiration of the six-month period, an extension may still be granted upon payment of an administration fee of \$24.39 for the first unit and \$10.11 for each additional unit in the same complex. Extensions will be in multiples of one-month periods, and are at the discretion of the Building Official based on projected construction completion date.

**TOWN OF OSOYOOS
BYLAW NO. 1357.04, 2022**

A Bylaw to amend Osoyoos Water District Rates and Regulations Bylaw 1357

WHEREAS Council deems it necessary and desirable to amend, Osoyoos Water District Rates and Regulations Bylaw No. 1357, 2019;

NOW THEREFORE BE IT RESOVLED THAT the Council of the Town of Osoyoos, in open meeting assembled **ENACTS AS FOLLOWS:**

- 1 This Bylaw may be cited as "Osoyoos Water District Rates and Regulations Amendment Bylaw 1357.04, 2022."
- 2 That Schedule "A" of "Osoyoos Water District Rates and Regulations Bylaw 1357, 2019 is deleted in its entirety and replaced with a revised Schedule "A" that is attached to, and forms part of, this Bylaw.
- 3 That Schedule "B" of "Osoyoos Water District Rates and Regulations Bylaw 1357, 2019 is deleted in its entirety and replaced with a revised Schedule "B" that is attached to, and forms part of, this Bylaw.
- 4 This bylaw comes into effect on January 1, 2023.

Read a first, second and third time this 7th day of December, 2022.

Adopted this 13th day of December, 2022.

Original signed by Mayor Sue McKortoff

Mayor

Original signed by Brianne Hillson

Corporate Officer

**Town of Osoyoos
Bylaw No. 1357, 2019
Schedule "A"**

A. FLAT RATES

DESCRIPTION	BASE RATE
Domestic use	\$519.46 per Dwelling unit
Campground use	\$128.03 per site
Commercial use	\$599.71 per Commercial unit
Heavy Commercial use	\$1,495.43 per Heavy Commercial unit
Parcel Irrigation Charge	\$237.44 multiplied by acreage
COMMERCIAL GREENHOUSES	FLAT RATE
250 – 500 square feet	\$53.49
501 – 1000 square feet	\$106.45
1001 – 2000 square feet	\$160.45
2001 – 3000 square feet	\$213.90
3001 – 5000 square feet	\$267.41
5001 – 8000 square feet	\$320.87
8001 – 12000 square feet	\$375.46
12001 – 16000 square feet	\$427.80
16001 – 20000 square feet	\$481.31
20001 – 24000 square feet	\$534.79
24001 - 28000 square feet	\$588.26
28001 – 32000 square feet	\$641.69
32001 – and up square feet	1.91 cents per square foot

- The base rate is charged for each property using the water service.
- If a property is served by more than one water service, multiples or combinations of the base rate shall apply.

B. METERED RATES

5/8 Inch	\$ 243.03
3/4 Inch	\$ 365.30
1 Inch	\$ 544.79
1 1/2 Inch	\$1,305.30
2 Inch	\$2,507.60
3 Inch	\$3,583.12
4 Inch	\$8,086.45

In addition to the annual base charge, all consumption shall be charged at the rate of \$0.66 per cubic metre.

C. NEW CONNECTIONS

Water charges commence on a newly constructed or installed building immediately upon the expiration of six months (one month in the case of a renovated building) from the date of validation of the building permit, provided however, that this amount will be prorated from the effective date to December 31 of the year in which the building is built or renovated.

An extension to the 6-month period will be considered providing the builder applies in writing to the Building Official prior to the expiration of the 6-month period. Should a request come from a builder after the expiration of the six-month period, an extension may still be granted upon payment of an administration fee of \$20.92 for the first unit and \$8.67 for each additional unit in the same complex. Extensions will be in multiples of one-month periods, and are at the discretion of the Building Official based on projected construction completion date.

**Town of Osoyoos
Bylaw No. 1357, 2019
Schedule "B" - User Fees**

DESCRIPTION	FEE
Installation of a new service where there is an existing water line on the street.	Minimum \$2,332.00 or actual cost, whichever is greater.
Upgrading of an existing service	Minimum \$2,332.00 or actual cost, whichever is greater.
Connection and inspection to Osoyoos Water District water system	Minimum \$161.00 or actual cost, whichever is greater.
Sealing off of abandoned line	Minimum \$161.00 or actual cost, whichever is greater.
Turn-on and turn-off of water at a time other than the beginning or end of the irrigation season.	\$198.00
Irrigation - Early turn-on (no more than 30 consecutive days prior to irrigation season start date)	\$1.32/ per acre/per day
Irrigation – Late turn-off for a maximum of one month (no more than 30 consecutive days immediately following the end of the irrigation season)	\$39.35 per acre



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
WATER OPERATING FUND						
REVENUES						
WATER UTILITY REVENUE - WATER DISTRICT						
5-1-130-000 WATER DISTRICT - RATES EARNED	-331,135	-290,600	-40,535	13.95	-288,104.97	-277,910.47
5-1-130-002 WATER DISTRICT - CONNECT/INSPECT FEI	-5,000	-5,000	0	0.00	-4,246.36	-24,541.43
5-1-130-003 WATER DISTRICT - PENALTIES & INTEREST	-8,000	-8,000	0	0.00	-12,181.95	-11,084.41
5-1-130-005 WATER DISTRICT - PARCEL IRRIGATION CH	-395,715	-346,100	-49,615	14.34	-345,793.41	-333,649.86
Total WATER UTILITY REVENUE - WATER DI	-739,850	-649,700	-90,150	13.88	-650,326.69	-647,186.17
WATER UTILITY - REVENUE						
5-1-131-000 WATER - RATES EARNED	-2,163,940	-1,840,000	-323,940	17.61	-1,840,324.65	-1,753,665.51
5-1-131-002 WATER - CON & INSPECTION FEES	-10,000	-5,000	-5,000	100.00	-17,181.63	-34,015.02
5-1-131-004 WATER MFA DEBT ISSUE REFUND	0	0	0	0.00	0.00	-634.96
5-1-131-005 WATER - PARCEL TAX	-221,975	-221,746	-229	0.10	-221,975.60	-223,074.36
5-1-131-009 WATER - ACTUARIAL ADJUSTMENT	0	0	0	0.00	-12,932.11	-13,309.28
5-1-131-010 WATER - TRANS FROM CAP RESERVE	-1,753,546	-2,140,484	386,938	-18.08	-798,737.00	-174,879.00
Total WATER UTILITY - REVENUE	-4,149,461	-4,207,230	57,769	-1.37	-2,891,150.99	-2,199,578.13
WATER - CAPITAL REVENUES						
5-1-132-000 WATER - APPROPRIATED FROM SURPLUS	-915,083	0	-915,083	0.00	0.00	0.00
5-1-132-001 WATER - INFRASTRUCTURE GRANT	-1,803,350	-1,836,073	32,723	-1.78	-526,302.00	-1,527,167.00
5-1-132-003 WATER - TRANSFER FROM D.C.C.	-160,000	0	-160,000	0.00	0.00	-106,000.00
5-1-132-007 WATER - MFA BORROWING	0	0	0	0.00	0.00	-1,538,859.00
Total WATER - CAPITAL REVENUES	-2,878,433	-1,836,073	-1,042,360	56.77	-526,302.00	-3,172,026.00
Total REVENUES	-7,767,744	-6,693,003	-1,074,741	16.06	-4,067,779.68	-6,018,790.30
EXPENSES						
WATER UTILITY - WATER DISTRICT						
5-2-290-000 WATER DISTRICT - SALARIES	143,900	139,110	4,790	3.44	133,061.82	111,798.63
5-2-290-002 WATER DISTRICT - ADMINISTRATION	20,000	20,000	0	0.00	20,000.00	20,000.00
5-2-290-003 WATER DISTRICT - MAINT. MATERIALS	91,840	91,840	0	0.00	90,894.22	90,042.50
5-2-290-004 WATER DISTRICT - PUMP MAINT. MATERIAL	52,000	52,000	0	0.00	48,871.78	50,324.95
5-2-290-005 WATER DISTRICT - PUMPHSE MAIT. MATER	3,120	3,120	0	0.00	410.44	1,533.52
5-2-290-009 WATER DISTRICT - EQUIPMENT COSTS	3,400	5,800	-2,400	-41.38	7,332.98	5,840.02
5-2-290-014 WATER DISTRICT - CHLORINE	50,000	40,800	9,200	22.55	65,480.26	34,114.39
5-2-290-015 WATER DISTRICT - SCADA	5,000	5,000	0	0.00	4,279.56	0.00
5-2-290-400 WATER DISTRICT - STIPEND	29,810	28,150	1,660	5.90	25,974.56	24,357.38
5-2-290-500 WATER DISTRICT - MAINTENANCE WAGES	301,460	254,050	47,410	18.66	264,080.38	207,047.81
5-2-290-850 WATER DISTRICT - PUMP POWER	244,800	244,800	0	0.00	174,675.76	204,832.16
5-2-290-999 TRANSFER OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	-6,972.07	-5,854.65
Total WATER UTILITY - WATER DISTRICT	945,330	884,670	60,660	6.86	828,089.69	744,036.71
WATER UTILITY - SUPPLY						
5-2-291-000 WATER - ENGINEERING	10,000	10,000	0	0.00	14,519.16	11,773.88
5-2-291-001 WATER - ADMINISTRATION	105,000	105,000	0	0.00	105,000.00	105,000.00
5-2-291-002 WATER - MAINTENANCE (MATERIAL)	88,640	88,640	0	0.00	123,297.82	102,662.40



For Period Ending 31-Jul-2023

		2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
WATER OPERATING FUND							
5-2-291-003	WATER - PUMP MAINTENANCE (MATERIAL)	40,800	40,800	0	0.00	39,027.92	27,446.55
5-2-291-004	WATER - PUMPHOUSE MAINT. (MATERIAL)	10,000	1,560	8,440	541.03	1,411.05	4,865.37
5-2-291-005	WATER - TRAINING	10,000	10,000	0	0.00	9,162.47	10,511.10
5-2-291-006	WATER - GIS	3,500	0	3,500	0.00	0.00	0.00
5-2-291-007	WATER - EQUIPMENT COSTS	4,100	5,800	-1,700	-29.31	8,141.97	5,902.54
5-2-291-009	WATER - CONTINGENCY	30,000	20,000	10,000	50.00	6,323.28	0.00
5-2-291-010	WATER - TRANSFER TO CAPITAL RESERVE	183,690	0	183,690	0.00	558,303.00	205,365.00
5-2-291-012	WATER - BLDG INSP/DEV SVC COSTS	9,500	9,215	285	3.09	9,215.00	9,030.00
5-2-291-014	WATER - CHLORINE	100,000	60,000	40,000	66.67	94,834.34	72,440.48
5-2-291-015	WATER - SCADA	10,000	10,000	0	0.00	9,461.24	0.00
5-2-291-400	WATER - STIPEND	28,550	26,720	1,830	6.85	25,410.04	23,527.85
5-2-291-500	WATER - MAINTENANCE (WAGES)	360,770	260,120	100,650	38.69	341,578.51	201,448.51
5-2-291-550	WATER - SALARIES	395,910	386,610	9,300	2.41	363,642.30	310,329.72
5-2-291-850	WATER - PUMP POWER	106,120	106,120	0	0.00	125,444.85	112,599.88
5-2-291-999	TRANSFER OF CAPITAL LEASE TO EQUITY	0	0	0	0.00	-7,646.86	-5,973.38
Total WATER UTILITY - SUPPLY		1,496,580	1,140,585	355,995	31.21	1,827,126.09	1,196,929.90
WATER UTILITY - DEBT CHARGES							
5-2-292-000	WATER - INTEREST BYLAW 1185	8,664	8,670	-6	-0.07	8,664.00	8,664.00
5-2-292-001	WATER - PRINCIPAL BYLAW 1185	9,194	9,200	-6	-0.07	9,193.75	9,193.75
5-2-292-004	WATER - PRINCIPAL BYLAW 1152	0	0	0	0.00	0.00	676.22
5-2-292-005	WATER - INTEREST BYLAW 1153	0	0	0	0.00	0.00	75.43
5-2-292-006	WATER - BYLAW PRINCIPAL 1153	0	0	0	0.00	0.00	260.69
5-2-292-007	WATER - INTEREST BY-LAW 1348	39,703	39,703	0	0.00	39,702.56	0.00
5-2-292-008	WATER - PRINCIPAL BY-LAW 1348	61,773	61,773	0	0.00	61,772.99	0.00
5-2-292-030	WATER ACCRUED INTEREST	0	0	0	0.00	0.00	10,374.62
5-2-292-900	DEPRECIATION EXPENSE	0	0	0	0.00	353,455.00	284,340.00
5-2-292-999	TRANS OF PRINCIPAL DEBT TO EQUITY	0	0	0	0.00	-70,966.74	-10,130.66
Total WATER UTILITY - DEBT CHARGES		119,334	119,346	-12	-0.01	401,821.56	303,454.05
WATER - CAPITAL EXPENSES							
5-2-293-000	WATER - GROUNDWATER PRODUCTION W	160,000	371,846	-211,846	-56.97	182,018.69	553,153.27
5-2-293-001	WATER - TREATMENT PLANT - DESIGN	1,700,000	2,025,784	-325,784	-16.08	3,189.66	10,633.28
5-2-293-002	WATER - VEDETTE DRIVE WATER MAIN UP	0	0	0	0.00	0.00	60,631.01
5-2-293-003	WATER - UNIVERSAL METERING IMPLEMEN	1,500,000	62,394	1,437,606	2,304.08	76,102.50	30,800.00
5-2-293-004	WATER - PUMP UPGRADE - PARK IRRIGATI	24,268	25,000	-732	-2.93	732.00	0.00
5-2-293-005	WATER - ASSET MANAGEMENT/MASTER PI	75,000	75,000	0	0.00	0.00	0.00
5-2-293-007	WATER - STANDBY POWER - WELLS/BOOS	118,000	125,000	-7,000	-5.60	7,000.00	0.00
5-2-293-008	WATER - OH&S UPGRADES-PROCESS REC	218,014	250,000	-31,986	-12.79	31,986.50	5,000.00
5-2-293-010	WATER - RESERVOIR UPGRADES - 340 RE	608,676	650,000	-41,324	-6.36	47,834.00	0.00
5-2-293-013	WATER - SURVEY EQUIPMENT	0	0	0	0.00	0.00	3,443.33
5-2-293-014	WATER - FLOOD WORKS	557,250	0	557,250	0.00	0.00	0.00
5-2-293-015	EAST SECTOR STUDY	0	21,281	-21,281	-100.00	4,200.00	16,218.50
5-2-293-019	WATER - CHLORINATION	149,588	100,000	49,588	49.59	50,411.56	0.00
5-2-293-020	WATER - SERVICE UPGRADES	0	75,000	-75,000	-100.00	72,918.57	0.00
5-2-293-023	WATER - SCADA UPGRADES	95,704	3,255	92,449	2,840.22	15,209.38	54,515.00
5-2-293-030	WATER - RURAL AREA TWINNING	0	763,842	-763,842	-100.00	768,139.45	2,828,485.07

TOWN OF OSOYOOS

WATER OPERATING AND CAPITAL



For Period Ending 31-Jul-2023

	2023 BUDGET	2022 BUDGET	BUDGET VARIANCE \$	BUDGET VARIANCE %	2022 ACTUAL	2021 ACTUAL
WATER OPERATING FUND						
5-2-293-999 TRANS OF TANGIBLE CAP ASSETS TO EQU	0	0	0	0.00	-1,229,411.00	-3,496,784.00
Total WATER - CAPITAL EXPENSES	5,206,500	4,548,402	658,098	14.47	30,331.31	66,095.46
Total EXPENSES	7,767,744	6,693,003	1,074,741	16.06	3,087,368.65	2,310,516.12
Total WATER OPERATING FUND	0	0	0	0.00	-980,411.03	-3,708,274.18
Total Surplus (-)/Deficit	0	0	0	0.00	-980,411.03	-3,708,274.18

REPORT

Operating Budget Increase Request

Request YEAR:	2023
Increase NAME:	Water / Sewer FTE's
Budget Increase:	\$ 132,626.00 (Water) & \$ 132,626.00 (Sewer)
TO:	Mayor and Council
CC:	Rod Risling, Chief Administrative Officer
FROM:	Jared Brounstein, Director of Operational Services

Increase DESCRIPTION (What is to be completed)

Increase full time staffing in the Utilities Department by two (2) full time FTE's in 2023.

PURPOSE/GOALS (Why do we need this project)

To provide the necessary human resources to effectively maintain and operator our domestic water and wastewater systems, through mentorship, on the job training, etc. Provide the necessary staffing levels to minimize impacts from the approximately 400 hours (2.5 months) of banked overtime that is accrued over a given calendar year that is generally taken as time away from work.

A new senior water/wastewater operator position to assist the department with the ongoing operation and maintenance of system instrumentation and other related infrastructure. Provide the necessary skills and abilities to assist the department with water quality related upgrades and procedures.

A new water/wastewater operator position to provide the necessary resources to address the departments ongoing need to address the maintenance of the community's wastewater collection system through, system wide mainline flushing, pump station cleaning and maintenance, and any other related activities.

Both of these positions will start to help with the department being able to provide the necessary resources to effectively and efficiently address the following needed activities:

- Wastewater collection system flushing
- Hydrant maintenance
- Valve maintenance
- Uni-directional flushing program
- Regulatory monitoring of both the water and wastewater system
- Assist with the operational aspects of Capital Programs

The Department will be looking for an additional two (2) FTE's in 2024 that will provide the Department with the necessary resources to ensure that the water and wastewater systems are effectively managed and maintained for the foreseeable future.

ESTIMATED TIME FRAME FOR COMPLETION

FTE recruitment first quarter of 2023

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Utilities Department will continue to operate on a reactive basis and the Department will continue to see operation and maintenance costs increase as a result of resource limitations.



Jared Brounstein
Director of Operational Services



Rod Risling
Chief Administrative Officer

REPORT



Council

MEETING DATE: February 8, 2023

TO: Mayor and Council

CC: Rod Risling, CAO

FROM: Jim Zakall, Director of Financial Services

SUBJECT: **2022 Capital Projects carried forward to 2023 for completion – Water Fund**

BACKGROUND

To report to Council on the projects being carried forward that were approved in 2022 under Financial Plan Bylaw 1376.

OVERVIEW

The projects carried forward in the Water Fund are:

	Budget	Spent to date	Carry Forward
Water Master Plan	\$75,000	\$0	\$75,000
Chlorine System Upgrades	\$100,000	\$50,412	\$49,588
OH & S Upgrades	\$250,000	\$31,986	\$218,014
Pump Upgrade – Park Irrigation – Gyro	\$25,000	\$732	\$24,268
Reservoir Upgrades – 340 Reservoir	\$650,000	\$41,324	\$608,676
Standby Power – Production Wells Booster Station	\$125,000	\$7,000	\$118,000

All noted projects can be found in the 2022 budget document. Carry forward balances were adjusted by actual funds spent to date by December 31, 2022.



Jim Zakall
Director of Financial Services

Water Fund

Responsible SOURCE OF FUNDING :

Project Description	Director	GL Number	Amount	Operating	GRANTS	BORROWING	RESERVES	D.C.C.'s	OTHER	TOTAL	Descriptions
Water											
2022 CF - Asset Management Master Plan	Jared	52293-005	75,000	0			75,000			75,000	
2022 CF - Chlorine Sytem Upgrades	Jared	52293-019	49,588	0			49,588			49,588	
2022 CF - OH&S Upgrades	Jared	52293-008	218,014	0			218,014			218,014	
2022 CF - Pump Upgrade - Park Irrigation - Gyro	Jared	52293-004	24,268	0			24,268			24,268	
2022 CF - Reservior Upgrades - 340 Reservoir	Jared	52293-010	608,676	0			608,676			608,676	
2022 CF - Standby Power - Production Wells Booster Stations	Jared	52293-007	118,000	0			118,000			118,000	
Electrical and SCADA Upgrades	Jared	52293-023	95,704	95,704						95,704	
Groundwater Production Well - Exploration	Jared	52293-000	160,000	84,917			75,083			160,000	
Universal Water Metering	Jared	52293-003	1,500,000	0			1,500,000			1,500,000	
Groundwater Treatment System	Jared	52293-001	1,700,000	293,900	1,246,100			160,000		1,700,000	
Chlorine System Upgrades	Jared	52293-019	100,000	100,000						100,000	
Water Flood Works	Jared	52293-014	557,250	0	557,250					557,250	
Total			5,206,500	574,521	1,803,350	0	2,668,629	160,000	0	5,206,500	
Available Funds				574,521	51132-001			51132-003			
Available funds for 2022 \$571,845											
Available funds for 2021 \$653,880											
Available funds for 2020 \$654,616					51131-010	Reserves	1,753,546				
Available funds for 2019 \$587,160					51132-000	Surplus	915,083				
							2,668,629				

REPORT

Capital Budget Project



PROJECT YEAR:	2021 - 2027					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Electrical and SCADA Upgrades Water-Wastewater					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>
PROJECT COSTS:	\$ 1,546,380 (\$1,040,141 Sewer, \$506,239 Water)					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Jared Brounstein, Director of Operations					

PROJECT DESCRIPTION (What is to be completed)

Complete to six (6) year upgrade program for the Town's Programmable Logic Controllers (PLC), Human-Machine Interface (HMI) and other related electrical systems that control the Town's water and wastewater systems (SCADA). Upgrades to the main HMI to allow for secure remote access to our control systems. Provide the ability for Town water and wastewater operators to control infrastructure remotely. Upgrade reporting and alarm functions for each site and to the system users.

This project will include all water and wastewater sites including the Agricultural Irrigation stations. We will address the communication shortfall of the current system where information is not being effectively transmitted and/or analyzed.

Phase 1 – Communication (SCADA HMI upgrade and a communication system renewal)

Phase 2 - Critical Site Control Panel Updates (goal is to migrate all sites to a standardized design to allow for better uniformity and maintenance across all of the Town's sites.)

Phase 3 through 7 – Expansion (Phase 3 and onwards will continue working from inside the Town outwards in all directions to perform upgrades)

This project will only address sites with the older architecture; any new sites such as Bayview WWLS and the Main WWPS will not require any major upgrades as part of this program.

PURPOSE/GOALS (Why do we need this project)

Provide the necessary resiliency in our SCADA system to continue effective operation for the next 10 to 15 years.

Reduce the potential for unwanted interference from outside parties.

Allow for efficient operation of our water and wastewater systems due to increased reporting and allowable interface.

ESTIMATED TIME FRAME FOR COMPLETION

Phase 1 – 2021

Phase 2 – 2022

Phase 3 – 2023
Phase 4 – 2024
Phase 5 – 2025
Phase 6 – 2026
Phase 7 - 2027

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Project will be completed with the assistance of a third party consultant as well the necessary contractors to complete any electrical work.

PUBLIC CONSULTATION (Will this be required)

Public consultation will not be required as this project addresses existing infrastructure.

BUDGET

Water-Wastewater system contribution to the project:

	Water	Wastewater
Phase 1 – 2021	\$ 57,770	\$ 57,770
Phase 2 – 2022	\$ 0	\$ 204,970
Phase 3 – 2023	\$ 95,704	\$ 193,429
Phase 4 – 2024	\$ 95,704	\$ 158,429
Phase 5 – 2025	\$ 95,704	\$ 158,429
Phase 6 – 2026	\$ 88,311	\$ 146,192
Phase 7 – 2027	\$ 73,046	\$ 120,922
Total	\$ 506,239	\$ 1,040,141

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

We will continue to fall behind on technology; potential for control system failures; vulnerability to outside influences



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT



Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Production Well Exploration
GRANT FUNDED:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Pending <input type="checkbox"/> \$ Unknown
PROJECT COSTS:	\$ 160,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operations

PROJECT DESCRIPTION (What is to be completed)

Start the exploration and testing process to establish potential sites for the new ground water production wells.

- 12-inch production well along Chickadee Court, followed by pumping test
- 2 x 8-inch test wells on the Maple Street Property, followed by pumping tests
- 1 x 6-inch borehole, Park at north end of Cottonwood Drive. Borehole for lithology only, abandon after drilling
- 1 x 6-inch borehole, Park behind Quonset hut. Borehole for lithology only, abandon after drilling
- 1 x 6-inch borehole, Lions Park. Borehole for lithology only, abandon after drilling

PURPOSE/GOALS (Why do we need this project)

As the Town looks to develop a Water Master Plan, determining future production well sites are one of the Master Plans components. The exploration aspect will provide information on the validity (available water) of the proposed well sites. The pump testing will prepare next steps should the site be viable for water production and further allow the Town to develop these sites should water demand increase. The development of the pump test sites will be completed to allow for ease of future development as the well casing will remain as installed to allow the sites to be developed faster should water demand warrant it.

We will be pump testing only two of the five sites as we feel they will provide the necessary production to address our demand issues for the next 10 years. The other sites are being drilled as there may be the potential that the two sites are not as productive as anticipated and will further provide critical information for future well sites as the community grows or should one of the existing well site become un-viable.

ESTIMATED TIME FRAME FOR COMPLETION

Review of drilling program as well as procurement requirements
Drilling, data collection and pump testing

First Quarter 2023
Late first Quarter 2023

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Third party engineering consultant, construction contractor and internal staff.

PUBLIC CONSULTATION (Will this be required)

We continue to engage the public with water related information.

FUNDING MODEL

The directional drill of a new water main under Osoyoos Lake came in under budget and we are requesting that the unused portion of that budget be re-purposed for 2023.

Production Well Exploration will utilize \$160,000.00 of the \$190,000.00 remaining in the budget which allow for a \$30,000.00 carry forward to conclude the direction drill project in 2023.

BUDGET

2023	\$160,000.00
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POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Town will be unable to include potential production well sites in the Water Master Plan and will to address production well development on a “one off” basis potentially increasing the cost and delaying future well development.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023 - 2025						
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
PROJECT NAME:	Universal Water Metering						
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/>	\$
PROJECT COSTS:	\$ 4,704,000.00						
BUSINESS PLAN NO.:							
TO:	Mayor and Council						
CC:	Rod Risling, CAO						
FROM:	Jared Brounstein, Director of Operational Services						

PROJECT DESCRIPTION (What is to be completed)

Installation of meters on all domestic water services.

PURPOSE/GOALS (Why do we need this project)

The Town of Osoyoos has prioritized reducing domestic water usage consistent with the Province of BC's Living Water Smart Initiative. Since about 2010, this goal has been formalized in the Town's water conservation planning initiatives. The objectives of the Water Conservation Plan (January 2010) for the Town of Osoyoos are:

- Achieve reductions in the maximum day demand such that source capacity upgrading beyond the current system capacity of 25.0 ML/day can be indefinitely deferred.
- Comply with the Province's goals from the Provincial Living Water Smart Initiative;
 - by year 2020 municipalities will be 33% more efficient; and
 - by year 2020, 50% of all new water for municipalities will come from conservation.

Measures taken to date to achieve these water conservation goals are summarized as follows:

- Install water meters on all major water users;
- Implement public education / information;
- Construct reclaimed water service to secondary school playing fields; and
- Construct alternative water services to parks (ongoing).

From the water conservation plan, further water conservation program measures to be completed by the Town were proposed to include the following:

- Hiring of a water conservation coordination / meter program project manager (part time);
- Proceeding with universal water metering;
 - Prepare universal water meter tender documents; and
 - Implement universal water meter program.
- Converting all accounts to metered rate structure; and
- Preparing Mock Billings on the basis of metered rate structure

ESTIMATED TIME FRAME FOR COMPLETION

Fourth Quarter 2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Third party procurement consultant, third party installation contractor, internal project manager

PUBLIC CONSULTATION (Will this be required)

Public consultation is ongoing and will require further engagement once a successful installation contractor is engaged.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Universal water metering has been recommended as a means to decrease per capita water consumption and defer major capital infrastructure upgrades in the future, thus water demand will continue to increase and the Town will need to invest in additional water production capacity.



Jared Brounstein
Director of Operational Services



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023-2026					
PROJECT CARRY-OVER	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
PROJECT NAME:	Groundwater Treatment Facility – Phase I Transmission, Distribution Upgrade and Facility Construction					
GRANT FUNDED:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Pending	<input checked="" type="checkbox"/> \$ Unknown
PROJECT COSTS:	\$ 11,344,680.00					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Jared Brounstein, Director of Operations					

PROJECT DESCRIPTION (What is to be completed)

This final step of Phase I will also include the construction of a new water treatment facility to address manganese removal as well as chlorination and UV treatment to provide dual disinfection.

The Kingfisher Water Treatment Plant is proposed to provide three methods of treatment for source water from Wells 1, 4, 5, and 8:

- *Manganese removal through biological filtration*
- *Chlorine Contact*
- *UV disinfection*

*The treatment plant is proposed at the corner of Kingfisher Drive and Chickadee Court, next to the existing Public Works Building.*¹

PURPOSE/GOALS (Why do we need this project)

*Source water is supplied by six groundwater wells throughout the municipality, most of which have Manganese concentrations higher than the maximum allowable by current health regulation. In order to supply treated water that meets current health regulation, the Town must implement a treatment system with Chlorination, UV filtration, and Manganese removal.*²

This project will complete Phase I of our Manganese removal upgrades for our domestic water system.

ESTIMATED TIME FRAME FOR COMPLETION

Final Design and Tendering
Construction

First Quarter 2023
Third Quarter 2023

¹ Water Treatment & Manganese Removal Feasibility Study; TRUE Consulting, February 2020

² Water Treatment & Manganese Removal Feasibility Study; TRUE Consulting, February 2020

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Third party engineering consultant, construction contractor and internal staff.

PUBLIC CONSULTATION (Will this be required)

We will look to complete this project in the shoulder season as not to impact the use of the community in the summer..

FUNDING MODEL

Water Operating Capital/Reserves/Grant Funding \$11,344,680.00

Not that this project will not move forward without grant funding from senior levels of government.


The Town has applied for two Investing in Canada Infrastructure Program grants for this project; Green Instructure Stream and Rural and Northern Communities Infrastructure Stream.

BUDGET


2023	\$1,700,000.00
2024	\$4,900,000.00
2025	\$3,544,680.00
2026	\$1,200,000.00

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

The Town will continue to exceed Maximum Allowable Concentrations (MAC) for manganese in our drinking water system.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2022 - 2023					
PROJECT CARRY-OVER	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		
PROJECT NAME:	Water Facilities – Chlorine System Upgrades					
GRANT FUNDED:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Pending	<input type="checkbox"/> \$
PROJECT COSTS:	\$ 200,000.00 (\$100,000.00/year)					
BUSINESS PLAN NO.:						
TO:	Mayor and Council					
CC:	Rod Risling, CAO					
FROM:	Jared Brounstein, Director of Operations					

PROJECT DESCRIPTION (What is to be completed)

Chlorine system upgrades to the Agricultural Irrigation System Pump Stations. This would include automatic switch gear between gas cylinders, construction and installation of proper header manifolds and increased instrumentation reporting to the SCADA. These upgrades would also include updating our injection equipment and locations as well as other related upgrades. Purchase of additional equipment as on the shelf spares.

Agricultural Irrigation System 8 – 87th Street north of 120th Avenue (North of Town)
Agricultural Irrigation System 9 – Acacia Court south of Oleander Drive (South of Town)

PURPOSE/GOALS (Why do we need this project)

In an effort to reduce maintenance costs as well as increase operational simplicity, we would switch from De Nora chlorine gas equipment (existing equipment) to hydro. This would save maintenance costs in long term, as hydro equipment is far more robust, significantly cheaper to service, and a lot of the body pieces have a life time warranty since they are made out of a schedule 80 mold instead of a cheaper plastic injection mold.

We will also look to include redundancy in our chlorine injection systems as we currently rely on a single point of mixing, etc and should that system fail we will be unable to meet our chlorine residual requirements.

The annual cost saving on equipment is approximately \$2,000.00, but need to ensure our chlorine injections system are robust and in good working is the real cost savings.

ESTIMATED TIME FRAME FOR COMPLETION

These upgrades/updates would be completed over two years with year one (1) addressing only one of the two agricultural irrigation stations and year two (2) addressing the other station.

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

Work will be completed by third party consultants, contractors, etc.

PUBLIC CONSULTATION (Will this be required)

There will be no public consultation in relation to the project.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Potential for chlorine gas equipment failure; continuing to address raising operation and maintenance costs over the long term with the existing systems.



Jared Brounstein
Director of Operations



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project

PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Well No. 4 & 5 Flood & Erosion Proofing
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 1,528,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

Scope includes:

- Relocated into a new building or kiosk to a less vulnerable location (especially to waves) or elevating internal electrical components within building to elevation of 281.4m
- Install floodproof electrical control wiring to well locations
- Install enhanced shoreline protection on the west side
- Well cap upgrades to reduce contamination potential
- Building upgrades to resist anticipated wave action

PURPOSE/GOALS (Why do we need this project)

Two primary drinking water wells for town and residents

- Providing a combined 120 L/s of potable water

The wells heads and associated electrical are currently housed in masonry flow building

Currently sits at an elevation of 280.0 m

With waves it is anticipated that the well house could see flooding impacts starting at an elevation of 279.4 m

The well house has been impacted for flood waters in both the 2017 and 2018 flood seasons

Risk to this infrastructure includes:

- Contamination of the wells by flood waters
- Damage to the electrical supply
- Damage to electrical controls
- Damage to the building
- Erosion potential around the building

Risk to public caused by failure of this infrastructure includes:

- A loss of water to residents throughout Town of Osoyoos
- Loss of firefighting capacity once reservoir is drained
- Evacuation of the Town

ESTIMATED TIME FRAME FOR COMPLETION

Fall 2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

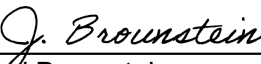
Work will be completed by TRUE Consulting, with the project being overseen by the Operational Services Department.

PUBLIC CONSULTATION (Will this be required)


None anticipated.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Wells 4 & 5 will be negatively impacted by future flood events.



Jared Brounstein
Director of Operational Services



Rod Risling
Chief Administrative Officer

REPORT

Capital Budget Project



PROJECT YEAR:	2023
PROJECT CARRY-OVER	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
PROJECT NAME:	Well No. 8 Flood & Erosion Proofing
GRANT FUNDED:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Pending <input type="checkbox"/> \$
PROJECT COSTS:	\$ 1,100,000.00
BUSINESS PLAN NO.:	
TO:	Mayor and Council
CC:	Rod Risling, CAO
FROM:	Jared Brounstein, Director of Operational Services

PROJECT DESCRIPTION (What is to be completed)

The scope of work includes:

- Relocating the well building, electrical, and internal components to a new location and elevation outside of the flood hazard zone. MFE elevation of building to be set at 281.4m.
- Extend the well head to an elevation of 281.4m
- Install erosion protection around the well head
- Install floodproof electrical control wiring from well to control building
- If the building & wellhead stay in-place, erosion protection should be considered.
- Well cap upgrades to reduce contamination potential
- Building upgrades to resist anticipated wave action

PURPOSE/GOALS (Why do we need this project)

One primary drinking water well for town and residents

- Distributes 41 L/s Potable Water to System

The well head is exposed, while associated electrical and controls are housed in masonry building

The Well head has an approximate elevation of 280.5m

Building MFE currently sits at an elevation of approximately 280.2 m.

With waves it is anticipated that the well & control building could see flooding impacts starting at an elevation of 279.6 m

Risks to this infrastructure includes:

- Contamination of the wells by flood waters
- Damage to the electrical supply
- Damage to electrical controls
- Damage to the building
- Erosion potential around the building & well head

Risk to public caused by failure of this infrastructure includes:

- A loss of water to residents & lowered capacity for fire fighting

ESTIMATED TIME FRAME FOR COMPLETION

Fall 2025

PROJECT IMPLEMENTATION (How will it be completed – Internally/Consultant/Contractor. | Identify known funding impacts/status report if carry-over project.)

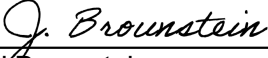
Work will be completed by TRUE Consulting, with the project being overseen by the Operational Services Department.

PUBLIC CONSULTATION (Will this be required)

None anticipated.

POTENTIAL IMPACTS IF PROJECT NOT APPROVED

Wells 8 will be negatively impacted by future flood events.



Jared Brounstein
Director of Operational Services



Rod Risling
Chief Administrative Officer

**Town of Osoyoos
5 Year Capital/Project Plan
For the years 2023-2027**

12-Jul-23

Water

Responsible for Report	Priority (1-5)		2023	2024	2025	2026	2027	
Jared	1	2022 CF - Asset Management Master Plan	75,000					Reserves
Jared	1	2022 CF - Chlorine System Upgrades	49,588					Reserves
Jared	1	2022 CF - OH&S Upgrades	218,014					Reserves
Jared	1	2022 CF - Pump Upgrade - Park Irrigation - Gyro	24,268					Reserves
Jared	1	2022 CF - Reservoir Upgrades - 340 Reservoir	608,676					Reserves
Jared	1	2022 CF - Standby Power - Production Wells Booster Stations	118,000					Reserves
Jared	1	Electrical and SCADA Upgrades	95,704	95,704	95,704	88,311	73,046	Operating
Jared	1	Groundwater Production Well - Exploration	160,000					Operating/\$75,083Reserves
Jared	1	Asset Management/Master Plan Upgrades		500,000		500,000		Operating/\$719,906Borrowing
Jared	1	Universal Water Metering	1,500,000	3,204,000				\$2,704,000Reserves/\$2,000,000Borrowing
Jared	1	Groundwater Treatment System	1,700,000	4,900,000	3,544,680	1,200,000		\$569,030Operating/\$8,315,650Grant/\$160,000DCC/\$2,300,000Borrowing
Jared	2	New Domestic Production #9 (Location and Design)		125,000				Operating
Jared	2	New Domestic Production #9 (Construction)			5,500,000			\$425,000Developer/ \$5,075,000Borrowing
Jared	1	Water Facilities - Standby Power Generation		125,000		125,000	125,000	Operating/\$125,000Reserves
Jared	4	Fire Hydrant Upgrade Program		20,000	20,000	20,000	20,000	Operating/\$20,000Reserves
Jared	4	Major Maintenance		50,000	50,000	50,000	50,000	Operating
Jared	1	Water Quality Upgrades - Automatic Flushing Points		75,000		75,000	75,000	Operating
Jared	1	New 340 Booster Station (Design)			50,000			Operating
Jared	1	New 340 Booster Station (Construction)					1,500,000	\$898,005Operating/Borrowing
Jared	1	OH & S Upgrades - Process Requirements		350,000	350,000			Operating/\$316,712Reserves
Jared	1	Chlorine System Upgrades	100,000					Operating
Jared	2	Pump & Motor Replacement - AI 8 & 9		45,000		45,000		Operating
Jared	2	Headwork Re-Re - Agricultural Systems 8 & 9		60,000	60,000	60,000		Operating
Jared	1	Pump Station Review and Capital Plan		50,000				Operating
Jared	2	Instrumentation Upgrades		65,000	45,000	45,000	45,000	Operating
Jared	1	Water System Interconnect - Agricultura to Domestic System 8		75,000				Reserves
Jared	3	Water Flood Works	557,250					Grant
Totals			5,206,500	9,739,704	9,915,384	2,208,311	1,888,046	

Source of funding

	Amount	Operating	GRANTS	BORROWING	RESERVES	DCC	OTHER	TOTAL
2023	5,206,500	574,521	1,803,350	0	2,668,629	160,000	0	5,206,500
2024	9,739,704	723,992	3,591,700	3,808,300	1,615,712	0	0	9,739,704
2025	9,915,384	898,961	2,598,250	5,993,173	0	0	425,000	9,915,384
2026	2,208,311	1,035,278	879,600	293,433	0	0	0	2,208,311
2027	1,888,046	1,161,051	0	601,995	125,000	0	0	1,888,046
Totals	28,957,945	4,393,803	8,872,900	10,696,901	4,409,341	160,000	425,000	28,957,945

Reserve Balances
8-Feb-23

Account Number	Description	2021 Yearend	2022 Contributions	2022 Transfers	Balance Remaining	2023	2024	Budget 2025	2026	2027	Balance
Water Fund											
64475003	Res. - Water Capital Projects	3,204,019.60	564,845.00	859,227.00	2,909,637.60	-1,253,546	-815,712	-32,782		-125,000	682,598
64475004	Res. - Water Pump & Motor Replac	81,220.00			81,220.00						81,220
64475005	Res. - Reservoir Cleaning	70,000.00			70,000.00						70,000
64475006	Res. - Leak Detection/Line Cleaning	140,000.00			140,000.00						140,000
64475007	Res. - Water Metering	500,000.00			500,000.00	-500,000					0
64475008	Water Sustainability Fund	0.00			0.00	183,690	367,380	551,070	734,760	918,450	2,755,350
54495000	Prior Year Surplus (cash)	1,811,744.65			1,811,744.65	-915,083	-800,000				96,662
	2022 Estimated Surplus	5,937.25			5,937.25						5,937
	Total	5,812,921.50	564,845.00	859,227.00	5,518,539.50	-2,484,939	-1,248,332	518,288	734,760	793,450	3,831,767

Development Cost Charges
February 8, 2023

Date	Description	Water
1-Jan-22	Balance Forward	169,319.67
7-Jan-22	687503 BC Inc	566.20
7-Jun-22	Peanut Lake Dev	1,624.00
7-Jun-22	Peanut Lake Dev	1,624.00
7-Jun-22	Peanut Lake Dev	1,624.00
7-Jun-22	Peanut Lake Dev	1,218.00
7-Jun-22	Peanut Lake Dev	1,624.00
15-Jul-22	Harjinder Sidhu	1,626.00
1-Aug-22	Roseannalie Homes	16,250.00
4-Aug-22	Cherry Lake Enterprises	10,962.00
31-Oct-22	Brightwater View Developments	17,864.00
30-Nov-22	Transfer to Parks from Storm	
31-Dec-22	Interest	5,346.80
	2022 Expenditures	0.00
		229,648.67

2023 Water User Rate changes

Rate Code	Description	2022 Rate	Units	Town Water 51131-000	Increase Water User Rates 16.61%	Adjusted Total Town Water 51131-000
Town Property Tax						
W01	Water Usage - Town	394.09	3,919	1,544,438.71	459.55	1,800,976.45
W03	Water Usage - Town	394.09	33	13,004.97	459.55	15,165.15
W04	Water Usage - Rest. - Basic	764.89	30	22,946.70	891.94	26,758.20
W05	Water Usage - Rest. - Additional	453.20	36	16,315.20	528.48	19,025.28
W06	Water Usage - site	173.42	779	135,094.18	202.23	157,537.17
W07	Water Usage - Campground - RV site*	143.28	293	41,981.04	167.08	48,954.44
W08	Water Usage	481.86	14	6,746.04	561.90	7,866.60
W09	Water Usage - Day Care	709.36	1	709.36	827.18	827.18
W11	Water Usage	1,128.50	2	2,257.00	1,315.94	2,631.88
W12	Water Usage - Laundramat	98.52	15	1,477.80	114.88	1,723.20
W13	Water Usage - Sun Bowl	1,694.58	1	1,694.58	1,976.05	1,976.05
W14	Water Usage	1,694.58	1	1,694.58	1,976.05	1,976.05
W15	Water Usage - Car Wash - Bay	1,128.50	3	3,385.50	1,315.94	3,947.82
W18	Water Irrigation	228.07	10	2,280.70	265.95	2,659.50
A/R						
FGIL - Canada Post		1,128.50	1	1,128.50	1,315.94	1,315.94
FGIL - RCMP		1,128.50	1	1,128.50	1,315.94	1,315.94
Osoyoos Seniors		550.18	1	550.18	641.56	641.56
Osoyoos Health Centre		1,128.50	1	1,128.50	1,315.94	1,315.94
Osoyoos Lake Sailing Club		394.09	1	394.09	459.55	459.55
Desert Park Exhibition Society		143.28	11	1,576.08	167.08	1,837.88
Nk'Mip Management services		228.07	1.71	390.00	265.95	454.77
Nk'Mip Management services		143.28	43	6,161.04	167.08	7,184.44
School District 53 (22 classrooms)		550.18	22	12,103.96	641.56	14,114.32
School District 53 Irrigation		228.07	6.92	1,578.24	265.95	1,840.37
School District 53 (15 classrooms)		550.18	15	8,252.70	641.56	9,623.40
Nk'Mip Gas and Convenience Store		481.86	1	481.86	561.90	561.90
OIB Indigenous Bloom		394.09	1	394.09	459.55	459.55
Osoyoos Employee Housing		394.09	24	9,458.16	459.55	11,029.20
New Construction (partial year billings)		394.09	43	16,945.87	459.55	19,760.65
				1,855,698.13		2,163,940.39
Rounded				1,855,698.00		2,163,940.00
Inc. to Water Revenue						<u>308,242.00</u>

2023 Water District changes

Rate Code	Description	2022 Rates	Units	Water District User Rates 51130-000	Increase WD User Rates 14.42%	Water District User Rates Adjusted Total 51130-000	Water District Parcel Irrig 51130-005	Increase WD Parcel Irrig 14.42%	Water District Parcel Irrig Adjusted Total 51130-005
Town Property Tax									
D10	Water District Residential Use	454.01	27	12,258.27	519.46	14,025.42			
D20	Water District Commercial Use	524.14	4	2,096.56	599.71	2,398.84			
D25	Residential Twinned	454.01	80	36,320.80	519.46	41,556.80			
D35	Commercial Twinned	524.14	5	2,620.70	599.71	2,998.55			
G9	Greenhouse, Nursery, Hydroponics	420.66	1	420.66	481.31	481.31			
G13	Greenhouse, Nursery, Hydroponics	0.0167	61,705	1,030.47	0.0191	1,178.57			
T10	Water District - Irrigation	207.52	157.84				32,754.96	237.44	37,477.53
Rural Water									
C20	Commercial	524.14	4	2,096.56	599.71	2,398.84			
C25	Commercial Twinned	524.14	9	4,717.26	599.71	5,397.39			
C30	Heavy Commercial	1,306.99	0	0.00	1,495.43	0.00			
C35	Heavy Commercial Twinned	1,306.99	1	1,306.99	1,495.43	1,495.43			
D10	Residential Unit	454.01	217	98,520.17	519.46	112,722.82			
D20	Residential Twinned	454.01	208	94,434.08	519.46	108,047.68			
D45	Mobile Homes/Apartments	454.01	4	1,816.04	519.46	2,077.84			
D50	Mobile Homes/Apartments - Twinned	454.01	31	14,074.31	519.46	16,103.26			
D70	Cabins	454.01	4	1,816.04	519.46	2,077.84			
D72	Cabins Twinned	454.01	2	908.02	519.46	1,038.92			
D75	Campsites - per unit	111.90	6	671.40	128.03	768.18			
D80	Campsites - per unit - Twinned	111.90	0	0.00	128.03	0.00			
G1	Greenhouse	46.75	0	0.00	53.49	0.00			
G2	Greenhouse	93.04	0	0.00	106.45	0.00			
G3	Greenhouse	140.23	1	140.23	160.45	160.45			
G4	Greenhouse	186.95	2	373.90	213.90	427.80			
G5	Greenhouse	233.71	3	701.13	267.41	802.23			
G6	Greenhouse	280.44	0	0.00	320.87	0.00			
G7	Greenhouse	328.15	0	0.00	375.46	0.00			
G8	Greenhouse	373.89	0	0.00	427.80	0.00			
G9	Greenhouse	420.66	2	841.32	481.31	962.62			
G10	Greenhouse	467.40	2	934.80	534.79	1,069.58			
G11	Greenhouse	514.13	0	0.00	588.26	0.00			
G12	Greenhouse	560.83	1	560.83	641.69	641.69			
G13	Greenhouse	0.0167	180,710	3,017.86	0.0191	3,453.01			
P10	Parcel Irrigation Charge	207.52	1,508.75				313,095.80	237.44	358,237.60
New Construction		454.01	5.00	2,270.05	519.4700	2,597.35			
Accounts Receivable									
Early/Late Water				5,000.00		5,000.00			
				288,948.45		329,882.42	345,850.76		395,715.13
Rounded				288,948.00		329,882.00	345,851.00		395,715.00

Increase 40,934.00

49,864.00

Proposed Long Term Debt as per 2023-2027 Budget

Project Name	Year	Borrowing	Annual Payments	Increase per AVG SFD	Effective Year Increase
General Fund					
Main Street - Park Place to Bridge Deck	2024	3,000,000	234,786	59	2025
Closure of 85th - Pedestrian Courtyard	2024	750,000	58,697	15	2025
Town Hall	2027	7,000,000	547,835	137	2028
Harbour Key Drive - Cottonwood to End	2027	690,000	54,001	13	2028
Lakeshore to 45th	2027	350,000	27,392	7	2028
Accessibility and Parking Improvements - West Bench	2027	500,000	39,131	10	2028
Operational Services - Increased Office Space	2027	1,500,000	117,393	29	2028

Sewer Fund

Water Fund

Asset Management/Master Plan Upgrades	2024	500,000	39,131	6	2025
Universal Water Metering	2024	2,000,000	156,524	26	2025
Groundwater Treatment Plant	2024	1,308,300	102,391	17	2025
Groundwater Treatment Plant	2025	918,173	71,858	12	2026
New Domestic Production #9	2025	5,075,000	397,180	65	2026
Asset Management/Master Plan Upgrades	2026	219,906	17,210	3	2027
Groundwater Treatment Plant	2026	73,527	5,754	1	2027
New 340 Booster Station	2027	601,995	47,113	8	2028

Current Long Term Debt

	2022	2023	2024	2025	2026	2027
General Fund	5,381,758	5,217,440	5,048,002	4,883,282	4,693,114	4,507,328
Sewer Fund	3,139,274	2,955,062	2,808,459	2,657,457	2,501,926	2,341,729
Water Fund	1,500,318	1,413,923	1,349,339	1,263,302	1,215,779	1,146,737
	<u>10,021,350</u>	<u>9,586,425</u>	<u>9,205,800</u>	<u>8,804,041</u>	<u>8,410,819</u>	<u>7,995,794</u>

Proposed NEW Long Term Debt as per 5 Year Financial Plan

	2022	2023	2024	2025	2026	2027
General Fund	0	0	3,750,000	3,620,767	3,186,688	13,387,581
Sewer Fund	0	0	0	0	0	0
Water Fund	0	0	3,808,300	9,670,231	9,620,964	9,857,296
	<u>0</u>	<u>0</u>	<u>7,558,300</u>	<u>13,290,998</u>	<u>12,807,652</u>	<u>23,244,877</u>