

TOWN OF OSOYOOS

Policy Manual



SECTION	COMMUNITY SERVICES
TITLE	ACCESSIBILITY AND AGE-FRIENDLY COMMITTEE – TERMS OF REFERENCE
POLICY NUMBER	COM-005

1.0 PURPOSE

Bill 6 – *Accessible British Columbia Act* supports the identification, removal and prevention of barriers to the full and equal participation in society of persons with disabilities by requiring the government and other organizations to establish accessibility committees and develop accessibility plans and by providing for the development and enticement of accessibility standards.

2.0 ROLE AND MANDATE

The Accessibility and Age Friendly Advisory Committee (AAFAC) is established by council resolution to provide recommendations to matters pertaining to accessibility and to report these matters to Council in order to improve accessibility in the Town of Osoyoos. The establishment of this policy will aid in removing physical and social barriers that prevent Town citizens from leading a full and productive life.

The committee will oversee the “Age Friendly Program” and will monitor and review the recommendations that are identified as part of the age-friendly process. They will provide advice for future planning of municipal services, programs and facilities. They will monitor these services and evaluate the progress of these activities. This will include identifying issues related to accessibility in the community, investigating improvements to identified issues, evaluate community input in addressing these issues and advise council on preferred ways to address accessibility matters.

3.0 COMPOSITION

The committee shall consist of 6 members of the general public and will be a combination of people with disabilities, seniors, service providers who are familiar with accessibility issues, at least one indigenous person and a member with a background in the construction industry. At least half of the members will be persons with a disability.

The Community Services Director will co-chair with an appointed member from above. The co-chair will be elected by the committee at its first meeting. An elected official from Town Council will be included as a voting member who will act as a liaison between the committee and Council. Quorum will consist of the majority of all the current committee members.

4.0 APPOINTMENTS

Members will be formally appointed by Council and will sit on the advisory committee for the duration of the 4-year term of Council. Members who are absent for three consecutive meetings without notifying one of the co-chairs will be dismissed from the committee. Council will appoint another member in this instance. Members will be required to notify one of the co-chairs at least a day prior to the meeting if possible.

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5.0 PROCEDURES

Meetings will be scheduled once a month or when required. If additional meetings are required notice must be sent to the co-chairs and the majority of members must approve. A regular schedule will be approved following the first meeting. Meeting minutes will be included as part of the regular meeting of Council following every committee meeting.

ADMIN/COUNCIL	COUNCIL	MEETING	January 24, 2023
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